

Town of Milton
Selectboard Meeting Minutes
March 2, 2015 5:30 PM Board Meeting
Milton High School Library

Selectboard Members Present: Darren Adams, Chair; John Gifford, Vice Chair; John Bartlett, Clerk; Stuart King, and Brenda Steady

Selectboard Members Not Present: none

Staff Members Present: Erik Wells, Executive Assistant/HR Coordinator; Amanda Pitts, Zoning Administrator; Dustin Keelty, Public Works Supervisor; Bob Ware, Assistant Assessor; Roger Hunt, Public Works Director

Others Present: Paul Jarvis, Courtney Lamdin

I. **Call to Order** – Adams called the meeting to order at 5:30 PM

II. **Flag Salute** – Adams led the attendees in a Salute to the Flag.

III. **Agenda Review-** Adams added Public Works emergency water credit authorization.

IV. **Public Forum**

V. **Potential and/or Future Agenda Items**

VI. **New Business**

A) Renaming of Road

Adams stated that retiring Town Clerk/ Treasurer, John Cushing, requested that the road named "Park Place" not be changed to "Cushing Road." He appreciated the thought of the Town, but prefers to not have this action taken. Public hearing opened and closed with no additional comment. Bartlett stated a nice tribute would be for the Town to purchase a maple sapling and plant it near the Municipal Building to dedicate to John Cushing for his service. Adams said he would speak to Interim Town Manager Paul Bohne about the steps to do this.

B) Bill of Sale for Water and Sewer and Release Surety – Milton Diner/Ivy Lane Condo

Zoning Administrator Amanda Pitts said that the warranty period has expired for water and sewer lines and sidewalk along Racine Rd. All the legal documents are in place. Public Works has inspected the curb stops and it is acceptable to be released. King asked if it is incumbent upon the Town to take over this service. Public Works Director Roger Hunt said the water line is going to loop through new development slated to take place, including the new east/west road. This is an 8-inch water main.

Gifford motioned to accept the easement deeds for the water and sewer lines and the sidewalk and release the \$7,700 that has been held for the warranty period, second by Bartlett. **Approved Unanimously.**

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C) Town Manager Search Update

John Gifford said that there is nothing to update at this time. Waiting for the Vermont League of Cities and Towns to take action. The search closes March 3rd. Adams said we tried but failed to have a women on the search committee, and we should try to add one to the group. Steady asked if we need to add or remove people to make that happen. Gifford said he could step down from the Committee. He asked Steady to take his spot and she declined. Adams said the easy thing would be for John Gifford to seek someone out.

Public Works Emergency Water Credit Authorization

The Board asked Public Works Director Roger Hunt, to brief it on the recent water issues.

Hunt stated the frost is down as deep as he has seen in 20-plus years. There were 5 more frozen water services today, and he expects to pick up more. He has a list of properties that froze in the past and is going around with a flyer and urging those property owners to let the water run. For the properties that run the water, he would like to credit that usage. He calculated that would cost roughly \$5-6 thousand in water. Gifford asked if the same billing as this period last year could be used, and Hunt said yes. Hunt said there were 55 freeze ups in 1994 the last time the frost was this deep.

Adams asked if he has the means within the water budget. Hunt said yes, this is why he wants to do this now. He said if we have to rent equipment and/or hire contractors we will have to spend a lot more. The Department spent \$14-15 thousand back in 1994. Adams asked if he needed authorization. Hunt said nothing in ordinances states he does, but it would be nice to have the Boards' endorsement.

Adams said this needs emergency action. He would like additional details and an update for the March 16th Board Meeting.

Gifford motioned to authorize the Public Works Department to request properties identified as high risk for freezing pipes to run a pencil stream of water and credit their bills. This will be done by replicating the bills charged for the same time period in 2014. The Town will hold the properties identified harmless for the excess cost of water, second by Bartlett. **Approved unanimously.**

Gifford asked about the Railroad St. dip. Hunt said it looks like a culvert failing. There is a sign there, but will need to do something else. Gifford asked if there are other places like this around Town—Hunt said no, that is the worst one. Bartlett asked about the dip by the park on Route 7. Hunt said it's the State's Road and we have to ask them to post signage.

VII. Minutes – To Approve With or Without Corrections

Gifford moved to approve the February 17, 2015 meeting minutes as presented, second by Steady. **Approved Unanimously.**

96 **VIII. Warrant/Report #17 and Supplemental Warrants**

97 Bartlett reviewed the FY15 Warrant/Invoice Report #17 for Board orders in the amount of
98 \$295,923.86.

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100 He noted a few items in random order:

- 101 • Beaugard Equipment - \$11,376.57, emergency repair of cylinder on bucket loader
- 102 (repair will be covered with insurance claim)
- 103 • Champlain Housing Trust - \$146,242.00 (VCDP Grant)
- 104 • Stitzel, Page, Fletcher - \$5,220.13 - legal representation various matters
- 105 • Town of Colchester - \$53,516.01 (payment 2 of 3 for dispatch services)

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108 Bartlett moved to approve Warrant #17 for a total of \$295,923.86, second by Gifford. **Approved**
109 **Unanimously.**

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111 Steady asked about the sand pit issues on McMullen Rd. Adams said this would be a future
112 Selectboard agenda item. Steady said she received a number of phone calls over the weekend
113 and wanted to make sure it is on a future agenda whether she remains on the Board or not.

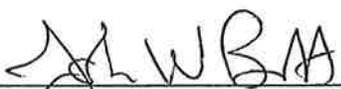
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115 **IX. Executive Session per V.S.A. Title 1 Section 313**

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117 **X. Adjournment**

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119 Gifford moved to adjourn the meeting at 5:50 p.m., second by Bartlett. **Approved**
120 **Unanimously.**

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122 *These proceedings were audio-recorded by the Town.*

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124 **Respectfully Submitted,**

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126  Date: 3/16/15
127 **John Bartlett, Selectboard Clerk**

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129 Filed with Milton Town Clerk's Office on this 17 day of March, 2015

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131 ATTEST:  **Milton Assistant Town Clerk**

