

1 **Milton Selectboard Special Meeting and Retreat Minutes**

2 **September 23, 2017 at 8:00 AM**

3 **Community Room of Municipal Building**

4 **43 Bombardier Rd Milton, VT 05468**

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6 **Selectboard Members Present:** Darren Adams, Chair; Ken Nolan, Vice-Chair; John Palasik Clerk; John  
7 Cushing, Member; Chris Taylor, Member

8 **Staff Members Present:** Don Turner, Town Manager; Jessica Morris, Finance Director; John Bartlett,  
9 Administration & HR Director; Taylor Yeates, Director of Public Safety

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11 **Others Present:** David Allerton

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14 **I. Call to Order** – D. Adams called the meeting to order at 8:03 AM

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16 **II. Flag Salute** – D. Adams led the attendees in a Salute to the Flag

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18 **III. Agenda Review** – No changes or deletions

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20 **IV. Public Forum:** There was no comment from the public.

21 **V. Business**

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23 **A. Discussion about Tax Increment Finance Districts**

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25 Don Turner introduced new TIF bond paperwork from the bond attorney. He also shared  
26 language for two separate articles. Discussion about the wording of the articles ensued  
27 and questions were raised about the understanding the full scope of TIF projects and  
28 funding within the town. It was agreed that for finance director Sarah Macy would be  
29 invited to the next meeting to review previous work on the project.

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31 Additional conversation occurred about the vote timeline. It was agreed the vote should  
32 be scheduled for a Tuesday and the information session should occur well before the  
33 vote date, not the night before. There was on vote taken.

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35 **B. Executive Session**

36 At 8:50 AM J. Palasik moved to find that premature public knowledge about legal  
37 matters would cause the Town to suffer a substantial disadvantage. Second by C.  
38 Taylor. The motion passed unanimously.

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40 J. Palasik moved that the Selectboard enter executive session to discuss legal matters,  
41 under the provisions of 1 VSA 313 of Vermont Status, and to include in the meeting  
42 the Finance Director, David Allerton, Director of Administration and Human  
43 Resources, Director of Public Safety, and Town Manager.

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45 The Selectboard exited executive session at 9:17 AM and no other action was taken.

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**C. S.M.A.R.T Goal Setting**

At 9:17 AM, Don Turner, Town Manager, led the Selectboard in a discussion about what S.M.A.R.T. goal setting includes. They discussed goals the staff had brainstormed and how that might incorporate into the Selectboard’s overall vision for the town. An effort to understand the Selectboard’s goals for the staff to carry them out was made with discussions about different public works projects and future plans for the town.

The discussion ended at 10:32 Am.

**D. Sarah Jarvis – Legal and Effective Meeting**

At 10:40, Sarah Jarvis from the Vermont League of Cities and Towns presented a training for the Selectboard on holding legal and effective meetings.

**XIII. Adjournment**

At 12:32 pm, J. Palasik moved to adjourn. Seconded by J. Cushing. The motion passed unanimously and the Selectboard stands adjourned.

Respectfully Submitted,



Date: 10/02/17

John Palasik, Selectboard Clerk

Filed with Milton Town Clerk’s Office on this 5~~th~~ 4 day of Oct., 2017

ATTEST: 

Milton Town Clerk