

1 **Milton Selectboard Meeting Minutes**

2 **August 21, 2017 at 6:00 PM**

3 **Community Room of Municipal Building**  
4 **43 Bombardier Rd Milton, VT 05468**

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6 **Selectboard Members Present:** Darren Adams, Chair; John Palasik Clerk; John Cushing, Member;  
7 Chris Taylor, Member

8 **Selectboard Members Not Present:** Kenneth Nolan, Vice Chair,

9 **Staff Members Present:** Don Turner, Town Manager; Mary Thompson, TM Administrative Assistant;  
10 Jacob Hemmerick, Director Planning & Economic Development; Jess Morris, Finance Director;  
11 John Bartlett, Director of Administration /HR

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13 **Others Present:** Alan Hatch, Resident; Mark Sousa, Bob Young, John Sharrow, Green Mountain Transit  
14 (GMT); David Goodrich, Developer; Frank Cioffi, Greater Burlington Industrial Corporation (GBIC)  
15 LCATV Audio/Video Technician

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18 **I. Call to Order** – D. Adams called the meeting to order at 6:00 PM

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20 **II. Flag Salute** – D. Adams led the attendees in a Salute to the Flag

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22 **III. Agenda Review** – Item for VVMB added; Selectboard signatures for Certificate of Project  
23 Completion needed.

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25 **IV. Public Forum** - no one presenting for Public Forum

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27 **V. Business**

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29 **A. Policy 13-01 Budget Adjustment/Amendments**

30 Policy revision was presented by J. Morris, with minor questions from Selectboard  
31 addressed. J. Cushing moved to accept the policy as presented, C. Taylor seconded.  
32 Approve Unanimously.

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34 **B. Chittenden Unit for Special Investigations Billing (CUSI)**

35 D.Turner presented CUSI bill for the review of the board and to highlight difference in  
36 budgeted amount vs. actual billed amount. This process was for the Selectboards  
37 knowledge and to address any questions, providing clarity on the behalf of the billing  
38 process. D. Turner explained that though the billing is determined by population, this  
39 increase was due to an additional detective being supplied to CUSI by UVM. Difference  
40 of \$17,000 was split through the contributing communities and defined the increase of  
41 \$3,964.00 for the Town of Milton this billing cycle. C. Taylor motioned to authorize  
42 payment to Chittenden Unit of Special Investigations in the amount of \$19,951.00,  
43 J. Cushing seconded. Approved Unanimously.

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**C. Review Project List & Update**

D Turner presented an update to the Selectboard pertaining to ongoing projects. Power Point presentation was utilized for the Selectboards boards review. Discussion, No Vote.

- **Class 2 Paving Grant** – Town was the recipient of \$175,000.00 from the state to assist in our paving projects this summer. We are utilizing these dollars.
  - **MS4 Obligation** –Permits are almost complete, staff is providing additional documentation. B. Heath has provided outlines concerning infrastructure. These outlines/reports will be presented to our new Public Works Director. This preparation have been essential and a well utilized investment. Approximately \$3,000.00 remaining and project will come in on budget.
  - **2017 Summer Paving Plan** – J. Morris presented the current standing of the paving budget and how the dollars are being utilized.
  - **Sidewalk Gap** – Project from Milton Rental to Hannaford is underway utilizing the \$850,000. 00VTRANS grant, scheduled to build in 2018. Surveys, wet lands, archeological piece is in process. Most of the existing property is within the Towns right of way, minimal right of way acquisition, conversations have started with possible affected property owners.
  - **Culverts** – Do have grants but the costs are outweighing the grant funds. We are still working on understand just what these projects will take for resources.
  - **Brandy Lane** – Completed under budget, and ready for the school year.
  - **Cherry Street Pedestrian Crossing** – Challenged with right-of-way, but moving forward.
  - **Town Forest Trail Project** – Applied for the state permit to go through the wetlands. Abutting neighbor is appealing this project with the DRB process. We received the Army Corp of Engineers permit last week to build the trail. Goal is to have this completed for this fall.
  - **Park and Ride project** – Meeting with John Sharrow this week for review on this project.
  - **West Milton Road Slope Failure** – Contracted with Hamlin to start preliminary work to see what it will take to make those repairs.
  - **Gravel Path** – Public Works has done a great job on this project. We have been working hard at completing our pedestrian network, one of the centerpieces of that was this 480ft of gravel path connection. This project was paid from our operating budget. Drainage is fixed and pedestrian usage is high.
- D Turner field additions inquiries from the Selectboard surrounding projects.

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**D. Green Mountain Transit (GMT)**

Mark Soussa, GM, Bob Young, Dir. of Operations, and John Sharrow, Commissioner of Operations; presented to the Selectboard information pertaining to GMT. Support information was handed out concerning Milton Commuter Service Statistics and Ridership by Roundtrip. Explanations of costs per passenger/per trip and overview of what the residents of Milton are receiving for their investment. Questions/ comments were fielded by the representing staff of GMT from the Selectboard including advertising, targeted marketing, understanding the individual vs. the whole system and Milton’s needs. Milton is a growing community, reliable, efficient transportation is progressive and necessary. Discussion, No Vote.

**E. Unified Development Regulations**

D Adams stated that any agreement by the Selectboard is the confirmation to add each agreed upon item to the September 11<sup>th</sup> Public Hearing that we will set at the conclusion of these discussions. D. Turner reiterated that recommended modification discussed this evening would be voted on at the next hearing with date to be set this evening. Formulated as: Introduction of Item-Discussion-Recommended Modification-Agreement by the Selectboard – Item moved to Public Hearing Date for vote. Discussion occurred regarding changes to the following:

Item 1. Section 1101. A. 15 K – should not apply to shoreline retaining walls. Unanimous agreement by Selectboard.

Item 2. Section 2007.A.1.b – slope change from 15% to 25% which is the state standard. Unanimous agreement by Selectboard.

Item 3. Section 2101.C 10 DB1 - 2102.C 9 NC1, 2103.C 9 NC2 Strike Maximum footprints in all 3 districts. Unanimous agreement by Selectboard. J. Cushing proposed to identify each by page number for reference. Change agreed to by J. Hemmerick

Item 4. Section 2101.c 11 DB1 (pg.210) Second story Minimum Heights, Sec. 2102 C NC1 (pg. 214) 20ft. minimum, Section 2103. C (pg. 217) 2 Stories minimum. Recommendation to strike minimum building heights. Unanimous agreement by Selectboard.

Item 5. Section 3106.A 4 Specific land uses. Amend to “must not house any boarders for a period of less than thirty days. Unanimous agreement by Selectboard.

Item 6. Trip Ends: Section 3110 C1 (pg. 3-23) Section 3117 E4 (pg. 3-35) Recommendation to strike. Unanimous agreement by the Selectboard.

Error found in line 123, see highlighted portion, upon review at Selectboard meeting of 9/11/2017. Correction is found in line 127.

Item 6. Trip Ends: Section 3110C1 (pg. 3-23) no changes to be made.

Item 7. Discussion about Expanding NC1 residential and R3 Zoning districts as detailed by the map. The Selectboard agreed to adopt the new language (new multiple family units cannot have more than twenty units unless granted bonus density making the unit a thirty unit max). The Selectboard takes the new language as a compromise and requests that the planning commission work on modifications of the language to make this a better process based on discussion with the audience.

Item 8. Section 3209 C Recommendation to strike whole section of Site Plan Standards around Building Design. Unanimous agreement by Selectboard.

137 Item 9. 1201 B1 Recommendation to strike in entirety. Unanimously agreement  
138 by Selectboard. Section 1201 C Recommendation to strike in entirety.  
139 Unanimously agreement by Selectboard.

140 Item 10. Addressed by decision in Item 8.

141 Item 11. Incorporate Firework Sales and Conditional use in zone C1 – Section  
142 1101 (23) conditional use in C1 Zoning District 2123(41) Standards that apply to  
143 Specific Use Section 3118 A. Recommendation unanimously agreed upon by  
144 Selectboard

145 J. Palasik asked for corrections to terminology. Change State Sheriff to County  
146 Sheriff and Police Office to Police Officer.

147 Question fielded from the audience by J. Hemmerick concerning Section 2110. A  
148 (7). Clarification given surrounding this “purpose statement” that acts as a  
149 guideline not a regulation.

150 J. Cushing makes a recommendation to accept the recommendations as  
151 presented. C. Taylor seconded. Approved Unanimously.

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153 **F. Establish New Public Hearing Date**

154 J. Hemmerick established the repeal of and adoption of the Unified Regulations.

155 J. Hemmerick will warn Public Hearing for Monday, September 11<sup>th</sup>, 6:30 pm to be held  
156 in the Municipal Community Room.

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158 **G. GBIC**

159 Frank Cioffi, President of Greater Burlington Industrial Corporation was invited to the  
160 Selectboard to outline how the GBIC utilizes the \$10,000 funds it receives annually  
161 from Milton and how it benefits Milton. Discussion was had, no motions or votes made.  
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163 **H. Town Manager Update**

- 164 • Property owner by Milex properties. Owner is interested in selling. Originally  
165 offered at \$150,000. Now is offered at \$25,000 sale on property. Property is  
166 under deposit currently by another interested party.
- 167 • We have potential mediation with McCormicks. Will need 1 SB, TM, Town  
168 Planner to participate.
- 169 • Green Mountain Fireworks meeting to talk about next year, with TM, P/Z, PD  
170 chief.
- 171 • Mobil homes parks we are working on getting our MRU’s, hopeful that  
172 Birchwood will be online for January.
- 173 • Victor Sinadinowski will be our new town planner, will come to DRB meeting on  
174 Thursday.
- 175 • J. Morris – received in the mail today for approved debt service items. Can I  
176 process or do we need to come before the Selectboard. J. Cushing – there was  
177 always a warrant, J. Morris – do you have preference on how these get paid? J.

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Cushing – we wired it after it was approved by the board. J. Morris more efficient to process as wire transfer.

- J. Castle property on Main Street is subject to Glebe land. J. Cushing – have it for the next board meeting. D. Adams – why can't we put this to rest once and for all? DT – so you're looking for one final decision, a blanket statement authorizing our staff to move forward. D. Turner- I will look into this further.
- Schedule for next meeting concerning Gateway?
- Received positive feedback on the tax insert.
- Thursday & Friday – John Bartlett will be Acting Town Mgr.
- C. Taylor- Hour Glass? Where are at? Looking to get last feedback from Ken Nolan

**I. VMBB Certificate of Completion**

J Cushing moved to sign and approve the document of Certificate of Project Completion, C. Taylor seconded. Approved Unanimously

**VI. Warrant # 4**

J Palasik moved to approve the portion of Warrant # 4 in the amount of \$2,500.00 for postage due for tax mailings, J. Cushing second. Approved unanimously. J Palasik moved to approve Warrant # 4 in the amount of \$268,726.97. J. Cushing seconded. Approved Unanimously.

**VII. Approval of Minutes of 8/14**

J Palasik moved to approve the minutes of 8/14/17 as presented. C. Taylor seconded. Approve Unanimously.

**VIII. Adjournment**

J Cushing moved to adjourned, C. Taylor seconded. A. Adams adjourned the meeting at 10:00 pm.

Respectfully Submitted,



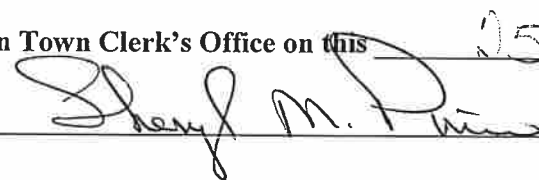
Date:

9/23/17

John Palasik, Selectboard Clerk

Filed with Milton Town Clerk's Office on this 25 day of Sept., 2017

ATTEST:



Milton Town Clerk

<http://lcatv.org/node/254777>

Copy of DVD for this meeting available for viewing at the Town Manager's Office by request.