

Milton Selectboard Meeting Minutes

August 07, 2017 at 6:00 PM

Community Room of Municipal Building

43 Bombardier Rd Milton, VT 05468

Selectboard Members Present: Kenneth Nolan, Vice Chair, John Palasik Clerk; John Cushing, Member; Chris Taylor, Member

Selectboard Members Not Present: Darren Adams, Chair

Staff Members Present: Don Turner, Town Manager; Jessica Morris, Director of Finance
Mary Thompson, TM Administrative Assistant; John Bartlett, Director of Administration/HR

Others Present: Alan Hatch, Paul O’Leary, Karl Marchessault, LCATV Audio/Video Technician

I. Call to Order – JP called the meeting to order at 6:02 PM

II. Flag Salute – JP led the attendees in a Salute to the Flag

III. Agenda Review – No changes made to agenda

IV. Public Forum - No Public presented for Public Forum

V. Business

A. Unified Development Regulation Continuance

JC motioned to hold continuance of Unified Development August 14, 2017, CT seconded. KN the motion is made to defer the conversation on Unified Regulation till Monday, August 14th at 6:30. Approved unanimously.

B. Tax Rate 2018

DT – Introduced FY18 Tax Rate and team that helped put together the numbers presented; Jess Morris, current Finance Director; Chip Sterns, Interim Finance Director; John Gifford, Town Treasurer. Additionally introduced a new Tax Bill Explained form, created by JM for distribution when tax bills go out to residents. DT is confident this tool will help communicate with residents where their tax dollars are going, improving transparency. JM provided support information to the selectboard and fielded questions on the current and proposed tax rate. Dialog included points of view on reserve funds, general fund, exemptions, Fire & Rescue fund, Road & Sidewalk fund and Recreation funds. Selectboard will lower the rec and sidewalk rate for this year. JC if we lower rate from these funds, we don’t lose money we just don’t grow the fund for this year. DT – we still have the money to fund the rec projects as long as we come in on budget. JC made the motion to set the municipal tax rate for FY 18 at a rate of 0.5251, reducing the sidewalk reserve and the recreation reserve funds .0050/each. KN we are not funding road or recreation this year. Will revisit eliminating these funds at another time. Seconded. Approved unanimously.

49 DT – we will revisit the reserve fund conversation at budget time.

50 The new “Your Tax Bill Explained” form was presented to the selectboard for review and
51 input. Selectboard commended JM for providing such a resources for residents. CT
52 emphasized the point that the effort to create an informed voter was very important. JP
53 agreed that this was a wonderful tool for the taxpayer to know where every dollar goes.

54 55 **C. Town Manager’s Update**

- 56 • Brandy Lane almost complete – crew has done a good job with this
- 57 • Gravel Path started today in front of Transparent Computers @ Middle Road
- 58 and Rt.7 anticipate work to be complete in the next week or two
- 59 • Supplemental Warrant to pay off the Municipal Bond, to pay the bank off
- 60 • Disappointed to be losing Jacob Hemmerick as Director of Planning, he has
- 61 worked hard for us and we wish him the best
- 62 • Jeff Castle will be leaving us shortly, we have two interview set up one
- 63 tomorrow and one Wednesday for his position
- 64 • We hired a new planning assistant for the Planning/Zoning office, today was
- 65 her first day
- 66 • Board asked me to reach out on the Unified Regulations process to
- 67 Regina Mahoney, she has forwarded ideas/recommendations to us
- 68 • The Town Plan must be updated and voted on by February 2018. JH says we
- 69 can keep the current plan with a few minor changes
- 70 • Not a lot in the Planning pipeline for new businesses...this is good and bad, we
- 71 will keep working with it and keep moving forward
- 72 • Road crew is working really hard and getting projects done well
- 73 • Met today with Ben Heath, we will have paving into late September...

74 75 **D. Warrant # Three**

76 JP questioned Lamoureux & Dickinson bill for \$4,632.44. When I looked at the bills this
77 is invoiced by Hamlin, did Hamlin Construction sub this to them? What is happening
78 here? DT explained, that on the sidewalk gap project, Hamlin Engineering works for
79 the Town. We had to hire a design engineer that essentially works through the grant
80 process. He works for the Town but is reimbursed by the grant from VTRANS.
81 Lamoureux and Dickinson received that contract. Essentially they are working for us. So
82 as they are working on the sidewalk gap project, the bills come to us and Hamlin has to
83 approve them. We pay the bill, then are reimbursed by VTRANS.

84
85 JP make the motion to approve Warrant # three in the amount of \$190,598.35,
86 JC seconded. Approved unanimously.

87
88 JP moves that the Selectboard approve the warrant for the Quarterly Water and Sewer
89 bills for April – June 2017, in the amount of \$3,512.40. JC seconded. Approved
90 unanimously.

96
97
98
99
100
101

102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142

JP motion to approve Supplemental Warrant totaling \$391,360.12 to Peoples United as presented, seconded. KN just for the record, DT this pays the loan off for the Bombardier property. This process is authorizing us to pay off that loan.

JC - how long is the bond? DT and JM will get info make to the board on this question.

VI. Approval of Minutes of 7/31

JP moved to accept the minutes of July 31, where we also had a joint discussion with the school board, as presented; CT seconded. Approved unanimously. KN abstained as he was not present at the meeting presented.

DT Additional Update:

We are close to coming to a resolution on the water billing for two of the three parks; creating a memorandum of understanding on meter reading with Birchwood Manor and Wood Briar Parks. Water meter discussion is going well. There is a possibility to get up and running as early as January 1, 2018 with Birchwood Manor, this would put us half a year ahead of schedule for collecting water revenue from that park. This process will develop revenue, allow the housing foundation to get out of the water business and provide possible saving to the consumer vs. what they are paying now. Wood Briar is willing to put meters in all their units. The Town would read the meter and bill them accordingly. Our goal of getting all three parks up and running by the end of the fiscal year is attainable. The parks are very pleased to be working with us. For our users it creates a balance in billing, and will generate revenue that we need in the capital fund. Hoping to have a MOU to come before you by mid-September.

VII. Adjournment

JC moved to adjourned, CT seconded. KN adjourned the meeting at 7:10 pm.

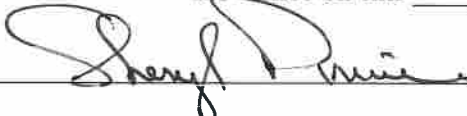
Respectfully Submitted,



Date: 8/14/17

John Palasik, Selectboard Clerk

Filed with Milton Town Clerk's Office on this 15 day of Aug., 2017

ATTEST: 

Milton Town Clerk

<http://lcatv.org/node/253269>