

1 **Milton Selectboard Meeting Minutes**

2 **April 10, 2017 at 6:00 PM**

3 **Municipal Building Community Room**

4 **43 Bombardier Rd. Milton, VT 05468**

5
6 **Selectboard Member Present:** Darren Adams, Chair; Ken Nolan, Vice Chair; John Palasik, Clerk;
7 John Cushing, Member; Chris Taylor, Member

8 **Staff Members Present:** Don Turner Jr, Acting Town Manager; Sarah Macy, Director of Finance and
9 Administration; Dustin Keely, PW Supervisor; Jacob Hemmerick, Planning and Zoning Director

10 **Others Present:** Spence Lane, Michael Lane, Courtney Lamdin, Milton Independent

11 **I. Call To Order** – D. Adams called the meeting to order 6:00pm

12 **II. Flag Salute** – D. Adams led the Attendees in a Salute to the Flag

13 **III. Agenda Review** – Swapped Item F and D

14 **IV. Public Forum** – No Public addressed the Selectboard

15
16 **V. Business**

17 **A. Acceptance of Gift – Eagle Scout Project**

18 Spencer Lane presented to Selectboard(SB) his Eagle Scout Project to bring 4 walk able
19 bridges to the Lamoille River Trail and a bench to the lookout over the river. S. Lane
20 explained existing bridges are in poor condition – one being unsafe, and the others
21 sunken in the mud. Expect to begin project in May 2017 with some independent
22 fundraising and material donations. S. Lane has attended 2 or 3 Conservation
23 Commission (CC) meetings. Compliments from the SB to S. Lane.
24 J. Cushing moved to accept as presented, J. Palasik second. Approved Unanimously
25

26 **B. Southerberry Road Acceptance**

27 J. Hemmerick updated the SB that we last left off looking for a legal opinion from
28 Amanda Laferty , attorney of Stitzel, Page & Fletcher. Recommendation was **to not be**
29 **accept** as a public road. D. Adams asked for background. J. Hemmerick confirmed that
30 Southerberry was never approved as a public road and therefore has not undergone the
31 process that a road proposed as public would have undergone according to the public
32 works specifications. The Development Review Board (DRB) would have analyzed the
33 project differently if it had been presented as a pre-planned public road. Mention of the
34 agreement recorded in the land records saying that they would not request that the road
35 ever be brought back to the town to be requested as a public road. D. Turner has talked
36 with Bill Sawyer, Developer, informing him of this recommendation. Discussion also
37 included that the Town desires to work together with developers and continues to support
38 a clear path going forward. Further discussion on timing, timelines and mutual

39 understanding needed. D. Adams asked if it was clear to B. Sawyer what he has to do to
40 achieve Phase III. D. Turner says he has tried a number of ways to achieve Phase III,
41 ultimately he needs a second entrance to continue. Through coordinated efforts we may
42 be able to assist but we, the Town, have a standard we must maintain as to how processes
43 must happen. K. Nolan moved to accept the TM recommendation as stated J. Cushing
44 seconded. D. Adams asked for clarification – K. Nolan denying taking over the road and
45 instructing staff to continue working on this issue. Approved Unanimously
46

47 **C. Update on Overlake Issue**

48 Turner and J. Hemmerick have reviewed and discussed this issue. D. Turner has talked at
49 length with B. Sawyer and he knows what will be recommended to the board. D. Turner
50 recommends we accept with specific conditions. Time-frames have now been applied to
51 this process to attain completion and straighten out inconsistencies in the land records. B.
52 Sawyer will indemnify the town on all storm water issues. Overall, develop realistic and
53 timely requirements to get this done. Based on conversation with B. Sawyer as of this
54 morning, he is in agreement. D. Turner outlined a reasonable way forward, which does
55 not expose the taxpayer to unnecessary liability but gives us a path forward. B. Sawyer
56 has to get the HOA up and running so that they can take care of the storm water
57 component. J. Cushing moved to approve the recommendation of the TM, K. Nolan
58 second; approved unanimously.
59

60 **D. Overview of Town Capital Projects**

61 Quarry Lane Culvert, Highway Grant and MS4 – D. Turner proposed moving forward. J.
62 Cushing moved that selectboard approve the Hamlin Engineering proposal of the Class
63 II, the MS4 coming out of Contingency Budget, and the Quarry Lane Culvert. J. Palasik
64 second; approved unanimously.
65

66 **E. Compensation**

67 D. turner reviewed the proposal for additional compensation for Don and Sarah – noting
68 the concern about making S. Macy compensation based on actual additional hours
69 worked. D. Adams has questions – which expense account will Don’s increase come out
70 of, Managers. Is there any needed increase in fire and rescue to make up his absence
71 there? D. Turner has utilized additional duties to assistant chiefs and administrative
72 components but D. Turner is still doing the fundamentals of his job.
73

74 Conversation about hiring through Westaff an Executive Assistant, D. Turner and S.
75 Macy are still working on the best structure for this need. Ideas include temporary, part
76 time/full time - still working on structure, having someone who can keep the flow going
77 in the office.
78
79
80
81
82

83 J. Palasik moved to increase S. Macy weekly salary by \$385 effective 3/23/17 until
84 6/30/17. J. Palasik cancelled motion. C. Taylor moved to increase S. Macy weekly salary
85 by \$384.62 effective 3/23/17 to sunset 6/30/17; K. Nolan second – approved 4-1 with
86 D. Adams voting No; Adams disagrees with the format of the motion concerning end
87 date only.
88

89 J. Palasik moved to pay D. Turner Acting TM weekly \$1,855.60 retroactively to 3/23/17
90 until we hire a new Town Manager or the six months; K. Nolan second; approved
91 unanimously.
92

93 **F. Manager's Update**

94 Ed Clodfelter now at 186 out of the 235 properties; have currently used 3 days of
95 NEMRC time; will have at least 2 maybe 3 NEMRC days this week. E. Clodfelter will be
96 here at the selectboard meeting April 24th. We will have an update on this process this
97 week and again next week.
98

99 Update on the pound situation – Georgia wants to use our pound for up to three months –
100 D. Turner informed selectboard that Milton Pound Keeper will work with Georgia Town
101 directly.
102

103 Staff has given feedback on what they want in a next Town Manager; D. Turner will
104 forward the comments to the board; employment ad from the last time TM search has
105 been passed on to the board. Will forward the comments from Department Heads to the
106 board.
107

108 D. Turner will be away on May 15th which is a regularly scheduled meeting.
109

110 What do you think about the agenda? Make sure the first agenda has a watermark that
111 says DRAFT and the final one does not say DRAFT.
112

113 Progress on odor issue – we are going to put traps in those houses; the engineering firm
114 says that if we can put a whole house trap in each of those houses it may prevent the odor
115 at \$1500each. We cannot seem to get in with the middle house and D. Turner is going to
116 go knock on the door.
117

118 A \$3 million building proposed in Catamount Industrial Park – TAC review today: sports
119 car place is moving forward.
120

121 Overhead Door was here today to repair garage door at rescue ambulance bay.
122 Ambulance backed into bay damaging door, no damage to ambulance.
123

124 Dan Gaherty is the Green Up Day Coordinator, this annual project is on track.
125
126

127 Hourglass Project – D. Turner spent a lot of time in Montpelier talking about Milton
128 projects; Hourglass is stalled in legal: he met with a number of people with additional
129 meeting with Michelle and Patti this Thursday; they do not believe that VTRANS will
130 accept the contract the way it is currently submitted. VTRANS legal team is not willing
131 to accept us having a separate project engineer; they are willing to bring excess cost to
132 the selectboard at different stages – VTRANS secretary wants to come and address the
133 board. Chris Flynn will come and address the board; VTRANS is confident that as long
134 as they spend the appropriate time and money up front in design and prep they will come
135 in under construction projection. D. Adams questioned whether they are developing a
136 counter proposal. D. Turner will know on Thursday (4/13)

137
138 School update – D. Turner and S. Macy have a meeting Wed. (4/12) morning with
139 Superintendent Bradshaw to discuss where we go from here in developing a plan that
140 works for town and school.


141
142 D. Adams asked D. Turner to ask VTRANS about paving Route 7.
143

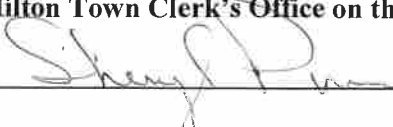
144 **VI. Supplemental Warrant**

145 J. Palasik moved to approve the Milton Supplemental Warrant for the Town of Milton quarterly
146 water and sewer bills in the amount of \$4,213.46. C. Taylor second; approved unanimously.

147 **VII. Adjournment**

148 J. Cushing adjourn meeting at 8:37 PM, K. Nolan second; approved unanimously.
149

150  Respectfully Submitted,
151 _____ Date 5/1/17
152 **John Palasik, Selectboard Clerk**

153
154 Filed with Milton Town Clerk's Office on this 1 day of May 2017
155 Attest:  _____ **Milton Town Clerk**