

1 **Milton Selectboard Meeting Minutes**
2 **April 10, 2017 at 6:00 PM**
3 **Municipal Building Community Room**
4 **43 Bombardier Rd. Milton, VT 05468**
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6 **Selectboard Member Present:** Darren Adams, Chair; Ken Nolan, Co-Chair; John Palasik, Clerk; John
7 Cushing, Member; Chris Taylor, Member

8 **Staff Members Present:** Don Turner Jr, Acting Town Manager; Sarah Macy, Director of Finance and
9 Administration; Dustin Keelty, PW Supervisor; Jacob Hemmerick, Planning and Zoning Director

10 **Others Present:** Spencer Lane, Michael Lane, Courtney Lamdin, Milton Independent

11 **I. Call To Order** – D. Adams called the meeting to order 6:00pm

12 **II. Flag Salute** – D. Adams led the Attendees in a Salute to the Flag

13 **III. Agenda Review** – Swapped Item F and D

14 **IV. Public Forum** – No Public addressed the Selectboard
15

16 **V. Business**

17 **A. Acceptance of Gift – Eagle Scout Project**

18 Spencer Lane presented to Selectboard (SB) his Eagle Scout Project to bring 4 walkable
19 bridges to the Lamoille River Trail and a bench to the lookout over the river. S. Lane
20 explained existing bridges are in poor condition – one being unsafe, and the others
21 sunken in the mud. Expect to begin project in May 2017 with some independent
22 fundraising and material donations. S. Lane has attended 2 or 3 Conservation
23 Commission (CC) meetings. Compliments from the SB to S. Lane. **J. Cushing moved**
24 **to accept as presented, J. Palasik second. Approved unanimously.**
25

26 **B. Southerberry Road Acceptance**

27 J. Hemmerick updated the SB that we last left off looking for a legal opinion from
28 Amanda Laferty, attorney of Stitzel, Page & Fletcher. Recommendation was to not
29 accept as a public road. D. Adams asked for background. J. Hemmerick confirmed that
30 Southerberry was never approved as a public road and therefore has not undergone the
31 process that a road proposed as public would have undergone according to the public
32 works specifications. The Development Review Board (DRB) would have analyzed the
33 project differently if it had been presented as a pre-planned public road. Mention of the
34 agreement recorded in the land records saying that they would not request that the road
35 ever be brought back to the town to be requested as a public road. D. Turner has talked
36 with Bill Sawyer, Developer, informing him of this recommendation. Discussion also
37 included that the Town desires to work together with developers and continues to support
38 a clear path going forward. Further discussion on timing, timelines and mutual
39 understanding needed. D. Adams asked if it was clear to B. Sawyer what he has to do to
40 achieve Phase III. D. Turner says he has tried a number of ways to achieve Phase III and
41 ultimately he needs a second entrance to continue. Through coordinated efforts we may

42 be able to assist but we, the Town, have a standard we must maintain as to how processes
43 must happen. **K. Nolan moved to accept the TM recommendation as stated J.**
44 **Cushing seconded. D. Adams asked for clarification – K. Nolan clarified that we are**
45 **denying taking over the road and are instructing staff to continue working on this**
46 **issue. Approved unanimously**
47

48 C. Update on Overlake Issue

49 Turner and J. Hemmerick have reviewed and discussed this issue. D. Turner has talked at
50 length with B. Sawyer and he knows what will be recommended to the board. D. Turner
51 recommends we accept with specific conditions. Time frames have now been applied to
52 this process to attain completion and straighten out inconsistencies in the land records. B.
53 Sawyer will indemnify the town on all storm water issues. The overall goal is to develop
54 realistic and timely requirements to get this done. Based on conversation with B. Sawyer
55 as of this morning, he is in agreement. D. Turner outlined a reasonable way forward,
56 which does not expose the tax payer to unnecessary liability but gives us a path forward.
57 B. Sawyer has to get the HOA up and running so that they can take care of the storm
58 water component. **J. Cushing moved to approve the recommendation of the TM, K.**
59 **Nolan second; approved unanimously.**
60

61 F. Overview of Town Capital Projects

62 Turner, Keelty, and Macy gave an overview of outstanding capital projects. The projects
63 overviewed, in order of management priority, include: class 2 paving grant; stormwater
64 reporting; 2017 summer paving plan; sidewalk gap project; Quarry Lane and Lake Road
65 culverts; Brandy Lane sidewalk project; park & ride grant; East Road bridges; Irish Road
66 culvert; long term paving plan; Cherry Street railroad pedestrian crossing; town forest
67 trail project; and West Milton Road slope failure. Overview included status of each
68 project, next steps, and funding sources.
69

70 D. Quarry Lane Culvert Replacement

71 G. Authorization to Hire Hamlin for Paving Grant/MS4

72 Note: Items D and G were addressed at the same time. Turner, Macy, and Keelty
73 presented engagement letters from Hamlin Engineering for the Quarry Lane Culvert
74 Replacement, the Class II Paving Grant Application, and the MS4 Stormwater Reporting.
75 These are the top three priorities on the list of current town capital projects. D. Turner
76 proposed moving forward. **J. Cushing moved that selectboard approve the Hamlin**
77 **Engineering proposal of the Class II, the MS4 coming out of Contingency Budget,**
78 **and the Quarry Lane Culvert. J. Palasik second; approved unanimously.**
79

80 H. Compensation

81 D. turner reviewed the proposal for additional compensation for Don and Sarah – noting
82 the concern about making S. Macy compensation based on actual additional hours
83 worked. D. Adams has questions – which expense account will Don’s increase come out
84 of, Managers. Is there any needed increase in fire and rescue to make up his absence

85 there? D. Turner has utilized additional duties to assistant chiefs and administrative
86 components but D. Turner is still doing the fundamentals of his job.

87
88 Conversation about hiring through Weststaff an Executive Assistant, D. Turner and S.
89 Macy are still working on the best structure for this need. Ideas include temporary, part
90 time/full time - still working on structure, having someone who can keep the flow going
91 in the office.

92
93 **C. Taylor moved to increase S. Macy weekly salary by \$384.62 effective 3/23/17 to**
94 **sunset 6/30/17; K. Nolan second – approved 4-1 with D. Adams voting no.**

95
96 **J. Palasik moved to pay D. Turner Acting TM weekly \$1,855.60 retroactively to**
97 **3/23/17 until we hire a new Town Manager or the six months; K. Nolan second;**
98 **approved unanimously.**

99
100 **I. Manager's Update**

101 Ed Clodfelter now at 186 out of the 235 properties; have currently used 3 days of
102 NEMRC time; will have at least 2 maybe 3 NEMRC days this week. E. Clodfelter will be
103 here at the selectboard meeting April 24th. We will have an update on this process this
104 week and again next week.

105
106 Update on the pound situation – Georgia wants to use our pound for up to three months –
107 D. Turner said Milton Pound Keeper will deal with Georgia directly.

108
109 Staff has given feedback on what they want in a next Town Manager; D. Turner will
110 forward the comments to the board; employment ad from the last time has been given the
111 board. Will forward the comments to the board; employment ad from the last time has
112 been given the board.

113
114 D. Turner will be away on May 15th which is a regularly scheduled meeting.

115
116 What do you think about the agenda? Make sure the first agenda has a watermark that
117 says DRAFT and the final one doesn't say DRAFT.

118
119 Progress on odor issue – we are going to put traps in those houses; the engineering firm
120 says that if we can put a whole house trap in each of those houses it may prevent the odor
121 at \$1500 each. We can't seem to get in with the middle house and D. Turner is going to
122 go knock on the door.

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124 A \$3 million building is being proposed in Catamount – TAC review today: sports car
125 place is moving forward.

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127 Overhead Door was here today to repair garage door at rescue ambulance bay.
128 Ambulance backed into bay damaging door, but not ambulance itself.

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Dan Gherety is the Green Up Day coordinator, this annual project is on track.

Hourglass Project – D. Turner spent a lot of time in Montpelier talking about Milton projects; Hourglass is stalled in legal: he met with a number if people and he ‘s meeting with Michelle and Patti this Thursday; They do not believe that VTRANS will accept the contract the way we have submitted it; their legal team is not willing to accept us having a separate project engineer; they are willing to bring excess cost to the board at different stages – VTRANS secretary wants to come and address the board; Chris Flynn could come and address the board; VTRANS is confident that as long as they spend the appropriate time and money up front in design and prep they will come in under construction projection. D. Adams questioned whether they are developing a counter proposal? D. Turner will know on Thursday (4/13)

School update – D. Turner and S. Macy have a meeting Wed. (4/12) morning with Superintendent Bradshaw to discuss where we go from here in developing a plan that works for town and school.

D. Adams asked D. Turner to ask VTRANS about paving Route 7.

VI. Supplemental Warrant

J. Palasik moved to approve the Milton Supplemental Warrant for the Town of Milton quarterly water and sewer bills in the amount of \$4,213.46. C. Taylor second; approved unanimously.

VII. Adjournment

J. Cushing adjourn meeting at 8:37 PM, K. Nolan second; approved unanimously.

Respectfully Submitted,

_____ **Date** _____

John Palasik, Selectboard Clerk

Filed with Milton Town Clerk’s Office on this _____ **day of** _____ , _____

Attest: _____ **Milton Town Clerk**