

1 **Milton Selectboard Meeting**
2 **January 4, 2017 at 6:00 p.m.**
3 **Community Room of the Municipal Complex**
4

5 **Selectboard Members Present:** Darren Adams, Chair (via phone); Kenneth Nolan, Vice
6 Chair; John Bartlett, Member; John Palasik, Clerk, John Cushing, Member

7 **Selectboard Members Not Present:** None

8 **Staff Members Present:** Donna Barlow Casey, Town Manager; Erik Wells, Director of
9 Administration; Nathan Lavalley Water/Waste Water Superintendent; Sarah Macy,
10 Finance Director; Jacob Hemmerick, Planning Director; Brett Van Noordt, Police Chief;
11 Dustin Keely, DPW Operations Supervisor; Kathy Dulac, Children's Librarian; Kym
12 Duchesneau, Recreation Coordinator; Ben Nappi, Assistant Recreation Coordinator
13

14 **Others Present:** Jen Dooley, Chair Library Trustees; Courtney Lamdin
15

16 **I. Call to Order**

17 Nolan called the meeting to order at 6:02 PM
18

19 **II. Flag Salute**

20 Nolan led attendees in a salute of the flag
21

22 **III. Agenda Review**

23 Executive Session to be added after public forum and add Manager's Report after FY
24 '18 budget work session.
25

26 **IV. Public Forum**

27 None
28

29 **V. Executive Session Per V.S.A. Title 1 Section 313**

30 Palasik moved to find premature public knowledge about personnel would cause the
31 Town or person to suffer a substantial disadvantage. Second by Bartlett. **Approved**
32 **unanimously.**
33

34 Palasik moved to enter into Executive Session to discuss personnel under the
35 provisions of V.S.A. Title 1 Section 313 and include Barlow Casey. Second by Bartlett.
36 **Approved unanimously.**
37

38 **Entered Executive Session at 6:04 PM**
39


40 Bartlett moved to close executive session, second by Cushing. **Approved**
41 **unanimously.**
42

43 **Closed executive session at ^{6:22}~~8:22~~ PM, there was no action taken**
44

- 45 **VI. Appointment**
- 46 **A. Development Review Board (DRB) Alternate, One Year Term**
- 47 Jessica Groeling stated she has served on the DRB before and was excited at the
- 48 opportunity to serve again. Bartlett moved to appoint Groeling as a DRB
- 49 alternate for a one-year term, second by Cushing. **Approved Unanimously.**
- 50
- 51 **VII. Old Business**
- 52 **A. Ellison Street Odor Issue**
- 53 Lavallee updated the Board that no odors have been present since the last time
- 54 the Board was updated. He provided an estimate from Aldrich + Elliot Engineers
- 55 on the cost of switching affected homes to a different sewer line. He also
- 56 received information of two other firms outside of Vermont who have dealt with
- 57 this issue he can connect with for further information.
- 58
- 59 **VIII. New Business & Department Items**
- 60 **A. Interim Zoning Extension Public Hearing Warning**
- 61 Planning Director Jacob Hemmerick explained this is a follow up from the recent
- 62 Saturday joint meeting with the Planning Commission. The Interim Zoning bylaw
- 63 is set to expire on April 6th. The Planning Commission is requesting additional
- 64 time to go through the regulations. The first step in granting that extension is
- 65 warning the public hearing. Palasik moved to approve the warning for the
- 66 interim zoning extension public hearing, second by Bartlett. **Approved**
- 67 **Unanimously.**
- 68
- 69 **IX. Warrant #15**
- 70 Palasik moved to approve warrant #15 for \$204,126.79, second by Bartlett.
- 71 **Approved Unanimously.**
- 72
- 73 **X. Approval of Minutes from December 19th**
- 74 Bartlett moved to approve the minutes after a minor modification to line 48,
- 75 second by Cushing. **Approved Unanimously.**
- 76
- 77 **XI. FY '18 Budget Work Session**
- 78 The Board continued work on the development of the FY '18 budget. Time was spent
- 79 going through the allocation requests from outside agencies. The grand list
- 80 projection was discussed, with a backlog of property assessments pending due to
- 81 staffing in the Assessor's Office. A number of these in the backlog are additions like
- 82 porches and garages. The Board asked for a plan to how this is going to get finished
- 83 and an estimate to the effect on the grand list Buildings and Grounds and Highway
- 84 Divisions were discussed and how to split the division of labor and positions. More
- 85 part-time help in the summer was discussed, along with reviewing last year's
- 86 calendar of tasks undertaken, along with the historical numbers for overtime. The
- 87 Board asked staff to review the budget again and suggest cuts. Barlow Casey said
- 88 that will be done this week.
- 89

90 **XII. Manager's Report**
91 Wells on behalf of Barlow Casey stated the unified planning work program (UPWP)
92 projects application for the CCRPC are due soon. There are two possible scoping
93 studies identified in the Route 7 Corridor Study for improvement- near West Milton
94 Road and near the High School. There is a 20% local match requirement to these
95 scoping studies. The study is the first step in advancing a project into the regional
96 transportation improvement plan (TIP). The Board was not interested in pursuing
97 these studies at the present time.
98

99 **XIII. Adjournment**
100 Cushing moved to adjourn, second by Bartlett. **Approved unanimously. Nolan**
101 **adjourned the meeting at 9:05 PM.**
102

103  Respectfully Submitted,
104 _____ Date: 2/08/17
105
106 John Palasik, Selectboard Clerk

107
108 Filed with Milton Town Clerk's Office on this 8 day of February, 2017

109 ATTEST:  _____ Milton Town Clerk
110