

1 Town of Milton
2 Selectboard Meeting Minutes
3 February 17, 2015 6:00 PM Board Meeting
4 Community Room
5

6 **Selectboard Members Present:** Darren Adams, Chair; John Gifford, Vice Chair; Stuart King, and Brenda
7 Steady

8 **Selectboard Members Not Present:** John Bartlett, Clerk

9 **Staff Members Present:** Ann Janda, Management Fellow; Katherine Sonnick; Planning Director; Roger
10 Hunt, Public Works Director; Amanda Pitts, Zoning Administrator
11

12 **Others Present:** Lori Donna, Planning Commission; Tony Micklus, Planning Commission; Julie Rutz,
13 Planning Commission; John Lindsay, Planning Commission Applicant; and Amanda Lafferty, Attorney at
14 Stitzel, Page & Fletcher
15

16 I. **Call to Order** – Adams called the meeting to order at 6:05 p.m.
17

18 II. **Flag Salute** – Adams led the attendees in a Salute to the Flag.
19

20 III. **Agenda Review**
21

22 IV. **Public Forum**
23

24 V. **Appointments/Resignations/Recognition**
25

26 **A) Planning Commission Application – John Lindsay**

27 John Lindsay said that he has been on the Recreation Commission for 20 years, and
28 wants to be on the Planning Commission because he has been involved in many aspects
29 of things in town and sees how the Planning Commission’s decisions affect the town. He
30 said he thinks his input and work on master planning could be helpful.
31

32 Gifford motioned to authorize the appointment of John Lindsay to the Planning
33 Commission for the unexpired 4-year term that is available, second by Steady. **Approved**
34 **Unanimously.**
35

36 VI. **New Business**
37

38 **B) Review and Consider Warning for Public Hearing on Interim Zoning**

39 Planning Director Katherine Sonnick stated that the request to warn a public hearing
40 regarding interim zoning bylaws has been reviewed and revised by Attorney, Amanda
41 Lafferty. All of the elements can be addressed at the public hearing. Lafferty said she
42 made it as broad as possible so that things could be removed. If things were added,
43 another public hearing would have to be warned. Gifford asked how long it could be in
44 effect. Lafferty said two years in order to study permitting and zoning needs. Lafferty
45 explained that the interim zoning bylaws can be amended with a public hearing at the
46 same time that the long-term zoning laws are being worked on and amended at the
47 same hearing. Adams asked if other communities have taken one issue at a time or do

48 they typically make all the changes at once. Lafferty said it varies based on what is in the
49 interim bylaws and it depends on how the work of the Planning Commission proceeds.
50 Lori Donna said that it is the Planning Commission's intent to work on this within about
51 one year to 18 months. Donna said the Commission plans to meet with groups in the
52 Planning office to get feedback and work on this as effectively as possible. King said the
53 Regional Planning Commission is going to do a commercial study and asked Lafferty if
54 we should wait until we receive the results of that study. Lafferty said it depends on
55 what the town wants to do. The Interim Zoning bylaws just puts things on hold in order
56 to study and gather information. Adams asked if the hearing would need to remain
57 open through the interim zoning process. Lafferty said the Town is only required to have
58 one public hearing before adopting Interim Zoning. Lafferty confirmed that once the
59 hearing is warned, the town can enforce the Interim Zoning bylaws.
60

61 Gifford motioned to set a hearing for Amendments to the Zoning Ordinance on March
62 16, 2015 at 6p.m., second by King. **Approved unanimously.**
63

64 Norman Burnette said that he has storage facilities in town asked when he can
65 comment on this. He said he submitted another project this morning, and has two years
66 and a lot of money invested in this, and is now worried that his project might not go
67 through. Pitts said that she couldn't issue a zoning permit for it since his DRB approval
68 has expired. She believes he could go back to the DRB to request a decision on whether
69 the approval has expired or not. Hemmerick said that he will follow up.
70

71 **C) Review and Consider Warning for Public Hearing on Changing a Street Name**

72 Zoning Administrator Amanda Pitts said that according to our street naming ordinance
73 we need to have a public hearing to change a street name.
74

75 Gifford motioned to set a hearing for Changing of a Street Name on March 2, 2015 at
76 5:30p.m. at the Milton High School Library, second by King. **Approved Unanimously.**
77

78 **D) Approval of Water and Wastewater Budgets**

79 Public Works Director Roger Hunt stated that this is the annual approval of the water
80 and waste water budgets. Voter approval is not required by the Town Charter and the
81 Selectboard is the authority that decides. Adams said that the Town cannot control
82 water rates from the Champlain Water District. This is why the water and waste water
83 budgets were removed from the ballot. He said it is a non-tax enterprise fund, so having
84 it on the ballot was a false choice.
85

86 Gifford motioned to approve the amount of \$937,402 for the FY16 Water Fund and
87 authorize the \$10 increase in the base rate and 3% increase in the usage rate effective
88 July 1, 2015, second by King. King asked if our budget reflects our reserve fund. Hunt
89 said that the rate change will help us reestablish our reserve fund. Right now he thinks it
90 is a positive balance of about \$44k. **Approved Unanimously.**
91

92 Gifford motioned to approve the amount of \$1,264,809 for the FY16 Wastewater Fund
93 and authorize the 5% increase in the base rate and 0% increase in the usage rate
94 effective July 1, 2015, second by Steady. **Approved Unanimously.**
95

96 **E) Town Manager Search Committee and Status**

97 John Gifford said that the members of the committee are Anthony Micklus, Mike
98 Morgan, our Town Moderator, Lou Mossey, Jay Mitiguy, John Palasik, Mike Boisjoli, and
99 himself. He asked three women to join and all declined. He expects they will become
100 active in mid-March. VLCT contacted Paul Bohne, who let Gifford know there are just 30
101 candidates, and only one from Vermont and wondered if we wanted to advertise in
102 Seven Days for another week, so he authorized that.

103
104 Gifford motioned to appoint the Town Manager Search Committee as: Anthony Micklus,
105 Mike Morgan, Lou Mossey, Jay Mitiguy, John Palasik, and Mike Boisjoli, second by
106 Steady. **Approved Unanimously.**

107
108 Adams pointed out that after March 3, Gifford will no longer represent the Selectboard,
109 but will report to the Selectboard.

110
111 **F) Pre-Town Meeting**

112 Adams said the Selectboard will use the same PowerPoint presentation as they did at
113 the Budget Social.

114
115 **VII. Old Business**

116
117 **VIII. Reconsideration – Nothing**

118
119 **IX. Potential and/or Future Agenda Items –**

120
121 **X. Minutes of January 29 and February 2, 2015**

122
123 Gifford moved to approve the January 29 and February 2, 2015 meeting minutes as presented,
124 second by Steady. **Approved Unanimously.**

125
126 **XI. Warrant/Report #16 and Supplemental Warrants**

127 Gifford reviewed the FY15 Warrant/Invoice Report #16 for Board orders in the amount of
128 \$214,183.82.

129
130 He noted a few highlight of these bills:

- 131
132
 - There were several payments involving the Homeland Security Grant that we approved
133 a while ago.
 - The normal monthly invoice for water is \$43,759.30.
 - The payment to Clean Waters Supply was for 3,000 gallons of Cal Nitrate at \$2.25 per
134 gallon.
 - Faronics Tech is for license fees for security software on a bunch of computers.
 - The normal monthly electric bill is \$18,518.11
 - We are paying the annual Impact Fee payment to the School for the elementary school
135 on Herrick Ave, the amount is \$75,286.00.

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141
142 Gifford moved to approve Warrant #16 for a total of \$214,183.82, second by Steady. **Approved**
143 **Unanimously.**

144

145 **XII. Executive Session per V.S.A. Title 1 Section 313**

146
147 Gifford motioned that premature public knowledge about a personnel matter would cause the Town
148 or person to suffer a substantial disadvantage, second by Steady. **Approved Unanimously.**

149
150 Gifford moved to enter into executive session to discuss a personnel matter under the
151 provisions of 1 V.S.A. § 313 (a)(3) of the Vermont Statutes, second by King. **Approved**
152 **Unanimously.**

153
154 Executive session began at 7:01 p.m.

155
156 Gifford motioned to adjourn Executive Session at 7:25 p.m., second by King. **Approved**
157 **Unanimously.**

158
159 Gifford moved to pay Brian Palaia \$14.29 for pro-rated vehicle allowance for one day in the
160 month of February 2015 and to authorize reimbursement at the standard IRS mileage
161 reimbursement rate for travel if Brian's presence is requested by the Selectboard, second by
162 King. **Approved Unanimously.**

163
164 **XIII. Adjournment**

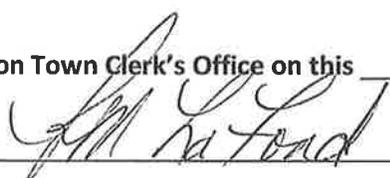
165
166 King moved to adjourn the meeting at 7:27 p.m., second by Steady. **Approved Unanimously.**

167
168 *These proceedings were live-streamed and filmed by LCATV and audio-recorded by the Town.*

169
170 **Respectfully Submitted,**
171 
172 _____ Date: 3/2/15

173 **John Bartlett, Selectboard Clerk**

174
175 Filed with Milton Town Clerk's Office on this 3 day of MARCH, 2015

176
177 ATTEST:  _____ **Milton Assistant Town Clerk**

178