

Milton Selectboard
February 17, 2015 at 6:00 PM
Municipal Building Community Room

Use of cell phones is prohibited during the meeting. Please shut them off or silence them.

AGENDA

I. Call to Order

II. Flag Salute

III. Agenda Review

IV. Public Forum

The Public Forum will be limited to five minutes per person. All participants must sign in and clearly state their name. No action will be taken on items raised until a subsequent meeting (if action is needed by the Selectboard).

V. Appointments and/or Resignations

A. Planning Commission Application for unexpired 4-Year Term – John Lindsay
(Consider Appointment)

***Motion Requested:** to authorize the appointment of John Lindsay to the Planning Commission for the unexpired 4-year term that is available*

VI. New Business and Department Items

B. Review and Consider Warning for Public Hearing on Interim Zoning
(Discuss Possible Future Regulations Changes and Public Hearing)
Katherine Sonnicks, Planning Director

***Motion Requested:** to set a hearing for Amendments to the Zoning Ordinance on March 16, 2015 at 6 p.m.*

C. Review and Consider Warning for Public Hearing on Changing a Street Name
(Discuss Name Change and Public Hearing)
Amanda Pitts, Zoning Administrator

***Motion Requested:** to set a hearing for Changing of a Street Name on March 2, 2015 at 5:30 p.m. at the Milton High School Library*

D. Approval of Water and Wastewater Budgets
(Consider Approving Budgets)
Roger Hunt, Public Works Director

***Motion Requested:** to approve the amount of \$937,402 for the FY16 Water Fund and authorize the \$10 increase in the base rate and 3% increase in the usage rate effective July 1, 2015*

***Motion Requested:** to approve the amount of \$1,264,809 for the FY16 Wastewater Fund and authorize the 5% increase in the base rate and 0% increase in the usage rate effective July 1, 2015*

E. Town Manager Search Committee and Status
(Consider Appointing Search Committee Members)

F. Pre-Town Meeting
(Discuss Presentation at Pre-Town Meeting)

VII. Old Business

VIII. Reconsideration

X. Potential and/or Future Agenda Items

XI. Minutes - To Approve With or Without Corrections

1) **Selectboard – Budget Meeting – January 29, 2015**

2) **Selectboard – Regular Meeting – February 2, 2015**

***Motion Requested:** to approve the January 29 and February 2, 2015 meeting minutes as presented*

XII. Warrant/Report - To Approve With or Without Corrections

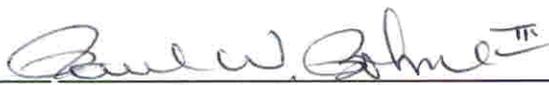
1) **Warrant Report#16**

***Motion Requested:** to approve Warrant #16 for a total of \$214,183.82*

XIII. Possible/Anticipated Executive Session per V.S.A. Title 1 Section 313

XIV. Adjournment

Posted on the official bulletin board in the lobby of the Municipal Building; to the Town website; emailed to the Burlington Free Press, Milton Independent, Lake Champlain Access Television, Fox 44 News, WPTZ, and WCAX; and posted in two other places within the Town of Milton and filed with the Town Clerk.

Signed: 

Paul Bohne, Interim Town Manager

VACANCY APPLICATION FORM

TOWN OF MILTON BOARDS, COMMISSIONS, COMMITTEES & OFFICERS

Pursuant to the Milton Town Charter, applicants' names for board, commission, committee, and officer positions listed in §306 are subject to disclosure in the Selectboard Minutes. The Selectboard retains the option of conducting the interview in Open Meeting or in Executive Session. Disclaimer: the content of this application may be considered public record and may be subject to disclosure under State and Federal law. This application only applies to positions covered by the Town's Vacancy Policy. Submit your complete application to the Town Manager's Office at 43 Bombardier Rd. Milton, VT 05468 (M-F 8 a.m. to 5 p.m.) or by e-mail to ajanda@town.milton.vt.us

Full Legal Name: John James Lindsay Preferred First Name: John

Position Sought: PLANNING Commission Term: _____

Legal Address: 97 Arrowhead Ave Milton VT 05468

Mailing Address: SAME

Telephone Number(s): 802-734-4436 cell 802-893-4077 home

E-mail: JohnLindsayTD@Comcast.NET

Are you a registered voter in the Town of Milton?* YES

*Applicants for the offices of Zoning Administrator, Health Officer, Town Attorney, Pound Keeper and Planning Director are not required to be legally registered voters in the Town of Milton.

To complete your application, you must submit the Criminal Background Information form attached to this application as well as the Supplemental Information form (or a cover letter) which includes the following:

- Any prior municipal or public service;
- Your motivations; and
- Any beneficial qualifications.

CONFLICTS OF INTEREST & ETHICS ACKNOWLEDGEMENT

By initialing here X you acknowledge that you have read and understood the *Town Charter's* provisions on conflicts of interests & ethics that are attached to this application.

CONDUCT ACKNOWLEDGEMENT

By initialing here X you acknowledge that you have read and understood the Town's *Guidelines and Ground Rules for Committees, Commissions and Boards* attached to this application.

ACCURACY ACKNOWLEDGEMENT

By signing here you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the Selectboard has the authority to remove members appointed by them in accordance with the *Milton Town Charter, Administrative Code* and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Signature: John James Lindsay Date: 10/29/2014

OFFICE USE ONLY

Applicant has been notified by AJ (staff name) via email (phone/e-mail) on 10/30/14 (date) to attend the Selectboard meeting on 11/3/14 (date). Applicant confirmed on 10/30/14 (date). The position being sought does (requires/does not require) that the applicant be a legal voter of Milton. Voter registration verified by AJ (staff) on 10/30/14 (date). If incumbent, last year's attendance record is _____.

Background check already on file - AJ

John James Lindsay

97 Arrowhead ave

Milton VT, 05468

802-893-4077 home

802-734-4436 cell

Johnlindsaytd@comcast.net

Current Member – Milton Recreation Commission 18+ Years

Theater Technical Director Milton High School 20+ Years

Leader of Milton's 250th Birthday Committee

45+ Year Resident of Milton

Milton is a growing community that has many advantages and challenges.

The diverse interests of personal, town, state, public, private, residential, natural, developed, recreational and commercial need to be thoughtfully and deliberately examined to create a vibrant community.

The current and future needs of the community must be balanced and planned during the commission discussions. Most importantly, the conclusions must be able to be presented and supported, to the public, to be the best of all possibilities considered or, if there is no clear choice, then provide an accounting of the given choices for public consideration. Including doing nothing.

I would like to be a part of helping sheppard Milton into the future.

CRIMINAL BACKGROUND FORM

Full Legal Name: John James Lindsay

Previous Names or Aliases: None

Date of Birth: 10/04/1963

CRIMINAL CONVICTIONS RECORDS HISTORY AUTHORIZATION

By signing here you understand that a Criminal Convictions Records History will be obtained by the Town of Milton's Duly Authorized Agent from the Vermont Criminal Information Center, as permitted by law.

Signature: John Lindsay Date: 10/25/2014

Do you have any Criminal Background? YES NO

Explanation of Criminal Background

If yes, please list the details of any criminal offenses, violations, charges, or convictions (other than minor traffic violations), including where and when the offense(s) occurred.

I HAVE HAD THIS DONE FOR THE RECREATION COMMISSION IF THAT CAN BE USED FOR THIS AS WELL.



TOWN OF MILTON, VERMONT 05468-3205

PLANNING & ECONOMIC DEVELOPMENT OFFICE • 43 BOMBARDIER ROAD •
802-893-1186 • FAX: 893-1005

MEMO

To: Paul Bohne

From: Katherine Sonnick, Planning Director

Date: February 10, 2015

Re: Town of Milton Proposed Interim Zoning Ordinance

The Planning Commission as drafted, with the assistance of our Town Attorney, Amanda Lafferty, an interim zoning regulation. See the attached draft interim zoning regulation as well as a letter from the Planning Commission describing the rationale and purpose for the interim regulation.

I respectfully request that the Selectboard set a public hearing date at their February 17, 2015 meeting. I have submitted a Public Hearing Notice with a suggested date of March 16, 2015 for the public hearing.

1/20/15

TO: Milton Selectboard

FROM: Milton Planning Commission

RE: Interim Zoning Proposal

The Planning Commission urgently requests that the Select Board enact Interim Zoning per VSA Title 24, Chapter 117, Section 4415 "in order to protect the public health, safety and general welfare and to provide for orderly physical and economic growth." Interim zoning is the tool we need to pause and re-visit key areas in the Town Core for sustainable, smart growth and to properly plan for an expected school population increase. Interim Zoning is necessary to ensure that future development creates economic opportunity and provides a safe, vibrant and attractive community Milton of which residents will be proud.

It is time to take action and re-create Milton as a desired destination in Chittenden County.

If we do not act now, development will occur that may reduce the ability to implement the goals of recent studies, to expand our tax base and to address the school space issue. Additionally, the Planning Commission in its study will incorporate the adjacent Lamoille Planning area to address the concerns of CLF, paving the way to request the restrictions be lifted on sewer expansion.

The Planning Commission's proposal for Interim Zoning is summarized as follows: **Remove residential uses from the Checkerberry (M4) zoning district, remove multi-family residential uses from the MCMP Center (M1), the Old Towne Residential/Commercial (M5), and the Main Street (M6) Zoning districts, and remove the public warehousing use from all districts.**

Reasons for the proposal are summarized below and are supported with additional information:

- Ø **Identify areas to locate and promote commercial development.** Between 2012 and 2014 there were 10 Permits for New Commercial with an estimated addition to the grand list of \$10.43 million compared to permits for 37 new multi-family units with an estimated value of \$1.69 million. We need to re-envision the M4 District to attract desirable commercial development for local jobs and a better tax base. Esther Lotz and other respected individuals in the business community have

concerns about development patterns in the M4 Zoning District and along the Route 7 corridor. As Esther has indicated “commercial likes to be with commercial”. Our current zoning allows multiple uses almost everywhere in the Route 7 corridor and has not given clear direction to help encourage investment. <https://www.youtube.com/watch?v=0kmlZBK6Sp8&feature=c4-overview&list=UU2qBxTYGzJpsB4I6ZoQFoXg> (Link sent from Esther)

- Ø **Pause multi-family development in M1, M4, M5, & M6 Districts to properly study, assess and plan for school space and infrastructure needs.** School enrollment is increasing contrary to current trends statewide. The School district has identified 160 additional students eligible for pre-school services under the new Universal Pre-K law effective for the 2016-2017 school year. The Planning Commission is eager to have an open dialogue with the Milton School District as we develop permanent zoning. Multi-family development has put a strain on Town services including tying up staff time with the billing and collection of water and sewer bills and a greater use of emergency services.
- Ø **Plan for a heterogeneous mix of residential development to attract retail businesses that the community has identified it wants.** This was confirmed on a recent Selectboard Zoning Bylaw public hearing.
- Ø **Address Traffic safety and transportation issues (need to be addressed).** Three Intersections in the M4 District have been identified as failing; Route 7 at West Milton Road, Landfill Road and Bombardier Road. Alternate Routes must be identified in permanent zoning regulations for traffic and pedestrian safety, as well as emergency access.
- Ø **Evaluate and implement the recommendations of the Route 7 Improvements Committee and the US Route 7 Corridor Study.** The Corridor Study projects the “Largest 2015-2035 *absolute* increase in traffic volume occurring in southern part of the corridor between Forbes Rd. and W. Milton Rd.”
- Ø **Incorporate a study of the adjacent sewer service area to remove the Act 250/CLF restriction.** The restriction on sewer expansion requires Milton to study and implement zoning bylaws and/or changes to the Comprehensive Plan which address what they believe is over-zoning and sprawl. Lifting this restriction is crucial for expanding commercial development to create local jobs.
- Ø **Adjust Dimensional requirements for the M4 District which are not allowing for the maximum use in a crucial area.** These need to be re-evaluated to allow for greater lot coverage and lesser setbacks before further development occurs.

- Ø Public Warehousing/Storage units have been identified as occupying valuable land and precluding development. Carefully planned development could add jobs, services and connections especially in the Town Core.

MILTON INTERIM ZONING BYLAWS

I. PURPOSE:

Milton's Town Core Area is the most densely developed area of the Town. The purposes of the Zoning Districts within the Town Core vary somewhat, but the Town's overall goal for the Town Core is a mix of residential, commercial and some limited industrial uses in a pedestrian-friendly downtown atmosphere. Development in the Town Core also should create jobs, both for Milton residents and for residents in the communities surrounding Milton, and expand Milton's tax base. Moreover, the Town Core should have pedestrian-friendly streetscapes and public green spaces.

Recently, however, residential development has outpaced commercial development in the Town Core, thereby upsetting the ratio of uses that the Town desires and for which the Town has planned. Moreover, public warehousing is a permitted use in several Zoning Districts, but the impact of this use may frustrate the Town's goals in both the Town Core and throughout the Town. There also are ongoing concerns regarding the capacity of existing community facilities and services to support both the Town's growing population and the development that is needed to create economic opportunities in Milton.

In order to protect the public health, safety, and general welfare and to provide for orderly physical and economic growth in Milton, the Town enacts these Interim Zoning Bylaws. In light of the above, the purpose of these Interim Zoning Bylaws is to halt, temporarily, residential development in certain areas of the Town Core and public warehousing throughout the Town. This pause on these types of development provides the Town the time and opportunity to review the results of recently completed studies, determine whether additional studies are needed, and to prepare and adopt amendments to the Milton Zoning Regulations that actually implement the Town's goals and objectives. While the Interim Zoning Bylaws are in effect, the Town intends to:

- A. Identify areas to locate and promote commercial development.
- B. Study, assess, and plan for school space and infrastructure needs.
- C. Plan for a heterogeneous mix of residential development to attract retail businesses that the community has identified it needs.
- D. Address traffic safety and transportation issues in the Route 7 corridor.

- E. Evaluate and implement the recommendations of the Route 7 Improvement Committee and the US Route 7 Corridor study.
- F. Incorporate a study of the adjacent sewer service area to remove restrictions on development in unserved areas.
- G. Adjust dimensional requirements that are not allowing for the most efficient use of land.
- H. Evaluate the appropriate location for Public Warehousing/Storage units, which have been identified as occupying valuable land and precluding development.

II. DESCRIPTION OF DISTRICTS AFFECTED and LIMITATIONS ON LAND DEVELOPMENT:

- A. These Interim Zoning Bylaws shall apply to all the Zoning Districts established and listed in Article II of the Milton Zoning Regulations.
- B. Within the Checkerberry (M4) District, the following shall not be allowed:
 - i. New Single Family Dwellings
 - ii. New Duplexes
 - iii. New Multifamily Dwellings
 - iv. New Planned Unit Developments – Residential
 - v. New Planned Unit Developments – Mixed Use
- C. Within the Milton Crossroads Marketplace Center (M1) District, the Milton Crossroads Marketplace West (M2) District, the Old Towne Residential/Commercial (M5) District, and the Main Street (M6) District, New Multifamily Dwellings shall be not allowed.
- D. Within all Zoning Districts, New Public Warehousing shall not be allowed.

III. DEFINITIONS

- A. Words specifically defined in the Milton Zoning Regulations shall have the same meaning in these Interim Zoning Bylaws unless another meaning is clearly indicated.
- B. New Single Family Dwellings shall mean any single family dwelling for which a complete application for a zoning permit had not been

submitted to the Milton Department of Planning and Economic Development before February 26, 2015, unless the application proposes, on the same lot, both to remove the existing single family dwelling and to construct a single family dwelling so that the net increase in single family dwellings is zero.

C. New Duplexes shall mean any duplex for which a complete application for a zoning permit had not been submitted to the Milton Department of Planning and Economic Development before February 26, 2015.

D. New Multifamily Dwellings shall mean any multifamily dwelling for which a complete application for site plan approval had not been submitted to the Milton Department of Planning and Economic Development before February 26, 2015.

E. New Planned Unit Developments – Residential:

i. For any Planned Unit Development – Residential classified as a “minor subdivision,” a new Planned Unit Development – Residential shall mean any planned unit development – residential for which a complete Final Subdivision Plat application had not been submitted to the Milton Department of Planning and Economic Development before February 26, 2015.

ii. For any Planned Unit Development – Residential classified as “major subdivision,” a new Planned Unit Development – Residential shall mean any planned unit development – residential for which a complete Preliminary Plat application had not been submitted to the Milton Department of Planning and Economic Development before February 26, 2015.

F. New Planned Unit Developments – Mixed Use:

i. For any Planned Unit Development – Mixed Use classified as a “minor subdivision,” a new Planned Unit Development – Mixed Use shall mean any planned unit development – mixed use for which a complete Final Subdivision Plat application had not been submitted to the Milton Department of Planning and Economic Development before February 26, 2015.

ii. For any Planned Unit Development – Mixed Use classified as “major subdivision,” a new Planned Unit Development – Mixed Use shall mean any planned unit development – mixed use for which a complete Preliminary Plat application had not been submitted to the Milton Department of Planning and Economic Development before February 26, 2015.

G. New Public Warehousing shall mean any public warehousing for which a complete application for site plan approval had not been submitted to the Milton Department of Planning and Economic Development before February 26, 2015.

IV. REVIEW OF APPLICATIONS

- A. The Selectboard may, upon application, authorize the issuance of permits for any type of land development as a conditional use not otherwise permitted by these Interim Zoning Bylaws, after public hearing preceded by notice in accordance with 24 V.S.A. section 4464. The authorization by the Selectboard shall be granted only upon a finding by the Selectboard that the proposed use is consistent with the health, safety, and welfare of the Town of Milton and the following standards. The proposed development shall not result in an undue adverse effect on any of the following:
- i. The capacity of existing or planned community facilities, services, or lands.
 - ii. The existing patterns and uses of development in the area.
 - iii. Traffic on roads and highways in the vicinity.
 - iv. Environmental limitations of the site or area and significant natural resource areas and sites.
 - v. Utilization of renewable energy resources.
 - vi. Municipal plans and other municipal bylaws, ordinance, or regulations in effect.
- B. At any time during the Selectboard's public hearing on an application, the Selectboard may request written comment from the Planning Commission regarding the application and one or more of the above-described standards. Upon such a request, the Planning Commission shall review the application materials at one of its regular meetings and prepare and provide to the Selectboard written comments, which may include recommendations, responding to the Selectboard's request. The Planning Commission's comments and recommendations are advisory only and the Selectboard is not required to adopt them in its written decision. During the continued public hearing, the Selectboard shall provide the opportunity for comment or responses to the Planning Commission's comments and recommendations.

V. EFFECT ON EXISTING REGULATIONS:

These Interim Zoning Bylaws shall not repeal or alter any existing ordinances, regulations or bylaws of the Town of Milton. These Interim Zoning Bylaws establish restrictions that are in addition to those contained in any other Town ordinance, bylaw or regulation.

VI. SEVERABILITY:

The validity of any section or provision of these Interim Zoning Bylaws shall not be held to invalidate any other section or provision.

VII. ENACTMENT:

These Interim Zoning Bylaws are enacted pursuant to the provisions of 24 V.S.A. section 4415 and the Town of Milton Charter, are to be administered in the manner provided for in 24 V.S.A. section 4415, as amended from time to time, and shall be effective upon passage.

Adopted this ___ day of _____ 2015.

TOWN OF MILTON PUBLIC - HEARING NOTICE
Adoption of Interim Zoning Bylaws

Notice is hereby given that pursuant to 24 V.S.A. § 4415, the Milton Selectboard will hold a public hearing on Monday, March 16, 2015 at 6:00 p.m. in the Community Room of the Town Municipal Building at 43 Bombardier Road in Milton, Vermont. The purpose of the hearing is to take public comments on the draft Milton Interim Zoning Bylaws.

The purpose of these Milton Interim Zoning Bylaws is to halt, temporarily, residential development in certain areas of the Town Core and public warehousing throughout the Town. This pause on these types of development provides the Town the time and opportunity to review the results of recently completed studies, determine whether additional studies are needed, and to prepare and adopt amendments to the Milton Zoning Regulations that actually implement the Town's goals and objectives. The proposed Milton Interim Zoning Bylaws will affect all lands in the Zoning Districts established and listed in Article II of the Milton Zoning Regulations.

The following is the list of section headings in the proposed Milton Interim Zoning Bylaws:

- I. Purpose
- II. Description of Districts Affected and Limitation on Land Development
- III. Definitions
- IV. Review of Applications
- V. Effect on Existing Regulations
- VI. Severability
- VII. Enactment

Copies of the full text of the proposed Milton Interim Zoning Bylaws may be obtained or viewed at the Town Clerk's Office or the Planning and Economic Development Office during normal business hours in the Town Office Building at 43 Bombardier Road in Milton, Vermont. The full text of the proposed Interim Bylaw may also be viewed and downloaded from the Town's website at <http://miltonvt.org/departments/planning.html>. Any comments or questions may be directed to the Planning Director at (802) 893-1186.

Dated February 17, 2015
Milton Selectboard

Filed with the Town Clerk and Planning Commission

_____ by _____

Publish date: February 26, 2015

TOWN OF MILTON PUBLIC - HEARING NOTICE
Change of Street Name

Notice is hereby given that pursuant to the Town's ordinance regarding street naming and street addressing, the Milton Selectboard will hold a public hearing on Monday, March 2, 2015 at 5:30 p.m. in the Library at Milton High School in Milton, Vermont. The purpose of the hearing is to take public comments on changing the name of Park Place to Cushing Road. Park Place runs from Bombardier Road to the far fields in Bombardier Park, west of the Town Municipal Building.

Any comments or questions may be directed to the Zoning Administrator at (802) 893-1186.

Dated February 17, 2015
Milton Selectboard

_____	_____
_____	_____

Filed with the Town Clerk

Publish date: February 26, 2015

ORDINANCE REGARDING STREET NAMING AND STREET ADDRESSING

SECTION 1 PURPOSE

SECTION 2 STREET NAMING

SECTION 3 ADMINISTRATION

SECTION 4 DEFINITIONS

SECTION 5 GENERAL NUMBERING SYSTEM GUIDLINE

SECTION 6 STREET SIGNS

SECTION 7 PUBLIC NOTICE AND IMPLEMENTATION

SECTION 8 SEVERABILITY

SECTION 1 PURPOSE

1. In accordance with 24 VSA Sec. 2291 (16) and 24 VSA Sect. 4421 the Selectboard of the Town of Milton hereby establishes the following Ordinance regarding **STREET NAMING AND STREET ADDRESSING**. The purpose for this Ordinance is to establish a more uniform street naming and street addressing system throughout the Town of Milton and easily locatable, unique addresses that will have beneficial results, specifically but not limited to:
 - a. Emergency Services: will enable emergency services to arrive at a scene faster and provide the basis for Enhanced 911 emergency response system.
 - b. Municipal Management: will eliminate the need to change addresses due to growth and development; provides one address for universal purposes such as delivery of municipal services, administration, utilities and improves a municipality's liability rating.
 - c. Postal and Non-Postal Delivery: residents will have one unique address that facilitates postal delivery and private sector delivery needs.

SECTION 2 STREET NAMING

1. Every street, both public and private shall be named. All road names must be separate and distinct name. No two roads shall have the same or similar sounding names. No new road shall have any currently used name in the Town of Milton. For the purposes of this Ordinance, a private street shall consist of any means of access, maintained year-round, including shared driveways on which are located three (3) or more dwellings or other addressable locations. An addressable location shall consist of any dwelling or other home, place of business, or any other location at which a telephone may reasonably be located, including public phones.

2. Each street in existence as of September 15, 2013 shall bear its present name provided that name is not similar to the name of any other street.
3. In the future, any new development must meet the guidelines of this Ordinance. Prior to the issuance of any subdivision or zoning permit, the developer of any subdivision or other construction resulting in additional street or roads or additional addressable locations, shall furnish a plan detailing the street names proposed, in accordance with Ordinance, to the E911 Coordinator, who will certify its conformity with the requirements and principals of this Ordinance and update the appropriate Town records.
4. Upon request to re-name a street or road, the E911 Coordinator will certify the new name's conformity with the requirements and principles of this Ordinance. The Milton Selectboard may change the names of streets, both public and private (after a duly warned public hearing), within the Town when necessary to promote public health, welfare, or safety.

SECTION 3 ADMINISTRATION

1. A uniform system of numbering properties and principal buildings as shown on property tax maps which are maintained by the Listers is hereby adopted for use in the Town of Milton.
2. The Zoning Administrator shall be the E911 Coordinator. The Planning Director shall act as the E911 Coordinator in the absence of the Zoning Administrator.
3. The E911 Coordinator shall number structures as necessary and update the E911 maps annually according to the method of numbering set forth in Section 5 and in compliance with Vermont E911 standards.
4. Existing addresses not in conformity with this chapter shall be changed by the E911 Coordinator to conform to the system herein adopted to maintain the integrity of the overall system and to protect public safety.
5. The E911 Coordinator shall inform the Assessor's and Listers' Office and the Town Clerk of all new addresses and of all address changes.
6. The Assessor's and Listers' Office shall update the Grand List to accurately reflect new addresses and address changes.
7. The Assessor's and Listers' Office shall inform the Milton Post Office of any new addresses and address changes.
8. Final approval of a Certificate of Occupancy of any principle building erected or repaired after the effective date of this Ordinance shall be withheld until permanent and proper numbers have been displayed in accordance with Section 5 (6) below.

9. In the event of road name change approved by the Selectboard, or the addition of a new road, the E911 Coordinator will notify the Town Engineer, the Town Clerk, the Assessors' and Listers' Office and all property owners on the road effected by the change. The E911 Coordinator will also notify the Chittenden County Regional Planning Commission.
10. The Town Engineer will notify the State of Vermont Agency of Transportation Mapping Department of any new roads or road name changes. The E911 Coordinator will update the E911 Road Name List and will distribute the list to the following departments: Police Department, Emergency Dispatch, Fire, Rescue, Town Manager's Office, Town Clerk, Assessor's and Lister's, Planning/Zoning Offices, Milton Post Office and Town School District.

SECTION 4 DEFINITIONS

Apartment House – A building under one ownership in which the rooms are arranged and rented as apartments. Apartment houses shall be numbered as follows: The apartment house shall be given one street number and each individual apartment shall be given a unit number. For example, 35 Main St, Unit 101 (first story), 35 Main St. Unit 201 (second story).

Combined commercial and apartment complex - A building or buildings used for commercial use in which there is also apartments shall be numbered as follows: Each building shall be given its own street number, each commercial unit shall be given a respective unit number and each apartment shall be given a separate unit number. At no time shall a commercial unit or apartment be given the same numbers.

Commercial Complex – A building or buildings under one ownership used for commercial or industrial use shall be numbered as follows: each building shall be given its own street number, and each unit shall be given its own unit number. For example: 380 Route 7 South, Unit 101 and Unit 201 and 382 Route 7 South, Unit 101. Where there are multiple roads in a complex, each road shall be named and each building given its own number.

Duplex– A two unit building. Each building shall be given its own street number and each unit within that building shall be given a unit number.

Single-family dwelling – A detached one-family house shall be given its own street number.

Single-family unit with an accessory apartment – A detached single family house with an accessory apartment shall be numbered the same as a duplex unit. For example, 35 Main St. Unit 101 (main house) and 35 Main St. Unit 102 (accessory apartment).

SECTION 5 GENERAL NUMBERING SYSTEM AND GUIDELINE

1. US Route 7 is the major state highway crossing the Town of Milton and is considered the designated starting point for all addresses. Roads have been numbered beginning with

the intersections with US Route 7 and running generally east or west. Roads running northerly or southerly have been numbered from intersections with larger roads.

2. All named roads shall be measured along its map centerline in segments of fifty (50) feet from the designated starting point. The first fifty (50) foot increment shall contain the number 1 and 2, the second fifty (50) increment shall contain the numbers 3 and 4, and so on. In circumstances when addressing may conflict with the above increment, addresses shall be assigned at the discretion of the E911 Coordinator.
3. Odd numbers shall be assigned to the right side of the road and even numbers to the left side of the road in the direction of increasing numbers.
4. Numbers shall be established in relation to the center of a driveway or entrance to a location where possible.
5. Buildings with multiple dwelling units shall have unit numbers. Unit numbers shall begin on the left side of the property (as viewed from the road) and shall continue ascending to the right side of the property. Unit numbers on the first story shall begin with 101, unit numbers on the second story shall begin with 201, and so on.
6. Numbers shall be properly affixed on or near the front entrance or in some other manner visible from street. If a house is not visible from the road, numbers shall be located at the outlet of the driveway, and, if more than one dwelling uses the driveway (shared driveway), the number shall be located as to distinguish the appropriate visual correspondence between dwelling and number. The numbers must be easily legible figures not less than three (3") inches high and in a color contrasting to the building background. Numbers must be visible to Emergency Responders during all seasons. The home owner is responsible for the numbers on the house or unit.

SECTION 6 STREET SIGNS

1. All signs shall conform to the Milton Public Works Specifications and the Manual on Uniform Traffic Control Devices (MUTCD), current edition. Additionally, in conformance with the Vermont Agency of Transportation (VAOT) regulations, all signs designating private roads shall display the prefix "PVT" before the road names.

SECTION 7 PUBLIC NOTICE AND IMPLEMENTATION

1. Public Notice: The Town of Milton Selectboard shall make reasonable efforts to ensure that the public is notified of the existence of this Ordinance: **STREET NAMING AND STREET ADDRESSING**
2. The Town of Milton shall ensure, through cooperative efforts with the United States Postal Office, that each property owner is notified of this Ordinance.

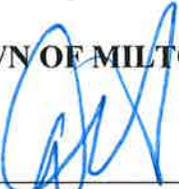
3. THIS ORDINANCE IS HEREBY ADOPTED BY THE SELECTBOARD OF THE TOWN OF MILTON ON THIS 5TH DAY OF AUGUST AD 2013 AND SHALL, UNLESS A PETITION IS FILED AS PROVIDED BY LAW, BECOME EFFECTIVE UPON THE EXPIRATION OF SIXTY (60) DAYS AFTER SAID DATE.

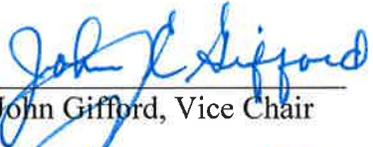
4. Citizens have the right to petition for a vote on this Ordinance at an annual or special town meeting as provided in 24 VSA Sec. 1973.

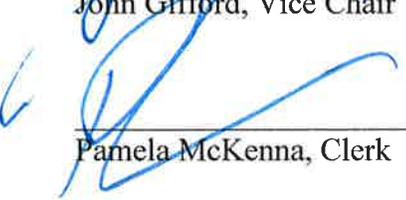
SECTION 8 SEVERABILITY

If any portion of this Ordinance and Amendments is held unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance and Amendments shall not be affected.

TOWN OF MILTON SELECTBOARD



Darren Adams, Chair

John Gifford, Vice Chair

Pamela McKenna, Clerk

Lou Mossey III

John Bartlett



TOWN OF MILTON, VERMONT

Legislative and Fiscal Analysis of Requested Selectboard Actions

Town of Milton Water & Wastewater Funds Fiscal Year 2016 Budget

Date: February 17, 2015

Legislative Analysis: The Water & Wastewater Fund Budgets are adopted annually by resolution of the Selectboard. The budgets follow the same review process as the General Fund budget, however the charter does not require a vote of the public to be adopted.

Fiscal Analysis: The FY16 Water Fund Budget is proposed at \$937,402.00. Considerable discussion occurred during the review process, which included an updated Rate Study performed by Aldrich + Elliott & Associates. The conclusion of the discussion and rate study was that the rate structure used is the most common and correct structure for Milton, however the fixed fee or base rate was not sufficient to cover fixed costs and therefore inadequate to sustain the operating budget and future capital needs. The result to fund the FY 16 Water Fund is a \$10/unit/quarter increase in the base rate and a 3.0% increase in the metered rate. The proposed rates for FY16 are \$35.87/unit/quarter + \$3.54/1000 gallons, and \$92.51/unit/quarter unmetered use rate. The increase for a typical household is about \$45/year.

The FY16 Wastewater Fund Budget is proposed at \$1,264,809. While a rate study was not performed for the Wastewater Fund, the conclusions and recommendations from the Water Rate Study were applied to fund the budget. The result was a 5.0% or \$2.05 increase to the base rate and no increase to the metered rate. The proposed rates for FY16 are \$43.08/unit/quarter + \$4.22/1000 gallons, and \$110.60/unit/quarter unmetered use rate. The increase for a typical household is \$8.20/year.

Recommended Action: Approve both resolutions as presented.

Prepared By: Roger F. Hunt, Public Works Director
Nathan Lavalley, Water/Wastewater Superintendent

ANALYSIS OF PROPOSED EXPENDITURES

CATEGORY: Enterprise Fund		DEPT: Water								
Account Number	Account Description	FY 13 Voted Budget	FY 13 Actual Spent	FY 14 Selectboard Approved	FY 14 Actual Spent	FY 15 Selectboard Approved	FY 15 Actual Spent 12/8/2014	FY16 Dept Head Requested	FY16 Town Manager Recommended	FY16 Selectboard Approved
Account Number Summary										
50-10-410-110.00	Regular Salaries	122,262	109,130	128,432	106,651	130,117	46,729	123,629	123,629	123,629
50-10-410-130.00	Overtime Salaries	6,136	5,358	3,500	4,167	3,500	2,405	4,238	4,238	4,238
50-10-410-150.00	Insurance Buyout	1,900	1,900	1,900	5,083	7,000	2,916	7,000	7,000	7,000
50-10-410-210.10	Group Health Insurance	20,612	19,363	20,367	9,068	21,066	4,220	12,614	12,614	12,614
50-10-410-210.11	HRA Contribution	8,966	361	12,751	3,019	6,906	-	6,216	6,216	6,216
50-10-410-210.15	Group Dental Insurance	3,243	2,644	3,088	1,693	3,256	757	2,113	2,113	2,113
50-10-410-210.20	Group Vision/LT Disab./ST Disab. Insurance	1,591	1,308	1,738	923	1,121	440	1,190	1,190	1,190
50-10-410-210.30	Group Life Insurance	780	531	355	278	457	115	446	446	446
50-10-410-220.00	Social Security	9,969	9,424	10,430	8,758	11,654	3,926	10,479	10,479	10,479
50-10-410-230.00	Retirement Contributions	6,554	6,442	6,856	6,207	7,353	2,773	7,363	7,363	7,363
50-10-410-260.00	Workers Compensation	4,850	4,751	4,510	6,519	6,000	3,931	6,738	7,200	7,200
50-10-410-290.00	Other Benefits	914	375	735	559	705	670	705	705	705
50-10-410-310.00	Official/Administrative	158,222	158,222	157,585	157,585	158,769	39,396	157,500	157,500	157,500
50-10-410-330.00	Other Professional	-	-	-	-	-	-	-	-	-
50-10-410-340.00	Technical Services	3,375	1,644	3,125	1,854	3,125	384	1,883	1,883	1,883
50-10-410-411.00	Water/Sewer	186	119	187	174	187	100	187	187	187
50-10-410-411.10	Water Purchase CWD	332,712	336,623	331,512	380,499	353,358	180,915	412,575	408,517	408,517
50-10-410-421.00	Disposal and Refuse	420	384	420	384	420	128	420	420	420
50-10-410-430.00	Repair and Maintenance-Facility	1,545	1,202	1,500	-	1,500	-	1,500	1,500	1,500
50-10-410-430.10	Vehicle Repair & Maint.	1,675	1,212	1,975	1,864	1,350	261	1,500	1,500	1,500
50-10-410-430.15	Equipment Repair & Maint.	3,000	1,107	1,500	3,888	3,000	-	4,000	4,000	4,000
50-10-410-441.00	Rental of Land & Bldgs	-	-	-	650	0	-	-	-	-
50-10-410-442.00	Rentals of Equipment and Vehicles	404	404	300	-	450	50	450	450	450
50-10-410-450.00	Construction Services	6,400	3,767	2,000	225	1,500	1,440	1,500	1,500	1,500
50-10-410-491.00	Operating Transfer Out	-	-	-	-	-	-	-	-	-
50-10-410-520.00	Insurance Deductible	1,000	-	500	-	500	-	-	-	-
50-10-410-520.10	General Liability Insurance	1,050	997	1,050	1,142	1,200	588	1,200	1,200	1,200
50-10-410-520.20	Vehicle Insurance	1,300	1,146	1,300	1,959	1,300	1,112	1,250	1,600	1,600
50-10-410-520.30	Property Insurance	1,630	1,452	1,330	1,632	1,600	818	1,750	1,750	1,750
50-10-410-530.10	Communication-Telephone	413	388	450	390	450	163	400	400	400
50-10-410-530.20	Communications-Other	1,319	639	650	809	1,240	305	1,170	1,170	1,170
50-10-410-540.00	Advertising	350	102	275	216	300	150	300	300	300
50-10-410-550.00	Printing and Binding	3,075	1,929	3,300	2,165	1,997	2,180	2,441	2,441	2,441
50-10-410-580.00	Travel	275	-	278	-	283	-	283	283	283
50-10-410-610.00	Postage	375	28	375	14	155	3	130	130	130
50-10-410-611.00	Office Supplies	433	105	433	67	433	40	258	258	258
50-10-410-612.00	General Supplies	14,496	14,140	9,445	5,559	10,695	7,198	9,445	9,445	9,445
50-10-410-612.10	Water Meters	12,451	10,389	15,251	11,570	13,730	7,360	11,552	11,552	11,552
50-10-410-613.00	Technology	1,500	1,072	1,850	6	1,250	-	875	875	875
50-10-410-621.00	Natural Gas or LP Gas	4,775	3,767	4,750	4,028	4,000	1,533	4,560	4,560	4,560
50-10-410-622.00	Electricity	12,300	11,699	11,400	11,875	12,310	4,172	11,172	11,772	11,772
50-10-410-623.00	Bottled Gas	50	-	100	-	100	-	-	100	100
50-10-410-625.00	Diesel Fuel	-	-	535	-	600	318	600	600	600
50-10-410-626.00	Gasoline	2,432	3,079	2,709	3,398	3,125	613	3,500	3,500	3,500
50-10-410-640.00	Books and Periodicals	200	-	200	-	200	-	200	200	200
50-10-410-650.00	Employee Uniforms	1,502	869	1,352	836	1,400	393	1,400	1,400	1,400
50-10-410-700.00	Capital Projects	504,296	36,031	13,000	-	-	-	-	-	-
50-10-410-710.00	Land & ROW Purchase	-	-	-	-	-	-	-	-	-
50-10-410-740.00	Machinery and Equipment	11,560	11,551	11,800	6,982	1,000	-	1,000	1,000	1,000
50-10-410-742.00	Vehicles	2,000	1,804	-	-	-	-	25,000	3,600	3,600
(Continued on Next Page)										
TOTAL PAGE		1,274,498	767,459	777,099	752,696	780,662	318,502	842,732	818,786	818,786

ANALYSIS OF PROPOSED EXPENDITURES										
CATEGORY:	Enterprise Fund	DEPT:	Water							
Account Number	Account Description	FY 13	FY 13	FY 14	FY 14	FY 15	FY 15	FY16	FY16	FY16
		Voted	Actual	Selectboard	Actual	Selectboard	Actual Spent	Dept Head	Town Manager	Selectboard
		Budget	Spent	Approved	Spent	Approved	12/8/2014	Requested	Recommended	Approved
Account Number Summary Continued										
50-10-410-743.00	Furniture & Fixtures	-	-	150	-	50	-	-	-	-
50-10-410-800.00	Depreciation Expense	-	100,000	-	114,356	-	64	-	-	-
50-10-410-810.00	Dues and Fees	1,425	1,255	895	894	825	-	825	825	825
50-10-410-820.00	Professional Development	2,000	1,704	1,000	490	1,750	-	1,750	1,750	1,750
50-10-410-825.00	Small Tools	840	63	907	991	550	-	800	800	800
50-70-410-910.15	Water Plant & Line Construction Principal	40,423	(0)	43,697	-	47,236	47,236	47,236	51,063	51,063
50-70-410-910.18	Contract 16/Lake Road-Principal		-			25,958	-	25,958	15,666	15,666
50-70-410-910.19	Contract 16/Lake Road-Interest					15,667		15,667	14,424	14,424
50-70-410-911.12	Line Extrention Interest	-	-	-	-	-	-	-	-	-
50-70-410-911.15	Water Plant & Line Construction Interest	26,145	25,850	22,925	22,925	19,445	10,626	19,445	15,684	15,684
50-70-410-911.17	Pump and Flanders Interest	587	149	-	-	-	-	-	-	-
50-70-410-911.18	Bombardier-Water Line Interest		0			8,326	0	8,326	3,683	3,683
50-70-410-911.19	Bombardier Water Line - Principle			0	12,409	14,721		14,721	14,721	14,721
50-72-410-330.00	Lake Rd/Rt 7 Water Relocation	32	32	-	-	-	-	-	-	-
50-72-410-330.02	Legal - Other	200	200				0			
50-72-410-330.10	Bombardier Waterline			3,000	3,168	0			0	0
50-72-410-450.00	Rugg Ave/Keinle Waterline	90,904	90,904	15,000	18,820	0	0	0	0	0
	Account Summary Page One	1,274,498	767,459	777,099	752,696	780,662	318,502	842,732	818,786	818,786
	TOTAL DEPARTMENT	1,437,054	987,615	864,673	926,749	915,191	376,428	977,460	937,402	937,402

ANALYSIS OF PROPOSED EXPENDITURES										
CATEGORY: Enterprise Fund			Waste Water							
Account Number	Account Description	FY 13 Voted Budget	FY 13 Actual Spent	FY 14 Selectboard Approved	FY 14 Actual Spent	FY 15 Selectboard Approved	FY 15 Actual Spent 12/8/2014	FY 16 Dept Head Request	FY 16 Town Manager Recommended	FY 16 Selectboard Approved
Account Number Summary										
55-20-420-110.00	Regular Salaries	124,387	109,130	146,778	107,001	147,846	54,882	143,503	143,503	143,503
55-20-420-130.00	Overtime Salaries	9,000	8,059	6,000	11,241	7,000	3,929	10,650	10,650	10,650
50-10-410-150.00	Insurance Buyout	1,900	1,900	1,900	5,083	7,000	2,916	7,000	7,000	7,000
55-20-420-210.10	Group Health Insurance	20,612	19,362	27,098	9,068	28,898	4,120	15,374	15,374	15,374
50-10-410-210.11	HRA Contribution	8,966	361	12,776	3,019	9,669	-	7,597	7,597	7,597
55-20-420-210.15	Group Dental Insurance	3,243	2,644	3,849	1,693	3,574	757	2,331	2,331	2,331
55-20-420-210.20	Group Vision/LT Disab./ST Disab. Insurance	1,591	1,308	2,092	922	1,121	356	1,359	1,359	1,359
55-20-420-210.30	Group Life & Accidental Death & Dismemberment	782	531	402	278	457	115	506	506	506
55-20-420-220.00	Social Security	10,385	9,586	11,830	9,278	12,534	4,632	12,184	12,184	12,184
55-20-420-230.00	Retirement Contributions	6,733	6,453	7,773	6,213	8,397	3,245	8,560	8,560	8,560
55-20-420-260.00	Workers Compensation	5,137	4,931	5,128	6,519	6,000	3,931	7,821	8,200	8,200
55-20-420-290.00	Other Employee Benefits	914	375	735	559	705	670	705	705	705
55-20-420-310.00	Official/Administrative	158,282	158,282	157,585	157,585	158,779	39,396	159,110	159,110	159,110
55-20-420-330.00	Other Professional	-	-	-	-	-	1,299	-	-	-
55-20-420-340.00	Technical Services	48,025	52,112	3,125	65,748	51,590	22,273	58,984	58,984	58,984
55-20-420-411.00	Water	7,284	5,459	3,200	4,184	3,500	490	4,200	4,200	4,200
55-20-420-421.00	Disposal and Refuse	4,410	4,145	4,500	5,580	6,000	2,009	6,000	6,000	6,000
55-20-420-430.00	Repairs and Maintenance-Facility	5,500	3,504	8,000	4,906	8,000	4,965	10,000	10,000	10,000
55-20-420-430.10	Vehicle Repairs & Maint.	1,675	1,220	1,975	1,864	1,350	261	1,500	1,500	1,500
55-20-420-430.15	Equipment Repairs & Maint.	12,600	12,168	3,000	11,284	7,000	636	12,000	12,000	12,000
55-20-420-441.00	Rental of Land and Buildings	100	100	100	100	100	100	100	100	100
55-20-420-442.00	Rentals of Equipment and Vehicles	300	-	300	-	500	50	500	500	500
55-20-420-450.00	Construction Services	470	72	24,000	17,151	25,000	-	20,000	20,000	20,000
55-20-420-491.00	Operating Transfer Out	-	-	-	-	-	-	-	-	-
55-20-420-520.00	Insurance Deductible	1,000	-	500	-	500	-	-	-	-
55-20-420-520.10	General Liability Insurance	2,540	2,272	2,616	2,197	2,500	1,149	2,500	2,500	2,500
55-20-420-520.20	Vehicle Insurance	625	299	700	-	1,150	-	1,250	1,600	1,600
55-20-420-520.30	Property Insurance	9,420	9,415	6,843	10,793	9,500	5,517	12,500	12,500	12,500
55-20-420-530.10	Communications-Telephone	2,410	2,196	2,200	2,400	2,360	1,008	2,500	2,500	2,500
55-20-420-530.20	Communications-Other	700	639	650	529	500	145	1,170	1,170	1,170
55-20-420-540.00	Advertising	350	-	300	-	300	-	300	300	300
55-20-420-550.00	Printing and Binding	500	130	500	193	500	-	500	500	500
55-20-420-580.00	Travel	275	110	278	-	283	-	283	283	283
55-20-420-610.00	Postage	700	208	700	110	600	67	470	470	470
55-20-420-611.00	Office Supplies	433	106	433	67	433	41	258	258	258
55-20-420-612.00	General Supplies	68,118	64,307	76,018	66,353	64,718	32,557	78,018	64,818	64,818
55-20-420-612.10	Water Meter Purchase	10,167	6,926	10,167	7,713	11,060	7,360	11,552	11,552	11,552
TOTAL PAGE		529,534	488,311	534,051	519,631	589,424	198,876	601,285	588,814	588,814



Resolution

TOWN OF MILTON

TOWN OF MILTON WATER FUND FISCAL YEAR 2016 BUDGET

WHEREAS, the Water Fund budget for Fiscal Year 2016 is Nine Hundred Thirty Seven Thousand Four Hundred and Two Dollars (\$937,402); and,

WHEREAS, the Selectboard of the Town of Milton believe the above amount is required to maintain the Town's water service and fund various Capital projects; and,

WHEREAS, the Municipal Staff has reviewed the budget and the costs of planning, design, construction, operation and maintenance of the Water Division and recommends the following changes:

Water Usage Rate: From: \$25.87/unit/quarter + \$3.44/1000 gallons To: \$35.87/unit/quarter + \$3.54/1000 gallons	Water Non-Metered User Rate: From: \$80.91/unit/quarter To: \$92.51/unit/quarter
---	--

NOW THEREFORE BE IT RESOLVED, that the Selectboard for the Town of Milton hereby approves the budget amount of is Nine Hundred Thirty Seven Thousand Four Hundred and Two Dollars (\$937,402) for the FY 16 Water Fund and authorizes the \$10.00 increase in the base rate and 3.0% increase in the usage rate effective July 1, 2015.

Dated at Milton, Vermont this _____ day of _____, 2015

MILTON SELECTBOARD

Darren Adams, Chairperson

John Gifford, Vice-Chairperson

John Bartlett, Clerk

Stuart King

Brenda Steady

Filed with the Milton Town Clerk's Office this _____ day of _____, 2015

Attest: _____
Milton Assistant Town Clerk



Resolution

TOWN OF MILTON

TOWN OF MILTON WASTEWATER FUND FISCAL YEAR 2016 BUDGET

WHEREAS, the Wastewater Fund budget for Fiscal Year 2016 is One Million Two Hundred Sixty Four Thousand Eight Hundred and Nine Dollars (\$1,264,809); and,

WHEREAS, the Selectboard of the Town of Milton believe the above amount is required to maintain the Town's water service and fund various Capital projects; and,

WHEREAS, the Municipal Staff has reviewed the budget and the costs of planning, design, construction, operation and maintenance of the Water Division and recommends the following usage rate changes:

Wastewater Usage Rate: From: \$41.03/unit/quarter + \$4.22/1000 gallons To: \$43.08/unit/quarter + \$4.22/1000 gallons	Wastewater Non-Metered User Rate: From: \$108.50/unit/quarter To: \$110.60/unit/quarter
---	--

NOW THEREFORE BE IT RESOLVED, that the Selectboard for the Town of Milton hereby approves the budget amount of is One Million Two Hundred Sixty Four Thousand Eight Hundred and Nine Dollars (\$1,264,809) for the FY 16 Wastewater Fund and authorizes the \$5.00 increase in the base rate and 0% increase in the usage rate effective July 1, 2015.

Dated at Milton, Vermont this _____ day of _____, 2015

MILTON SELECTBOARD

Darren Adams, Chairperson

John Gifford, Vice-Chairperson

John Bartlett, Clerk

Stuart King

Brenda Steady

Filed with the Milton Town Clerk's Office this _____ day of _____, 2015

Attest: _____
Milton Assistant Town Clerk

Town of Milton
Selectboard Meeting Minutes
January 29, 2015 6:00 PM Board Meeting
Town Manager Conference Room

Selectboard Members Present: Darren Adams, Chair; John Gifford, Vice Chair; John Bartlett, Clerk; Stuart King (via cell phone), and Brenda Steady

Selectboard Members Not Present:

Staff Members Present: Brian Palaia, Town Manager

Others Present:

- I. **Call to Order** – Adams called the meeting to order at 6 p.m.
- II. **Revision of Town Warning to Include Cumulative Amount of Debt to Date in TIF Article**
Gifford motioned to accept the revised Town Warning to include cumulative amount of debt voted to date in TIF article (Article V) as presented, with Railroad/Middle Road/Route 7 intersection amount of \$800,000, not \$700,000, second by Bartlett. **Approved Unanimously.**
- III. **Adjournment**
Gifford motioned to adjourn at 6:06pm, second by Bartlett. **Approved Unanimously.**

Respectfully Submitted,

_____ Date: _____

John Bartlett, Selectboard Clerk

Filed with Milton Town Clerk's Office on this _____ day of _____, _____

ATTEST: _____ Milton Assistant Town Clerk

1 Town of Milton
2 Selectboard Meeting Minutes
3 February 2, 2015 6:00 PM Board Meeting
4 Community Room
5

6 **Selectboard Members Present:** Darren Adams, Chair; John Gifford, Vice Chair; John Bartlett, Clerk;
7 Stuart King (via Skype), and Brenda Steady

8 **Selectboard Members Not Present:** none

9 **Staff Members Present:** Paul Bohne, Interim Town Manager; Erik Wells, Executive Assistant/HR
10 Coordinator, Katherine Sonnicks; Planning Director; Roger Hunt, Public Works Director; Jake Hemmerick,
11 Town Planner

12
13 **Others Present:** Lori Donna, Planning Commission; Todd Picht, Todd Buik

14
15 I. **Call to Order** – Adams called the meeting to order at 6:05 p.m.

16
17 II. **Flag Salute** – Adams led the attendees in a Salute to the Flag.

18
19 III. **Agenda Review**

20 Adams introduced Paul Bohne, Interim Town Manager. He will be working here during the
21 selection process for the new Town Manager. Milton is looking to hire and have its new Town
22 Manager begin work by June 1. Bohne comes with a number of years with VT experience
23 working for the Towns of Bennington and Shelburne and recently serving as the Interim
24 Manager for the Chittenden County Transportation Authority (CCTA).

25
26 IV. **Public Forum**

27 Todd Buik of Railroad St. raised concerns with the sewer connection process for the Cameron's
28 Run development and Hillary Lane's status as a Private or Public Road. Public Works Director
29 Roger Hunt informed the Board that the village core sewer expansion project enabled
30 Cameron's Run to connect to the municipal sewer system at Railroad Street. From June 2012-
31 June 2013 there was an incentive window for Cameron's Run residents to hook up to municipal
32 sewer and have the connection fee waived. Any property built or unoccupied after that window
33 passed must pay the connection fee. Mr. Buik voiced his concern that anyone that wants to
34 connect in the future should be afforded the waiver of connection fee. He also requested proof
35 that the Town took over Hillary Lane as a public road. Roger Hunt said the Public Works Office
36 will follow up with that documentation.

37
38 V. **Appointments/Resignations/Recognition**

39
40 A) **Chittenden County Regional Planning Commission Alternate Resignation – John Dos
41 Santos**

42 Bohne explained that John Dos Santos is moving out of town so he will no longer be able
43 to serve as a CCRPC Alternate for Milton.

44
45 Gifford motioned to accept the resignation of John Dos Santos from the position of
46 Alternate Representative to the Chittenden County Regional Planning Commission,
47 second by Bartlett. **Approved Unanimously.**
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B) Planning Commission Resignation – Jay Mitiguy

Bohne explained that due to changes in his professional life, Jay Mitiguy will no longer be able to serve on Milton’s Planning Commission.

Gifford motioned to accept the resignation of Jay Mitiguy from the Planning Commission, second by Steady. **Approved Unanimously.**

Anyone interested in being on a Commission should contact the Town Manager’s Office Adams stated.

VI. New Business

C) Review and Feedback on Memo of Future Regulations Changes from Planning Commission

Planning Director Katherine Sonnick stated she spoke with Attorney Amanda Lafferty regarding Interim Zoning. Lafferty said the draft regulations for interim zoning are written correctly for the most part, but the document needs to be adjusted to provide further clarity. Sonnick said the public hearing will need to be re-warned after these adjustments are made, and the public hearing scheduled for February 17th will need to be cancelled. Sonnick stated the interim zoning regulations would put authority on the Selectboard to give the OK for residential development in the districts affected. With the OK from the Selectboard the residential development review would then go to the Development Review Board (DRB) using the standard development review criteria. If an application is for commercial use it would go directly to the DRB.

After discussion it was determined the interim zoning public hearing would be re-warned on the agenda for the February 17th meeting, and the public hearing held at the March 16th meeting.

Gifford motioned to cancel the public hearing for interim zoning previously scheduled for February 17th, second by Steady. **Approved unanimously.**

Planning Commissioner Lori Donna requested questions that the Board would like addressed by the Planning Commission at the public hearing. They are as follows:

- Adams asked how many applications in these districts the Selectboard would be handling. If the Town goes into Interim Zoning, can zoning changes be approved incrementally, or must be done all at once? In the M4 district, it restricts all residential building; do we have situations where someone owns a small parcel wanting to build a singular home that this is going to effect?
- Bartlett said he is interested if any property changed hands with the intention that buyer would be using the property for a residential purpose. Is there any liability through potential loss?

Adams requested that Attorney Amanda Lafferty be present at the public hearing and after discussion the Board advised for her to also attend the February 17th meeting when the warning is reissued. Bartlett raised concern regarding attracting and retaining commercial business. Donna stated agents of the Town all need to work and be advocates for change.

D) Certificate of Highway Mileage

99 Public Works Director Roger Hunt explained this is the annual certificate of highway
100 mileage to report to VTrans. This is how the Town's State Highway aid is calculated
101 annually. Included are Dustin Dr. and Horseshoe Circle.
102

103 Gifford motioned to authorize the Milton Certificate of Highway Mileage for 2015 as
104 presented, second by Steady. **Approved Unanimously.**
105

106 Gifford motioned to accept this Certificate of Completion and Opening of a Highway for
107 Public Travel effective February 2, 2015 for the following highways:
108

- 109 1. Warranty Deed dated 24 November 2008, from Steven L. Reynolds to the Town of
110 Milton for Town Highway Horseshoe Circle that is 830' long.
- 111 2. Warranty Deed dated 24 November 2008, from Steven L. Reynolds to the Town of
112 Milton Town Highway Dustin Drive which is 490' long.
113

114 and this certificate will be recorded in the Land Records of the Town of Milton along
115 with the Warranty Deed, second by Bartlett. **Approved Unanimously.**
116

117 **E) Law Enforcement Terrorism Prevention Program (LETPP) Grant of License Plate Reader**

118 Paul Bohne explained this is a grant for license plate readers. This is a competitive grant,
119 and the Police Department would like permission to make the application. If grant is
120 received the licensing fees and maintenance is included for 3 years, but after that the
121 Town is liable for maintenance and upkeep. This is approximately \$3,400 a year. The
122 reader automatically reads license plates, and sends into to a national database to cross
123 reference for stolen cars, etc... Steady raised concerned about making that budget
124 adjustment for a Selectboard 3 years in the future, discussion followed.
125

126 Gifford motioned to authorize the Interim Town Manager to execute the necessary
127 documents to apply for the LETPP Grant funds through the VT Homeland Security Unit
128 for a License Plate Reader valued at approximately \$25,450 and to make the necessary
129 budget adjustments, second by Bartlett. **Approved, 4-0 (Steady abstained).**
130

131 **F) Tax Sales, Authorization to Hire Attorney**

132 Bohne said this changes the authorization from former Town Manager Brian Palaia to
133 him.
134

135 Bartlett motioned to authorize the Interim Town Manager, Paul Bohne, to hire an
136 Attorney to prepare tax sales, take tax sale action, and sign necessary documents as it
137 relates to purchase/disposal of such property, second by Steady. **Approved**
138 **Unanimously.**
139

140 **G) Authorize Interim Manager to Assume Role of Authorizing Official on Vermont**
141 **Community Development Program (VCDP) Grants**

142 Bohne explained the state and community development block grants require an
143 authorizing official.
144

145 Bartlett motioned to authorize the Interim Town Manager, Paul Bohne, to take over the
146 role of Authorizing Official (AO) to execute the Grant Agreements and other Documents
147 necessary to secure the grant funds for all current VCDP grant agreements with the
148 Town of Milton, second by Steady. **Approved Unanimously.**

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H) Authorize Line of Credit/Business Card in Interim Manager's Name

Bohne explained the current card is in former Town Manager Brian Palaia's name. The line of credit and card are required to be authorized and placed in his name for current use.

Bartlett motioned to authorize a line of credit with the Business Credit Card Services division of People's United Bank in the name of Interim Town Manager Paul Bohne in the amount of \$1 and authorize the Town's Business Card be in Paul Bohne's name, second by Steady. **Approved Unanimously.**

I) Town Manager Transition Status

Bohne explained his first day went fine. It was a good day and he received cooperation from a number of folks. He offered to Gifford and the search committee to assist in any way he can. Gifford said there are 7 people including him on the Committee, so it is all set to proceed. Gifford will send an email and attach the schedule from VLCT for the hiring process to the committee. Bartlett stated he appreciates having Bohne as a different set of eyes to overlook the town. Palaia did a great job, but anything Bohne can add to help the Town and any feedback he has would be wonderful for the next permanent Town Manager. Bohne said he is happy to make suggestions and observations when he departs the position.

VII. Old Business

VIII. Reconsideration – Nothing

IX. Manager's Updates

Recreation

- Winter Festival: (Fri-Sun, Feb. 13, 14 & 15)
 - Sponsorships: We are honored to have received or are in the process of receiving generous donations from local organizations and businesses to help defray the costs associated with this year's Winter Festival. With these donations, we are able to add more activities and offer them free or very little cost to community members and also purchase large reusable banners and yard signs advertising the event. Below are the donations:
 1. Colchester-Milton Rotary (Sleigh Rides \$325)
 2. Colchester Lions Club (Sled Dogs and banner \$250)
 3. Dance Works (\$50 donation for Sled Dog balance)
 4. Mansfield Heliflight (\$250 donation for Big Blue Trunk)
 5. VT Federal Credit Union (\$100 donation for part of Laser Tag)
 6. Long Trail Phys. Therapy (\$250 donation to event (Fire Performers)
 7. Husky (\$250 donation to event)
 8. (There will also be in-kind donations from others TBD)
 - Spring/Summer 2015
 - We have begun planning for camps, programs, events, and more for spring/summer 2015. The next Recreation Program Guide will be published April 15.
 - Summer Camp Staff: three amazing summer camp counselors from last year and all three are 99% sure they will be returning.
- Other Updates

248 John Bartlett, Selectboard Clerk

249

250 Filed with Milton Town Clerk's Office on this _____ day of _____, _____

251

252 ATTEST: _____ Milton Assistant Town Clerk

253

02/11/15
03:25 pm

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 16

*Received
2/11/15
jms*

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 02/18/15 thru 02/18/15

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
17536 ADVANCE AUTO PARTS								
	00003449	761950/3	General Supplies	10-30-430-612.00	GENERAL SUPPLIES	261.54	261.54	
	00003463	761950158459	Small Tools	10-30-430-825.00	SMALL TOOLS	200.00	198.98	
						461.54	460.52	✓
21339 AIO AQUISITION INC								
	00008461	93265	Office Supplies	10-10-410-611.00	OFFICE SUPPLIES	15.90	15.90	✓
84319 ALDRICH & EILLOTT, PC								
	00004493	75399	Cherry St Sidewalk	38-30-430-450.24	Cherry Street Sidewalk	424.00	424.00	✓
21526 AMERIGAS - SOUTH BURLINGTON								
		2212/44120	Natural Gas & Propane	50-10-410-621.00	NATURAL GAS	0.00	683.48	
		2212/44120	Natural Gas & Propane	50-10-410-621.00	NATURAL GAS	0.00	98.87	
		3037072355	Ice House Propane	10-30-432-623.00	PROPANE	0.00	133.08	
						0.00	915.43	✓
15333 BBS NARCOTICS ENFORCEMENT TRAINING								
	00002928	MPD-001-2015	Professional Development	10-20-420-820.00	PROFESSIONAL DEVELOPMENT	290.00	290.00	✓
17950 BCBSVT								
		101414ADJ	BCBSVT Adjustment	10-20-420-210.10	GROUP HEALTH INSURANCE	0.00	312.44	
		101414ADJ	BCBSVT Adjustment	10-50-451-210.10	GROUP HEALTH INSURANCE	0.00	724.68	
						0.00	1,037.12	✓
19000 BOND AUTO PARTS, INC.								
	00003453	17-3225/2	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	46.63	46.63	
	00001476	17-323819	General Supplies	50-10-410-612.00	GENERAL SUPPLIES	18.99	18.99	
	00001476	17-323819	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	18.99	18.99	
						84.61	84.61	✓
19190 BOUND TREE MEDICAL								
	00011844	81660310/2	General Supplies	10-20-422-612.00	GENERAL SUPPLIES	127.07	127.07	✓
19670 BRODART CO.								
	00051494	385010	Office Supplies	10-50-451-611.00	OFFICE SUPPLIES	193.12	193.12	✓
27806 BUSINESS CREDIT CARD SERVICES								
	00051499	10434896	Dues and Fees	10-50-451-810.00	DUES AND FEES	102.00	102.00	
	00020030	21815	Furniture & Fixtures	10-30-429-743.00	FURNITURE AND FIXTURES	254.00	254.00	
	00051492	WEB6307	Office Supplies	10-50-451-611.00	OFFICE SUPPLIES	149.99	149.99	
						505.99	505.99	✓
22750 CARGILL, INC								
	00003452	2902113524	Winter Salt	10-30-430-601.10	WINTER SALT	9,721.93	9,721.93	✓

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Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	00003464	2902131723	Winter Salt	10-30-430-601.10	WINTER SALT	8,178.71	8,178.71	
						17,900.64	17,900.64	✓
54050 CASELLA WASTE SYSTEMS INC								
		2374687	Rubbish/Recycling	10-30-432-421.00	DISPOSAL & REFUSE	0.00	494.55	
		2374687	Rubbish/Recycling	50-10-410-421.00	DISPOSAL & REFUSE	0.00	32.00	
		2374687	Rubbish/Recycling	55-20-420-421.00	DISPOSAL & REFUSE	0.00	501.83	
						0.00	1,028.38	✓
23326 CDW-G								
	00002901	RT78496/3	Homeland Security GR	38-10-420-740.00	FY14 Homeland Security G	9,524.70	9,524.70	✓
23262 CERTIFIED AMBULANCE GROUP, INC.								
		MIL-0215	Contract Services	10-20-422-360.00	CONTRACTED SERVICES	0.00	149.45	✓
25190 CHAMPLAIN WATER DISTRICT								
		1312015	Water Purchase	50-10-410-411.10	WATER PURCHASE CWD	0.00	43,759.30	✓
26422 CHOICE COBRA, LLC								
		RC031828	Cobra Adm. Fee/Renewal	10-10-416-210.00	HEALTH INSURANCE - CHOICE	0.00	113.25	✓
26928 CIVES CORPORATION, DBA								
	00003383	4460440	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	107.14	107.14	✓
27210 CLEAN WATERS, INC								
	00001551	6948	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	6,750.00	6,480.00	✓
39171 COE, CHRISTINE								
	00005615	020515	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	344.00	344.00	✓
27380 COMCAST								
		011815	High Speed Internet	10-30-430-530.20	COMMUNICATIONS-OTHER	0.00	80.35	✓
30760 EMERGENCY MEDICAL PRODUCTS								
	00011859	1707073	General Supplies	10-20-422-612.00	GENERAL SUPPLIES	62.20	62.20	✓
31009 ENDYNE, INC								
	00001496	150370/3	Technical Services	55-20-420-340.00	TECHNICAL SERVICES	125.00	125.00	✓
36266 FARONICS TECHNOLOGIES USA INC.								
	00051497	52359	Official/Administrative	10-50-451-310.00	OFFICIAL/ADMINISTRATIVE	110.00	110.00	✓
40332 FASTENAL COMPANY								
	00003440	VTWIN38892	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	138.26	138.26	✓
32958 FISHER SCIENTIFIC								
	00001553	0100079	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	431.40	431.40	✓

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33015 FITZGERALD, TIMOTHY								
	00005627	020915	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	630.00	630.00	✓
42883 FOOTWORKS STUDIO OF DANCE								
	00005617	020515	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	365.00	365.00	✓
34350 GALE/CENGAGE LEARNING								
		54248543	Large Print	10-50-451-640.35	BOOKS-LARGE PRINT	0.00	24.74	✓
34300 GALL'S INC								
	00011860	002908721	Machinery/Equipment	10-20-422-740.00	MACHINERY/EQUIPMENT	106.44	106.44	
	00002915	003021570	Uniforms	10-20-420-650.00	UNIFORMS	39.00	39.00	
	00002919	003036868	Uniforms	10-20-420-650.00	UNIFORMS	28.21	28.21	

						173.65	173.65	✓
37600 GREEN MOUNTAIN POWER								
		020515	Electricity	10-30-432-622.00	ELECTRICITY	0.00	5,086.42	
		020515	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	3,889.98	
		020515	Electricity	50-10-410-622.00	ELECTRICITY	0.00	168.70	
		020515	Electricity	55-20-420-622.00	ELECTRICITY	0.00	9,373.01	

						0.00	18,518.11	✓
37575 GREEN MOUNTAIN WATER ENVIRONMENT								
	00001560	15-300	Periodicals & Prof. Dev.	55-20-420-640.00	BOOKS & PERIODICALS	200.00	200.00	
	00001560	15-300	Periodicals & Prof. Dev.	55-20-420-820.00	PROFESSIONAL DEVELOPMENT	700.00	700.00	

						900.00	900.00	✓
37626 GREEN MOUNTAIN YOUTH ENRICHMENT IN								
	00005619	521	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	445.50	445.50	✓
37805 HACH COMPANY CORP								
	00001554	9199335	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	353.55	353.55	✓
40700 INGRAM LIBRARY SERVICES								
	00051484	60802378	Books-Adult	10-50-451-640.10	BOOKS-ADULTS	124.32	23.07	
	00051493	60806391/5	Books	10-50-451-640.25	BOOKS-CHILDRENS	24.87	24.87	
	00051493	60806391/5	Books	10-50-451-640.30	BOOKS-JUVENILE	68.86	68.86	
	00051452	66557401/3	Books	10-50-451-640.25	BOOKS-CHILDRENS	96.73	79.21	
	00051452	66557401/3	Books	10-50-451-640.30	BOOKS-JUVENILE	100.76	91.26	
	00051493	66557402/2	Books - Juvenile	10-50-451-640.30	BOOKS-JUVENILE	841.57	841.57	
	00051473	66557403	Audios	10-50-451-640.15	AUDIOS	327.82	317.64	

						1,584.93	1,446.48	✓
40726 INNOVATIVE SURFACE SOLUTIONS								
	00003462	INV25605	Chloride	10-30-430-602.10	CHLORIDE	5,125.44	5,125.44	✓

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40777 INTERNATIONAL ASSOC. OF CHIEFS								
	00002927	1001132119	Dues and Fees	10-20-420-810.00	DUES AND FEES	150.00	150.00	✓
46556 LENNYS SHOES								
	00001499	2000639	Other Employee Benefits	50-10-410-290.00	OTHER EMPLOYEE BENEFITS	63.99	63.99	
	00001499	2000639	Other Employee Benefits	55-20-420-290.00	OTHER EMPLOYEE BENEFITS	64.00	64.00	
						127.99	127.99	✓
46870 LIMOGES & SONS GARAGE DOORS INC								
	00003461	47587TE	Repairs Maintenance	10-30-430-430.00	REPAIRS MAINTENANCE	152.75	152.75	✓
48467 MILTON ACE HARDWARE LLC								
	00009192	11291/4	General Supplies	10-30-432-612.00	GENERAL SUPPLIES	46.97	46.97	
	00001558	11314/4	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	4.49	4.49	
	00003447	11343/4	General Supplies	10-30-430-612.00	GENERAL SUPPLIES	93.21	93.21	
						144.67	144.67	✓
53500 MILTON POST OFFICE								
	00007164	020315	Postage	10-10-412-610.00	POSTAGE	140.00	140.00	✓
53950 MILTON RENTAL & SALES CENTER INC								
	00003429	1-501204	Repairs Maintenance	10-30-430-430.00	REPAIRS MAINTENANCE	23.98	23.98	✓
53200 MILTON TOWN SCHOOL DISTRICT								
	00004492	12715	School Expense	20-00-000-491.10	SCHOOL EXPENSE	75,286.00	75,286.00	✓
57350 NEW ENGLAND MUNICIPAL RESOURCE								
	00014351	33835	Technical	10-10-414-340.00	TECHNICAL	75.00	75.00	✓
57495 NEW YORK CLEANERS								
		2092015	Dry Cleaning Uniforms	10-20-420-650.00	UNIFORMS	0.00	363.40	✓
55207 NOCO DISTRIBUTION LLC								
	00001561	PSII132454	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	127.15	127.15	✓
59329 NOLAN, BILYNDA								
	00005635	020915	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	340.00	340.00	✓
60294 NORTHEAST EMERGENCY TRAINING								
	00011840	61	Professional Development	10-20-422-820.00	PROFESSIONAL DEVELOPMENT	75.00	75.00	✓
61736 PHILBROOK, SCOTT								
		02092015	Gym Reimbursement	10-20-420-825.00	Gym Membership	0.00	152.00	✓
56587 POLAND, LONNIE								
	00005621	020415	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	750.00	750.00	✓

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Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

65050 REPROGRAPHICS OF NEW ENGLAND INC	00007160	04155	Printing & Binding	10-10-412-550.00	PRINTING & BINDING	200.00	198.00	✓
66015 RICHARDS, AARON		21015	Recreation Rev. Fee	10-50-000-347.00	RECREATION FEES	0.00	60.00	✓
62120 ROSEN'S UNIFORMS	00002892	232749-02	Uniforms	10-20-420-650.00	UNIFORMS	88.50	88.50	✓
64722 ROUSE TIRE SALES INC	00003460	30062583	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	1,800.00	1,800.00	✓
67300 ROWLEY FUELS INC		13115	Diesel Fuel	10-20-421-625.00	DIESEL FUEL	0.00	8.40	
		13115	Diesel Fuel	10-20-421-625.00	DIESEL FUEL	0.00	214.68	
		13115	Diesel Fuel	10-20-422-625.00	DIESEL FUEL	0.00	757.20	
		13115	Diesel Fuel	10-30-430-625.00	DIESEL FUEL	0.00	3,748.45	
		13115	Diesel Fuel	10-30-432-625.00	HEATING OIL	0.00	1,016.33	
						0.00	5,745.06	✓
48700 SYMQUEST GROUP INC		879485	Fire Photo Copier Expense	10-20-421-430.20	PHOTOCOPIER MAINTENANCE	0.00	51.06	
		882062	Copier Bill	10-10-416-430.20	PHOTOCOPIER MAINTENANCE	0.00	269.29	
						0.00	320.35	✓
21288 SYNCB/AMAZON	00051496	1020282118	videos	10-50-451-640.50	VIDEOS	165.51	165.51	
	00051495	1042087705	Videos	10-50-451-640.50	VIDEOS	244.58	244.58	
	00051501	1043385655	Video	10-50-451-640.50	VIDEOS	154.91	154.91	
	00008468	73140	Other Professional	10-10-416-330.00	OTHER PROFESSIONAL	21.18	21.18	
						586.18	586.18	✓
67615 THE GLASS CONNECTION	00003459	4509	Repairs Maintenance	10-30-430-430.00	REPAIRS MAINTENANCE	166.36	166.36	✓
79858 THE VELLANO CORPORATION	00001545	S2025200.001	General Supplies	50-10-410-612.00	GENERAL SUPPLIES	284.00	284.00	✓
76355 THOMPSON, MARY		21015	Recreation Rev. Fee	10-50-000-347.00	RECREATION FEES	0.00	60.00	✓
76960 U.S. BANK EQUIPMENT FINANCE		271306235	Police Copier Rental	10-20-420-430.20	PHOTOCOPIER MAINTENANCE	0.00	145.10	✓
78210 UNIFIRST CORP		1659303/3	Rags/Mats/Uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	29.16	

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Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
		1659303/3	Rags/Mats/Uniforms	10-30-432-442.20	BUILDING MAT RENTALS	0.00	41.31	
		1659303/3	Rags/Mats/Uniforms	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	17.05	
		1659303/3	Rags/Mats/Uniforms	50-10-410-650.00	EMPLOYEE UNIFORMS	0.00	30.25	
		1659303/3	Rags/Mats/Uniforms	55-20-420-650.00	EMPLOYEE UNIFORMS	0.00	30.25	
		1659304	Rags/Mats/Uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.00	
		1659304	Rags/Mats/Uniforms	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	40.73	
		1660568/2	Rags/Mats/Uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	12.16	
		1660568/2	Rags/Mats/Uniforms	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	40.73	
		1660568/2	Rags/Mats/Uniforms	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	17.05	
		1661833/2	Rags/Mats/Uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	17.66	
		1661833/2	Rags/Mats/Uniforms	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	17.05	
		1661833/2	Rags/Mats/Uniforms	50-10-410-650.00	EMPLOYEE UNIFORMS	0.00	15.12	
		1661833/2	Rags/Mats/Uniforms	55-20-420-650.00	EMPLOYEE UNIFORMS	0.00	15.13	
						0.00	329.65	✓
79150 UNIVERSITY OF VERMONT TSP/IMF								
	00011851	29332	General Supplies	10-20-422-612.00	GENERAL SUPPLIES	61.00	61.00	✓
82984 VCJTC								
	00002837	150110832/81	Professional Development	10-20-420-820.00	PROFESSIONAL DEVELOPMENT	48.50	48.50	✓
49013 VERIZON WIRELESS								
		9739043979	Phone Bill	10-20-420-530.20	COMMUNICATIONS-OTHER	0.00	17.34	
		9739043979	Phone Bill	10-20-421-530.20	COMMUNICATIONS-OTHER	0.00	33.68	
		9739043979	Phone Bill	10-20-422-530.20	COMMUNICATIONS-OTHER	0.00	126.70	
		9739043979	Phone Bill	10-30-429-530.20	COMMUNICATIONS-OTHER	0.00	16.84	
		9739043979	Phone Bill	10-30-429-530.20	COMMUNICATIONS-OTHER	0.00	60.63	
		9739043979	Phone Bill	10-30-429-530.20	COMMUNICATIONS-OTHER	0.00	60.63	
		9739043979	Phone Bill	50-10-410-530.20	COMMUNICATIONS-OTHER	0.00	80.25	
		9739043979	Phone Bill	55-20-420-530.20	COMMUNICATIONS-OTHER	0.00	40.24	
		9739334372	Homeland Security Grant	10-20-420-530.20	COMMUNICATIONS-OTHER	0.00	200.05	
						0.00	636.36	✓
80720 VERMONT GAS SYSTEMS INC								
		13267/1	Natural Gas	10-30-432-621.00	NATURAL GAS	0.00	3,625.09	
		13267/1	Natural Gas	55-20-420-621.00	NATURAL GAS	0.00	2,500.99	
						0.00	6,126.08	✓
84400 VLCT PACIF, INC.								
	00020029	2015-15724	Professional Development	10-30-429-820.00	PROFESSIONAL DEVELOPMENT	60.00	60.00	✓
74358 VT AGENCY OF TRANSPORTATION								
	00051502	M1532517	Advertising	10-50-451-540.00	ADVERTISING	200.00	200.00	✓
86668 W. S. DARLEY & CO.								
	00010945	17172479	Vehicle/Equipment Maint.	10-20-421-430.10	VEHICLE/EQUIP MAINTENANCE	125.00	97.85	✓

02/11/15
03:25 pm

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 16

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mthompson

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 02/18/15 thru 02/18/15

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
83844 W.B. MASON CO INC								
	00008459	123278672	Office Supplies	10-10-410-611.00	OFFICE SUPPLIES	68.49	68.49	
	00004491	I23265044	Office Supplies	10-10-413-611.00	OFFICE SUPPLIES	118.06	118.06	
	00020031	I23467153	Furniture and Fixtures	10-30-429-743.00	FURNITURE AND FIXTURES	534.92	458.98	
						721.47	645.53	✓
86543 WEX BANK								
	39634786		Fuel Expense	10-10-410-626.00	GASOLINE	0.00	61.98	
	39634786		Fuel Expense	10-20-420-626.00	GASOLINE	0.00	3,273.30	
	39634786		Fuel Expense	10-20-421-625.00	DIESEL FUEL	0.00	55.63	
	39634786		Fuel Expense	10-30-429-626.00	GASOLINE	0.00	60.07	
	39634786		Fuel Expense	10-30-432-626.00	GASOLINE	0.00	222.85	
	39634786		Fuel Expense	50-10-410-626.00	GASOLINE	0.00	189.42	
	39634786		Fuel Expense	55-20-420-626.00	GASOLINE	0.00	189.42	
						0.00	4,052.67	✓
86840 WINOOSKI PRESS								
	00002908	12475	Printing	10-20-420-550.00	PRINTING AND BINDING	298.00	298.00	
	00002913	12497	Printing	10-20-420-550.00	PRINTING AND BINDING	50.00	38.00	
						348.00	336.00	✓
35050 WOOD, GEORGE INC								
	00002931	243133	Vehicle Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	546.88	546.88	✓
87159 XEROX BUSINESS SERVICE LLC								
	1116812		Recording System	10-00-000-143.00	DEL TAX PROPERTY SALES	0.00	10.00	
	1116812		Recording System	23-10-412-345.00	Technical-Documen Recor	0.00	1,281.51	
						0.00	1,291.51	✓

02/11/15
03:25 pm

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 16

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 02/18/15 thru 02/18/15

Vendor			Account		PO	Invoice	Check
PO Number	Invoice Number	Invoice Description	Account Number	Account Description	Amount	Amount	
Report Total						214,183.82	

THESE INVOICES HAVE BEEN APPROVED BY THE TOWN MANAGER ON THE FOLLOWING DATE:

Brian M. Palaia, Town Manager

APPROVED ON ____/____/____

To the Treasurer of the TOWN OF MILTON:

We Hereby certify that there are sufficient vouchers supporting the amounts owed to the above mentioned vendors.

Let this be your order for the payments of the amounts totaling \$ ***214,183.82

SELECTBOARD:

_____ Darren Adams, Chair	_____ John C.Gifford, Vice Chair	_____ John W. Bartlett,Clerk	_____ Brenda Steady	_____ Stuart King
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Account	Curr Yr Pd 8 Feb Encumbrances	Curr Yr Pd 8 Feb Actual
ASSET		
10-00-000-101.00 PEOPLE'S UNITED BANK CK	0.00	2,353,755.69
10-00-000-105.50 VCDP Grant	0.00	1.00
10-00-000-106.00 MILTON EMS RECEIPTS	0.00	370,404.19
10-00-000-110.00 PAYROLL CHECKING ACCOUNT	0.00	-97,749.03
10-00-000-111.00 PETTY CASH-LIBRARY	0.00	25.00
10-00-000-112.00 CASH CHARGED FOR EVENTS	0.00	335.00
10-00-000-113.00 CHOICE CARE CHECKING	0.00	35,679.43
10-00-000-117.00 UTILITY CONTROL ACCT	0.00	1,722.61
10-00-000-119.00 UTILITY OVER PAYMENT	0.00	-1,219.81
10-00-000-120.00 Credit Card Checking Acct	0.00	668.45
10-00-000-122.00 PENALTIES REC-DEL TAXES	0.00	16,454.77
10-00-000-123.00 INTEREST REC-DEL TAXES	0.00	22,858.15
10-00-000-124.01 POLICE CONTRACTS RECEIVAB	0.00	7,405.50
10-00-000-124.10 CCTA BUS PASS RECEIVABLE	0.00	1,413.00
10-00-000-129..1 Allowance for Ambul	0.00	-86,000.00
10-00-000-129.10 ACCOUNTS REC - AMBULANCE	0.00	198,783.82
10-00-000-129.30 ACCTS REC-POLICE COPS GRA	0.00	40.00
10-00-000-129.40 A/R - SRO Officer Grant	0.00	-7,159.43
10-00-000-131.00 TAXES CURRENT	0.00	12,540,564.55
10-00-000-132.00 Inventory	0.00	38,708.35
10-00-000-140.00 PRIOR YR DEL TAXES TOWN	0.00	223,640.18
10-00-000-143.00 DEL TAX PROPERTY SALES	0.00	231.34
10-00-000-144.00 RESERVE-UNCOLLECTED TAXES	0.00	-19,000.00
10-00-000-146.00 DEFERRED TAX REVENUE	0.00	-350,000.00
10-00-000-170.00 DUE FROM/TO OTHER FUNDS	143,069.82	-1,391,896.65
10-00-000-190.00 PREPAID POSTAGE	0.00	4,772.63
10-00-000-192.00 PREPAID TAXES	0.00	-0.02
Total Asset	143,069.82	13,864,438.72

LIABILITY

10-00-000-200.00 ACCRUED PAYROLL	0.00	-147,168.02
10-00-000-201.05 FEDERAL WITHHOLDINGS	0.00	-16,977.99
10-00-000-201.10 STATE WITHHOLDINGS	0.00	-4,580.01
10-00-000-201.15 FICA PAYABLE	0.00	-27,273.73
10-00-000-201.25 PENSION PAYABLE	0.00	-28,531.70
10-00-000-201.30 MEDI PAYABLE	0.00	-6,378.58
10-00-000-201.40 POLICE DUES WITHHOLDINGS	0.00	-360.00
10-00-000-201.41 PUBLIC WORKS DUES	0.00	-314.50
10-00-000-201.50 457 ANNUITY WITHHOLDINGS	0.00	-727.52
10-00-000-201.60 MISCELLANEOUS DEDUCTION	0.00	-529.45
10-00-000-210.00 ACCOUNTS PAYABLE	0.00	-54.00
10-00-000-222.15 Def Rev - Ambulance	0.00	-69,000.00
10-00-000-250.02 DUE TO SCHOOL CURRENT TAX	0.00	-10,131,542.74
10-00-000-250.03 DUE TO SCHOOL-LIQUOR LIC	0.00	-300.00
10-00-000-250.09 DUE TO FLAG TRUST	0.00	-1,000.21

Account	Curr Yr Pd 8 Feb Encumbrances	Curr Yr Pd 8 Feb Actual
10-00-000-250.11 DUE TO REC SCHOLARSHIPS	0.00	-1,785.51
10-00-000-252.01 DUE TO STATE/MARRIAGE LIC	0.00	-140.00
10-00-000-252.02 DUE TO STATE/DOG LICENSE	0.00	-22.00
10-00-000-254.00 DUE TAXPAYER-TAX OVERPMT	0.00	-902.20
10-00-000-255.00 DUE TO HIGHWAY PERMITS	0.00	-400.00
10-00-000-256.00 DUE TO DEVELOPERS	0.00	-10,065.57
10-00-000-258.00 Due to Highway	0.00	-2,159.00
10-00-000-299.00 ENCUMBRANCE	-406,687.85	0.00
Total Liability	-406,687.85	-10,450,212.73
RESERVES		
10-10-000-321.40 1/2 Penny for Recreation	640.76	0.00
Total Reserves	640.76	0.00
BUDGETARY		
Total Budgetary	0.00	0.00
FUND BALANCE		
10-00-199-000.00 FUND BALANCE	0.00	-605,944.57
10-00-199-000.10 EMERGENGE MANAGMNT RESER	0.00	-71,474.34
10-00-199-000.20 RESERVED RESCUE	0.00	-1,184.27
10-00-199-000.30 HEALTH INS STABILIZATION	0.00	-156,721.87
10-00-199-000.40 RESERVED FUND BALANCE	0.00	-330,000.00
10-00-199-000.50 FD Equip-Village	0.00	-5,783.19
10-00-199-000.55 Riley Fund-Village	0.00	-525.99
Total Prior Years Fund Balance	0.00	-1,171,634.23
Fund Balance Current Year	262,977.27	-2,242,591.76
Total Fund Balance	262,977.27	-3,414,225.99
Total Liability,Reserves,Fund Balance	-143,069.82	-13,864,438.72