



PLANNING COMMISSION

Meeting Type:..... **Special Meeting**
Date:..... **Tuesday, September 27, 2016**
Time:..... **6:00 p.m.**
Place:..... **Town Manager's Office Conference Room**
Address:..... **43 Bombardier Road Milton, VT 05468**
Contact:..... **(802) 893-1186**
Website:..... **www.miltonvt.org**

PUBLIC NOTICE OF MEETING & AGENDA

Lori Donna, Chair

Julie Rutz, Vice-Chair

Tony Micklus, Clerk

Henry Bonges

John Lindsay

1. Call to Order & Welcome
2. Attendance
3. Agenda Review
4. Public Forum

The public may attend and participate in accordance with Vermont's Open Meeting Law (1VSA312).

6. Staff Updates/Notices

A. Act 250 Paperless Document Management Notice

The Natural Resources Board is implementing a paperless application process beginning October 3, 2016; the notice outlines how Planning Commission notification will change.

B. Act 250 Application/Permit Notification Re: Camp Dudley at Kiniya's

The Planning Office has received a notice of exhibit submission for the application above, as well as the issued Land Use Permit. Stop by the office if you would like more information.

C. Notice of Development Review Application within 500 of Colchester/Milton Town Boundary

A notice of Preliminary/Final Plat hearing for a 2-lot conventional subdivision at property within 500 feet of the Colchester/Milton Town Boundary at 2869 Middle Rd.

D. Notice of Amendments to the Westford Land Use & Development Regulations

Memo notifying Milton of Westford's intent to amend their regulation with notice of public hearing and the statutory reporting form.

E. Certificate of Public Good Issued to VWSD, LLC for a 500kW AC Solar Group Net Metering System in Milton known as the McMullen Solar Project.

Please stop by the office if you would like more information on this certificate.

5. Business

A. Request to Hold Joint Meeting with Colchester Planning Commission

Attached is an e-mail from Colchester Planning Director, Sarah Hadd. It explains that Colchester Planning Commission has received a rezoning request in their northeast quadrant by Colchester Pond and has expressed an interest in reaching out the Milton's Planning Commission to discuss the proposal.

Possible Action: Decide if there is interest, and if so, available dates/location.

B. Joint Planning Board/Commission Training: DRB, CC, EDC, PC

The Milton Development Review Board has requested more training opportunities for volunteer Board and Commission members. Staff recommends an approach where trainings are held at special, joint meetings on a quarterly basis and be mostly facilitated by guest speakers. Possible topics to consider include: Act 250, Fair Housing Law, Planning for Natural Resources, Best Practices in Development Review, Stormwater Management, etc.

Possible Action: Decide if there is interest, and if so, what topics are of most interest for the next year.

C. Regional Energy Plan (6:15 p.m.)

The Conservation Commission Chair, Dan Gaherty, has requested that the Planning and Conservation Commission jointly discuss the Regional Energy Plan's Level 1 and 2 constraints and frame formal feedback for the Regional Planning Commission. A Memo from the RPC is attached and more information is available here: <http://www.ccrpcvt.org/our-work/our-plans/regional-energy-plan/>.

Possible Action: Direct staff to draft a letter containing feedback.

D. Revised Unified Bylaw Work Plan Review

Based on guidance from last meeting, the revised work plan is attached for consideration.

Possible Action: Review, discuss, amend as needed, and finalize.

E. Unified Bylaw: Land Use Descriptions and Use Table

Attached are the draft land use descriptions (Section 520) with explanations on how they relate to prior definition, and the draft use table (which is proposed to replace the individual use lists in each district's section (Part II)).

Possible Action: Initial review.

F. Municipal Planning Grant Discussion

Staff will provide an update on a potential MPG application for discussion and feedback. You can learn more about the grant program here: <http://accd.vermont.gov/community-development/funding-incentives/municipal-planning-grant>.

Minutes

7(A). August 16, 2016

7(B). August 30, 2016

7(C). September 6, 2016

The draft minutes are attached for possible action to approve as presented or amended.

8. Adjournment

Next Meeting: Tuesday, October 4, 2016

Items: Map, Dimensional Table, and Section III


Jacob Hemmerick, Planning Director

Filed in the Town Clerk's Office. Posted in the Municipal Building Lobby, Planning & Economic Development Department, Town's Facebook page, Town's Planning Commission webpage, Middle Road Market, Milton Beverage, & Rene's Discount Beverage. E-mailed to the Regional Planning Commission, Burlington Free Press, Milton Independent, & LCATV.