



PLANNING COMMISSION

Meeting Type:.....**Regular Meeting**
Date:.....**Tuesday, February 21, 2017**
Time:.....**6:00 p.m.**
Place:.....**Municipal Building Community Room**
Address:.....**43 Bombardier Road Milton, VT 05468**
Contact:.....**(802) 893-1186**
Website:.....**www.miltonvt.org**

MEETING MINUTES

Due to a staff oversight, this meeting was not noticed 48 hours prior to the meeting, as required by Vermont's Open Meeting Law. Because of this defect, the Planning Commission will only have discussion and all formal actions will be taken at the next duly noticed meeting on 2/25.

1 **1. CALL TO ORDER**

2 The Chair called the meeting to order at approximately 6:10 p.m.

3
4 **2. ATTENDANCE**

5 **Members Present:** Lori Donna, Chair; Julie Rutz, Vice-Chair; Tony Micklus, Clerk; Henry

6 Bonges.

7 **Members Absent:** John Lindsay.

8 **Staff Present:** Jacob Hemmerick, Planning Director.

9 **Public Present:** None.

10

11 **3. AGENDA REVIEW**

12 Because there was a defect in the public Warning of the night's meeting, the Chair advised that

13 Item 8, Approval of Minutes, would be moved to the Commission's next meeting, when the

14 group can take action on it.

15

16 **4. PUBLIC FORUM**

17 None.

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19 **5. STAFF UPDATES**

20 Staff gave a brief orientation to the new Planning blog, sharing info with the group and

21 showing them how to navigate the site. The Commissioners had some questions and

22 comments. Sign up/subscription options were discussed. Staff also shared some updates on

23 general Planning Office activity.

24

25 **6. OFFICIAL NOTICES**

26 None.

27

28 **7. BUSINESS**

29 **7(A). Unified Regulations: Section III**

30 Picking up where they left off, the group began discussion of the working draft. The bulk of the

31 discussion focused on the following topics:

- 32 • Outdoor use areas, including outdoor seating.
- 33 • Outdoor displays (the group agreed that more flexibility is needed in the wording to
- 34 accommodate for special sales, for example sidewalk sales)
- 35 • The authority of the DRB to grant waivers to setback requirements
- 36 • Waste storage and applicable screening

- 1 • Outdoor storage
- 2 • Site Plan requirements, surveys being a special point of interest
- 3 • Town Core
- 4 • Design Standards
- 5 • 3D rendering for Site Plans
- 6 • Pedestrian access, particularly within parking lots and between adjacent sites
- 7 • Energy conservation
- 8 • Residential storage
- 9 • Lot coverage & open space

10
 11 The group discussed pros and cons of the draft regulations, recommending various changes,
 12 clarifications and revisions.

13
 14 **8. MINUTES**

15 **8(A). January 3, 2017**

16 **8(B). January 17, 2017**

17 **8(C). February 7, 2017**

18
 19 As noted above, this Agenda item was tabled until the Commission's next meeting.

20
 21 **9. ADJOURNMENT**

22 MOTION by Rutz to adjourn at approximately 8:00 p.m.; SECOND by Micklus. Unanimously
 23 APPROVED.

24
 25 Minutes approved by the Commission this _____ day of _____, 2016.

26
 27 _____
 28 **Lori Donna, Chair** /kt

29
 30 Draft filed with the Town Clerk this 23rd day of February, 2017.

31
 32 Filed with the Town Clerk this _____ day of _____, 2017.