



PLANNING DIVISION

Meeting Type:..... **Regular**
Date:..... **Tuesday, October 4, 2016**
Time:..... **6:00 p.m.**
Place:..... **Municipal Building Community Room**
Address:..... **43 Bombardier Road Milton, VT 05468**
Contact:..... **(802) 893-1186**
Website:..... **www.miltonvt.org**

MEETING MINUTES

- 1 **1. CALL TO ORDER**
2 The Chair called the meeting to order at approximately 6:10 p.m.
3
4 **2. ATTENDANCE**
5 **Members Present:** Lori Donna, Chair; Julie Rutz, Vice-Chair; Tony Micklus, Clerk (arrived
6 approximately 6:15 p.m.); Henry Bonges; John Lindsay.
7 **Members Absent:** None.
8 **Staff Present:** Jacob Hemmerick, Planning Director; Brandy Saxton, PlaceSense consultant.
9 **Public Present:** None.
10
11 **3. AGENDA REVIEW**
12 **Additions:** None.
13 **Deletions:** None.
14 **Corrections:** None.
15
16 **4. PUBLIC FORUM**
17 None.
18
19 **5. STAFF UPDATES/NOTICES**
20 **5(A). Update on Request to Hold Joint Meeting with Colchester Planning Commission**
21 Sarah Hadd, Colchester Planning Director, proposed a meeting date of November 8, 2016. The group
22 declined due to that date being Election Day. Staff will relay the info to Ms. Hadd. Staff gave an update
23 on recent and upcoming Development Review Board (DRB) hearings and decisions, as well as Planning
24 Department activity.
25
26 **6. BUSINESS**
27 **6(A). Municipal Planning Grant Application**
28 Staff shared a draft Municipal Planning Grant (MPG) Application. Hemmerick explained the proposal,
29 as well as the process. Hemmerick noted that the project, if funded, would be led by a multi-stakeholder
30 steering committee, and not by the Planning Commission, since the PC will have to remain focused on
31 the Comprehensive Plan update next year. The Planning Commission expressed its unanimous support
32 for the application.
33
34 **6(B). Unified Bylaw: Work Plan & Interim Zoning**
35 The Commission reviewed the work plan and were unanimously in favor of requesting that the Board
36 extend Interim Zoning by six months from its date of expiration. They requested that staff write a Memo
37 to the Board explaining the reasons for the request for the next available meeting.
38
39 **6(C). Unified Bylaw: Dimensional Table**
40 The Commission reviewed the dimensional table requesting edits. Staff will present the revised table
41 next meeting. Saxton noted that the number of special exceptions will make it difficult to replace the
42 dimensional requirements within each district's text section with the table itself.
43
44 **6(D). Unified Bylaw: Land Use Descriptions and Use Table**

1 The Commission tabled this by unanimous consent for review at the next meeting.

2
3 **6(E). Unified Bylaw Map**

4 The Commission reviewed the map proposal, requesting edits. Staff will present the revised map at the
5 next meeting.

6
7 **7. MINUTES**

8 **7(A). Minutes of September 27, 2016**

9 MOTION by Bonges to ACCEPT the minutes of September 27, 2016 as written; SECOND by Rutz.
10 Unanimously APPROVED.

11
12 **8. ADJOURNMENT**

13 MOTION by Rutz to ADJOURN at 8:18 p.m.; SECOND by Micklus. Unanimously APPROVED.

14
15 Minutes approved by the Commission this _____ day of _____, 2016.

16
17 _____
18 Lori Donna, Chair

/kt

19
20 Draft filed with the Town Clerk this 13TH day of OCT, 2016.

21
22 Filed with the Town Clerk this _____ day of _____, 2016.

