

1 **Improvements Committee Meeting**

2 **Wednesday, August 27, 2014**

3 **6:30 p.m.**

4 **Municipal Building Community Room**

5
6 **MINUTES**

7
8 **Present:** Bill Kaigle, Chair (Historical Society); Gisela Alpert (Artists' Guild); Amy Cook (At-
9 Large); Pilar Paulsen (Artists' Guild Alternate); Henry Bonges (Planning
10 Commission)

11 **Absent:** Lori Donna (Economic Development Commission); Julie Rutz (Planning
12 Commission Alternate)

13 **Others:** None

14 **Staff:** Katherine Sonnicks (Planning Director); Brian Palaia (Town Manager) arrived late
15

16 **I. Call to Order**

17 The Chair called the meeting to order at 6:35 p.m.
18

19 **II. Approval of Minutes of June 25, 2014**

20 Bill Kaigle, as a way of refreshing the Committee's memory of the happenings of the last meeting, read
21 the draft minutes. Amy Cook MOVED to approve the Minutes as amended, SECOND by Henry Bonges.
22 APPROVED 4-1-0. Gisela Alpert did not vote.
23

24 **III. New Business:**

25
26 **A. Updates**

27 Bill shared the progress made with the General Stannard House restoration effort. A website has
28 been set up and a committee was formed and sponsored by the Milton Historical society, taking on
29 a non-profit status. The website has been set up be informational was well as to receive funds for
30 the restoration project. Bill noted that he has been keeping the property owner Bob Miller in the
31 loop with the status of the project. He noted that they have received the go ahead from Act 250 as
32 well has Historic Preservation for the proposed restoration. He also noted that the mission had
33 been determined, but the vision for future development was yet to be developed as there are many
34 potential visions.
35

36 **B. Discussion of Projects/Priorities: Evaluations and Ranking**

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38 **Ranking and Prioritization of Projects/Priorities**

39 Henry shared his findings on planting street trees and how to deal with planting the ROW as well as
40 type of trees. He suggested a pilot project where the Selectboard could approve the funding of
41 approximately \$2,000. A particular section of Route 7 would need to be chosen along with the type
42 of trees. He also noted that it was highly unlikely and not worth pursuing an Amtrak station.
43 Although it was still a priority, he suggested waiting on developing further recommendations on the
44 multi-use paths based on the outcomes of the Route 7 Corridor study as well as the Sidewalk
45 scoping project.
46

47 Katherine provided a spreadsheet that they could use at the meeting to prioritize/rank the projects.
48 They discussed why the Stannard house should be on the list, since it has momentum as a stand-
49 alone project. They placed the projects in the following order of when they should be
50 accomplished: Street Trees, Way-Finding Signage, Underground Utilities, Lighting, Stannard House,
51 Property Maintenance (business association), Multi-Uses Paths, Voluntary Aesthetic Guidelines,
52 Business Incentives, Public Infrastructure Maintenance/Improvements, and Town Green. There was
53 discussion about the importance of prioritizing the projects, but in the end the Committee went
54 ahead with the list as discussed. The members divided the list to develop further details about the
55 rationale. Bill will look at the Stannard House, Way-Finding Signage, and Public Infrastructure
56 Maintenance/Improvements. Henry will be responsible for Street Trees, Multi- Use Path and
57 Business Incentives. Gisela will look at Underground Utilities and the Town Green. Amy will look at
58 Lighting, Voluntary Aesthetic Guidelines and share Property Maintenance with Lori. They will send
59 their work to Bill who will develop a standardized form to send out to everyone and they can then
60 send their work back to Bill and Katherine and they will put all the information together for
61 discussion at the next meeting.
62

63 **IV. Items for Future Agendas**

64 The Committee will review the reports written by the members and assembled by Bill and Katherine and
65 discuss the presentation to the Selectboard.
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67 Next and likely last meeting is scheduled for September 24th at 6:30 p.m.
68

69 **V. Adjournment**

70 Henry Bonges MOVED to adjourn at 8:50 p.m. and, SECOND by Gisela Alpert. Unanimously APPROVED.
71

72 Respectfully Submitted,
73

74 
75

76 Katherine Sonnick, Planning Director