

1 **Improvements Committee Meeting**

2 **Wednesday, May 28, 2014**

3 **6:30 p.m.**

4 **Municipal Building Community Room**

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6 **MINUTES**

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8 **Present:** Bill Kaigle, Chair (Historical Society); Amy Cook (At-Large); Gisela Alpert (Artists’ Guild); Pilar Paulsen (Artists’ Guild Alternate); Henry Bonges (Planning Commission)

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11 **Absent:** Lori Donna (Economic Development Commission); Julie Rutz (Planning Commission Alternate)

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13 **Others:** None

14 **Staff:** Katherine Sonnicks, Planning Director

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16 **I. Call to Order**

17 The Chair called the meeting to order at 6:32 p.m.

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19 **II. Approval of Minutes of March 19, 2014**

20 Cook stated that one of the corridor ideas discussed but not included in the minutes was an indoor and outdoor pool. Bill Kaigle MOVED to approve the Minutes as amended, SECOND by Henry Bonges. Unanimously APPROVED.

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24 **III. New Business:**

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26 **A. Continued Discussion of Projects and Priorities**

27 The Committee opened by discussing the homework items-updates from the last meeting. Bill noted that he received the conditions assessment of the Stannard house earlier that day. The bottom line is that the house can be rehabilitated if funding is acquired. Phase 1 would be to stabilize/winterize the structure and that could likely be accomplished. The discussed the question of how the Stannard House would fit into the priorities for this year. They noted that it would be in the report to the Selectboard and be for them to determine how to move forward. Bill noted that Lori Donna still wanted to research aesthetic guidelines, but did not have a chance to do that yet. Gisela Alpert stated that she had done some research on buried utility lines but needed to still talk with Town Managers about the process. Sonnicks noted that she had brought the TIF map to meeting that took place earlier in May. Several members had their copies and they commented that it covered much of the Route 7 Corridor they were discussing.

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39 Amy Cook suggested that the Committee take some time outside of the meeting to evaluate the ideas that they had come up with and come back a summary of the ideas in order to prioritize them for their list before the Selectboard. She suggested four evaluation categories:

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42 1) Vision/Purpose (the what and why)
- 43 2) Funding
- 44 3) Legality (who owns, facts, liabilities, how)
- 45 4) Needs/Next Steps/Action Plan

46 They decided to divide the existing list of ideas they had previously generated, run them through the  
47 four evaluation categories and come back at the next meeting where they would share their findings.  
48 This should help them have a realistic idea of what the top priorities are to present to the Selectboard.  
49 The projects were divided up as follows:

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51 1) "Other" projects, the ideas that were not located on Route 7:  
52 Amy: Sensory Garden, Improvement to Triangle at Bartlett & US 7, Civic Space to  
53 Replace Town Garage,  
54 Bill: Creamery  
55 Henry: Railway Station  
56 Pilar: Creation of Indoor and/or outdoor pool  
57 2) Stannard House: Bill  
58 3) Multi-use path: Henry  
59 4) Landscaping: Henry  
60 5) Public Art: Gisela  
61 6) Underground Utilities- Gisela  
62 7) Local Food Initiatives/Community Gardens: Lori  
63 8) Voluntary Aesthetic Guidelines: Lori  
64 9) Town Green/Performance Center: Gisela  
65 10) Vacant Building Measure: Bill  
66 11) Property Maintenance: Amy/Katherine  
67 12) Contest Incentives for Property Maintenance: Amy  
68 13) Stabilized Assessments to incentivize Property Improvements: Jake and Lori  
69 14) Creating an Attractor that would draw visitors to Bombardier Park Events: Gisela  
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71 **IV. Items for Future Agendas**

72 The Committee decided they would talk through their project list, come to agreement and determine if  
73 they were ready to present to the Selectboard. If not, they would meet again in July.

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75 Next meeting is scheduled for June 25<sup>th</sup> at 6:30 p.m.

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77 **V. Adjournment**

78 Bill Kaigle MOVED to adjourn at 8:30 p.m. and, SECOND by Gisela Alpert. Unanimously APPROVED.  
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80 Respectfully Submitted,

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84 Katherine Sonnicks, Planning Director