



## ECONOMIC DEVELOPMENT COMMISSION

Meeting Type:..... **Special Meeting**  
Date:..... **Wednesday, January 25, 2017**  
Time:..... **4:00 p.m. to 5:30 p.m.**  
Location:..... **Town Manager's Office Conference Room**  
Address:..... **43 Bombardier Road | Milton, VT 05468**  
Contact:..... **(802) 893-1186 or [jhemmerick@town.milton.vt.us](mailto:jhemmerick@town.milton.vt.us)**  
Website:..... **[www.miltonvt.org](http://www.miltonvt.org)**

## PUBLIC NOTICE OF MEETING & AGENDA

*Donna Barlow Casey, Ex-Officio Chair      Ann Bradshaw, Ex-Officio & Vice-Chair      Tony Micklus, Business Member/Clerk*  
*Jamie Parent, Milton Business Association      Lou Mossey, Community Member      Bob Lombard, Community Member*

1. Call to Order & Welcome
2. Attendance
3. Public Forum
4. Agenda Review
5. Staff Update
6. Business

*The public may attend and speak in accordance with Vermont's Open Meeting Law (1VSA312).*

**(A). Annual Election of Officers**

*Tabled from last meeting: the Commission must elect a Vice-Chair and Clerk pursuant to EDC Bylaws Article 2, Paragraph 1.*

**(B). Annual Review of the Commission's Bylaws & Meeting Schedule**

*Tabled from last meeting: the Commission may determine if any amendments are needed to keep the bylaws current; Staff requests one amendment to change the regular meeting time to the fourth (instead of second) Wednesday of the month, to be held on a quarterly basis. This change eliminates a conflict with the Regional Planning Commission's Planning Advisory Committee (2nd Wednesdays). Attachment: Adopted bylaws, last amended Feb. 25, 2016.*

**(C). Member Composition and Recruitment**

*Discuss and identify ways to re-energize the Commission by evaluating its composition and the roles and responsibilities of its members. Attachment: 2014 Board Resolution restructuring the EDC.*

**(D). Leadership Champlain Project Application**

*Staff will update the Commission on an application to this program of the Regional Chamber of Commerce for technical assistance to develop a strategy addressing actions the Town can take to attract and retain talented, young workers and entrepreneurs. Attachment: Program application.*

**(E). Town Website Overhaul**

*Staff will update the Commission on this project's progress and EDC participation in contract review.*

**7. Minutes**

*For approval as presented or amended.*

- (A). June 8, 2016 (Tabled from prior meeting.)
- (B). July 27, 2016
- (C). November 23, 2016 (Information only.)

**8. Adjournment**

  
Jacob Hemmerick, Planning Director

Filed in the Town Clerk's Office. Posted in the Municipal Building Lobby, Planning & Economic Development Department, Town's Facebook page, Town's EDC webpage, Middle Road Market, Milton Beverage, & Rene's Discount Beverage. E-mailed to the Regional Planning Commission, Burlington Free Press, Milton Independent, & LCATV.