



CONSERVATION COMMISSION

Meeting Type:..... **Regular Meeting**
Date:..... **Tuesday, February 28, 2017**
Time:..... **6:30 p.m.**
Place:..... **Department of Planning and Economic Development**
Address:..... **43 Bombardier Road Milton, VT 05468**
Contact:..... **(802) 893-1186**
Website:..... www.miltonvt.org

MEETING MINUTES

1 **1. CALL TO ORDER**

2 The Chair called the meeting to order at 6:35 a.m.
3

4 **2. ATTENDANCE**

5 **Members Present:** Dan Gaherty, Chair; Judy Kinner, Vice-Chair; Laurie DiCesare, Clerk; Bonnie
6 Pease; Nathaniel Carner.

7 **Members Absent:** None

8 **Staff Present:** Jeffrey Castle, Town Planner

9 **Public Present:** None

10
11 **3. AGENDA REVIEW**

12 The following items were added to the agenda: Update on natural area management planning;
13 discussion of purchase of reinforced 3-hole punch paper for trail registers.
14

15 **4. PUBLIC FORUM**

16 None
17

18 **5. BUSINESS**

19
20 **5(A). Town Forest and Eagle Mountain Kiosk Signs**

21 Castle has reformatted the Town Forest brochure into a sign. He is having some trouble with the
22 enlargement and scaling. He will email the company and see if the size is adequate for the creation
23 of the sign. The design of the Eagle mountain sign that was already made will be used.
24

25 **5(B). Status of Outsourced Engineering Support**

26 Dan Gaherty has sent the draft RFP to Hamlin Engineering in order for them to review the RFP language
27 and provided trail specifications. The response is that the engineer feels that it needs more work on the
28 specifications. The designs are lacking in specific requirements and leave and opening for sub-par work.
29 There is concern about the cost of design services.
30

31 Hamlin Engineering will be completing work necessary for the wetland permit submission and facilitating
32 the wetland permitting process.
33

34 **5(C). Green Up Day**

35 Green Up Day 2017 is scheduled for May 6th. The Conservation Commission will again be coordinating the
36 event. Judy Kinner will not be in Town for Green Up Day. Castle will confirm that the money from the Town

1 in support of Green Up Day is in the budget. Kym will be contacted about the use of the Pavilion. Nate
2 offered to supply the grill and will confirm. The procurement of prizes and giveaways was discussed.

3
4 **5(D). Unauthorized Uses at Eagle Mountain**

5 Gaherty has witnessed the unauthorized use of trucks in the fields at the Henry Road entrance to the Eagle
6 Mountain natural area. Because the ground was frozen, no major damage occurred. Substantial damage
7 could be done during mud season. The addition of security measures at the entrance were discussed. The
8 addition of a lock on the existing chain would help deter unauthorized vehicles from driving into the fields.
9 The possibility of the addition of boulders to deter vehicle access into the field was discussed.

10
11 Dan Gaherty informed the other Commissioners that Spencer Lane, an Eagle Scout that would like
12 to construct footbridges on the Lamoille River Walk contacted him to proceed with the project. He
13 was expected to be at the meeting.

14
15 Town Forest trail signs are now being made, and should be ready to be placed in the Forest this
16 field season.

17
18 **6. Staff Updates**

19
20 Staff informed the Commissioners that the Town Manager has resigned, and will be finishing her
21 tenure with the Town in the upcoming weeks.

22
23 The Planning Department has now begun using a blog for communications and postings.

24
25 **7. Approval of minutes of January 30, 2017**

26 Corrections were made to the draft minutes. Kinner MOVED to approve the Minutes of January 30,
27 2017 as amended, SECOND by Pease. APPROVED (5-0).

28
29 **8. ADJOURNMENT**

30 Pease motioned for the meeting adjournment at 8:02 p.m.

31
32 **Minutes approved by the Commission this _____ day of _____, 2017.**

33
34
35
36 **Dan Gaherty, Chair**

/jwc

37
38 **Draft filed with the Town Clerk this _____ day of _____, 2017.**

39
40 **Filed with the Town Clerk this _____ day of _____, 2017.**