



# CONSERVATION COMMISSION

Meeting Type:.....**Regular Meeting** (4th Tuesday of each month)  
Date:.....**Tuesday, October 25, 2016**  
Time:.....**6:30 p.m.**  
Place:.....**Planning and Economic Development Office**  
Address:.....**43 Bombardier Road Milton, VT 05468**  
Contact:.....**(802) 893-1186**  
Website:.....**www.miltonvt.org**

## MEETING MINUTES

### 1. CALL TO ORDER

The Chair called the meeting to order at 6:35 p.m.

### 2. ATTENDANCE

**Members Present:** Dan Gaherty, Chair; Judy Kinner, Vice-Chair; Bonnie Pease.

**Members Absent:** Laurie DiCesare, Clerk

**Staff Present:** Jeffrey Castle, Town Planner

**Public Present:** None

### 3. AGENDA REVIEW

The following items were added to the agenda: Joint meeting with the Recreation Commission to take place on November 9<sup>th</sup>, Discussion of lighting at the Town Forest Parking Lot, attendance of a Selectboard meeting for an annual update on Commission activities, Update on the statement to the Regional Planning Commission on energy siting and the Regional Energy Plan.

### 4. PUBLIC FORUM

None

### 5. BUSINESS

The business portion of the meeting began with items that were added to the agenda. The Commissioners are planning on attending a joint meeting with the Recreation Commission on November 9<sup>th</sup>, and will conduct their own special meeting directly following the joint meeting. This will be held instead of the regular November 22 meeting. The December 27<sup>th</sup> meeting will be held as scheduled.

The Commission would like to set up a time to report their activities to the Selectboard. Castle will look into availability on upcoming Selectboard agendas.

The addition of lighting to the Town Forest parking lot was discussed. Green Mountain Power has not been contacted to discuss costs associated with having power at the site. Contact will be made by Gaherty when time allows.

The Conservation Commission will be hosting a Winterfest snowshoe excursion on Saturday, February 11<sup>th</sup> from 11:00 am – 1:00 pm in the Town Forest.

#### 5(A). CC Budget and Goals

Town of Milton Conservation Meeting Minutes of October 25, 2016

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2 As of now the Conservation Commission budget of \$800 has not been spent. Membership fees have been  
3 paid by the Planning Department memberships budget. Further discussion of Commission goals was  
4 TABLED until all members are present.  
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#### 6 **5(B). Purchase Approvals**

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8 The use of budget funds for a new metal Town Forest sign was discussed. Chris Boget will be contacted to  
9 find the name of the maker of the Eagle Mountain sign. Kinner will also contact Boget to inform him of the  
10 new Eagle Mountain trail signs.  
11

12 A new mini RTP grant could be applied for in order to purchase additional trail signs for Eagle Mountain  
13 and begin adding trail signs to the Town Forest. The CC budget could also be used for a few additional  
14 signs on the Eagle Mountain trails.  
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16 Metal mailboxes will be purchased for use as brochure holders at the exiting trailheads. 5 mailboxes will be  
17 purchased using the Conservation Commission budget.  
18

19 A new trail register is desired for the Richie Avenue end of the Lamoille River Walk. Green Mountain Power  
20 has offered a kiosk for use in the past. Kinner has attempted to re-contact them about the kiosk availability.  
21

22 John Gifford has made trail registers in the past for the trails. Castle will see if he is interested in making more.  
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#### 24 **5(C). Bombardier Park Trails**

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26 The Commission wants to take an active role in the management of the Bombardier Recreation Park  
27 trails. They will discuss a plan of action with the Recreation Commission at the November joint  
28 meeting. The desire is to manage these trails in a similar manner to the other natural areas in  
29 Milton. Discontinuing the use of trails on private land without the specific approval of land owners  
30 is a priority.  
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#### 32 **5(D). RTP Mini Grant Update**

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34 The installation of signs and sign-posts on the Lamoille River Walk and Eagle Mountain is  
35 complete. The RTP mini grant must be closed out by December 31. This requires a one-page  
36 project report. Castle will attempt to complete this report prior to the November meeting. If time  
37 does not allow, this will be further discussed at the November meeting.  
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#### 39 **5(E). Grant Opportunities for Lamoille River Walk**

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41 A bridge that was previously constructed by the VYCC is in need of replacement due to rot. VYCC  
42 will be contacted to discuss the scope of the project and potential budget to have the bridge  
43 replacement completed. A RTP grant may be appropriate to fund this project. Other grant  
44 opportunities may exist. Judy Kinner will contact Patrick Phieffer at VYCC to discuss the process.  
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#### 46 **6. Staff Updates**

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**6(A). Natural Resources Planning Intern Proposal**

The Planning Department would like to have a Natural Resources Planning Intern. There is potential for an intern to begin at the beginning of the calendar year. A proposal is being developed to participate in the UVM Rubenstein School Perpetual Internship Program. This would bring in a part time intern for the summer months. A potential project would be related to stormwater management practices.

**6(B). Town Forest RTP Update**

Submission of a Wetlands Permit for the Town Forest trail has been discussed with Brock Freyer. Castle is researching the history of the trail in order to establish that the work would be allowed as maintenance of an existing use. The use of Engineering services may be necessary for the submission of the permit application. Further updates will be provided as more is known.

**7. MINUTES of August 9<sup>th</sup>, 2016 and September 27<sup>th</sup>, 2016**

The motion to approve the minutes of August 9<sup>th</sup>, 2016, SECOND by Kinner, APPROVED unanimously (3-0). The minutes of September 27<sup>th</sup>, 2016 were TABLED because only two of the present members were in attendance on September 27<sup>th</sup>.

**8. ADJOURNMENT**

Kinner motioned for the meeting adjournment at 9:26 p.m., SECOND by Pease, APPROVED unanimously (3-0).

**Minutes approved by the Commission this \_\_\_\_\_ day of \_\_\_\_\_, 2016.**

\_\_\_\_\_  
**Dan Gaherty, Chair** /jwc

**Draft filed with the Town Clerk this \_\_\_\_\_ day of \_\_\_\_\_, 2016.**

**Filed with the Town Clerk this \_\_\_\_\_ day of \_\_\_\_\_, 2016.**