

## **REQUEST FOR QUALIFICATIONS**

### **Milton STP BP16(10) – Route 7 Sidewalk Gap Project**

The Town of Milton (Town) is requesting Statements of Qualifications (SOQ) from engineering firms (Consultants) for design services for the proposed Route 7 Sidewalk Gap Project in the Town of Milton (Project). The Town is seeking a Consultant with expertise in survey, engineering, and permitting for the project tasks as presented in the Request For Qualifications. The procurement process for selection of the Consultant will be a Qualifications Based Selection (QBS). We are not seeking a detailed scope of work or cost proposal at this time. This project will require topographic and right-of-way survey, engineering, and other special expertise and it is anticipated that if the proposed team consists of multiple firms, that the firm with pedestrian facilities design expertise will be the lead consultant.

Through a cooperative agreement between the Town and the Vermont Agency of Transportation, the Municipal Project Manager will manage the project while the VTrans MAB administers funding and reviews project material for compliance with Federal and State standards and policies as laid out in the MAB Guidebook.

A significant amount of planning and studies have been completed related to this project. The consultant must become familiar with this information which includes the CCRPC US Route 7 Milton Corridor Study and the Milton Streetscape Project Final Report prepared by Landworks with assistance from Dubois & King and Hartgen Associates. This information is available upon request.

The goal of this project is to construct approximately 3,800 linear feet of sidewalk with associated drainage, curb, landscaping, and crosswalk features to fill in four gaps which exist on the northern side of Route 7 between Nancy Drive and Haydenberry Drive.

Engineering services for this project will be procured through a qualifications-based selection process (QBS) as determined by the Brooks Act (Public Law 92-582). This Request for Qualifications (RFQ) is a solicitation for a Statement of Qualifications (SOQ) from qualified firms. We are not seeking a scope of work or cost proposal at this time. For more information on the QBS process please contact VTrans, MAB, One National Life Drive, Montpelier, VT 05633-5001.

SOQ's must be received at the office of Donald L. Hamlin Consulting Engineers, Inc. 136 Pearl Street, Essex Junction, VT 05452 no later than **4:00 p.m. on April 7, 2017**. SOQ's received after the deadline will not be accepted. Questions will be answered up to April 3, 2017 after which a compiled list of all questions asked and answers will be furnished to all interested consultants.

All prospective consultants must be on the VTrans qualified list, or found eligible for addition to that list.

All questions related to this RFQ shall be directed to the MPM, Benjamin D. Heath, P.E., Donald L. Hamlin Consulting Engineers, Inc., 136 Pearl Street, Essex Junction, Vermont 05452, telephone (802) 878-3956, or e-mail [bheath@dlhce.com](mailto:bheath@dlhce.com). Other than very routine questions, all questions will be answered in writing and distributed to all prospective firms. Consultants who are interested in this RFQ should e-mail the MPM, Benjamin D. Heath, P.E. requesting to be added to the contact list so that they may receive answers to questions or other information that may be issued prior to the submittal due date.

The Request For Qualifications can be found on the Town's website at:  
<http://miltonvt.org/>