



# Application for Entertainment Permit

TOWN OF MILTON

43 Bombardier Road, Milton, Vermont 05468-3205

[www.milton.govoffice2.com](http://www.milton.govoffice2.com)

Contact: Milton Recreation Department 893-4922

Application must be submitted to the Town of Milton at least 21 days prior to the event with all sections completed.  
(The Town requires 48 hours notice if you cancel an event)

## Applicant and Event Information

Applicant: \_\_\_\_\_ DBA: \_\_\_\_\_

Address: \_\_\_\_\_ Town/City: \_\_\_\_\_

Daytime Contact Numbers: \_\_\_\_\_ Email Address: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Event Address: \_\_\_\_\_

Property Owner/Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If a One Time Event: Date: \_\_\_\_\_ Hours: from \_\_\_\_\_ to \_\_\_\_\_

(If a re-occurring event, attach a detailed schedule of events)

If a One Time Event and you are requesting a Rain Date (provide date) \_\_\_\_\_

Attendance: \_\_\_\_\_  
(Number of persons estimated)

Is the event Public or Private  
(Circle One)

Will money be received? \_\_\_\_\_  
(Through ticket sales, entrance fee, solicitation, etc)

Description of Entertainment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Only the Authorized Applicant/Representative may cancel the event (48 hours notice is required) as noted herein and no refund or any portion thereof will be made. Entertainment Permits are determined on a first come, first served basis.
- Any services and/or requirements of the Town will be at the expense of the Applicant; Town Staff will provide an estimate of those costs to the Applicant prior to the event. The Applicant will be expected to provide payment for any such services as required by the Town of Milton in advance of the event.
- Applicant shall not allow or engage in any illegal activity and any damage to private or public property will be the sole liability of the responsible person/agent/heirs/executors signing this Agreement,
- The Town, its officers, agents and employees shall have the right to enter onto the property of the event to confirm the Applicant's conformance to this Application and if a breach is determined, the Town shall have the right to immediately terminate this Application and your permit for entertainment prior to the conclusion of the event without refund.
- Any and all risk management requirements are the sole responsibility of the Applicant and/or Property Owner or Agent. Both the Applicant and the Property Owner/Agent must complete and sign the attached Liability Hold Harmless Agreement.

The Applicant will be notified as soon as possible of the action taken with regard to approval or rejection of this Application.

**As the authorized Applicant/Representative of this Application, I fully understand the requirements as noted herein and further understand that it is my responsibility to read the attached documents listed below and to be cognizant of their content.**

**PRINT NAME** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Liability and Hold-Harmless Agreement

In consideration of the permit from the Town of Milton to engage my company and me to perform certain services \_\_\_\_\_ (Company name) and \_\_\_\_\_ (Property Owner/Agent) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend, and hold forever harmless the Town of Milton and its officers, agents and employees from and against any and all claims, demands, liability, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person, including myself, or damage to property arising out of or resulting from any material, product, equipment, vehicle or service supplied by the company or by me, or the agents, servants, or employees of either, or from any action or failure to act on the part of myself or the company or the agents, servants of employees of either, while performing services for, at the behest of, under contract with or permit from or on the premises of the Town of Milton.

**Property Owner/Agent:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Print Sign

**Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Print Sign

Enclosures:  
 Town of Milton- Ordinance to License and Regulate Entertainment

**OFFICE USE ONLY**

**Recreation:** Event request reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ ( see below)

Describe: \_\_\_\_\_

**Police Needed:** \_\_\_\_yes, \_\_\_\_no                      Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Describe: \_\_\_\_\_

**Highway Needed:** \_\_\_\_yes, \_\_\_\_no.                      Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Describe: \_\_\_\_\_

**Fire Needed:** \_\_\_\_yes, \_\_\_\_no.                      Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Describe: \_\_\_\_\_

**Rescue Needed:** \_\_\_\_yes, \_\_\_\_no.                      Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Describe: \_\_\_\_\_

**Health/Zoning:** \_\_\_\_yes, \_\_\_\_no.                      Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Describe: \_\_\_\_\_

Any Comments/Conditions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Town Manager Approval**

Entertainment Permit Fee        \$ \_\_\_\_\_                      Other applicable fee(s)    \$ \_\_\_\_\_

Fee Amount Received            \$ \_\_\_\_\_            Verified by: \_\_\_\_\_            Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Town Manager            Date: \_\_\_\_\_

Date Selectboard scheduled to consider: \_\_\_\_\_

Date Selectboard took action and action taken: \_\_\_\_\_

As the Authorized Applicant/Representative of this Application, I fully understand the above services and/or requirements the Town has indicated above will be at my expense, I agree to the estimated amounts indicated and understand that I am expected to provide, payment in advance of the event. Failure to pay in advance will result in cancellation of the event. Further the Town of Milton reserves the right to cancel the event if necessary in the best interest of the Town of Milton.

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_