



# DEVELOPMENT REVIEW APPLICATION

Planning Division  
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[miltonvt.org/planning](http://miltonvt.org/planning)

Last revised: May 10, 2016

## MINOR SITE PLAN AMENDMENT FORM, ZR§801

(To determine if the proposal is a minor amendment eligible for administrative review, please answer the following questions.)

Is the proposal a modification of an approved Site Plan, which does not involve changes to curb cuts or traffic circulation patterns. Such modifications shall not result in an increase of more than 10% or 5,000 square feet in a building's GROSS FLOOR AREA or total LOT COVERAGE, whichever is less?

- No
- Yes

Is the proposal a change of USE, which involves no exterior changes to the property including modifications to building or lot coverage, parking and circulation, landscaping and grading?

- No
- Yes

Is the proposal minor exterior changes to a building's façade, such as a vestibule, awning, door or window change.

- No
- Yes

Is the proposal a PLANNED UNIT DEVELOPMENT which involves the division of an existing STRUCTURE into two or more units but does not involve an increase in the square footage of the building, new curb cut to a public highway, new access to any other lot, additional paved parking areas, or new patterns of circulation.

- No
- Yes

Is the proposal exterior changes to a building which do not involve an increase in the TOTAL GROSS FLOOR AREA of the building.

- No
- Yes

Check here to verify that your site plans include a complete plan set showing the entire lot to replace the previously approved final plan set.

### STAFF USE ONLY

The Zoning Administrator finds and concludes on \_\_\_\_\_(date) that:

- The proposal IS a minor site plan amendment eligible for administrative review. (*check*)
- The proposal IS NOT a minor site plan amendment eligible for administrative review.
- To forego administrative review of any Site Plan, pursuant to ZR801.3 and forwards this application to the Town Planner for Development Review Board review.

**Zoning Administrator Signature:**