

# POLICY -97-05-A

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**To:** All Employees, VLCT-PACIF (FYI)  
**cc:** Select Board  
**From:** James A. McSweeney, Town Manager  
**Re:** Policy Memorandum #97-05-A (Administration)-Use of Seat Belts- Town owned vehicles on Town business (over and above the State Law)  
**Date:** February 18, 1997



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## EFFECTIVE DATE - January 1997

**PURPOSE:** The use of seat belts in all motorized vehicles has proven to be an important factor in both preventing and reducing the severity of personal injury in the event of vehicle accidents. This is especially true when the vehicle is equipped with supplemental restraint system (air bags), (SRS), or rollover protective system (ROPS).

Vermont Law, VSA, Title 23, Ch. 13, Section 1259, requires the use of appropriate personal protective equipment. Seat belts are considered to be personal protective equipment; therefore the Town of Milton is charged under State Law to require their use while on Town business. The only exceptions are in accordance with Title 23, VSA 1259.

**POLICY:** All town of Milton Employees are required to wear seat belts while operating or riding in any vehicle while on Town business. This applies to Town vehicles, personally owned vehicles, as well as vehicles of others, regardless of the presence of any supplemental restraint system (air bags).

In addition, authorized passengers in vehicles operated by Town Staff while on Town business are required to wear seat belts.

This requirement shall not apply in case of vehicles in which the manufacturer has not installed seat belts.

POLICY 97-05A continued:

Town Employees are forbidden from (or allowing others) disengaging or otherwise disarming automatic seat belt systems or alarms.

PROCEDURE: Department Heads are responsible for distribution and explanation, as well as enforcement of this Policy to each of their employees under their supervision.

Dated this 5 day of of March, 1997 by [Signature]

Filed with the Town Clerk: March 5, 1997 Attest: Loretta R. DeLuca  
A.S.A. Clerk