

Milton Selectboard Meeting Minutes

November 21, 2016; Following Liquor Board Meeting at 6 PM
Community Room of the Municipal Complex

Selectboard Members Present: Kenneth Nolan, Vice Chair; Darren Adams Chair; John Bartlett, Member; John Palasik, Clerk

Selectboard Members Not Present: John Cushing, Member

Staff Members Present: Donna Barlow Casey, Town Manager; Erik Wells, Director of Administration; Dustin Keelty, Public Works Supervisor; Jacob Hemmerick, Sarah Macy, Finance Director; Kym Duchesneau, Recreation Coordinator

Others Present: David Armstrong, Bob Lombard, Allen Beaupre, Jim Ballard

I. **Call to Order-** Adams called the meeting to order at 6:05 PM

II. **Flag Salute –** Adams led attendees in a salute to the flag

III. **Agenda Review-** None

IV. **Public Forum-** none

V. **New Business and Department Items**

A. **Cemetery Advisory Committee Appointments**

Palasik made a motion to reappoint both Allen Beaupre and Jim Ballard for Cemetery Advisory Committee for 3-year terms. Bartlett second the motion.

Approved Unanimously.

B. **Town Cemetery Regulations Update**

The Cemetery committee updated the regulations, Bartlett made a motion to approved the updated regulations with the correction of putting Cemetery Superintendent as the correct title, Palasik second. **Approved Unanimously**

C. **FY '18 Draft Budget Release & Overview**

Sarah Macy, Finance Director provided a general overview of the FY '18 budget and provided the Board with the supporting documentation for review in advance of Department meetings. The Board requested additional line item detail be provided in the materials. Macy said she will update the documents prior to the start of budget meetings next week.

D. **Green Mountain Transit Milton Ridership**

David Armstrong, GMT Planning Director, discussed ridership is down in Milton and nationally. GMT added the Birchwood mobile home park. GMT is looking to eliminate the Husky stop in the future at part of their route since ridership is

42 very low. Route Shout is a new mobile application on a smart phone that shows
43 where the bus is on the route if they don't want to wait outside. GMT is looking
44 to do a study to see what changes are recommended to better serve the public
45 and that they have fair rates. This study will be by the Regional Planning
46 Commission.

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48 **E. Update on Public Works Projects**

49 Dustin Keelty stated that Sanderson Rd is now paved. Approximately \$80K is
50 what has been spent on reconstruction currently, without factoring paving in.
51 The paving was done on time and under budget. Adams mentioned that the
52 roads were well done after the snow storm.

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54 **F. Route 7 South Sidewalk Gap Project Grant Agreement**

55 Wells stated this is the formal grant agreement for up to \$850,000 with VTrans
56 for the sidewalk gap project from Nancy Drive to Haydenberry along Route 7.
57 Palasik made a motion to allow Town Manager Donna Barlow Casey to sign the
58 necessary documentation to execute the grant agreement, Bartlett second.

59 **Approved Unanimously**

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61 **VI. Manager's Report**

62 The CCRP will be holding a legislative breakfast on Dec 13th and would like two
63 people to go. Today was the deadline for the proposal for the new website. The
64 electric vehicle that was leased was returned.

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66 **VII. Potential and/or Future Agenda Items**

67 The rolling reappraisal proposal, the audit will be presented, impact fee will likely be
68 topics discussed at the Dec 5th meeting.

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70 **VIII. Warrant #12**

71 Palasik moved to approved warrant report #12 in the amount of \$250,521.14,
72 second by Bartlett. **Approved Unanimously.**

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74 **IX. Approval of Minutes from November 7**

75 Bartlett made a motion to approve minutes as presented, Nolan second. **Approved**
76 **Unanimously.**

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78 **X. Executive Session Per V.S.A. Title 1 Section 313**

79 Palasik moved to find premature public knowledge about contract negotiations
80 would cause the Town or person to suffer a substantial disadvantage. Second by
81 Bartlett. **Approved unanimously.**

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83 Palasik moved to enter into Executive Session to discuss contract negotiations under
84 the provisions of V.S.A. Title 1 Section 313 and include Barlow Casey and Wells.
85 Second by Bartlett. **Approved unanimously.**

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Entered executive session at 7:46 PM.

Bartlett moved to exit executive session, second by Palasik. **Approved unanimously.**

Exited executive session at 9:21 PM. There was no action as a result of executive session.

XI. Adjournment

Bartlett moved to adjourn, second by Palasik. **Approved unanimously.**

Adams adjourned the meeting at 9:22 PM.

Respectfully Submitted


_____ Date: 12/05/16
John Palasik, Selectboard Clerk

Filed with Milton Town Clerk's Office on this 9 day of Dec, 2016

ATTEST:  _____ Milton Town Clerk