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**Milton Selectboard Meeting
October 24, 2016 at 6:00 p.m.
Municipal Building Community Room**

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Selectboard Members Present: Kenneth Nolan, Vice Chair; Darren Adams, Chair; John Palasik, Clerk; John Cushing, Member

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Selectboard Members Not Present: John Bartlett, Member

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Staff Members Present: Donna Barlow Casey, Town Manager; Dustin Keelty, PW Supervisor; Erik Wells, Director of Administration; Jacob Hemmerick, Planning Director; Sarah Macy, Finance Director

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Others Present: Courtney Lamdin

I. **Call to Order-** Adams called the meeting to order at 6 PM

II. **Flag Salute-** Adams led attendees in a salute to the flag

III. **Agenda Review-** New business item B was removed, items C and D to be in executive session

IV. **Public Forum-**none

V. **New Business and Department Items**

A. FY '18 Budget Goals and Meeting Schedule

Sarah Macy stated that FY '18 budget process is underway. Looking for direction from the Selectboard on budget goals to assist in the process, and any questions that should be addressed during the process. Adams stated there should not be any surprises in the budget and firm numbers should be received. The audit report should also be received by the end of November. Nolan stated no tax increase would be ideal and the capital budget needs to be worked into the budget discussion early on. Cushing asked that the impact fee fund balance is resolved and paving planning is part of the overall discussion. The Board requested that Department Heads work together across Departments in putting together the budget.

B. Executive Session

Palasik moved to find premature public knowledge about Real Estate would cause the Town or person to suffer a substantial disadvantage. Second by Cushing. **Approved unanimously.**

Palasik moved to enter into Executive Session to Real Estate under the provisions of V.S.A. Title 1 Section 313 and Barlow Casey, Wells and Hemmerick. Second by Cushing. **Approved unanimously.**

Palasik moved to close executive session, second by Cushing. **Approved unanimously.**

No action was taken as a result of executive session

C. Municipal Planning Grant Application

Hemmerick followed up from the October 3 meeting with the final application for a Municipal Planning Grant. The goal of the grant would be work to unify the language between the DPW specs

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and zoning language. Nolan moved to approve the grant application, second by Palasik. **Approved Unanimously.**

D. Release of Glebe Land

Barlow Casey stated the Board is being asked to authorize a quit claim deed for glebe lands at 62 Summit Way. The Board asked for these in the future that legal costs for the Town Attorney could be associated with the fee structure. Palasik moved to authorize the Town Manager to executive the Quit Claim Deed, second by Nolan. **Approved Unanimously.**

E. FY '17 Grand List Errors & Omissions

Barlow Casey presented the FY '17 Grand List Errors and Omissions identified by Assessor Ed Clodfelter. Cushing moved to accept the Errors and Omissions to the FY '17 Grand List. Second by Palasik. **Approved unanimously.**

VII. Potential and/or Future Agenda Items-None

VIII. Warrant/Report # 10

Palasik moved to approve warrant report #10 for \$180. Cushing second. **Approved Unanimously**

XI. Adjournment

Palasik moved to adjourn, second by Cushing. **Approved Unanimously**



Respectfully Submitted, 11/02/16
Date: _____

John Palasik, Selectboard Clerk

Filed with Milton Town Clerk's Office on this 9 day of Nov, 2016

ATTEST:  Milton Town Clerk