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**Milton Selectboard Meeting
October 17, 2016 at 6:00 p.m.
Municipal Building Community Room**

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Selectboard Members Present: Kenneth Nolan, Vice Chair; Darren Adams, Chair; John Bartlett, Clerk; John Palasik, Member; John Cushing, Member

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Selectboard Members Not Present: None

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Staff Members Present: Donna Barlow Casey, Town Manager; Dustin Keelty, PW Supervisor; Erik Wells, Director of Administration; Jacob Hemmerick, Planning Director; Sarah Macy, Finance Director

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Others Present: John Lindsay; Lori Donna; Tony Micklus

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I. **Call to Order-** Adams called the meeting to order at 6 PM

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II. **Flag Salute-** Adams led attendees in a salute to the flag

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III. **Agenda Review-** none

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IV. **Public Forum-**none

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V. **New Business and Department Items**

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A. Finance Update

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Sarah Macy discussed the general fund budget for next year. She spoke about what departments need and where the funds have come from and what they are used for. The board was very impressed with the simplicity of the information given and future work that will be done with the budget.

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B. Interim Zoning Bylaw Amendment Extension

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Jacob Hemmerick asked for an extension of 6 months so the commission could have more time since there were many rewrites to the draft and with the holidays coming. This would also give the Selectboard more time to review it. Due to staffing changes and other projects coming through the door. December 10th will be the next scheduled date to review the document. The Board planned to hold a special meeting on December 10th with the Planning Commission to review the draft bylaw and provide feedback.

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C. Camp Precast Road FY '17 Paving Plan Addition Option

With the extra money from the Pike paving bid Donna Barlow Casey and Dustin Keelty suggest that the money go to repair Camp Precast Rd. The engineer could work up plans for this road and if there wasn't enough time before snow fall to complete the road, the plans could be used on next year's paving bid so they wouldn't be wasted. They question being asked is for authorization for engineering services for Camp Precast Road. Also to authorize the Town Manager to enter into an agreement with Pike Industries. Bartlett made a motion to approve engineering services for Camp Precast Road, Nolan second. Unanimously Approved. Bartlett moved to authorize the town manager to enter into contract with Pike Industries for the additional work, Nolan second. **Approved Unanimously.**

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D. Sanderson Road Project Update

Dustin Keelty discussed the project is going well, the deep digging and insulation is complete. Tree removal and some telephone pole relocation will be this week. Next week will be removing remaining dirt off the sides of the road.

The Selectboard asked about an update on Devino Road, Keelty stated he had talked to the contractor and suggested pricing for material. As of right now the contractor hasn't started work yet because he is finishing up a septic project first and then will be on Devino Road.

E. Westford Development Proposal Adjacent to Devino Road

Jacob Hemmerick had been notified that a two lot subdivision in Westford was going to be brought to their town, which would be accessed through the class four Devino Road in Milton. Bartlett moved to Authorize the Town Manager to appoint a designee to represent the Town of Milton before the Town of Westford Development Review Board and to testify in opposition to the Desjardins/Rutherford subdivision if the subdivision would result in a new, developable lot accessed via a Milton Class 4 Road. Second by Nolan. **Approved unanimously.**

Bartlett moved if the Sketch Plan proposal is approved by the Westford Development Review Board without condition(s) that would prevent the outcome of a new, developable lot accessed via a Milton Class 4 Road, authorize the use of legal resources to determine if Milton has a legal basis to attach Milton Zoning & Subdivision jurisdiction to the proposal. Second by Nolan. **Approved unanimously.**

Palasik moved to have the town manager draft a letter from the Milton Selectboard to the Westford Selectboard to address their opposition for the proposed subdivision project in Westford. Second by Cushing. **Approved Unanimously.**

F. Potential Development Incentive Options

Donna Barlow Casey brought stated a local developer had brought up discussing incentives for development at a parcel he was looking to purchase. Requests included waiver of impact fees, tax stabilization, water/wastewater fees waived, health order waived, and building use would require a zoning amendment. There are no plans at this point. Barlow Casey asked if this should be discussed further. Zoning amendment would need to go to the Planning Commission, impact fee waiver requires ordinance amendment, and the only requests would have to be address by other bodies. Cushing said all of these requests would require ordinance changes. After discussion, the Board asked Barlow Casey to follow up with the developer and discuss what the Town can and cannot do regarding this to share that information in more detail.

G. Route 7 Sidewalk Project Approval for VTrans Grant

Erik Wells asked the board to approve the project intention form for a sidewalk grant up to \$850,000 the Town had received from VTrans, the sidewalk would fill in sidewalk gaps from Hayenberry Dr. to Nancy Dr. Cushing moved to authorize the Town Manager to sign and submit the Project Commitments Form to VTrans for Rte. 7 South Sidewalk Gap Project. Second by Bartlett. **Approved Unanimously**

H. Appointment of New Selectboard Clerk

Cushing made a motion to make John Palasik the new Selectboard Clerk, Bartlett second. **Approved Unanimously**

I. Set Date for Impact Fee Ordinance Change Public Hearing

103 The board will wait until the first meeting of December to discuss. The discussion of the winter
104 operations plan is set for November 7th.

105 **VI. Manager's Report**

106 The first meeting of the regional dispatch team will be meeting this Tuesday. October 24th will have
107 a budget goals discussion item at the Selectboard. Ellison Drive gets septic smell, Nathen Lavelle did
108 the smoke test to find it and has tried to locate the issue but isn't able to find the problem. Once
109 Nathen speaks to other consultants and wastewater towns, he may ask the Selectboard to look into
110 outside help.

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112 **VII. Potential and/or Future Agenda Items-None**

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114 **VIII. Warrant/Report # 9**

115 Bartlett moved to approve warrant report #9 for \$165,186.87. Palasik second. **Approved**
116 **Unanimously**

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118 **IX. Meeting Minutes from September 26 and October 3**

119 Bartlett moved to approve the meeting minutes, Cushing second. **Approved Unanimously**

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121 **X. Executive Session Per V.S.A. Title 1 Section 313**

122 Bartlett moved to find premature public knowledge about Contract Negotiations and Human
123 Resources would cause the Town or person to suffer a substantial disadvantage. Second by
124 Nolan. **Approved unanimously.**

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126 Bartlett moved to enter into Executive Session to discuss Contract Negotiations and Human
127 Resources under the provisions of V.S.A. Title 1 Section 313 and include Barlow Casey for both,
128 and Wells for contract negotiations. Second by Palasik. **Approved unanimously.**

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130 Bartlett moved to close executive session, second by Cushing. **Approved unanimously.**

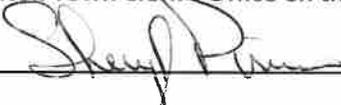
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132 No action was taken as a result of executive session

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134 **XI. Adjournment**

135 Bartlett made a motion for adjournment at 10:36pm, Cushing second. **Approved Unanimously**

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138  Respectfully Submitted, _____
139 _____ Date: 11/07/16
140 John Palasik, Selectboard Clerk

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142 Filed with Milton Town Clerk's Office on this 9 day of Nov, 2016

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144 ATTEST:  _____ Milton Town Clerk