

# Milton Selectboard Meeting Minutes

July 18, 2016 at 6PM

Municipal Building Community Room

**Selectboard Members Present:** Darren Adams, Chair; Ken Nolan, Vice Chair; John Bartlett, Clerk; John Cushing, Member; John Palasik, Member

**Selectboard Members Not Present:** None

**Staff Members Present:** Donna Barlow Casey, Town Manager; Kym Duchesneau, Recreation Coordinator; Ed Clodfelter, Assessor

## Others Present:

I. **Call to Order** – Adams called the meeting to order at 6:00 PM

II. **Flag Salute** – Adams led the attendees in a Salute to the Flag.

III. **Agenda Review**- Added Clodfelter; Assessor's office staffing and re-appraisal; Remove Clarton from DRB applications

IV. **Public Forum**- None

## V. Appointments

### A. Bruce Jenkins to the Development Review Board

Darren asked Bruce how long he had been involved with the DRB and how often do they do a site visit. Ken asked question to gather info for discussion about background check. John Palasik asked to clarify the term of the applicants. John Cushing made a motion to appoint Bruce into a three-year term ending in FY19, Kenneth Nolan second the motion. **Approved Unanimously.**

### B. Julie Rutz to the Development Review Board

Julie has been on Plan Commission for about eight years. Darren asked what made you apply for the position. Julie stated she has been on the Planning Commission for a long time and thought she could bring a new perspective. John Bartlett made a motion to appoint Julie into the DRB to the unexpired three year term ending in FY18, John Palasik second the motion **Approved Unanimously.**

### C. Bob Brisson to the Development Review Board

Bob was formerly on the Zoning Board and then transferred to DRB. John Cushing made a motion to appoint Bob into a three-year term ending in FY19, John Bartlett second the motion. **Approved Unanimously.**

## VI. Event Permit

### A. National Night Out

John Bartlett mentioned coordinating with vendors during the award ceremony so that during the Community Champion Award everyone can hear. Also, shortening descriptions about award recipients to keep audience attention. The board introduced Jessica who is new with MCYC. John Palasik stated this is a very well attended event and have heard numerous comments that this is a good event. Palasik is pleased and proud that Milton has

48 a night like this. Darren Adams stated he has heard nothing but good comments about it  
49 since last year. John Bartlett made a motion to approve the event permit, John Palasik  
50 second the motion. **Approved Unanimously.**

51  
52 **VII. New Business**

53 **A. Grant Application to CSWD for Trash/Recycling Receptacles**

54 Kym Duchesneau, Recreation Coordinator explained CSWD is offering up to \$3,000.00 for  
55 purchase of recycling bins. Kym explained proposed locations for the bins. Kym is seeking  
56 approval to apply for the grant. John Bartlett made a motion for application approval, John  
57 Palasik second the motion. **Approved Unanimously.**

58  
59 **B. Set Special Meeting Date for VTrans Hourglass Intersection Discussion**

60 Donna Barlow Casey, Town Manager asked to set the date to September 1 2016, also to set  
61 tax rate on August 1 2016.

62  
63 **C. Assessor's Office Update**

64 Clodfelter stated he would like to discuss further with the Board beginning a rolling  
65 reappraisal and future office staffing. More detailed discussion to follow at a future meeting.

66  
67 **VIII. Town Manager Update**

68 Donna discussed that the RFQ for FY17 in regards to hiring firm for Infrastructure, Road Side  
69 Projects and Paving Management went out Wednesday.

70  
71 John Bartlett asked to add a discussion on roadside mowing to the managers update. John had  
72 questions about Route 7 Roadside covering from Dam to Dam Store as it is visually ugly with all  
73 of the weeds/sticks in the guard rails in which obstructs cars from seeing the lake. Also  
74 pedestrians are no longer able to walk in the breakdown lane. John asked about the  
75 responsibility to mow these areas and what are the options. Suggested mats between the guard  
76 rails that do not allow weeds to grow. Bartlett wondered if the town ended up doing it  
77 ourselves and what the standard is for these areas.

78  
79 **IX. Town Warrant/Report #2**

80 Bartlett reviewed the FY17 Warrant/Invoice Report #2 for Board orders. The amount of these  
81 orders was\$81,472.83.

82  
83 He mentioned one item:

84  
85 - CCRPC \$13,087 - FY17 dues, split between Public Works & Planning Departments

86  
87 John Bartlett moved to approve Warrant #2 in the amount of \$81,472.83 and Kenneth Nolan  
88 second the motion. **Approved Unanimously.**

89  
90 **X. Executive Session per V.S.A. Title 1 Section 313**

91 Bartlett moved to find premature public knowledge about Human Resources would cause the  
92 Town or person to suffer a substantial disadvantage. Second by Nolan. **Approved**  
93 **unanimously.**

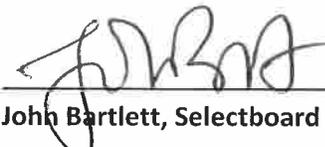
95 Bartlett moved to enter into Executive Session to discuss Human Resources under the  
96 provisions of V.S.A. Title 1 Section 313 and include Barlow Casey. Second by Nolan. **Approved**  
97 **unanimously.**

98  
99 Bartlett moved to approve the memorandum of understanding between the Selectboard and  
100 Town Manager Donna Barlow Casey and approve the Selectboard Chair to sign for the Board.  
101 Second by Cushing. **Approved unanimously.**

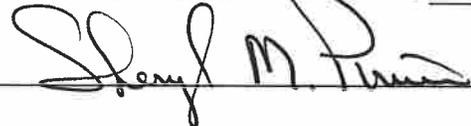
102  
103 **XI. Adjournment**

104 Bartlett moved to adjourn, second by Cushing. **Approved unanimously.**

105  
106 Adams adjourned the Selectboard meeting at 8:04 PM.

107  
108  Respectfully Submitted,  
109 \_\_\_\_\_ Date: 8/1/16  
110 John Bartlett, Selectboard Clerk

111  
112 Filed with Milton Town Clerk's Office on this 1 day of Aug, 2016

113  
114 ATTEST:  Milton Town Clerk

