

Milton Selectboard Meeting

October 3, 2016; 6:00 p.m.

Community Room of the Municipal Complex

Selectboard Members Present: Kenneth Nolan, Vice Chair; Darren Adams Chair; John Bartlett, Clerk; John Palasik, Member

Selectboard Members Not Present: John Cushing, Member

Staff Members Present: Donna Barlow Casey, Town Manager; Erik Wells, Director of Administration; Dustin Keelty, Public Works Supervisor; Jacob Hemmerick, Planning Director; Lindsey Sewasky, Public Works Admin. Assistant

Others Present: Tana Randall-Wolfe, John Messier, Henry Schek, Thomas Sanchez, Tiana Randall, Ami Randall, Karen White, Annik Paul, Cindy Reid, Paula desJardins, Samir Pasic, Mirela Pasic, Amelia Claimont

I. **Call to Order-** Adams called the meeting to order at 6:00 PM

II. **Flag Salute** – Adams led attendees in the flag salute

III. **Agenda Review-** During the meeting VCDP grant moved up to item A of new business and Town Manager contract moved from Old Business to the last item of New Business.

IV. **Public Forum-** none

V. **Old Business**

A. Devino Road Maintenance Request

Many residents attended the meeting to discuss their concerns with the condition of the road. After reading the engineers' assessment and seeing pictures of the road Palasik made a motion to not exceed \$9,000.00 to John Hayes to replace and fix three culverts on the road, Bartlett second the motion.

Approved Unanimously

The money is to be taken out the Public Works budget from contracted services. Nolan did make a statement saying that this was not the town's responsibility to fix the road, to make the residents aware.

B. Impact Fee Payment Reconsideration

Barlow Casey passed out language from the Town Attorney that included retroactive impact fee payment for a possible ordinance change. The two versions to consider allow the FY '16 rates to apply retroactively or not.

41 Barlow Casey said the Town Attorney stated that the language presented and
42 discussed at the September 26 meeting was meant to imply retroactive
43 payments.
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45 Nolan moved to reconsider his motion from the September 26 meeting (adopted
46 motion in italics): *“Nolan moved that the Selectboard amend the impact fee*
47 *ordinance. Adopt the language contained in paragraph 2 of the memo received*
48 *from Donna Barlow Casey on September 23rd changing section 101 impact fee*
49 *imposed not to include any retroactive assessment, second by Palasik.”* Palasik
50 second to reconsider the September 26th motion. **Approved 3-1 (Adams**
51 **against).**
52

53 Nolan moved to replace the language approved at the September 26th meeting
54 to language that does not make the impact fee change retroactive. Palasik
55 second. Nolan stated a yes vote for this motion would take retroactive off the
56 table, a no vote would require a new motion. **Motion Fails 1-3. Nolan yes,**
57 **Adams/Bartlett/Palasik no.**
58

59 Bartlett moved to approve section 101 impact imposed as the redlined version
60 the Board received with the addition at the end of projects for which impact fees
61 have been assessed but have not been paid as an effective date of the ordinance
62 as amended shall be obligated to pay impact fees computed in accordance to
63 this section. Second by Palasik. Palasik asked if the additional sentence was
64 necessary, Barlow Casey said it was provided for clarity. **Approved 3-1, Nolan**
65 **against.**
66

67 C. Town Manager’s Contract

68 The Board was fine with the final edits. Bartlett moved to approve the Town
69 Manager’s Contract between the Town of Milton and Donna Barlow Casey with
70 the edit of removing the term on the header, second by Nolan. **Approved**
71 **Unanimously**
72

73 VI. New Business and Department Items

74 A. Update on Sanderson Road Project

75 Dustin Keelty updated the board that the project is moving along very well and
76 that Erik Wells has been taking photos and sending out daily emails updating the
77 residents in the area. Adams mentioned the Public Works Department was going
78 a good job.
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80 B. Incentives for Development

81 Jacob Hemmerick provided the Board with an overview of possible financial
82 incentives for development and under which authority they can be granted in
83 Town. Discussion followed regarding development. Will be continued at later
84 date.
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C. Municipal Planning Grant

Jacob Hemmerick was looking for feedback from the Board on a municipal planning grant in the amount of \$20,000 with a \$6,000 local match (\$26,000 total). Grant would fund a consultant to update the DPW Specifications and make the language consistent with zoning regulations. The application is due October 31st and the board would like more information before making a decision. Hemmerick to draft the application and return next meeting.

D. VCDP Grant for Milton Mobile Home Co-op

Donna Barlow Casey discussed that the mobile home co-op was looking to have a planning grant application approved for \$40,000.00 to help with the issues they have been dealing with. There are around 100 units and some have failing septic's, would like to change over from oil to natural gas and hopeful to connect to the town's water and waste water system. The next step in this application process is a public hearing. Palasik made a motion to set a date for the public hearing on November 7th. Bartlett second the motion, **Approved Unanimously.**

E. Authorize Representative for VLCT Annual Meeting

Donna Barlow Casey asked the board to be appointed to represent Milton at the VLCT annual business meeting to vote on the Legislative platform. Nolan made a motion to appoint Barlow Casey, Palasik second. **Approved Unanimously**

VII. Manager's Report

Before Bartlett stated he will need to step down from this role as Clerk, this will be discussed at a future meeting.

Bartlett also requested CCTA ridership numbers to future meeting and presentation on this information.

Wells said the bus stop being moved will be on a future agenda.

Keely said the new FOB system is going to be fully operational soon. Barlow Casey updated the Board on improvements to the Police Department, and progress made.

Barlow Casey stated additional meetings will need to be scheduled for outstanding items. October 24th was looked at as a possible date.

VIII. Warrant/Report #8

- He mentioned some items in random order:
- Tech Group, \$4,020 - 4 new computer workstations (Lister, Finance, Clerk, MFD) and two new monitors (Rec)
- US Bank, \$291,939.09 - Semi-annual principal and interest payment for bonds (library expansion, fire station, water line extension, village water line, fire truck)
- Westaff, \$1,611.95 - temp in Finance

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Bartlett approved the town warrant #8 for \$311,134.93, second Nolan. **Approved Unanimously**

IX. Adjournment

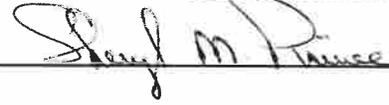
Bartlett moved to adjourn, Palasik second. **Approved Unanimously**

Adams adjourned the meeting at 8:40 PM.

Respectfully Submitted,


_____ Date: 10/17/16
John Bartlett, Selectboard Clerk

Filed with Milton Town Clerk's Office on this 20 day of Oct., 2016

ATTEST:  _____ Milton Town Clerk