

# Milton Selectboard Meeting Minutes

April 4, 2016 6:00 P.M.

Municipal Building Community Room

**Selectboard Members Present:** Darren Adams, Chair; Kenneth Nolan, Vice Chair (arrived late); John Bartlett, Clerk; John Cushing, Member; John Palasik, Member

**Selectboard Members Not Present:** none

**Staff Members Present:** Donna Barlow Casey, Town Manager; Erik Wells, Director- Administration & Community Affairs; Jacob Hemmerick, Planning Director; Nathan Lavalley, Water/Wastewater Superintendent; Dustin Keelty, Public Works Supervisor; Kym Duchesneau, Recreation Coordinator; Ben Nappi, Assistant Recreation Coordinator;

**Others Present:** Courtney Lamdin, Katie Miller, Bill Kaigle, Terry Richard

I. **Call to Order** – Adams called the meeting to order at 6:00 PM

II. **Flag Salute** – Adams led the attendees in a Salute to the Flag.

III. **Agenda Review**- An update on marijuana legalization by Rep. Ron Hubert as added as item A under new business

IV. **Public Forum**- None

V. **Event Permits and Selectboard Support**

**A. Congressional Medal of Honor Posthumous Award to General Stannard**

Bill Kaigle of the General Stannard House Restoration Committee explained the group is seeking a posthumous award of the Congressional Medal of Honor to General Stannard for his heroism during the Civil War. It is seeking a resolution from the Vermont Legislature this session as well for its submission materials. Bartlett moved to approve the resolution as presented, second by Palasik. **Approved unanimously.**

**B. Entertainment License and Facility Use Permit – Freedom Festival**

Katie Miller of the Milton Community Youth Coalition (MCYC) stated this event will expand on the Freedom 5K that has been held for years. The MCYC has taken over the event and it will serve as a fundraiser for the organization and to provide scholarships. Additions will be a tug of war with teams and music organized in partnership with Milton Recreation. Bartlett moved to approve the Entertainment License and Facility Use Permit for the Freedom Festival, second by Cushing. **Approved unanimously.**

**C. Entertainment License- Car Show**

Leo Belval stated this is the 14<sup>th</sup> year of the show and they have raised over \$35,000 in donations to the Children's Miracle Network over that time. It will be held in the open field between Sears and Snap Fitness again this year. Cushing moved to approve the entertainment license for the car show, second by Bartlett. **Approved unanimously.**

48 VI. Old Business

49 A. Update on Marijuana Legalization

50 State Representative Ron Hubert addressed the status of the Marijuana legalization bill  
51 that is currently under consideration in Committee at the Vermont House. Hubert stated  
52 this is a serious issue for Towns, and as the bill stands currently it will put added  
53 pressure and costs on municipalities. He added the current draft of the bill does not do  
54 anything to curb the gray and black markets for the substance. Local governments  
55 would be able to establish a control board, like a local liquor board. Individuals would be  
56 allowed to purchase a half ounce of marijuana at a time. Hubert sought input from the  
57 Board on the issue of local control – should a Town have to decide to opt in to allowing  
58 legal marijuana sales as opposed to the draft language that states it would have to opt  
59 out? In addition if the citizenry should vote for that measure or have the local elected  
60 Selectboard members make that decision. Hubert stated legalization is pegged for June  
61 2017 in the bill, and in his opinion it is too much too soon. There are no funds for local  
62 governments to aid in training and enforcement for this measure in the draft bill. The  
63 Board asked Hubert to seek to do what he can for further local assistance, delayed  
64 implementation and stronger local control measures.  
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66 B. Progress Made on Water Loss Detection

67 Water/ Wastewater Superintendent Nate Lavallee explained he believes a significant  
68 source of the water loss has been identified from a pipe that runs under the railroad  
69 tracks at Cherry St. and Turner Ave. The valve was turned off and that caused the leak to  
70 subside on Friday – estimated leak was at 70 gallons per minute. Repairs are estimated  
71 at \$15 - \$20K. Seeking a grant for leak detection services from the State. Waiting on the  
72 Champlain Water District (CWD) results of the meter calibration as well as a component  
73 of the overall water loss issue. Crew has worked hard and has decreased the possible  
74 leak area from 46 to just under 4 miles. The Board thanked Lavallee and his team for a  
75 job well done.  
76

77 C. New Police Officer Employment Signing Bonus

78 Chief Brett Van Noordt explained adjustments had been made to the proposal after the  
79 discussion at the last meeting. Bonus was increased to \$3K for PT certified and \$10K for FT  
80 certified officers. Will be staggered and not all up front. Bartlett moved to approve  
81 the new police officer signing bonus proposal as presented, second by Cushing.  
82 **Approved unanimously.**  
83

84 D. VTrans Annual Finance Plan & Road and Bridge Standards

85 Barlow Casey explained that these documents are required for annual adoption in order  
86 to apply for the VTrans Class 2 Paving Grant. Cushing moved to approve the VTrans  
87 Finance Plan and Road & Bridge Standards, second by Bartlett. **Approved unanimously.**  
88

89 E. 2016 VTrans Class 2 Paving Grant and Complete Streets Form

90 Barlow Casey said the grant application will be used to fund a portion of North Road for  
91 repair and paving this season. Cushing moved to approve the VTrans Class 2 Paving  
92 Grant and Complete Streets Form as presented, second by Bartlett. **Approved**  
93 **unanimously.**  
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**VII. New Business**

**A. Intermunicipal Collaboration Task Force**

Barlow Casey stated this is the first discussion for this task force. It will seek to foster collaborations between municipal entities, including the Milton School District. She plans to meet with Superintendent Ann Bradshaw to discuss further. A preliminary format was shared with the Board. Discussion is planned to continue at a future meeting.

**B. Selectboard Goals for Year**

Cushing moved to approve the Selectboard Goals for the Year as presented, second by Palasik. **Approved unanimously.**

**VIII. Manager's Report**

Barlow Casey said Amie Paquette started today as the new Fiscal Assistant II in the Finance Department. The Impact Fee analysis team has done great work and will be sharing its findings at a future Selectboard meeting.

*Vice Chair Ken Nolan arrived at the meeting*

**IX. Warrant/Report #21**

Bartlett reviewed warrant #21. He mentioned a few items, in random order:

- Champlain Water District, \$33,136.14 - 16,339.320 gallons @ \$1.978/1,000 gallons = \$32,219.17 + 2.53% "Vermont Water Supply Fee" = \$816.97
- Clay Point Associates, \$995.00 - indoor air quality screening @ MPL due to "odors reported" - original email proposal was 11/12/13, PO signed by Roger Hunt 7/20/15, work completed 3/7/16.
- Gray Rock Quarries, \$2,697.97 - purchase gravel, note on invoice "apply to delinquent taxes, keep check"
- Nortrax, \$1,434.94 - 2006 John Deer Backhoe (1) \$222.63 oil pan assembly (2) \$1,201.31 rear sliding window damaged during cold weather operations
- Stizel, Page & Fletcher, \$3,308.80 - Legal fees for January (\$2,207.96) & February (1,100.84)
- Town of Colchester, \$617.08 - pro rata share of 3 chairs purchased by Colchester Dispatch, per contract agreed to by previous Town Manager. 3 chairs purchased (one for \$634 & two for \$470 each), so their total purchase of 3 chairs = \$1,574 x 39.2% = Milton's share.
- Westaff, \$1,387.01 - invoices for temp in Finance Department.

Bartlett moved to approve warrant report #21 in the amount of \$101,379.92, second by Cushing. **Approved unanimously.**

**X. Supplemental Warrant**

Bartlett thanked Interim Finance Director John Gifford for a very good summary that accompanied the supplemental warrant. Bartlett moved to approve the supplemental warrant in the amount of \$46,891.72, second by Cushing. **Approved unanimously.**

**XI. Minutes of March 21 Meeting**

Cushing moved to approve the minutes from the March 21, 2016 Selectboard meetings as presented, second by Bartlett. **Approved unanimously.**

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**Executive Session**

Bartlett moved to find premature public knowledge about Contract Negotiations, Real Estate and Human Resources would cause the Town or person to suffer a substantial disadvantage. Second by Nolan. **Approved unanimously.**

Bartlett moved to enter into Executive Session to discuss Contract Negotiations and Real Estate under the provisions of V.S.A. Title 1 Section 313 and include Barlow Casey and Wells. Second by Nolan. **Approved unanimously.**

Bartlett moved to enter into Executive Session to discuss Human Resources under the provisions of V.S.A. Title 1 Section 313 and include Barlow Casey. Second by Nolan. **Approved unanimously.**

**Entered executive session at 8:10 PM**

Bartlett moved to close Executive Session at 10:39 PM. Second by Cushing. **Approved unanimously.**

There was no action as a result of executive session.

**XII. Adjournment**

Bartlett moved to adjourn the Selectboard Meeting. Second by Cushing. **Approved unanimously.**

Adams adjourned the meeting at 10:41 PM.

Respectfully Submitted,

  
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John Bartlett, Selectboard Clerk

Date: 4/18/16

Filed with Milton Town Clerk's Office on this 19 day of April, 2016

ATTEST:  Milton Town Clerk