

Milton Selectboard Meeting Minutes

February 16, 2016 6:00 P.M.

Municipal Building Community Room

Selectboard Members Present: Darren Adams, Chair; John Bartlett, Clerk; John Cushing, Member; Kenneth Nolan, Member

Selectboard Members Not Present: none

Staff Members Present: Donna Barlow Casey, Town Manager; Erik Wells, Director- Administration & Community Services; Jacob Hemmerick, Planning Director; John Gifford, Town Treasurer / Interim Finance Director

Others Present: Henry Bonges, Kristen Chalmers, John Palasik

I. **Call to Order** – Adams called the meeting to order at 6:00 PM

II. **Flag Salute** – Adams led the attendees in a Salute to the Flag.

III. **Agenda Review-** Item C was moved to start new business, waiver of permit fee request from Kristen Chalmers

IV. **Public Forum-** None

V. **New Business**

A. Waiver of Site Plan Amendment Permit Fee Request

Kristen Chalmers requested the \$50 fee for a site plan amendment be waived by the Selectboard. The Board discussed the process followed and providing flexibility. Nolan moved to waive the \$50 amendment fee, second by Cushing. **Approved unanimously.**

B. Legal Invoice Exceeding \$10,000 on Warrant

Barlow Casey and Hemmerick explained this is for an ongoing case in appeal. Discussion took place regarding process and case work review. The Board was fine with keeping expense on warrant.

C. Planning and Zoning Fee Schedule Amendment

Hemmerick provided an introduction and overview to a planning and zoning fee structure amendment. Research process began in November 2015. Goals are cost recovery, market alignment and creating an incentive for compliance. The Board will continue discussion at a future meeting.

D. Vermont 457 Deferred Compensation Retirement Plan

Wells explained the Town has offered these to employees with no additional cost to the Town. Enables employees to make payroll deductions to contribute to plan. Currently, small number of employees enrolled in a few plans that have been offered over the years. The State of Vermont plan provides lower fees for employees and the ability to have onsite annual meetings. Wells would like to solely offer this plan moving forward to staff wishing to take part, and phase the other plans currently offered out over time. Bartlett moved to offer the State of Vermont 457

96 **IX. Executive Session**
97 Bartlett moved to find premature public knowledge about Human Resources would cause the
98 Town or person to suffer a substantial disadvantage. Second by Cushing. **Approved**
99 **unanimously.**

100
101 Bartlett moved to enter into Executive Session to discuss Human Resources under the
102 provisions of V.S.A. Title 1 Section 313 1A4 and include Barlow Casey. Second by Nolan.
103 **Approved unanimously.**

104
105 Bartlett moved to close Executive Session at 9:50 PM. Second by Cushing. **Approved**
106 **unanimously.**

107
108 There was no action taken as a result of executive session.

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110 **X. Adjournment**

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112 Bartlett moved to adjourn the Selectboard Meeting. Second by Cushing. **Approved**
113 **unanimously.**

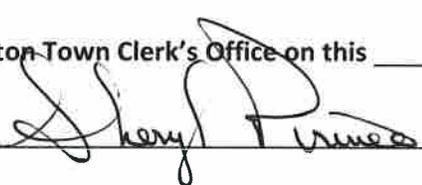
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115 Adams adjourned the meeting at 9:53 PM.

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117 **Respectfully Submitted,**

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119  Date: 3/7/16

120 **John Bartlett, Selectboard Clerk**

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122 Filed with Milton Town Clerk's Office on this 8 day of March 2016

123
124 ATTEST:  Milton Town Clerk