

**Milton Selectboard Meeting**  
October 19, 2015 at 6:00 p.m.  
Community Room of the Municipal Complex  
43 Bombardier Rd., Milton, VT 05468

Use of cell phones is prohibited during the meeting. Please shut them off or silence them.

**AGENDA**

- I. **Call to Order**
- II. **Flag Salute**
- III. **Agenda Review**
- IV. **Public Forum**  
*A Public Forum will be limited to five minutes per person. All participants must sign in and clearly state their name. No action will be taken on items raised until a subsequent meeting (if action is needed by the Selectboard).*
- V. **New Business and Department Items**
  - A. **Declare November 1, 2015, Extra Mile Day**  
(Consider approval)  
**Donna Barlow Casey, Town Manager**
  - B. **Monthly Update – Town Finances**  
(Informational)  
**Joanne Davis, Finance Director**
  - C. **Authorize Town Manager to Sign Agreement with State of VT to Develop Rte. 7 Intersection Improvement Project Conceptual Construction Cost Estimate**  
(Consider approval)  
**Donna Barlow Casey, Town Manager, Roger Hunt, DPW Director**
  - D. **Authorize Town Manager to Make Loan Payment on Truck Purchase**  
(Consider approval)  
**Donna Barlow Casey, Town Manager**
  - E. **Set Date for Next Selectboard Meeting**  
(Consider approval)  
**Donna Barlow Casey, Town Manager**
- VI. **7:00 pm - Public Hearing**  
**Boves of Vermont, Applicant, has applied for Public Monument and Statue Application Approval from the Milton Selectboard pursuant to the Town's Zoning Regulations Section 760, Public Monuments and Statues. The site is owned by Greater Burlington Industrial Corp. and is described as 8 Catamount Drive, Tax Map**

*8, Parcel 17, SPAN 13974. The property has Site Plan and Zoning Permit approval for a 20,000 square foot manufacturing use and building. The proposal would add an illuminated, (4) four-foot wide, (11) eleven-foot long, and (15) fifteen-foot high statue (mounted on a concrete base with an interpretive plaque) along the site's US Route 7 frontage. No other changes are proposed.*

(Consider approval)

**Jacob Hemmerick, Planning Director**

**VII. Old Business**

**A. Authorize Bond Anticipation Note**

(Consider Approval)

**Donna Barlow Casey, Town Manager**

**B. H. 249 Regional Council of Governments**

(Informational)

**Donna Barlow Casey, Town Manager**

**VIII. Reconsideration**

**IX. Manager's Report**

**X. Potential and/or Future Agenda Items**

**XI. Warrant/Report #8**

**XII. Minutes Meeting October 5 (To approve with or without corrections)**

**XIII. Anticipated/Potential Executive Session per V.S.A. Title 1 Section 313**

**XIV. Adjournment**

Posted October 16, 2015 on the official bulletin board in the lobby of the Municipal Building to the Town Website emailed to the Burlington Free Press, Milton Independent, Lake Champlain Access Television, Fox 44 News, WPTZ, WCAX, and posted in two other places within the Town of Milton and filed with the Town Clerk.

**Signed: Donna Barlow Casey, Town Manager**

# Resolution

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## Extra Mile Day 2015

**WHEREAS**, Milton, VT is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

**WHEREAS**, Milton, VT is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

**WHEREAS**, Milton, VT is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

**WHEREAS**, Milton, VT acknowledges the mission of Extra Mile America to create 550 Extra Mile cities/towns in America and is proud to support “Extra Mile Day” on November 1, 2015.

**NOW THEREFORE**, We the Selectboard of Milton, VT do hereby proclaim November 1, 2015, to be Extra Mile Day. We urge each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

\_\_\_\_\_  
**Darren Adams, Chair**

\_\_\_\_\_  
**Stuart King, Vice Chair**

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**John Bartlett, Clerk**

\_\_\_\_\_  
**John Cushing**

\_\_\_\_\_  
**Kenneth Nolan**

Filed with the Milton Town Clerk’s Office this \_\_\_\_\_ day of \_\_\_\_\_, 2015

Attest: \_\_\_\_\_  
Milton Town Clerk



## **Town of Milton, Vermont 05468-3205**

Finance Director, 43 Bombardier Road 802-891-8049 Fax: 893-1005

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### **Finance Report for September, 2015**

For this month's finance report I included a budget vs actual report. To make this report clearer the report reflects the actual spent through September and an additional encumbered column for anticipated expenses for which we have not been invoiced.

I evaluated the collection of current tax dollars for this year compared with the last six and find that we are on target with the previous years at about 46% received. In previous years we collected from 43.8% to 46.01%. Expenses to date, including encumbered expenses is at about 27% of the budget for the year. Past years have ranged from 25% to 26.5% but these do not include the encumbered expenses.

While reviewing the financial information I worked with several staff regarding revenue that comes through their department. I will be working closely with them preparing the revenue budget for FY17. I understand that the board will be reviewing all fees and have been working with department heads to help identify those fees that they currently use and if a fee is no longer charged, why.

There are a couple of departments who have special circumstances surrounding their expenses. The Elections department was required to complete a voter challenge which significantly increased their postage costs. Increased dispatch costs (nearly 20% higher) from Colchester Dispatch have impacted the police, fire and rescue budgets. The highway department was offered a significant savings if they purchased their sand prior to the pit closing so they purchased the winter sand earlier than they typically do. The Library has experienced increase salaries and associated costs over last year as they have added five hours to the amount of time they are open each week. Recreation experienced a significant increase in their revenue programs expense because of increased programming and summer camps.

There are also a few departments who have experienced savings with regard to their expenses. Payroll is down in a couple of departments because of staffing changes. There was a significant decrease in the HRA contributions this year. The Health Officer budget supports various agencies who request donations from the town each year. Some of these agencies have not yet requested their allocation creating a savings of approximately half of the health officer budget.

Department heads had our first FY2017 budget meeting with Donna. Each department was asked to present challenges to developing their budget. In addition, Donna explained the budget process she would like to see so that staff presentations will be uniform and informative to the budget process. This meeting was extremely helpful to all staff with clear direction from Donna.

Erik has kept all department heads informed of expected timelines for the budget process. At this point all department heads have presented their budget requests to finance and are working on getting their capital improvement requests completed.

In summation, while expenses are up year to date, revenue has been tracking up as well. There are no alarming trends in any of the departments. All departments are working on their FY17 projections and are looking forward to presenting them to the board.

Respectfully submitted,

Joanne Davis, Finance Director

Account	Adjusted Budget	Actual	Encumbered	% of Budget
<b>10-10-000-311 TAXES</b>				
10-10-000-311.00 PROPERTY TAXES	5,391,568.00	-6,467,228.41	0.00	119.95%
10-10-000-311.10 RAILROAD TAXES	1,315.00	0.00	0.00	0.00%
10-10-000-311.20 STATE LAND TAXES	16,339.00	-16,206.78	0.00	99.19%
10-10-000-311.30 CURRENT USE TAXES	45,597.00	0.00	0.00	0.00%
10-10-000-311.40 PENALTY ON LATE HS-122	500.00	-4,405.23	0.00	881.05%
10-10-000-311.50 SCHOOL TAX COLLECTION FEE	24,783.00	0.00	0.00	0.00%
<b>Total TAXES</b>	<b>5,480,102.00</b>	<b>-6,487,840.42</b>	<b>0.00</b>	<b>118.39%</b>
<b>10-10-000-313 FEMA AID</b>				
<b>Total FEMA AID</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>10-10-000-319 INTEREST/PENALTY DEL TAX</b>				
10-10-000-319.10 INTEREST ON DEL TAXES	35,000.00	-14,223.92	0.00	40.64%
10-10-000-319.20 PENALTIES ON DEL TAXES	57,000.00	61.85	0.00	-0.11%
<b>Total INTEREST/PENALTY DEL TAX</b>	<b>92,000.00</b>	<b>-14,162.07</b>	<b>0.00</b>	<b>15.39%</b>
<b>10-10-000-321 MISCELLANEOUS REVENUES</b>				
10-10-000-321.00 STATE LAND PILOT	3,200.00	0.00	0.00	0.00%
10-10-000-321.20 Allowance for Uncollectib	14,331.00	0.00	0.00	0.00%
10-10-000-321.25 Health Care Stabilization	18,500.00	0.00	0.00	0.00%
<b>Total MISCELLANEOUS REVENUES</b>	<b>36,031.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>10-10-000-322 LICENSE REVENUE</b>				
10-10-000-322.20 MOTOR VEHICLE RENEWAL	3,500.00	-567.00	0.00	16.20%
10-10-000-322.60 DOG LICENSES	4,500.00	-226.00	0.00	5.02%
<b>Total LICENSE REVENUE</b>	<b>8,000.00</b>	<b>-793.00</b>	<b>0.00</b>	<b>9.91%</b>
<b>10-10-000-337 REIMBURSE. REVENUE</b>				
10-10-000-337.00 SCHOOL'S SHARE FINANCE	154,500.00	0.00	0.00	0.00%
10-10-000-337.10 WATER/SEWER ADMIN REIMB	316,610.00	0.00	0.00	0.00%
10-10-000-337.20 SCHOOL SHARE ELECTIONS	1,500.00	-1,083.77	0.00	72.25%
<b>Total REIMBURSE. REVENUE</b>	<b>472,610.00</b>	<b>-1,083.77</b>	<b>0.00</b>	<b>0.23%</b>
<b>10-10-000-340 LIBRARY FEES</b>				
10-10-000-340.00 LIBRARY FEES	500.00	-554.65	0.00	110.93%
<b>Total LIBRARY FEES</b>	<b>500.00</b>	<b>-554.65</b>	<b>0.00</b>	<b>110.93%</b>
<b>10-10-000-341 RECORDING FEES</b>				
10-10-000-341.00 RECORDING FEES	100,000.00	-22,526.40	0.00	22.53%
10-10-000-341.10 Clerk's Fees	10,000.00	-3,489.07	0.00	34.89%
10-10-000-341.20 OPER-TRANSFER IN-ACS	22,000.00	0.00	0.00	0.00%
<b>Total RECORDING FEES</b>	<b>132,000.00</b>	<b>-26,015.47</b>	<b>0.00</b>	<b>19.71%</b>

Account	Adjusted Budget	Actual	Encumbered	% of Budget
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10-10-000-342 LISTERS FEES				
10-10-000-342.00 LISTERS FEES	100.00	0.00	0.00	0.00%
10-10-000-342.10 APPRAISAL FEES	1,000.00	0.00	0.00	0.00%
10-10-000-342.20 LISTER'S EDUCATION	600.00	0.00	0.00	0.00%
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Total LISTERS FEES	1,700.00	0.00	0.00	0.00%
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10-10-000-361 INTEREST				
10-10-000-361.00 INTEREST ON INVESTMENTS	12,000.00	-1,279.46	0.00	10.66%
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Total INTEREST	12,000.00	-1,279.46	0.00	10.66%
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10-10-000-390 MISCELLANEOUS INCOME				
10-10-000-390.00 OTHER FINANCING SOURCES	2,500.00	-6,810.57	0.00	272.42%
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Total MISCELLANEOUS INCOME	2,500.00	-6,810.57	0.00	272.42%
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10-10-000-391 OPERATING TRANSFER IN				
10-10-000-391.00 OPERATING TRANSFER IN	30,000.00	0.00	0.00	0.00%
10-10-000-391.05 Oping Tfer In(TIF-Main ST	16,453.00	0.00	0.00	0.00%
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Total OPERATING TRANSFER IN	46,453.00	0.00	0.00	0.00%
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10-10-000-392 RESTITUTION/SALE OF PROP				
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Total RESTITUTION/SALE OF PROP	0.00	0.00	0.00	0.00%
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10-20-000-342 POLICE FEES				
10-20-000-342.00 POLICE FINES AND COSTS	35,000.00	-8,234.57	0.00	23.53%
10-20-000-342.10 POLICE FEES	2,600.00	-628.00	0.00	24.15%
10-20-000-342.11 POLICE CONTRACTS	30,000.00	-13,075.28	0.00	43.58%
10-20-000-342.30 OTI Seized Assets/Canine	3,000.00	0.00	0.00	0.00%
10-20-000-342.50 Homeland Security Gr	0.00	-15,122.05	0.00	100.00%
10-20-000-342.52 Sale of Bulletproof Vest	0.00	-300.00	0.00	100.00%
10-20-000-342.54 BALLISTIC VESTS GRANT	1,500.00	0.00	0.00	0.00%
10-20-000-342.55 CDIP GRANT	3,000.00	0.00	0.00	0.00%
10-20-000-342.58 SRO GRANT	80,000.00	0.00	0.00	0.00%
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Total POLICE FEES	155,100.00	-37,359.90	0.00	24.09%
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10-20-000-343 FIRE RESCUE FEES				
10-20-000-343.00 FIRE DEPT FEES	7,000.00	-0.68	0.00	0.01%
10-20-000-343.05 FIRE DEPT INS. REIMB 1937	1,900.00	0.00	0.00	0.00%
10-20-000-343.10 RESCUE FEES	225,000.00	-67,054.90	0.00	29.80%
10-20-000-343.12 OTI Fire/Rescue Reserve	59,095.00	0.00	0.00	0.00%
10-20-000-343.13 TOI from Emergency Mgmt	25,002.00	0.00	0.00	0.00%
10-20-000-343.56 RESCUE DONATIONS	3,100.00	-1,082.00	0.00	34.90%
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Total FIRE RESCUE FEES	321,097.00	-68,137.58	0.00	21.22%

10/15/15  
10:20 am

TOWN OF MILTON General Ledger  
Current Yr Pd: 3 - Budget Status Report  
GENERAL FUND

Account	Adjusted Budget	Actual	Encumbered	Actual % of Budget
10-20-000-345 ANIMAL CONTROL FEES				
10-20-000-345.00 POUND FEES	6,000.00	-993.95	0.00	16.57%
<b>Total ANIMAL CONTROL FEES</b>	<b>6,000.00</b>	<b>-993.95</b>	<b>0.00</b>	<b>16.57%</b>
10-30-000-334 INTERGOVERNMANTEL				
10-30-000-334.00 STATE AID TO HIGHWAYS	241,287.00	-60,175.07	0.00	24.94%
<b>Total INTERGOVERNMANTEL</b>	<b>241,287.00</b>	<b>-60,175.07</b>	<b>0.00</b>	<b>24.94%</b>
10-30-000-336 WINTER ROAD FEES				
<b>Total WINTER ROAD FEES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
10-30-000-344 PUBLIC WORKS FEES				
10-30-000-344.30 PUBLIC WORKS FEES	2,500.00	-185.00	0.00	7.40%
10-30-000-344.60 ENGINEER FEES	1,000.00	0.00	0.00	0.00%
<b>Total PUBLIC WORKS FEES</b>	<b>3,500.00</b>	<b>-185.00</b>	<b>0.00</b>	<b>5.29%</b>
10-30-000-345.00 CONCESSION VENDOR FEES	100.00	0.00	0.00	0.00%
10-50-000-347 RECREATION				
10-50-000-347.00 RECREATION FEES	56,000.00	-23,713.80	0.00	42.35%
10-50-000-347.04 Reimb. for Equip. Rental	0.00	-160.00	0.00	100.00%
10-50-000-347.10 GREAT ESCAPE SALES	13,500.00	-9,683.00	0.00	71.73%
10-50-000-347.20 RECREATION FIELD USE	3,500.00	-1,110.00	0.00	31.71%
10-50-000-347.22 AFTER SCHOOL BOWLING	500.00	-500.00	500.00	0.00%
<b>Total RECREATION</b>	<b>73,500.00</b>	<b>-35,166.80</b>	<b>500.00</b>	<b>47.17%</b>
10-51-000 LIBRARY				
10-51-000-343.05 INSURANCE REIMB (BOOKMOBI	409.00	0.00	0.00	0.00%
<b>Total LIBRARY</b>	<b>409.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
10-60-000-341 PLANNING/ZONING FEES				
10-60-000-341.00 BUILDING PERMIT FEES	30,000.00	-10,964.52	0.00	36.55%
10-60-000-341.10 PLANNING FEES	12,000.00	-1,059.00	0.00	8.83%
<b>Total PLANNING/ZONING FEES</b>	<b>42,000.00</b>	<b>-12,023.52</b>	<b>0.00</b>	<b>28.63%</b>
10-90-000-400.00 REDUCTION IN FUND BALANCE	302,182.00	0.00	0.00	0.00%
10-90-000-900.00 REDUCTION IN DEBT SVC FND	90,000.00	0.00	0.00	0.00%
<b>Total Revenues</b>	<b>7,519,071.00</b>	<b>-6,752,581.23</b>	<b>500.00</b>	<b>89.80%</b>

10-10 GENERAL GOVERNMENT  
10-10-401 SELECTBOARD:

GENERAL FUND

Account	Adjusted Budget	Actual	Encumbered	% of Budget
10-10-401-110.00 REGULAR SALARIES	-8,500.00	135.90	0.00	1.60%
10-10-401-115.00 PART TIME SALARIES	-1,000.00	305.01	0.00	30.50%
10-10-401-220.00 SOCIAL SECURITY	-767.00	-19.81	0.00	-2.58%
10-10-401-330.00 OTHER PROFESSIONAL SERVIC	-28,000.00	24,092.50	0.00	86.04%
10-10-401-540.00 ADVERTISING	-2,800.00	0.00	0.00	0.00%
10-10-401-550.00 PRINTING AND BINDING	-2,000.00	0.00	0.00	0.00%
10-10-401-580.00 TRAVEL	-116.00	0.00	0.00	0.00%
10-10-401-610.25 CITIZEN RECOGNITION	-625.00	0.00	0.00	0.00%
10-10-401-611.00 OFFICE SUPPLIES	-300.00	72.99	0.00	24.33%
10-10-401-612.00 OTHER SUPPLIES	-650.00	51.94	0.00	7.99%
10-10-401-640.00 BOOKS AND PERIODICALS	-200.00	0.00	0.00	0.00%
10-10-401-810.00 DUES AND FEES	-12,025.00	12,052.00	0.00	100.22%
10-10-401-810.10 TAX ABATEMENT/SALE	-5,000.00	3.65	0.00	0.07%
10-10-401-820.00 PROFESSIONAL DEVELOPMENT	-865.00	0.00	0.00	0.00%
<b>Total SELECTBOARD:</b>	<b>-62,848.00</b>	<b>36,694.18</b>	<b>0.00</b>	<b>58.39%</b>
10-10-402 ELECTION:				
10-10-402-115.00 PART TIME SALARIES	-5,000.00	-74.82	0.00	-1.50%
10-10-402-220.00 SOCIAL SECURITY	-385.00	-6.20	0.00	-1.61%
10-10-402-340.00 TECHNICAL	-1,000.00	0.00	0.00	0.00%
10-10-402-540.00 ADVERTISING	-100.00	0.00	0.00	0.00%
10-10-402-550.00 PRINTING AND BINDING	-1,000.00	0.00	0.00	0.00%
10-10-402-610.00 POSTAGE	-500.00	947.03	0.00	189.41%
10-10-402-611.00 OFFICE SUPPLIES	-200.00	0.00	0.00	0.00%
10-10-402-612.00 GENERAL SUPPLIES	-200.00	0.00	0.00	0.00%
10-10-402-820.00 PROFESSIONAL DEVELOPMENT	-100.00	0.00	0.00	0.00%
<b>Total ELECTION:</b>	<b>-8,485.00</b>	<b>866.01</b>	<b>0.00</b>	<b>10.21%</b>
10-10-404 INSURANCE/RISK MANAGEMENT				
10-10-404-260.00 WORKERS COMPENSATION	-102,000.00	51,936.12	0.00	50.92%
10-10-404-520.10 GENERAL LIABILITY INS.	-56,000.00	29,053.00	0.00	51.88%
10-10-404-520.20 VEHICLE INSURANCE	-26,000.00	12,514.50	0.00	48.13%
10-10-404-520.25 ***VEHICLE INS DEDUCTIBLE	0.00	100.00	0.00	100.00%
10-10-404-520.30 PROPERTY INSURANCE	-33,000.00	13,711.50	0.00	41.55%
10-10-404-520.40 EMPLOYMENT PRACTICES	-11,000.00	4,887.00	0.00	44.43%
10-10-404-520.50 PUBLIC OFFICIALS LIABILIT	-12,000.00	6,482.00	0.00	54.02%
10-10-404-520.60 LONG TERM DISABILITY	-8,200.00	2,078.94	0.00	25.35%
10-10-404-520.70 SHORT TERM DISABILITY	-6,300.00	1,736.39	0.00	27.56%
10-10-404-520.80 VISION SERVICE PLAN	-10,500.00	2,457.70	0.00	23.41%
<b>Total INSURANCE/RISK MANAGEMENT</b>	<b>-265,000.00</b>	<b>124,957.15</b>	<b>0.00</b>	<b>47.15%</b>
10-10-405 LEGAL				
10-10-405-330.10 GENERAL GOVERNMENT	-35,000.00	13,604.19	0.00	38.87%
10-10-405-330.30 PLANNING	-4,000.00	0.00	0.00	0.00%
10-10-405-330.65 HEALTH	-5,000.00	0.00	0.00	0.00%
10-10-405-330.70 APPEALS	-5,500.00	4,398.50	0.00	79.97%
<b>Total LEGAL</b>	<b>-49,500.00</b>	<b>18,002.69</b>	<b>0.00</b>	<b>36.37%</b>

Account	Adjusted Budget	Actual	Encumbered	% of Budget
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10-10-406 PROPERTY TAXES & ASSESME				
10-10-406-810.10 COUNTY TAXES	-50,500.00	47,423.02	0.00	93.91%
10-10-406-810.20 TOWN OF WESTFORD	-3,000.00	2,569.72	0.00	85.66%
10-10-406-811.00 CCTA ASSESSMENT	-29,500.00	29,784.00	0.00	100.96%
<b>Total PROPERTY TAXES &amp; ASSESME</b>	<b>-83,000.00</b>	<b>79,776.74</b>	<b>0.00</b>	<b>96.12%</b>
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10-10-410 TOWN MANAGER				
10-10-410-110.00 REGULAR SALARIES	-180,953.00	31,436.66	0.00	17.37%
10-10-410-150.00 INSURANCE BUYOUT	-6,000.00	0.00	0.00	0.00%
10-10-410-210.10 GROUP HEALTH INSURANCE	-22,196.00	5,106.71	0.00	23.01%
10-10-410-210.15 GROUP DENTAL INSURANCE	-2,004.00	506.95	0.00	25.30%
10-10-410-210.30 GROUP LIFE INS & AD&D	-650.00	144.02	0.00	22.16%
10-10-410-220.00 SOCIAL SECURITY	-14,516.00	2,813.39	0.00	19.38%
10-10-410-230.00 RETIREMENT	-15,284.00	1,752.12	0.00	11.46%
10-10-410-330.00 OTHER PROFESSIONAL SERVIC	-1,000.00	880.63	0.00	88.06%
10-10-410-530.10 COMMUNICATIONS-TELEPHONE	-630.00	172.69	0.00	27.41%
10-10-410-530.20 COMMUNICATION-OTHER	-625.00	110.00	0.00	17.60%
10-10-410-540.00 ADVERTISING	-150.00	0.00	0.00	0.00%
10-10-410-580.00 TRAVEL	-3,300.00	0.00	0.00	0.00%
10-10-410-610.00 POSTAGE	-1,000.00	8.96	0.00	0.90%
10-10-410-610.25 EMPLOYEE RECOGNITION	-110.00	0.00	0.00	0.00%
10-10-410-611.00 OFFICE SUPPLIES	-800.00	221.76	55.00	34.60%
10-10-410-613.00 TECHNOLOGY	-600.00	0.00	0.00	0.00%
10-10-410-626.00 GASOLINE	-100.00	32.00	0.00	32.00%
10-10-410-740.00 MACHINERY & EQUIPMENT	-300.00	0.00	0.00	0.00%
10-10-410-743.00 FURNITURE & FIXTURES	0.00	3,002.00	0.00	100.00%
10-10-410-810.00 DUES & FEES	-933.00	0.00	0.00	0.00%
10-10-410-820.00 PROFESSIONAL DEVELOPMENT	-2,165.00	0.00	0.00	0.00%
<b>Total TOWN MANAGER</b>	<b>-253,316.00</b>	<b>46,187.89</b>	<b>55.00</b>	<b>18.26%</b>
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10-10-412 TOWN CLERK/TREASURER				
10-10-412-110.00 REGULAR SALARIES	-146,986.00	34,796.59	0.00	23.67%
10-10-412-115.00 PART TIME SALRIES	-30,607.00	7,107.43	0.00	23.22%
10-10-412-210.10 GROUP HEALTH INSURANCE	-39,534.00	12,310.60	0.00	31.14%
10-10-412-210.15 GROUP DENTAL INSURANCE	-3,258.00	1,015.48	0.00	31.17%
10-10-412-210.30 GROUP LIFE INS & AD&D	-578.00	161.52	0.00	27.94%
10-10-412-220.00 SOCIAL SECURITY	-13,586.00	3,138.67	0.00	23.10%
10-10-412-230.00 RETIREMENT CONTRIBUTION	-7,900.00	1,726.91	0.00	21.86%
10-10-412-340.00 TECHNICAL	-250.00	0.00	0.00	0.00%
10-10-412-340.10 TECHNICAL/ACS	-20,000.00	2,237.99	0.00	11.19%
10-10-412-340.20 Credit Card Option	-500.00	310.05	500.00	162.01%
10-10-412-345.00 SHREDDING	-200.00	0.00	0.00	0.00%
10-10-412-430.20 PHOTOCOPIER MAINTENANCE	-1,000.00	157.42	0.00	15.74%
10-10-412-530.10 COMMUNICATIONS-TELEPHONE	-360.00	75.31	0.00	20.92%
10-10-412-540.00 ADVERTISING	-100.00	0.00	0.00	0.00%
10-10-412-550.00 PRINTING & BINDING	-200.00	0.00	0.00	0.00%
10-10-412-580.00 TRAVEL	-250.00	0.00	0.00	0.00%

Account	Adjusted Budget	Actual	Encumbered	% of Budget
10-10-412-610.00 POSTAGE	-2,000.00	500.20	0.00	25.01%
10-10-412-611.00 OFFICE SUPPLIES	-2,100.00	194.03	100.00	14.00%
10-10-412-612.00 GENERAL SUPPLIES	-200.00	0.00	0.00	0.00%
10-10-412-613.00 TECHNOLOGY	-200.00	0.00	0.00	0.00%
10-10-412-640.00 BOOKS & PERIODICALS	-100.00	31.90	0.00	31.90%
10-10-412-740.00 MACHINERY & EQUIPMENT	-990.00	0.00	0.00	0.00%
10-10-412-810.00 DUES & FEES	-125.00	95.00	0.00	76.00%
10-10-412-815.00 Bank Fees	-300.00	45.00	0.00	15.00%
10-10-412-820.00 PROFESSIONAL DEVELOPMENT	-1,600.00	130.00	0.00	8.13%
<b>Total TOWN CLERK/TREASURER</b>	<b>-272,924.00</b>	<b>64,034.10</b>	<b>600.00</b>	<b>23.68%</b>
10-10-413 FINANCE OFFICE				
10-10-413-110.00 REGULAR SALARIES	-139,688.00	31,157.60	0.00	22.31%
10-10-413-115.00 Part-Time Salaries	-18,633.00	3,370.46	0.00	18.09%
10-10-413-150.00 INSURANCE BUYOUT	0.00	1,750.02	0.00	100.00%
10-10-413-210.10 GROUP HEALTH INSURANCE	-33,105.00	4,774.85	0.00	14.42%
10-10-413-210.15 GROUP DENTAL INSURANCE	-4,409.00	891.40	0.00	20.22%
10-10-413-210.30 GROUP LIFE INS & AD&D	-503.00	168.52	0.00	33.50%
10-10-413-220.00 SOCIAL SECURITY	-12,112.00	2,704.71	0.00	22.33%
10-10-413-230.00 RETIREMENT CONTRIBUTIONS	-9,444.00	2,012.72	0.00	21.31%
10-10-413-330.00 OTHER PROFESSIONAL SER.	-4,000.00	0.00	0.00	0.00%
10-10-413-340.00 TECHNICAL	-300.00	0.00	0.00	0.00%
10-10-413-530.10 COMMUNICATIONS-TELEPHONE	-300.00	62.76	0.00	20.92%
10-10-413-550.00 PRINTING & BINDING	-3,000.00	1,534.25	271.20	60.18%
10-10-413-580.00 TRAVEL	-200.00	0.00	0.00	0.00%
10-10-413-610.00 POSTAGE	-11,000.00	3,781.32	0.00	34.38%
10-10-413-611.00 OFFICE SUPPLIES	-1,700.00	320.31	0.00	18.84%
10-10-413-612.00 GENERAL SUPPLIES	-150.00	0.00	0.00	0.00%
10-10-413-613.00 TECHNOLOGY	-750.00	775.00	0.00	103.33%
10-10-413-740.00 MACHINERY & EQUIPMENT	-750.00	0.00	0.00	0.00%
10-10-413-743.00 FURNITURE & FIXTURES	-250.00	0.00	0.00	0.00%
10-10-413-810.00 Dues & Fees	-250.00	49.15	0.00	19.66%
10-10-413-820.00 PROFESSIONAL DEVELOPMENT	-1,500.00	180.00	0.00	12.00%
10-10-413-830.00 Credit Card Pass Through	0.00	-51.72	0.00	100.00%
<b>Total FINANCE OFFICE</b>	<b>-242,044.00</b>	<b>53,481.35</b>	<b>271.20</b>	<b>22.21%</b>
10-10-414 LISTERS:				
10-10-414-115.00 PART TIME SALARIES	-35,075.00	8,100.11	0.00	23.09%
10-10-414-220.00 SOCIAL SECURITY	-2,683.00	619.67	0.00	23.10%
10-10-414-310.00 OFFICIAL/ADMINISTRATIVE	-23,500.00	4,012.50	0.00	17.07%
10-10-414-340.00 TECHNICAL	-8,000.00	0.00	0.00	0.00%
10-10-414-530.10 COMMUNICATIONS-TELEPHONE	-240.00	62.76	0.00	26.15%
10-10-414-580.00 TRAVEL	-325.00	0.00	0.00	0.00%
10-10-414-610.00 POSTAGE	-300.00	8.31	0.00	2.77%
10-10-414-611.00 OFFICE SUPPLIES	-650.00	0.00	0.00	0.00%
10-10-414-740.00 MACHINERY & EQUIPMENT	-1,000.00	984.00	0.00	98.40%
10-10-414-810.00 DUES & FEES	-50.00	0.00	0.00	0.00%
10-10-414-820.00 PROFESSIONAL DEVELOPMENT	-650.00	50.00	0.00	7.69%

Account	Adjusted Budget	Actual	Encumbered	% of Budget
Total LISTERS:	-72,473.00	13,837.35	0.00	19.09%
10-10-415 CONTINGENCY				
10-10-415-850.00 CONTINGENCY	-84,937.00	10,770.00	0.00	12.68%
Total CONTINGENCY	-84,937.00	10,770.00	0.00	12.68%
10-10-416 ADMINISTRATIVE SERVICES				
10-10-416-210.00 HEALTH INSURANCE - CHOICE	-540.00	114.75	0.00	21.25%
10-10-416-210.10 HRA CONTRIBUTION	-176,800.00	14,423.12	0.00	8.16%
10-10-416-240.00 TUITION REIMBURSEMENT	-1,200.00	0.00	0.00	0.00%
10-10-416-240.20 HEALTH & SAFETY VACCINATI	-624.00	0.00	0.00	0.00%
10-10-416-330.00 OTHER PROFESSIONAL	-711.00	49.50	0.00	6.96%
10-10-416-340.00 ***TECHNICAL	-300.00	0.00	0.00	0.00%
10-10-416-345.00 SHREDDING	-150.00	0.00	0.00	0.00%
10-10-416-430.10 VEHICLE/EQUIP MAINTENANCE	-1,980.00	495.00	0.00	25.00%
10-10-416-430.20 PHOTOCOPIER MAINTENANCE	-6,700.00	1,946.00	0.00	29.04%
10-10-416-540.00 ADVERTISING	-980.00	0.00	0.00	0.00%
10-10-416-610.00 POSTAGE	-150.00	0.00	0.00	0.00%
10-10-416-610.10 POSTAGE MACHINE RENTAL	-3,000.00	910.90	0.00	30.36%
10-10-416-611.00 OFFICE SUPPLIES	-3,000.00	922.32	0.00	30.74%
10-10-416-810.00 DUES AND FEES	0.00	30.63	0.00	100.00%
10-10-416-820.00 PROFESSIONAL DEV.	-4,000.00	0.00	0.00	0.00%
Total ADMINISTRATIVE SERVICES	-200,135.00	18,892.22	0.00	9.44%
10-10-417 INFORMATION TECHNOLOGY				
10-10-417-340.00 TECHNICAL	-40,955.00	1,291.36	0.00	3.15%
10-10-417-530.20 COMMUNICATIONS-OTHER	-5,430.00	1,100.15	0.00	20.26%
10-10-417-613.00 TECHNOLOGY	-700.00	0.00	0.00	0.00%
10-10-417-740.00 MACHINERY AND EQUIPMENT	-1,800.00	0.00	0.00	0.00%
10-10-417-820.00 PROFESSIONAL DEVELOPMENT	-285.00	0.00	0.00	0.00%
Total INFORMATION TECHNOLOGY	-49,170.00	2,391.51	0.00	4.86%
10-10-480 OPERATING TRANSFER OUT				
Total OPERATING TRANSFER OUT	0.00	0.00	0.00	0.00%
Total GENERAL GOVERNMENT	-1,643,832.00	469,891.19	926.20	28.64%
10-20 PUBLIC SAFETY				
10-20-420 POLICE DEPARTMENT:				
10-20-420-110.00 REGULAR SALARIES	-1,001,677.00	205,007.93	0.00	20.47%
10-20-420-110.10 SHIFT DIFFERENTIAL	-16,000.00	4,629.77	0.00	28.94%
10-20-420-110.20 INSTRUCTOR SALARIES	-500.00	13.50	0.00	2.70%
10-20-420-120.00 TEMPORARY SALARIES	-17,000.00	2,767.62	0.00	16.28%
10-20-420-130.00 OVERTIME	-80,000.00	21,808.05	0.00	27.26%
10-20-420-140.00 CONTRACT SALARIES	-25,000.00	13,929.86	0.00	55.72%

GENERAL FUND

Account	Adjusted Budget	Actual	Encumbered	% of Budget
10-20-420-150.00 INSURANCE BUYOUT	-11,500.00	2,875.02	0.00	25.00%
10-20-420-170.00 TRAVEL ALLOWANCE	-900.00	225.00	0.00	25.00%
10-20-420-190.00 PHYSICAL FITNESS	-5,550.00	2,325.00	0.00	41.89%
10-20-420-210.10 GROUP HEALTH INSURANCE	-173,004.00	45,879.21	0.00	26.52%
10-20-420-210.15 GROUP DENTAL INSURANCE	-16,834.00	4,024.30	0.00	23.91%
10-20-420-210.30 GROUP LIFE INS & AD&D	-3,123.00	918.11	0.00	29.40%
10-20-420-220.00 SOCIAL SECURITY	-87,938.00	18,419.01	0.00	20.95%
10-20-420-230.00 RETIREMENT CONTRIBUTIONS	-100,815.00	23,269.56	0.00	23.08%
10-20-420-330.00 OTHER PROFESSIONAL	-4,950.00	265.00	250.00	10.40%
10-20-420-340.00 TECHNICAL	-106,966.00	34,180.69	0.00	31.95%
10-20-420-430.10 VEHICLE MAINTENANCE	-14,000.00	2,529.91	761.71	23.51%
10-20-420-430.20 PHOTOCOPIER MAINTENANCE	-4,400.00	1,399.30	0.00	31.80%
10-20-420-530.10 COMMUNICATIONS-TELEPHONE	-4,100.00	1,081.96	0.00	26.39%
10-20-420-530.20 COMMUNICATIONS-OTHER	-8,631.00	283.75	95.00	4.39%
10-20-420-540.00 ADVERTISING	-650.00	529.85	0.00	81.52%
10-20-420-550.00 PRINTING AND BINDING	-1,090.00	0.00	0.00	0.00%
10-20-420-570.00 C.C.SPECIAL INVESTIGATION	-23,164.00	0.00	0.00	0.00%
10-20-420-580.00 TRAVEL	-4,397.00	106.92	0.00	2.43%
10-20-420-610.00 POSTAGE	-400.00	68.49	0.00	17.12%
10-20-420-611.00 OFFICE SUPPLIES	-3,500.00	1,190.91	0.00	34.03%
10-20-420-612.00 GENERAL SUPPLIES	-11,000.00	144.54	2,582.72	24.79%
10-20-420-613.00 TECHNOLOGY	-3,785.00	0.00	1,540.00	40.69%
10-20-420-626.00 GASOLINE	-50,000.00	5,541.29	0.00	11.08%
10-20-420-640.00 BOOKS & PERIODICALS	-400.00	0.00	0.00	0.00%
10-20-420-650.00 UNIFORMS	-13,400.00	763.80	536.14	9.70%
10-20-420-740.00 MACHINERY & EQUIPMENT	0.00	206.94	0.00	100.00%
10-20-420-743.00 FURNITURE AND FIXTURES	-300.00	0.00	0.00	0.00%
10-20-420-810.00 DUES AND FEES	-550.00	100.00	0.00	18.18%
10-20-420-820.00 PROFESSIONAL DEVELOPMENT	-7,000.00	864.00	765.00	23.27%
10-20-420-825.00 Gym Membership	-1,600.00	479.85	0.00	29.99%
10-20-420-830.00 YOUTH PROGRAM	-1,200.00	0.00	0.00	0.00%
10-20-420-870.00 BALLISTIC VESTS GRANT	-3,000.00	0.00	4,690.00	156.33%
10-20-420-880.00 FIREARMS	-650.00	0.00	0.00	0.00%
10-20-420-890.00 Canine Unit	-3,000.00	334.92	159.00	16.46%
<b>Total POLICE DEPARTMENT:</b>	<b>-1,811,974.00</b>	<b>396,164.06</b>	<b>11,379.57</b>	<b>22.49%</b>
<b>10-20-421 FIRE DEPARTMENT</b>				
10-20-421-110.00 REGULAR SALARIES	-27,568.00	3,654.99	0.00	13.26%
10-20-421-120.00 TEMPORARY SALARIES	-82,000.00	4,019.52	0.00	4.90%
10-20-421-210.10 GROUP HEALTH INSURANCE	-8,040.00	1,481.91	0.00	18.43%
10-20-421-210.15 GROUP DENTAL INSURANCE	-784.00	152.88	0.00	19.50%
10-20-421-210.30 GROUP LIFE INS & AD&D	-120.00	24.36	0.00	20.30%
10-20-421-220.00 SOCIAL SECURITY	-8,382.00	532.13	0.00	6.35%
10-20-421-230.00 RETIREMENT CONTRIBUTIONS	-1,930.00	263.01	0.00	13.63%
10-20-421-330.00 OTHER PROFESSIONAL	-5,250.00	613.00	387.00	19.05%
10-20-421-335.00 CAG Commission	-400.00	0.00	0.00	0.00%
10-20-421-340.00 TECHNICAL	-48,000.00	16,686.92	0.00	34.76%
10-20-421-430.10 VEHICLE/EQUIP MAINTENANCE	-24,000.00	583.32	840.09	5.93%
10-20-421-430.20 PHOTOCOPIER MAINTENANCE	-700.00	46.98	0.00	6.71%

Account	Adjusted Budget	Actual	Encumbered	% of Budget
10-20-421-530.10 COMMUNICATIONS TELEPHONE	-600.00	145.53	0.00	24.26%
10-20-421-530.20 COMMUNICATIONS-OTHER	-1,100.00	67.32	0.00	6.12%
10-20-421-540.00 ADVERTISING	-100.00	0.00	0.00	0.00%
10-20-421-550.00 PRINTING & BINDING	-150.00	0.00	0.00	0.00%
10-20-421-580.00 TRAVEL	-350.00	0.00	0.00	0.00%
10-20-421-610.00 POSTAGE	-75.00	8.26	0.00	11.01%
10-20-421-611.00 OFFICE SUPPLIES	-800.00	0.00	0.00	0.00%
10-20-421-612.00 GENERAL SUPPLIES	-5,000.00	9.46	0.00	0.19%
10-20-421-613.00 TECHNOLOGY	-1,600.00	0.00	0.00	0.00%
10-20-421-625.00 DIESEL FUEL	-6,600.00	649.32	0.00	9.84%
10-20-421-640.00 BOOKS & PERIODICALS	-175.00	0.00	0.00	0.00%
10-20-421-650.00 UNIFORMS	-2,000.00	0.00	0.00	0.00%
10-20-421-740.00 MACHINERY/EQUIPMENT	-33,000.00	4,640.14	63.35	14.25%
10-20-421-743.00 FURNITURE & FIXTURES	-250.00	0.00	0.00	0.00%
10-20-421-810.00 DUES AND FEES	-1,500.00	0.00	0.00	0.00%
10-20-421-820.00 PROFESSIONAL DEVELOPMENT	-2,250.00	0.00	0.00	0.00%
10-20-421-831.00 FIRE PREVENTION	-4,000.00	3,507.00	0.00	87.68%
10-20-421-832.00 Street Flags	-2,500.00	0.00	0.00	0.00%
<b>Total FIRE DEPARTMENT</b>	<b>-269,224.00</b>	<b>37,086.05</b>	<b>1,290.44</b>	<b>14.25%</b>
10-20-422 RESCUE				
10-20-422-110.00 REGULAR SALARIES	-35,853.00	13,720.51	0.00	38.27%
10-20-422-120.00 TEMPORARY SALARIES	-92,964.00	7,499.92	0.00	8.07%
10-20-422-210.10 GROUP HEALTH INSURANCE	-10,011.00	3,282.94	0.00	32.79%
10-20-422-210.15 GROUP DENTAL INSURANCE	-1,051.00	340.28	0.00	32.38%
10-20-422-210.30 GROUP LIFE INS & AD&D	-294.00	54.16	0.00	18.42%
10-20-422-220.00 SOCIAL SECURITY	-9,854.00	1,568.93	0.00	15.92%
10-20-422-230.00 RETIREMENT CONTRIBUTIONS	-2,602.00	1,286.59	0.00	49.45%
10-20-422-330.00 OTHER PROFESSIONAL	-2,400.00	0.00	0.00	0.00%
10-20-422-340.00 TECHNICAL	-52,500.00	16,911.92	0.00	32.21%
10-20-422-360.00 CONTRACTED SERVICES	-12,500.00	1,875.22	0.00	15.00%
10-20-422-430.10 VEHICLE/EQUIP.MAINTENANCE	-7,200.00	2,407.23	512.73	40.56%
10-20-422-430.20 PHOTOCOPIER MAINTENANCE	-375.00	0.00	0.00	0.00%
10-20-422-530.10 COMMUNICATIONS-TELEPHONE	-600.00	132.73	0.00	22.12%
10-20-422-530.20 COMMUNICATIONS-OTHER	-1,950.00	201.56	0.00	10.34%
10-20-422-540.00 ADVERTISING	-400.00	0.00	0.00	0.00%
10-20-422-550.00 PRINTING & BINDING	-250.00	0.00	0.00	0.00%
10-20-422-580.00 TRAVEL	-200.00	0.00	0.00	0.00%
10-20-422-610.00 POSTAGE	-75.00	2.87	0.00	3.83%
10-20-422-611.00 OFFICE SUPPLIES	-550.00	0.00	100.00	18.18%
10-20-422-612.00 GENERAL SUPPLIES	-20,000.00	4,122.35	710.82	24.17%
10-20-422-613.00 TECHNOLOGY	-990.00	0.00	0.00	0.00%
10-20-422-625.00 DIESEL FUEL	-9,000.00	1,410.85	0.00	15.68%
10-20-422-640.00 BOOKS & PERIDICALS	-175.00	0.00	0.00	0.00%
10-20-422-650.00 UNIFORMS	-1,250.00	0.00	0.00	0.00%
10-20-422-740.00 MACHINERY/EQUIPMENT	-10,000.00	2,218.75	700.00	29.19%
10-20-422-743.00 FURNITURE & FIXTURES	-250.00	0.00	0.00	0.00%
10-20-422-810.00 DUES AND FEES	-725.00	100.00	0.00	13.79%
10-20-422-820.00 PROFESSIONAL DEVELOPMENT	-11,500.00	2,220.00	0.00	19.30%

Account	Adjusted Budget	Actual	Encumbered	% of Budget
10-20-422-830.00 Public Education Material	-1,000.00	0.00	0.00	0.00%
10-20-422-850.00 DONATION EXPENSE	-4,000.00	521.17	0.00	13.03%
<b>Total RESCUE</b>	<b>-290,519.00</b>	<b>59,877.98</b>	<b>2,023.55</b>	<b>21.31%</b>
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10-20-423 ANIMAL CONTROL				
10-20-423-115.00 PART TIME SALARIES	-2,860.00	0.00	0.00	0.00%
10-20-423-220.00 SOCIAL SECURITY	-295.00	0.00	0.00	0.00%
10-20-423-320.00 PROFESSIONAL SERVICES	-965.00	230.00	0.00	23.83%
10-20-423-330.00 OTHER PROFESSIONAL	-1,080.00	0.00	0.00	0.00%
10-20-423-510.00 CARE & KEEP-DOGS & CATS	-4,500.00	1,239.00	0.00	27.53%
10-20-423-540.00 ADVERTISING	-100.00	0.00	0.00	0.00%
10-20-423-550.00 PRINTING AND BINDING	-175.00	0.00	0.00	0.00%
10-20-423-580.00 TRAVEL	-565.00	87.80	0.00	15.54%
10-20-423-610.00 POSTAGE	-10.00	0.00	0.00	0.00%
10-20-423-612.00 GENERAL SUPPLIES	-380.00	0.00	0.00	0.00%
10-20-423-820.00 PROFESSIONAL DEVELOPMENT	-300.00	0.00	0.00	0.00%
<b>Total ANIMAL CONTROL</b>	<b>-11,230.00</b>	<b>1,556.80</b>	<b>0.00</b>	<b>13.86%</b>
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<b>Total PUBLIC SAFETY</b>	<b>-2,382,947.00</b>	<b>494,684.89</b>	<b>14,693.56</b>	<b>21.38%</b>
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10-30 PUBLIC WORKS				
10-30-429 PUBLIC WORKS DIRECTOR				
10-30-429-110.00 REGULAR SALARIES	-110,142.00	24,424.96	0.00	22.18%
10-30-429-210.10 GROUP HEALTH INSURANCE	-12,232.00	6,429.12	0.00	52.56%
10-30-429-210.15 GROUP DENTAL INSURANCE	-1,272.00	398.24	0.00	31.31%
10-30-429-210.30 GROUP LIFE INS & AD&D	-429.00	144.04	0.00	33.58%
10-30-429-220.00 SOCIAL SECURITY	-8,426.00	1,821.43	0.00	21.62%
10-30-429-230.00 RETIREMENT	-5,920.00	1,280.54	0.00	21.63%
10-30-429-331.00 LAND FILL CLOSURE	-10,000.00	0.00	0.00	0.00%
10-30-429-360.00 CONTRACTED SERVICES	-6,800.00	6,800.00	0.00	100.00%
10-30-429-360.10 ENGINEERING SERVICES	-5,000.00	1,356.13	543.87	38.00%
10-30-429-530.10 COMMUNICATIONS-TELEPHONE	-500.00	135.04	0.00	27.01%
10-30-429-530.20 COMMUNICATIONS-OTHER	-1,700.00	277.49	0.00	16.32%
10-30-429-540.00 ADVERTISING	-650.00	0.00	38.25	5.88%
10-30-429-580.00 TRAVEL	-550.00	0.00	0.00	0.00%
10-30-429-610.00 POSTAGE	-200.00	5.56	0.00	2.78%
10-30-429-611.00 OFFICE SUPPLIES	-500.00	81.94	48.50	26.09%
10-30-429-612.00 GENERAL SUPPLIES	-100.00	0.00	0.00	0.00%
10-30-429-613.00 TECHNOLOGY	-2,700.00	2,798.10	0.00	103.63%
10-30-429-626.00 GASOLINE	-600.00	320.58	0.00	53.43%
10-30-429-640.00 BOOKS AND PERIODICALS	-200.00	0.00	0.00	0.00%
10-30-429-740.00 MACHINERY & EQUIPMENT	-350.00	0.00	0.00	0.00%
10-30-429-810.00 DUES & FEES	-6,827.00	7,270.00	0.00	106.49%
10-30-429-820.00 PROFESSIONAL DEVELOPMENT	-4,100.00	-1,453.50	0.00	-35.45%
10-30-429-825.00 Small Tools	-100.00	0.00	0.00	0.00%
<b>Total PUBLIC WORKS DIRECTOR</b>	<b>-179,298.00</b>	<b>52,089.67</b>	<b>630.62</b>	<b>29.40%</b>

Account	Adjusted Budget	Actual	Encumbered	% of Budget
<b>10-30-430 HIGHWAYS</b>				
10-30-430-110.00 REGULAR SALARIES	-311,933.00	71,509.45	0.00	22.92%
10-30-430-115.00 ***PART TIME SALARIES	-12,000.00	636.65	0.00	5.31%
10-30-430-130.00 OVER TIME SALARIES	-29,000.00	2,280.59	0.00	7.86%
10-30-430-150.00 INSURANCE BUYOUT	-21,250.00	4,875.03	0.00	22.94%
10-30-430-210.10 GROUP HEALTH INSURANCE	-46,622.00	18,378.28	0.00	39.42%
10-30-430-210.15 GROUP DENTAL INSURANCE	-8,625.00	2,598.30	0.00	30.13%
10-30-430-210.30 GROUP LIFE INS & AD&D	-1,080.00	311.32	0.00	28.83%
10-30-430-220.00 SOCIAL SECURITY	-28,625.00	5,892.74	0.00	20.59%
10-30-430-230.00 RETIREMENT	-19,467.00	4,258.82	0.00	21.88%
10-30-430-290.00 OTHER EMPLOYEE BENEFIT	-2,398.00	778.75	1,550.75	97.14%
10-30-430-330.00 Other Professional	-500.00	0.00	0.00	0.00%
10-30-430-340.00 TECHNICAL	-500.00	0.00	0.00	0.00%
10-30-430-360.00 CONTRACTED SERVICES	-22,000.00	306.43	943.57	5.68%
10-30-430-426.00 EROSION CONTROL	-2,500.00	0.00	2,500.00	100.00%
10-30-430-430.00 REPAIRS MAINTENANCE	-1,500.00	0.00	0.00	0.00%
10-30-430-430.10 VEHICLE MAINTENANCE	-65,000.00	14,864.57	6,577.22	32.99%
10-30-430-431.05 STORM WATER MAINTENANCE	-500.00	0.00	0.00	0.00%
10-30-430-442.00 RENTAL OF EQUIPMENT/VEHIC	-2,000.00	71.50	2,428.50	125.00%
10-30-430-450.10 PAVING	-397,500.00	397,500.00	0.00	100.00%
10-30-430-450.20 ASPHALT	-12,000.00	1,748.75	4,501.25	52.08%
10-30-430-530.10 COMMUNICATIONS-TELEPHONE	-500.00	120.26	0.00	24.05%
10-30-430-530.20 COMMUNICATIONS-OTHER	-960.00	140.73	0.00	14.66%
10-30-430-601.10 WINTER SALT	-124,000.00	0.00	0.00	0.00%
10-30-430-601.20 WINTER SAND	-19,000.00	0.00	18,750.00	98.68%
10-30-430-602.10 CHLORIDE	-29,700.00	3,687.54	1,232.46	16.57%
10-30-430-602.20 PLANT MIX / GRAVEL	-40,000.00	1,266.48	9,683.52	27.38%
10-30-430-612.00 GENERAL SUPPLIES	-7,000.00	2,172.27	2,842.59	71.64%
10-30-430-612.10 PLOW SUPPLIES	-10,500.00	0.00	0.00	0.00%
10-30-430-613.00 TECHNOLOGY	-1,300.00	895.00	0.00	68.85%
10-30-430-615.00 CULVERTS	-9,000.00	4,134.00	0.00	45.93%
10-30-430-616.00 TRAFFIC SIGNS	-5,000.00	5,154.31	623.80	115.56%
10-30-430-625.00 DIESEL FUEL	-78,000.00	7,367.99	0.00	9.45%
10-30-430-626.00 GASOLINE	-1,800.00	350.98	0.00	19.50%
10-30-430-650.00 EMPLOYEE UNIFORMS	-2,500.00	499.56	0.00	19.98%
10-30-430-730.00 GUARDRAILS	-1,500.00	0.00	0.00	0.00%
10-30-430-740.00 MACHINERY AND EQUIPMENT	-500.00	0.00	0.00	0.00%
10-30-430-825.00 SMALL TOOLS	-500.00	0.00	0.00	0.00%
<b>Total HIGHWAYS</b>	<b>-1,316,760.00</b>	<b>551,800.30</b>	<b>51,633.66</b>	<b>45.83%</b>
<b>10-30-432 BUILDING &amp; GROUNDS</b>				
10-30-432-110.00 REGULAR SALARIES	-76,141.00	15,137.40	0.00	19.88%
10-30-432-115.00 PART TIME EMPLOYEES	-14,976.00	7,081.68	0.00	47.29%
10-30-432-130.00 OVERTIME	-4,000.00	149.34	0.00	3.73%
10-30-432-150.00 INSURANCE BUYOUT	-4,750.00	1,625.01	0.00	34.21%
10-30-432-210.10 GROUP HEALTH INSURANCE	-14,572.00	1,051.24	0.00	7.21%
10-30-432-210.15 GROUP DENTAL INSURANCE	-1,864.00	714.14	0.00	38.31%
10-30-432-210.30 GROUP LIFE INS & AD&D	-269.00	112.16	0.00	41.70%
10-30-432-220.00 SOCIAL SECURITY	-7,640.00	1,780.98	0.00	23.31%

Account	Adjusted Budget	Actual	Encumbered	% of Budget
10-30-432-230.00 RETIREMENT CONTRIBUTIONS	-4,563.00	981.65	0.00	21.51%
10-30-432-290.00 OTHER EMPLOYEE BENEFITS	-875.00	169.50	670.00	95.94%
10-30-432-330.00 OTHER PROFESSIONAL SERVIC	-1,500.00	0.00	0.00	0.00%
10-30-432-340.10 TECHNICAL-CEMETERIES	-10,850.00	300.00	0.00	2.76%
10-30-432-360.00 CONTRACTED SERVICES	-2,500.00	0.00	995.00	39.80%
10-30-432-411.00 WATER/SEWER	-3,300.00	0.00	0.00	0.00%
10-30-432-421.00 DISPOSAL & REFUSE	-5,300.00	1,001.96	0.00	18.90%
10-30-432-430.00 REPAIR & MAINT-FACILITIES	-27,500.00	1,004.87	4,888.25	21.43%
10-30-432-430.10 REPAIR & MAINT-EQUIPMENT	-4,800.00	1,219.49	1,801.16	62.93%
10-30-432-441.00 RENTAL OF LAND AND BUILDI	-2.00	0.00	0.00	0.00%
10-30-432-442.00 RENTAL OF EQUIP & VEHICLE	-500.00	26.04	473.96	100.00%
10-30-432-442.20 BUILDING MAT RENTALS	-500.00	140.98	0.00	28.20%
10-30-432-612.00 GENERAL SUPPLIES	-6,500.00	1,081.09	92.26	18.05%
10-30-432-612.10 PLAYING SURFACE SUPPLIES	-2,800.00	332.40	367.60	25.00%
10-30-432-612.20 EQUIPMENT-PLAYING SURFACE	-150.00	0.00	0.00	0.00%
10-30-432-612.30 BUILDING, STRUCTURES, FENCE	-300.00	161.56	138.44	100.00%
10-30-432-613.00 TECHNOLOGY	-1,250.00	895.00	0.00	71.60%
10-30-432-621.00 NATURAL GAS	-20,000.00	659.64	0.00	3.30%
10-30-432-622.00 ELECTRICITY	-63,000.00	8,802.51	0.00	13.97%
10-30-432-622.50 ELECTRICITY - STREET LIGH	-36,500.00	7,014.16	0.00	19.22%
10-30-432-623.00 PROPANE	-3,500.00	0.00	0.00	0.00%
10-30-432-625.00 HEATING OIL	-3,500.00	0.00	0.00	0.00%
10-30-432-626.00 GASOLINE	-5,057.00	939.29	0.00	18.57%
10-30-432-626.10 DIESEL FUEL	-1,400.00	0.00	0.00	0.00%
10-30-432-650.00 EMPLOYEE UNIFORMS	-1,750.00	187.55	0.00	10.72%
10-30-432-740.00 MACHINERY & EQUIPMENT	-2,400.00	1,486.09	0.00	61.92%
10-30-432-810.00 DUES & FEES	-650.00	0.00	0.00	0.00%
10-30-432-825.00 SMALL TOOLS	-150.00	0.00	0.00	0.00%
<b>Total BUILDING &amp; GROUNDS</b>	<b>-335,309.00</b>	<b>54,055.73</b>	<b>9,426.67</b>	<b>18.93%</b>
<b>Total PUBLIC WORKS</b>	<b>-1,831,367.00</b>	<b>657,945.70</b>	<b>61,690.95</b>	<b>39.30%</b>
<b>10-40 HEALTH EDUCATION WELFARE</b>				
<b>10-40-441 HEALTH OFFICER:</b>				
10-40-441-110.00 REGULAR SALARIES	-6,591.00	1,345.64	0.00	20.42%
10-40-441-115.00 PART TIME SALARIES	-1,363.00	0.00	0.00	0.00%
10-40-441-210.00 Group Health Ins	-745.00	211.20	0.00	28.35%
10-40-441-210.15 Group Dental Ins	-115.00	35.92	0.00	31.23%
10-40-441-210.30 Group Life & AD&D	-20.00	5.64	0.00	28.20%
10-40-441-220.00 SOCIAL SECURITY	-608.00	98.75	0.00	16.24%
10-40-441-230.00 EMPLOYEE RETIREMENT	-354.00	46.65	0.00	13.18%
10-40-441-340.00 TECHNICAL	-150.00	0.00	0.00	0.00%
10-40-441-610.00 POSTAGE	-25.00	0.00	0.00	0.00%
10-40-441-611.00 OFFICE SUPPLIES	-50.00	0.00	0.00	0.00%
10-40-441-820.00 PROFESSIONAL DEVELOPMENT	-65.00	0.00	0.00	0.00%
10-40-441-830.05 HOWARD CTR FOR HUMAN SVCS	-200.00	200.00	0.00	100.00%
10-40-441-830.07 VISITING NURSE APPROP.	-2,000.00	2,000.00	0.00	100.00%
10-40-441-830.09 GREEN UP VERMONT	-300.00	0.00	0.00	0.00%
10-40-441-830.11 MILTON FAMILY COMM CTR	-5,375.00	5,375.00	0.00	100.00%

Account	Adjusted Budget	Actual	Encumbered	% of Budget
10-40-441-830.17 ARROWHEAD SR. CITIZENS	-7,000.00	0.00	0.00	0.00%
10-40-441-830.18 CHAMPLAIN VALLEY AGENCY	-5,000.00	0.00	0.00	0.00%
10-40-441-830.21 ASSOCIATION FOR THE BLIND	-250.00	0.00	0.00	0.00%
10-40-441-830.24 WOMEN'S RAPE CRISIS CENTE	-350.00	0.00	0.00	0.00%
10-40-441-830.33 MILTON GRANGE	-500.00	500.00	0.00	100.00%
10-40-441-830.34 Milton Community Youth C	-1,000.00	0.00	0.00	0.00%
<b>Total HEALTH OFFICER:</b>	<b>-32,061.00</b>	<b>9,818.80</b>	<b>0.00</b>	<b>30.63%</b>
<b>Total HEALTH EDUCATION WELFARE</b>	<b>-32,061.00</b>	<b>9,818.80</b>	<b>0.00</b>	<b>30.63%</b>
<b>10-50 CULTURE</b>				
<b>10-50-451 LIBRARY</b>				
10-50-451-110.00 REGULAR SALARIES	-91,087.00	21,158.72	0.00	23.23%
10-50-451-115.00 PART TIME SALARIES	-42,732.00	8,973.12	0.00	21.00%
10-50-451-115.10 PARTTIME SAL BOOKMOBILE	-3,948.00	1,523.97	0.00	38.60%
10-50-451-150.00 Insurance Buyout	0.00	1,500.00	0.00	100.00%
10-50-451-210.10 GROUP HEALTH INSURANCE	-24,094.00	1,368.17	0.00	5.68%
10-50-451-210.15 GROUP DENTAL INSURANCE	-1,672.00	522.32	0.00	31.24%
10-50-451-210.30 GROUP LIFE INS & AD&D	-396.00	113.52	0.00	28.67%
10-50-451-220.00 SOCIAL SECURITY	-10,539.00	2,536.31	0.00	24.07%
10-50-451-230.00 EMPLOYEE RETIREMENT	-6,132.00	1,491.65	0.00	24.33%
10-50-451-310.00 OFFICIAL/ADMINISTRATIVE	-3,350.00	2,194.97	0.00	65.52%
10-50-451-330.10 PROFESSIONAL PROGRAMS	-2,200.00	644.67	0.00	29.30%
10-50-451-530.10 COMMUNICATIONS-TELEPHONE	-100.00	12.56	0.00	12.56%
10-50-451-530.20 COMMUNICATIONS-OTHER	-300.00	60.00	0.00	20.00%
10-50-451-540.00 ADVERTISING	-350.00	176.00	0.00	50.29%
10-50-451-550.00 PRINTING AND BINDING	-800.00	86.39	0.00	10.80%
10-50-451-580.00 TRAVEL	-1,400.00	57.85	0.00	4.13%
10-50-451-610.00 POSTAGE	-2,800.00	655.84	0.00	23.42%
10-50-451-611.00 OFFICE SUPPLIES	-4,500.00	888.03	24.63	20.28%
10-50-451-612.00 GENERAL SUPPLIES	-800.00	142.73	0.00	17.84%
10-50-451-613.00 Technology	-4,000.00	0.00	0.00	0.00%
10-50-451-640.10 BOOKS-ADULTS	-8,500.00	2,403.86	750.00	37.10%
10-50-451-640.15 AUDIOS	-5,500.00	1,068.29	283.90	24.59%
10-50-451-640.25 BOOKS-CHILDRENS	-7,000.00	1,282.06	773.54	29.37%
10-50-451-640.30 BOOKS-JUVENILE	-6,600.00	1,133.04	525.43	25.13%
10-50-451-640.35 BOOKS-LARGE PRINT	-3,500.00	765.74	0.00	21.88%
10-50-451-640.40 PERIODICALS	-1,000.00	264.02	0.00	26.40%
10-50-451-640.50 VIDEOS	-3,500.00	1,576.15	89.79	47.60%
10-50-451-640.55 Electronic Resources	-5,600.00	2,595.00	0.00	46.34%
10-50-451-740.00 MACHINERY & EQUIPMENT	-1,000.00	0.00	0.00	0.00%
10-50-451-743.00 FURNITURE & FIXTURES	-500.00	0.00	0.00	0.00%
10-50-451-810.00 DUES AND FEES	-600.00	0.00	0.00	0.00%
10-50-451-820.00 PROFESSIONAL DEVELOPMENT	-600.00	0.00	0.00	0.00%
<b>Total LIBRARY</b>	<b>-245,100.00</b>	<b>55,194.98</b>	<b>2,447.29</b>	<b>23.52%</b>
<b>10-50-452 RECREATION:</b>				
10-50-452-110.00 REGULAR SALARIES	-56,288.00	11,536.66	0.00	20.50%

Account	Adjusted Budget	Actual	Encumbered	% of Budget
10-50-452-120.00 TEMPORARY EMPLOYEES	-10,500.00	6,364.51	0.00	60.61%
10-50-452-210.10 Group Health Insurance	-13,668.00	4,346.69	0.00	31.80%
10-50-452-210.15 Group Dental Insurance	-1,568.00	0.00	0.00	0.00%
10-50-452-210.30 Group Life & AD&D	-138.00	46.00	0.00	33.33%
10-50-452-220.00 SOCIAL SECURITY	-5,109.00	1,333.65	0.00	26.10%
10-50-452-230.00 RETIREMENT	-3,071.00	756.51	0.00	24.63%
10-50-452-442.00 RENTAL OF EQUIPMENT	-4,500.00	1,000.00	400.00	31.11%
10-50-452-530.10 COMMUNICATIONS-TELEPHONE	-150.00	12.56	0.00	8.37%
10-50-452-540.00 ADVERTISING	-400.00	0.00	0.00	0.00%
10-50-452-550.00 PRINTING & BINDING	-5,350.00	1,400.00	372.00	33.12%
10-50-452-580.00 TRAVEL	-275.00	0.00	95.00	34.55%
10-50-452-610.00 POSTAGE	-100.00	30.49	0.00	30.49%
10-50-452-611.00 OFFICE SUPPLIES	-280.00	72.84	0.00	26.01%
10-50-452-612.00 GENERAL SUPPLIES	-500.00	37.46	100.00	27.49%
10-50-452-613.00 TECHNOLOGY	-2,208.00	0.00	0.00	0.00%
10-50-452-650.00 UNIFORMS	-100.00	0.00	0.00	0.00%
10-50-452-740.00 MACHINERY AND EQUIPMENT	-1,200.00	118.65	0.00	9.89%
10-50-452-810.00 DUES & FEES	-650.00	0.00	0.00	0.00%
10-50-452-820.00 PROFESSIONAL DEVELOPMENT	-500.00	350.00	0.00	70.00%
10-50-452-830.02 BABE RUTH	-500.00	500.00	0.00	100.00%
10-50-452-830.04 LL BASEBALL & SOFTBALL	-500.00	500.00	0.00	100.00%
10-50-452-830.05 YOUTH SOCCER	-500.00	500.00	0.00	100.00%
10-50-452-830.06 DOWNHILL SKI CLUB	-300.00	300.00	0.00	100.00%
10-50-452-830.07 SWIMMING	-1,000.00	344.00	276.00	62.00%
10-50-452-830.10 MUSIC IN PARK	-1,000.00	0.00	0.00	0.00%
10-50-452-830.12 OLDE FASHION FOURTH	-3,500.00	3,500.00	0.00	100.00%
10-50-452-830.14 MILTON YOUTH LACROSSE	-500.00	500.00	0.00	100.00%
10-50-452-830.16 TOWN EVENTS	-2,000.00	0.00	0.00	0.00%
10-50-452-831.00 REVENUE PROGRAMS	-34,000.00	13,715.00	9,470.00	68.19%
10-50-452-831.10 SCHOLARSHIP FR REV.PROG	-2,000.00	430.00	175.00	30.25%
10-50-452-832.00 GREAT ESCAPE PROGRAM	-13,500.00	11,089.00	0.00	82.14%
10-50-452-836.00 TOWN BAND	-550.00	550.00	0.00	100.00%
<b>Total RECREATION:</b>	<b>-166,405.00</b>	<b>59,334.02</b>	<b>10,888.00</b>	<b>42.20%</b>
<b>Total CULTURE</b>	<b>-411,505.00</b>	<b>114,529.00</b>	<b>13,335.29</b>	<b>31.07%</b>
<b>10-60 ECONOMIC</b>				
<b>10-60-461 PLANNING</b>				
10-60-461-110.00 REGULAR SALARIES	-191,712.00	32,129.76	0.00	16.76%
10-60-461-150.00 INSURANCE BUYOUT	0.00	2,166.68	0.00	100.00%
10-60-461-210.10 GROUP HEALTH INSURANCE	-38,325.00	2,193.23	0.00	5.72%
10-60-461-210.15 GROUP DENTAL INSURANCE	-3,561.00	491.64	0.00	13.81%
10-60-461-210.30 GROUP LIFE INS & AD&D	-728.00	143.51	0.00	19.71%
10-60-461-220.00 SOCIAL SECURITY	-14,666.00	2,514.27	0.00	17.14%
10-60-461-230.00 RETIREMENT CONTRIBUTION	-11,025.00	2,224.97	0.00	20.18%
10-60-461-330.00 OTHER PROFESSIONAL	0.00	2,122.10	0.00	100.00%
10-60-461-341.00 RECORDING FEES	-200.00	10.00	0.00	5.00%
10-60-461-530.10 COMMUNICATIONS-TELEPHONE	-450.00	75.31	0.00	16.74%
10-60-461-540.00 ADVERTISING	-3,000.00	325.90	88.80	13.82%

Account	Adjusted Budget	Actual	Encumbered	% of Budget
10-60-461-550.00 PRINTING & BINDING	-800.00	40.96	0.00	5.12%
10-60-461-580.00 TRAVEL	-225.00	0.00	0.00	0.00%
10-60-461-610.00 POSTAGE	-1,000.00	403.22	0.00	40.32%
10-60-461-611.00 OFFICE SUPPLIES	-725.00	706.80	0.00	97.49%
10-60-461-626.00 GASOLINE	-500.00	0.00	0.00	0.00%
10-60-461-640.00 BOOKS & PERIODICALS	-185.00	16.28	0.00	8.80%
10-60-461-740.00 MACHINERY/EQUIPMENT	-2,000.00	0.00	0.00	0.00%
10-60-461-743.00 FURNITURE & FIXTURES	-500.00	0.00	0.00	0.00%
10-60-461-805.00 CONSERVATION COMMISSION	-800.00	50.00	0.00	6.25%
10-60-461-810.00 DUES & FEES	-7,000.00	6,690.00	0.00	95.57%
10-60-461-820.00 PROFESSIONAL DEVELOPMENT	-1,400.00	160.00	0.00	11.43%
<b>Total PLANNING</b>	<b>-278,802.00</b>	<b>52,464.63</b>	<b>88.80</b>	<b>18.85%</b>
10-60-463 ECONOMIC DEVELOPMENT COMM				
10-60-463-540.00 ADVERTISING	-25.00	0.00	0.00	0.00%
10-60-463-550.00 PRINTING & BINDING	-475.00	0.00	0.00	0.00%
10-60-463-580.00 TRAVEL	-275.00	0.00	0.00	0.00%
10-60-463-610.00 POSTAGE	-25.00	0.49	0.00	1.96%
10-60-463-611.00 OFFICE SUPPLIES	-25.00	0.00	0.00	0.00%
10-60-463-810.00 DUES & FEES	-10,275.00	10,000.00	0.00	97.32%
10-60-463-820.00 PROFESSIONAL DEVELOPMENT	-1,000.00	0.00	0.00	0.00%
10-60-463-830.32 MILTON ARTISTS GUILD	-750.00	750.00	0.00	100.00%
<b>Total ECONOMIC DEVELOPMENT COMM</b>	<b>-12,850.00</b>	<b>10,750.49</b>	<b>0.00</b>	<b>83.66%</b>
<b>Total ECONOMIC</b>	<b>-291,652.00</b>	<b>63,215.12</b>	<b>88.80</b>	<b>21.71%</b>
10-70-470 DEBT SERVICE				
10-70-470-910.10 MUNICIPAL BUILDING	-40,000.00	0.00	0.00	0.00%
10-70-470-910.12 LIBRARY EXPANSION-PRIN	-85,000.00	0.00	0.00	0.00%
10-70-470-910.13 MAIN ST. STORMWATER PRIN.	-11,750.00	0.00	0.00	0.00%
10-70-470-910.15 FIRE STATION	-40,000.00	0.00	0.00	0.00%
10-70-470-910.20 RESCUE AMBULANCE	-35,085.00	0.00	0.00	0.00%
10-70-470-910.23 2-Tandem Axle/1 Single Ax	-38,431.00	0.00	0.00	0.00%
10-70-470-910.25 Tower Truck Bond	-45,000.00	0.00	0.00	0.00%
10-70-470-911.10 MUNICIPAL BUILDING	-1,170.00	0.00	0.00	0.00%
10-70-470-911.12 LIBRARY EXPANSION-INT	-37,838.00	0.00	0.00	0.00%
10-70-470-911.13 MAIN ST STORMWATER INT	-4,703.00	0.00	0.00	0.00%
10-70-470-911.15 FIRE STATION	-9,605.00	0.00	0.00	0.00%
10-70-470-911.20 AMBULANCE INTEREST	-1,766.00	0.00	0.00	0.00%
10-70-470-911.25 Tower Truck Interest	-13,789.00	0.00	0.00	0.00%
10-70-470-911.30 Highway Trks Interfund Lo	-8,100.00	0.00	0.00	0.00%
<b>Total DEBT SERVICE</b>	<b>-372,237.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
10-80 OPERATING TRANSFER OUT				
<b>Total OPERATING TRANSFER OUT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

TOWN OF MILTON General Ledger  
Current Yr Pd: 3 - Budget Status Report  
GENERAL FUND

Account	Adjusted Budget	Actual	Encumbered	% of Budget
-----				
10-90-491 CAPITAL IMPROVEMENTS				
10-90-491-700.00 CAPITAL IMPROVEMENTS	-553,470.00	138,367.50	0.00	25.00%
Total CAPITAL IMPROVEMENTS	-553,470.00	138,367.50	0.00	25.00%
Total Expenditures	-7,519,071.00	1,948,452.20	90,734.80	27.12%
Total GENERAL FUND	0.00	-4,804,129.03	91,234.80	
=====				
20-00-000-355.00 IMPACT FEES	0.00	-45,062.00	0.00	100.00%
Total Revenues	0.00	-45,062.00	0.00	100.00%
Total Expenditures	0.00	0.00	0.00	0.00%
Total IMPACT FEES FUND	0.00	-45,062.00	0.00	
=====				
Total Revenues	0.00	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00	0.00%
Total REAPPRAISEL FUND	0.00	0.00	0.00	
=====				
Total Revenues	0.00	0.00	0.00	0.00%
-----				
22 FUND 22				
Total FUND 22	0.00	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00	0.00%
Total BIKE PATH & MULTI MODAL	0.00	0.00	0.00	
=====				
23-10-000-341.10 RECORDING FEES COMPUTER	0.00	-4,113.60	0.00	100.00%
Total Revenues	0.00	-4,113.60	0.00	100.00%
-----				
23 MUN RECORDS RESERVE FD				
Total MUN RECORDS RESERVE FD	0.00	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00	0.00%

Account	Adjusted Budget	Actual	Encumbered	% of Budget
-----				
Total RESTORATION OF RECORDS	0.00	-4,113.60	0.00	
=====				
Total Revenues	0.00	0.00	0.00	0.00%
-----				
Total Expenditures	0.00	0.00	0.00	0.00%
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Total DEVELOPMENT ESCROW ACCTS	0.00	0.00	0.00	
=====				
25-00-000-361.00 INTEREST EARNINGS	0.00	-1,217.98	0.00	100.00%
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Total Revenues	0.00	-1,217.98	0.00	100.00%
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Total Expenditures	0.00	0.00	0.00	0.00%
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Total TIF INCREMENTAL FINANCING	0.00	-1,217.98	0.00	
=====				
26-00-000-361.00 INTEREST	0.00	-10.51	0.00	100.00%
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Total Revenues	0.00	-10.51	0.00	100.00%
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26-00-000-740.00 MACHINERY & EQUIPMENT	0.00	0.00	2,500.00	100.00%
-----				
Total Expenditures	0.00	0.00	2,500.00	100.00%
-----				
Total POLICE EQUITABLE SHARING	0.00	-10.51	2,500.00	
=====				
27-00-000-302.00 Operating Transfer In	0.00	-397,500.00	0.00	100.00%
-----				
Total Revenues	0.00	-397,500.00	0.00	100.00%
-----				
27-00-000-495.00 Paving Expenses	0.00	229,232.07	0.00	100.00%
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Total Expenditures	0.00	229,232.07	0.00	100.00%
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Total ROAD RESTORATION/SW MAINT	0.00	-168,267.93	0.00	
=====				
30-10-401-391.15 VCDP Grant	0.00	-109,505.00	0.00	100.00%
-----				
30-50-452-391.05 RTP Grant - Bove Property	0.00	-7,200.00	0.00	100.00%
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Total Revenues	0.00	-116,705.00	0.00	100.00%
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Account	Adjusted Budget	Actual	Encumbered	% of Budget
30-10-401-340.00 Champlain Housing Trust	0.00	109,505.00	0.00	100.00%
30-20-420-740.10 Gov Hwy Safety Equip	0.00	4,000.00	0.00	100.00%
<b>Total Expenditures</b>	<b>0.00</b>	<b>113,505.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Total GRANT FUND</b>	<b>0.00</b>	<b>-3,200.00</b>	<b>0.00</b>	
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total LIBRARY FREEMAN GRANT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
38-00-000-302.00 OPERATING TRANSFER IN	0.00	-138,367.50	0.00	100.00%
38-00-000-305.00 RECREATION 1/2 CENT TRAN	0.00	3,668.00	0.00	100.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>-134,699.50</b>	<b>0.00</b>	<b>100.00%</b>
<b>38-10 GENERAL GOVERNMENT</b>				
<b>Total GENERAL GOVERNMENT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>38-20 PUBLIC SAFETY</b>				
38-20-420-742.00 VEHICLES - POLICE	0.00	5,669.90	73,319.64	100.00%
<b>Total PUBLIC SAFETY</b>	<b>0.00</b>	<b>5,669.90</b>	<b>73,319.64</b>	<b>100.00%</b>
<b>38-30 PUBLIC WORKS</b>				
38-30-430-450.25 McMullen Road Sidewalk	0.00	1,960.00	0.00	100.00%
38-30-432-740.00 TRUCK (B&G)	0.00	0.00	39,124.00	100.00%
<b>Total PUBLIC WORKS</b>	<b>0.00</b>	<b>1,960.00</b>	<b>39,124.00</b>	<b>100.00%</b>
38-40-441-330.10 BRISSON PROPERY	0.00	10,324.50	0.00	100.00%
<b>38-50 CULTURE</b>				
<b>Total CULTURE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>38-60 COMMUNITY &amp; ECONO. DEV.</b>				
<b>Total COMMUNITY &amp; ECONO. DEV.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expenditures</b>	<b>0.00</b>	<b>17,954.40</b>	<b>112,443.64</b>	<b>100.00%</b>
<b>Total CAPITAL RESERVE FUND</b>	<b>0.00</b>	<b>-116,745.10</b>	<b>112,443.64</b>	

WATER FUND

Account	Adjusted Budget	Actual	Encumbered	% of Budget
50-10-000-310.00 RENTS	815,126.00	-1,042.80	0.00	0.13%
50-10-000-319.00 PENALTIES ON RENTS	10,000.00	-2,923.43	0.00	29.23%
50-10-000-321.00 Door Notice on Rents	0.00	-3,200.00	0.00	100.00%
50-10-000-331.00 ST GRANT WPL-229	0.00	654.00	0.00	100.00%
50-10-000-355.00 CONNECTIONS	115,000.00	-60,613.98	0.00	52.71%
50-10-000-390.00 OTHER FINANCING SOURCES	1,700.00	-512.50	0.00	30.15%
50-10-000-390.10 WATER HAULER RECEIPTS	3,000.00	-1,774.02	0.00	59.13%
50-10-000-390.20 MAINT. AGREEMENT RECEIPTS	1,800.00	0.00	0.00	0.00%
50-10-000-391.00 OPERATING TRAN IN	23,047.00	0.00	0.00	0.00%
<b>Total Revenues</b>	<b>969,673.00</b>	<b>-69,412.73</b>	<b>0.00</b>	<b>7.16%</b>
<b>50-10-410 WATER DEPARTMENT</b>				
50-10-410-110.00 REGULAR SALARIES	-123,629.00	26,636.42	0.00	21.55%
50-10-410-130.00 OVERTIME SALARIES	-4,238.00	1,775.41	0.00	41.89%
50-10-410-150.00 INSURANCE BUYOUT	-7,000.00	1,437.51	0.00	20.54%
50-10-410-210.10 GROUP HEALTH INSURANCE	-12,614.00	2,656.91	0.00	21.06%
50-10-410-210.11 HRA CONTRIBUTION	-6,216.00	0.00	0.00	0.00%
50-10-410-210.15 GROUP DENTAL INSURANCE	-2,113.00	599.26	0.00	28.36%
50-10-410-210.20 GROUP LTD/STD/VISION INS	-1,190.00	285.88	0.00	24.02%
50-10-410-210.30 GROUP LIFE INS & AD&D	-446.00	130.85	0.00	29.34%
50-10-410-220.00 SOCIAL SECURITY	-10,479.00	1,918.89	0.00	18.31%
50-10-410-230.00 RETIREMENT CONTRIBUTION	-7,363.00	1,647.33	0.00	22.37%
50-10-410-260.00 WORKERS COMPENSATION	-7,200.00	2,621.44	0.00	36.41%
50-10-410-290.00 OTHER EMPLOYEE BENEFITS	-705.00	92.50	462.50	78.72%
50-10-410-310.00 OFFICIAL/ADMINISTRATIVE	-157,500.00	0.00	0.00	0.00%
50-10-410-340.00 TECHNICAL SERVICES	-1,883.00	725.00	800.00	80.99%
50-10-410-411.00 WATER/SEWER	-187.00	0.00	0.00	0.00%
50-10-410-411.10 WATER PURCHASE CWD	-408,517.00	135,573.84	0.00	33.19%
50-10-410-421.00 DISPOSAL & REFUSE	-420.00	64.00	0.00	15.24%
50-10-410-430.00 REPAIR & MAINT.-FACILITY	-1,500.00	0.00	0.00	0.00%
50-10-410-430.10 VEHICLE REPAIR AND MAINT	-1,500.00	835.12	0.00	55.67%
50-10-410-430.15 EQUIPMENT REPAIR & MAINT.	-4,000.00	0.00	0.00	0.00%
50-10-410-442.00 RENTAL OF EQUIP & VEHICLE	-450.00	0.00	50.00	11.11%
50-10-410-450.00 CONSTRUCTION SERVICES	-1,500.00	0.00	0.00	0.00%
50-10-410-520.10 GENERAL LIABILITY INURANC	-1,200.00	636.50	0.00	53.04%
50-10-410-520.20 VEHICLE INSURANCE	-1,600.00	1,134.50	0.00	70.91%
50-10-410-520.30 PROPERTY INSURANCE	-1,750.00	748.50	0.00	42.77%
50-10-410-530.10 COMMUNICATIONS-TELEPHONE	-400.00	101.19	0.00	25.30%
50-10-410-530.20 COMMUNICATIONS-OTHER	-1,170.00	303.13	0.00	25.91%
50-10-410-540.00 ADVERTISING	-300.00	0.00	0.00	0.00%
50-10-410-550.00 PRINTING AND BINDING	-2,441.00	2,448.22	0.00	100.30%
50-10-410-580.00 TRAVEL	-283.00	0.00	0.00	0.00%
50-10-410-610.00 POSTAGE	-130.00	1.46	0.00	1.12%
50-10-410-611.00 OFFICE SUPPLIES	-258.00	15.69	0.00	6.08%
50-10-410-612.00 GENERAL SUPPLIES	-9,445.00	4,003.73	704.49	49.85%
50-10-410-612.10 WATER METERS	-11,552.00	7,805.90	0.00	67.57%
50-10-410-613.00 TECHNOLOGY	-875.00	1,346.99	0.00	153.94%
50-10-410-621.00 NATURAL GAS	-4,560.00	75.62	0.00	1.66%

WATER FUND

Account	Adjusted Budget	Actual	Encumbered	% of Budget
50-10-410-622.00 ELECTRICITY	-11,772.00	1,718.59	0.00	14.60%
50-10-410-623.00 BOTTLED GAS	-100.00	0.00	0.00	0.00%
50-10-410-625.00 DIESEL FUEL	-600.00	117.90	0.00	19.65%
50-10-410-626.00 GASOLINE	-3,500.00	319.18	0.00	9.12%
50-10-410-640.00 BOOKS AND PERIODICALS	-200.00	0.00	0.00	0.00%
50-10-410-650.00 EMPLOYEE UNIFORMS	-1,400.00	193.60	0.00	13.83%
50-10-410-740.00 MACHINERY & EQUIPMENT	-1,000.00	0.00	0.00	0.00%
50-10-410-742.00 VEHICLES	-3,600.00	0.00	0.00	0.00%
50-10-410-810.00 DUES AND FEES	-825.00	480.50	0.00	58.24%
50-10-410-820.00 PROFESSIONAL DEVELOPMENT	-1,750.00	216.00	0.00	12.34%
50-10-410-825.00 SMALL TOOLS	-800.00	103.00	0.00	12.88%
<b>Total WATER DEPARTMENT</b>	<b>-822,161.00</b>	<b>198,770.56</b>	<b>2,016.99</b>	<b>24.42%</b>
50-70-410-910.15 PLANT LINE & CONSTRUCTION	-51,063.00	0.00	0.00	0.00%
50-70-410-910.18 Water Dist Sys-Principle	-15,666.00	0.00	0.00	0.00%
50-70-410-910.19 Water System Rehab Princi	-14,424.00	0.00	0.00	0.00%
50-70-410-911.15 PLANT & LINE CONST INTER	-15,684.00	0.00	0.00	0.00%
50-70-410-911.18 Water Dist Sys-Interest	-3,683.00	0.00	0.00	0.00%
50-70-410-911.19 Water System Rehab-Intere	-14,721.00	0.00	0.00	0.00%
<b>Total Expenditures</b>	<b>-937,402.00</b>	<b>198,770.56</b>	<b>2,016.99</b>	<b>21.42%</b>
<b>Total WATER FUND</b>	<b>32,271.00</b>	<b>129,357.83</b>	<b>2,016.99</b>	
55-20-000-310.00 RENTS	529,662.00	-7,858.58	0.00	1.48%
55-20-000-319.00 PENALTIES ON RENTS	6,000.00	-1,663.99	0.00	27.73%
55-20-000-355.00 HOOK-UPS	119,000.00	-64,299.29	0.00	54.03%
55-20-000-361.00 INTEREST EARNINGS	54.00	0.00	0.00	0.00%
55-20-000-390.00 MISCELLANEOUS INCOME	1,500.00	-62.50	0.00	4.17%
55-20-000-390.10 SEPTAGE RECEIPTS	65,000.00	-6,747.33	0.00	10.38%
55-20-000-390.20 MAINT. AGREEMENT REC	400.00	0.00	0.00	0.00%
55-20-000-391.00 OPERATING TRANSFER IN	180,000.00	0.00	0.00	0.00%
55-20-000-391.15 TRANSFER IN TIF FUND	301,458.00	0.00	0.00	0.00%
55-90-000-400.00 REDUCTION IN FUND BALANCE	62,000.00	0.00	0.00	0.00%
<b>Total Revenues</b>	<b>1,265,074.00</b>	<b>-80,631.69</b>	<b>0.00</b>	<b>6.37%</b>
55-20-420 SEWER DEPARTMENT:				
55-20-420-110.00 REGULAR SALARIES	-143,503.00	30,787.51	0.00	21.45%
55-20-420-130.00 OVERTIME SALARIES	-10,650.00	2,775.20	0.00	26.06%
55-20-420-150.00 INSURANCE BUYOUT	-7,000.00	1,437.51	0.00	20.54%
55-20-420-210.10 GROUP HEALTH INSURANCE	-15,374.00	2,678.87	0.00	17.42%
55-20-420-210.11 HRA CONTRIBUTION	-7,597.00	0.00	0.00	0.00%
55-20-420-210.15 GROUP DENTAL INSURANCE	-2,331.00	599.25	0.00	25.71%
55-20-420-210.20 GROUP LTS/STD/VISION INS	-1,359.00	285.85	0.00	21.03%
55-20-420-210.30 GROUP LIFE INS & AD&D	-506.00	130.83	0.00	25.86%
55-20-420-220.00 SOCIAL SECURITY	-12,184.00	2,621.39	0.00	21.52%
55-20-420-230.00 RETIREMENT	-8,560.00	1,919.40	0.00	22.42%

Account	Adjusted Budget	Actual	Encumbered	% of Budget
55-20-420-260.00 WORKER'S COMPENSATION	-8,200.00	2,621.44	0.00	31.97%
55-20-420-290.00 OTHER EMPLOYEE BENEFITS	-705.00	92.50	462.50	78.72%
55-20-420-310.00 OFFICIAL/ADMINISTRATIVE	-159,110.00	0.00	0.00	0.00%
55-20-420-340.00 TECHNICAL SERVICES	-58,984.00	7,740.04	4,043.00	19.98%
55-20-420-411.00 WATER/SEWER	-4,200.00	0.00	0.00	0.00%
55-20-420-421.00 DISPOSAL & REFUSE	-6,000.00	1,005.66	0.00	16.76%
55-20-420-430.00 REPAIR & MAINT.-FACILITY	-10,000.00	0.00	2,295.00	22.95%
55-20-420-430.10 VEHICLE REPAIR & MAINTENA	-1,500.00	835.12	0.00	55.67%
55-20-420-430.15 EQUIPMENT REPAIR & MAINT.	-12,000.00	1,380.64	2,681.28	33.85%
55-20-420-441.00 RENTAL OF LAND & BLDGS.	-100.00	100.00	0.00	100.00%
55-20-420-442.00 RENTAL OF EQUIP & VEHICLE	-500.00	0.00	50.00	10.00%
55-20-420-450.00 CONSTRUCTION SERVICES	-20,000.00	0.00	0.00	0.00%
55-20-420-520.10 GENERAL LIABILITY INSURAN	-2,500.00	1,187.50	0.00	47.50%
55-20-420-520.20 VEHICLE INSURANCE	-1,600.00	0.00	0.00	0.00%
55-20-420-520.30 PROPERTY INSURANCE	-12,500.00	5,586.00	0.00	44.69%
55-20-420-530.10 COMMUNICATIONS-TELEPHONE	-2,500.00	621.09	0.00	24.84%
55-20-420-530.20 COMMUNICATIONS-OTHER	-1,170.00	263.12	0.00	22.49%
55-20-420-540.00 ADVERTISING	-300.00	0.00	0.00	0.00%
55-20-420-550.00 PRINTING & BINDING	-500.00	0.00	0.00	0.00%
55-20-420-580.00 TRAVEL	-283.00	0.00	0.00	0.00%
55-20-420-610.00 POSTAGE & MAILING	-470.00	62.78	0.00	13.36%
55-20-420-611.00 OFFICE SUPPLIES	-258.00	15.69	0.00	6.08%
55-20-420-612.00 GENERAL SUPPLIES	-64,818.00	6,206.31	12,603.96	29.02%
55-20-420-612.10 WATER METER PURCHASES	-11,552.00	7,805.90	0.00	67.57%
55-20-420-613.00 TECHNOLOGY	-875.00	1,346.99	0.00	153.94%
55-20-420-621.00 NATURAL GAS	-14,075.00	726.09	0.00	5.16%
55-20-420-622.00 ELECTRICITY	-99,503.00	15,157.21	0.00	15.23%
55-20-420-625.00 DIESEL FUEL	-3,000.00	117.88	0.00	3.93%
55-20-420-626.00 GASOLINE	-3,500.00	319.19	0.00	9.12%
55-20-420-640.00 BOOKS & PERIODICALS	-400.00	0.00	0.00	0.00%
55-20-420-650.00 EMPLOYEE UNIFORMS	-1,400.00	193.60	0.00	13.83%
55-20-420-700.00 CAPITAL PROJECTS	-22,000.00	0.00	0.00	0.00%
55-20-420-740.00 MACHINERY AND EQUIPMENT	-4,500.00	0.00	2,787.00	61.93%
55-20-420-742.00 VEHICLES	-40,000.00	0.00	28,420.00	71.05%
55-20-420-810.00 DUES AND FEES	-1,660.00	67.50	0.00	4.07%
55-20-420-820.00 PROFESSIONAL DEVELOPMENT	-1,750.00	0.00	0.00	0.00%
55-20-420-825.00 SMALL TOOLS	-800.00	103.00	0.00	12.88%
<b>Total SEWER DEPARTMENT:</b>	<b>-782,277.00</b>	<b>96,791.06</b>	<b>53,342.74</b>	<b>19.19%</b>
55-70-420 SEWER PRINCIPAL/INTEREST				
55-70-420-910.12 RF1-147-1 Village Core Se	-120,176.00	0.00	0.00	0.00%
55-70-420-910.15 WWTF SRF BOND	-43,250.00	0.00	0.00	0.00%
55-70-420-910.20 WWTF UPGRADE PLANT	-258,208.00	0.00	0.00	0.00%
55-70-420-910.25 VILLAGE CORE SEWER	-6,000.00	0.00	0.00	0.00%
55-70-420-911.12 RF1-147-1 Village Core In	-54,898.00	0.00	0.00	0.00%
<b>Total SEWER PRINCIPAL/INTEREST</b>	<b>-482,532.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
55-71 RF1-044 - ANR				

TOWN OF MILTON General Ledger  
Current Yr Pd: 3 - Budget Status Report  
SEWER FUND

Account	Adjusted Budget	Actual	Encumbered	Actual % of Budget
Total RF1-044 - ANR	0.00	0.00	0.00	0.00%
55-72-430-910.00 RF1-160-2 Bond Principal	0.00	5,896.52	0.00	100.00%
55-72-430-911.00 RF1-160-2 Bond Interest	0.00	2,865.40	0.00	100.00%
Total Expenditures	-1,264,809.00	105,552.98	53,342.74	12.56%
Total SEWER FUND	265.00	24,921.29	53,342.74	
Total Revenues	0.00	0.00	0.00	0.00%
Total WEST MILTON CEMETERY FUND	0.00	0.00	0.00	
Total Revenues	0.00	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00	0.00%
Total HENRY BEEMAN TRUST	0.00	0.00	0.00	
Total Revenues	0.00	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00	0.00%
Total JANE HUNDEL TRUST	0.00	0.00	0.00	
Total Revenues	0.00	0.00	0.00	0.00%
Total Expenditures	0.00	0.00	0.00	0.00%
Total VILLAGE OF MILTON TRUST	0.00	0.00	0.00	
Total All FUNDS	32,536.00	-4,988,467.03	261,538.17	

**AGREEMENT  
BETWEEN  
STATE OF VERMONT  
AGENCY OF TRANSPORTATION  
AND  
TOWN OF MILTON  
FOR  
MILTON STP 5800(3)**

**THIS AGREEMENT**, made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the State of Vermont, acting through its Agency of Transportation, with its principal office at 1 National Life Drive, Montpelier, Vermont 05633-5001 (the "STATE") and the Town of Milton, with its principal office at 43 Bombardier Road, Milton, VT (the "MUNICIPALITY").

**WITNESSETH:**

**WHEREAS**, the STATE has programmed a federal-aid highway project ("the PROJECT") identified as **MILTON STP 5800(3)** which shall provide certain highway improvements on US Route 7 in the Town of Milton described as follows;

**Project Location:** Located in the County of Chittenden, Town of Milton, on US Route 7 beginning at approximately MM 3.737 and extending north along US Route 7 to an end point at MM 4.002;

**Project Description:** Construction of additional lanes on US Route 7, construction of a new road segment connecting US Route 7 to Railroad Street, installation of new traffic signals, paving, new pavement markings, sidewalk, drainage improvements, signs and other related highway items.

and,

**WHEREAS**, the MUNICIPALITY, has requested to expand the PROJECT to include additional elements referred to as "the Southern Segment", described as follows:

Construction of a new road segment connecting US Route 7 to Middle Road, associated widening on US Route 7 for turn lanes and signalization of the new road/US Route 7 intersection, paving, new pavement markings, sidewalk, drainage improvements, signs and other related highway items.

and,

**WHEREAS**, the MUNICIPALITY desires the improvements as described above;  
and

**WHEREAS**, the MUNICIPALITY further desires that the state provide the MUNICIPALITY with a conceptual estimate of the costs which would be borne by the municipality to ~~secure funding to implement~~ the Southern Segment of the

~~Project~~PROJECT.

NOW, THEREFORE, in consideration of the premises above and the mutual agreements hereinafter set forth, the parties hereto agree as follows:

**1. State/Municipal Costs.** The STATE shall develop a conceptual construction cost estimate for the ~~Project~~PROJECT delineating ~~ed by the~~ costs of the PROJECT to be borne ~~separately~~ by the STATE and MUNICIPALITY (only as to the Southern Segment, respectively.

**2. Timeline.** The STATE shall deliver a conceptual construction cost estimate to the MUNICIPALITY no later than November 30, 2015.

**3. Response.** The MUNICIPALITY shall notify the STATE of its intent to fund the Southern Segment of the ~~Project~~PROJECT no later than April 15, 2016. In the event that the MUNICIPALITY secures funding approval for and wishes to proceed with the Southerly Segment of the ProjectPROJECT and so notifies the STATE, the parties will negotiate in good faith an agreement ~~will be executed~~ between the ~~m~~ STATE and the MUNICIPALITY outlining their respective roles and responsibilities for the development of the Southerly Segement of the ProjectPROJECT; the rest and remainder of the PROJECT shall be undertaken regardless of the Town's decision with respect to the Southern Segment.-

**4. Entire Agreement.** This Agreement constitutes the entire agreement between the parties relating to the subject matter hereof, supersedes all prior oral or written negotiations, agreements, understandings and courses of dealing between the parties relating to the subject matter hereof and is subject to no understandings, conditions, or representations other than those expressly stated herein. This Agreement may only be modified or amended by a writing which states that it modifies or amends this Agreement and which is signed by both parties.

**5. Applicable Law.** This Agreement will be governed by the laws of the State of Vermont.

**6. No Gifts or Gratuities.** MUNICIPALITY shall not give title or possession of any thing of substantial value (including property, currency, travel and/or education programs) to any officer or employee of the STATE during the term of this Agreement.

**7. Interpretation of Agreement.** If an ambiguity or question of intent arises with respect to any provision of this Agreement, the Agreement will be construed as if drafted jointly by the parties and no presumption or burden of proof will arise favoring or disfavoring either party by virtue of authorship of any of the provisions of this Agreement.

**8. Section Headings.** The section headings contained in this Agreement are for reference and convenience only and in no way define or limit the scope and contents of this Agreement or in any way affect its provisions.

**9. Miscellaneous.** This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

**Milton STP 5800(3)**

|

PAGE 3 OF 4

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IN WITNESS WHEREOF, the State of Vermont has caused its name to be subscribed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Susan M. Minter [Chris Cole], its [Deputy] Secretary of Transportation and duly authorized agent.

**STATE OF VERMONT  
AGENCY OF TRANSPORTATION**

By: \_\_\_\_\_  
Susan M. Minter [Chris Cole]  
[Deputy] Secretary of Transportation  
and Duly Authorized Agent

**APPROVED AS TO FORM:**

DATED: \_\_\_\_\_

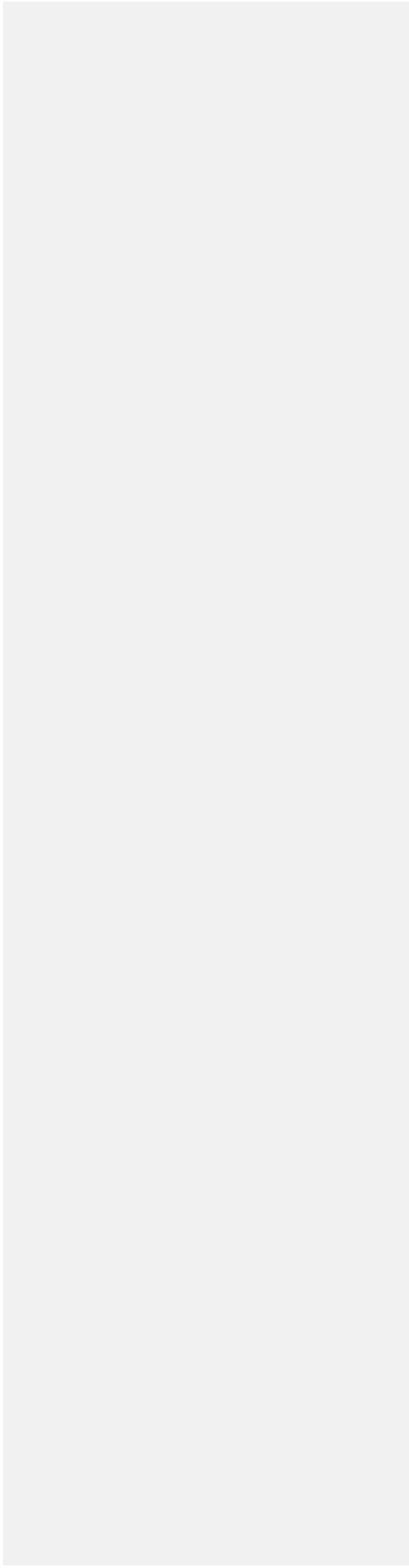
\_\_\_\_\_  
ASSISTANT ATTORNEY GENERAL

IN WITNESS WHEREOF, the Town of Milton has caused its name to be subscribed this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, its \_\_\_\_\_ and duly authorized agent(s).

**TOWN OF MILTON  
(MUNICIPALITY)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Its Duly Authorized Agents



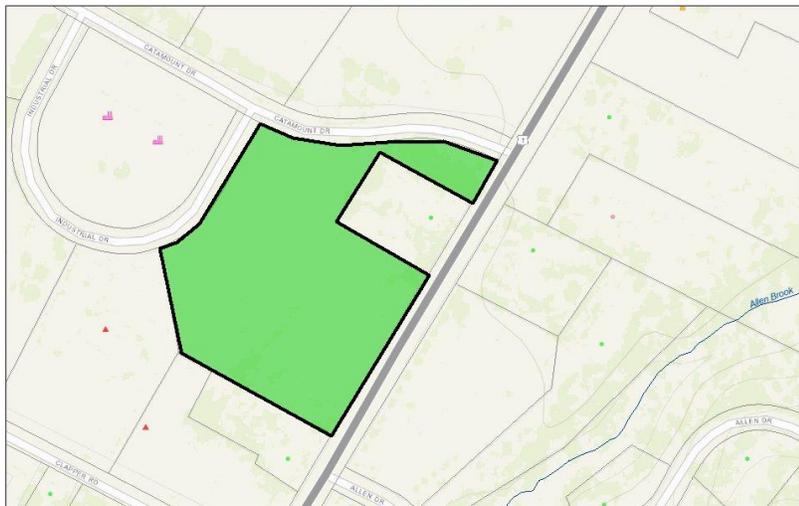


**TOWN OF MILTON**  
**Planning & Economic Development Department**  
 43 Bombardier Road  
 Milton, VT 05468-3205  
 (802) 893-1186  
 miltonvt.org

## SELECTBOARD STAFF REPORT

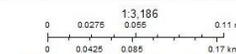
<b>Hearing Date:</b> October 19, 2015	
<b>Case No:</b> SLB2015-02	
<b>Application(s):</b> Public Monument/Statue	
<b>Application Received:</b> October 8, 2015	
<b>Application Deemed Complete:</b> October 8, 2015	
<b>Staff Report Finalized:</b> October 15, 2015	
<b>Applicant(s):</b> Boves of Vermont, Inc. 218 Overlake Drive Colchester, VT 05446	<b>Owner(s):</b> Greater Burlington Industrial Corporation PO Box 186 Burlington, VT 05402
<b>Engineer/License:</b> None	<b>Surveyor/License:</b> None
<b>E-911/Postal Address:</b> 8 Catamount Drive (Catamount Industrial Park Lot 17)	
<b>Tax Map, Parcel(s):</b> 3, 8-17	
<b>School Parcel Account Number(s) (SPAN):</b> 13974	
<b>Deed(s):</b> Book 81, Page 591	
<b>Existing Size:</b> 6.82 acres	
<b>Zoning District(s):</b> General Industrial "I2"	
<b>Comprehensive Plan Planning Area/Sub-Area:</b> Catamount	
<b>Location:</b> Corner Lot with frontage on US Route 7 South and Catamount Drive	

Catamount Lot 17



August 7, 2014

— River or Stream Centerline



1:3,186  
SOURCE: Esri, HERE, DeLorme, TomTom, Intermap, increment P. Corp., GEBCO, USGS, FAO, NPS, NRCAN, GEBCO, IGN, swisstopo, etc.

HEMMECS  
2014.05

## INTRODUCTION

**Noticed Summary of Proposal:** Boves of Vermont Inc., Applicant, is requesting public monument/statue approval from the Milton Selectboard pursuant to the Town's Zoning Regulations Section 760, *Public Monuments and Statues*. The site is owned by Greater Burlington Industrial Corp. and is described as 8 Catamount Drive, Tax Map 3, Parcel 8-17, SPAN 13974. The site contains approximately 6.82 acres and is located within the General Industrial (I2) Zoning District and the Catamount Comprehensive Planning Area. The property has Site Plan and Zoning Permit approval for a 20,000 square foot manufacturing use and building. The proposal would add an illuminated, (4) four-foot wide, (11) eleven-foot long, and (15) fifteen-foot high statue (mounted on a concrete base with an interpretive plaque) along the site's US Route 7 frontage. No other changes are proposed.

**Comments:** Jacob Hemmerick, Planning Director, herein referred to as staff, has reviewed the application, materials and plans submitted and has the following comments.

**Numbered Items:** The numbered items below request points of clarification, frame discretionary decisions for the panel, and recommend conditions of approval.

---

## PROCEDURE

**Ethics:** The Selectboard, in this case, is acting as the appropriate municipal panel in a quasi-judicial hearing. The Town's Charter Section 701(c) requires recusal if a member has a director or indirect conflict of interest. Further, is best practice to disclose any real, potential or perceived conflicts of interest as well as any ex parte communications with the applicant or interested persons.

**Hearing:** Staff recommends that the Chair open the hearing, read the noticed summary, allow an opportunity for any disclosures/recusals, swear in all [interested persons](#) wishing to testify or submit evidence, give the applicant an opportunity explain the project, and read the numbered items below allowing response for each. The Board may close the hearing or continue (or recess) the hearing, if further evidence or plan alterations are needed. The board may deliberate and vote after the hearing has been closed in open or in a private deliberative session. The board is not required to take a vote in open session, since the written [decision](#) must document the Board's findings of facts, conclusions and decision within 45 days of the close of the hearing.

## APPLICATION, JURISDICTION AND NOTICE

**Application:** This matter comes before the Town of Milton Selectboard for monument/statue approval.

**Applicant(s):** The application was submitted by Boves of Vermont, Inc. referred to hereafter as the "applicant".

**Application Submission:** The application form and associated exhibits were received by the Planning and Economic Development Department on October 8, 2015. The application and its associated materials are maintained by the Town in the application file and are available for public inspection

**Application Completion:** The application was deemed complete by staff on October 8, 2015.

**Landowner(s)**: The property is owned by Greater Burlington Industrial Corporation.

**General Jurisdiction**: Land development is subject to regulation by the Town of Milton pursuant to, but not limited to the following: The Vermont Planning and Development Act (Act); The Town of Milton Zoning Regulations (ZR), effective January 5, 2015; the Town of Milton Interim Zoning Regulations (IZR) effective February 26, 2015; and The Town of Milton Subdivision Regulations (SR), effective June 28, 2010.

**Specific Jurisdiction**: ZR110 states, "No LAND DEVELOPMENT shall be undertaken or effected except in conformance with the applicable provisions of these Regulations. No land, building or other STRUCTURE shall be used for any purpose except as provided in these Regulations."

ZR130 states, "In accordance with Section 1000 of this Ordinance, no LAND DEVELOPMENT, excavation or construction shall be started on any land parcel or STRUCTURE and no EXPANSION, ALTERATION or change of USE shall be started within any existing STRUCTURE without a Zoning Permit issued by the Zoning Administrator."

As a General Provision of the Regulations, ZR760 states, "The placement of public monuments and statues accessible to the general public, regardless of property ownership, shall be allowed in all zoning districts with approval by the Selectboard."

**Notice of Hearing**: Public notice was issued by the Department of Planning and Economic Development for the hearing according to Vermont Statutes Annotated Chapter 24 §4464.

**Hearing**: The application was scheduled by staff for public hearing by the Selectboard on October 19 2015.

**Compliance**: There are no compliance issues with the site.

**Application Exhibits**: The following exhibits were submitted with the application and attached to the Staff Report:

- Front and Side Elevation of the Sculpture and Site Location, as received by the Department on October 8, 2015.

**Staff Exhibits**: No additional exhibits from staff are attached to the Staff Report, although Staff discussed the proposal with the applicant, who explained that the proposal also includes: a concrete platform; lighting; and an interpretive plaque (included in the summary above).

**Site Visit**: The Selectboard may schedule a site visit and recess the hearing to a subsequent meeting if on-site observation would better inform the decision.

### **SITE, DISTRICT, AND AREA BACKGROUND**

**Property Location**: The subject property is located at 8 Catamount Drive and shown on Milton's Tax Map 3 as Parcel 8-17. The corresponding School Parcel Account Number (SPAN) is 13974.

**Property Deeds:** A Deed of ownership is recorded in Book 81, Page 591 of the Town of Milton Land Records.

**Size/Area:** The site is approximately 6.82 acres.

**Access:** The site is accessed from Catamount Drive.

**Surrounding Use/Structures:** The site is bordered by subdivision common land to the east, single family dwellings to the north and south, and predominantly industrial and commercial uses to the southwest and west.

**Zoning District:** The site is located within the General Industrial (I2) Zoning District described on the Town of Milton Zoning Map, last amended August 22, 2011, on record and display at the Municipal Offices and available on the Town's website.

**Zoning District Purpose:** The ZR391 states that the purpose of this district is to "provide adequate space for industrial uses, specified large scale retail uses which require room for EXPANSION, and space for OUTDOOR STORAGE. These areas are not intended for businesses that will create a high level of retail traffic."

**Comprehensive Planning Area:** The site is located within the Catamount Planning Area, as delineated in Map 2 of the [2013 Comprehensive Plan](#). The Plan states the following goals for this area:

**Goal 9.7.1.** Encourage high quality industrial development in a sub-regional growth center, which will provide greater employment opportunities and broaden the tax base.

**Objective 9.7.1.a.** Develop standards to enhance the appearance and quality of development in this major gateway into the Town of Milton.

**Objective 9.7.1.b.** Maintain buffer zones to prevent encroachment of industrial and commercial uses into the residential areas.

**Goal 9.7.2.** Ensure an aesthetically pleasing approach into Milton.

**Objective 9.7.2.a.** Develop a plan to work towards enhancing the character of Route 7.

**Objective 9.7.2.b.** Encourage high quality planned unit developments to cluster new housing in a way that minimizes visual impacts from Route 7.

**Goal 9.7.3.** Enhance multi-modal transportation opportunities.

**Background:** The subject property received Site Plan approval from the Development Review Board (DRB) on August 28, 2015 for a 30,000 square foot manufacturing building and use, and Zoning Permit 2015-101 approval from the Zoning Administrator on August 6, 2015. On October 8, 2015, the Applicant submitted a Site Plan Amendment application (yet to be heard by the DRB) to reduce the size of the proposed manufacturing facility.

**Proposed Improvements:** The applicant proposes an illuminated, (4) four-foot wide, (11) eleven-foot long, and (15) fifteen-foot high statue of a monkey (mounted on a concrete base with an interpretive plaque) along and near the site's US Route 7 frontage.

**Existing Improvements to be Retained:** Staff has tentatively reviewed the October 8, 2015 Site Plan amendment application, and it appears that the proposed statue would not be effected by the proposed

amendments to the Site Plan; however the statue was not included on the plans going before the DRB for amendment. Because a statue is a structure (per ZR1110) and because this structure requires a Zoning Permit (per ZR130), the applicant must also obtain Site Plan amendment (per ZR170 and 800).

If this application approved by the Selectboard, the next issue becomes about timing to meet the requirements above. For instance, if approved by the Selectboard prior to the DRB's hearing, staff will work with the applicant to include the statue (as approved by the SLB) as part of the DRB's review and Final Plan submission. Otherwise, the Site Plan will have to be approved administratively (per ZR801) to add the statue to the Final Plans. The following conditions are needed to ensure conformance with the regulations.

1. If approved, the applicant shall obtain Site Plan approval for the proposed statute prior to being eligible for a Zoning Permit.
2. The Site Plan application exhibits shall show the dimensions of the proposed slab.
3. The Site Plan application exhibits shall show the size and location of the proposed plaque in compliance with the sign regulations of ZR830, being no more than 4 square feet in area pursuant to ZR832(4).
4. The Site Plan application exhibits shall show that the light fixtures are served by buried electric lines and are in compliance with Milton's outdoor lighting requirements of Zoning Regulation Section 820.
5. The Site Plan application exhibits shall not conflict with the site's approved landscaping plans/plantings, stormwater system, or other approved features.

### **PROPOSAL REVIEW**

**Dimensional Conformity:** ZR760 states, "Public monuments shall be exempt from the dimensional requirements of all zoning districts, however shall conform to Section 815."

**Visibility Triangles:** ZR815.1 states, "In all districts on a CORNER LOT, there shall be no obstruction to vision within the triangular area formed by the intersection of the edge of the two (2) STREETS and a third line joining them at points twenty-five (25) feet away from their intersection." Staff finds that the proposed location of the monument conforms to ZR815.

**Standards of Review:** Staff finds that while ZR760 does not give specific standards for review, the proposal is best evaluated through the General Standards of ZR160, Accessory Structure Standards of ZR580, and Site Plans standards of ZR802 -- although there may be other applicable standards that the Board wishes to take into consideration.

**ZR580, Accessory Structures & Uses:** The section states:

The following standards shall apply:

- (c) LIKE KIND QUALITY Standard: "Like kind quality" is a suitable standard in historic areas or other established neighborhoods. In emerging areas and in locations where

future plans differ from existing development, quality of a development may be judged in relation to the standards of an approved Town Core Master Plan.

ZR1110 defines "like kind quality" as follows:

Having characteristics that allow a use to be located in harmony with other adjacent uses and to be compatible with the overall character of the neighborhood. Some elements affecting compatibility include HEIGHT, scale, mass and bulk of structures. Other characteristics include pedestrian or vehicular traffic, circulation, access and parking impacts. Other important characteristics that affect compatibility are landscaping, lighting, noise, odor and architecture. Compatibility does not mean "the same as." Rather, compatibility refers to the sensitivity of development proposals in maintaining the character of existing development.

There is no similar structure within this emerging area. The Town Core Master Plan of December 2000 does not list any standards for areas outside the Town Core. However, the *Comprehensive Plan's* goals, as listed above, encourage an enhanced character, appearance, and aesthetic for this gateway into town.

*Staff notes that a statue next to the Town's most visible roadway will become a notable landmark for the community and visitors, define the character of the area, and could establish a consequential precedent for Milton's long-term image if similar applications follow.*

**ZR580, Accessory Structures & Uses:** The Section states, "ACCESSORY USES and STRUCTURES, as defined in Section 1010 of this Ordinance, shall be allowed in all districts, subject to the following provisions: 580.2, Nuisance: They do not constitute a threat or nuisance to the health, safety, and welfare of neighboring property owners."

**Site Plan Review Standards & Procedures:** ZR802.2(a) states that the DRB "may consider the following in its review of a Site Plan application.

- **Site Circulation Safety:** Maximum safety of vehicular and pedestrian circulation on site, between the site and adjacent roads and sidewalks, and between the site and adjacent land uses
- **Circulation, Parking, Loading Adequacy:** Adequacy of traffic circulation, parking, and loading facilities.
- **Transportation Impacts:** Impacts on capacity of roadways and other transportation facilities in the vicinity.
- **Landscaping, Screening, Lighting Adequacy:** Adequacy of landscaping, screening, and outdoor lighting.
- **Municipal Service Impact:** Impacts on the Town's ability to provide adequate sewer, water, fire, police, or other municipal services and facilities.
- **Suitability for Development:** Suitability of the site for the proposed scope of development, including due regard for the preservation of existing natural and historical resources.
- **Comprehensive Plan Consistency:** Consistency with the Comprehensive Plan.

Staff has three concerns related to the Like Kind, Accessory Structure, and Site Plan standards above:

- First, staff is concerned about the impact to the character and harmony of the area. Staff does not find that the placement of the statue is compatible with the scaling and massing of its surroundings when placed close to US Route 7 South.

- Second, staff is concerned about transportation impact, safety, and neighborhood welfare. Staff estimates that the placement of a large, unusual focal point so close to US Route 7 could result in: distracted driving, slowed driving, and roadside parking (to take pictures). These behavioral changes would affect the welfare of the nearby residential neighbors, reduce the functionality of a heavily trafficked commuter corridor, and present potential risk to drivers, cyclists and pedestrians in the vicinity -- all of which are not in the public interest.
- Third, the *Plan* calls for a multi-use path for this area, for which a future easement may be needed to realize.

Therefore, Staff recommends the following condition:

6. The Final Plans shall relocate the statue within the flat, open area adjacent to the building and parking lot (but still visible from US Route 7); placed at least five feet from any other structure.

### **STAFF RECOMMENDATION**

The Planning Staff recommends that the DRB **approve** the public monument/statue approval from the Milton Selectboard pursuant to the Town's Zoning Regulations Section 760, *Public Monuments and Statues* for the site described as 8 Catamount Drive, Tax Map 3, Parcel 8-17, SPAN 13974 with the conditions proposed as numbered items above.

**Respectfully Submitted,**  
**Jacob Hemmerick, Planning Director**

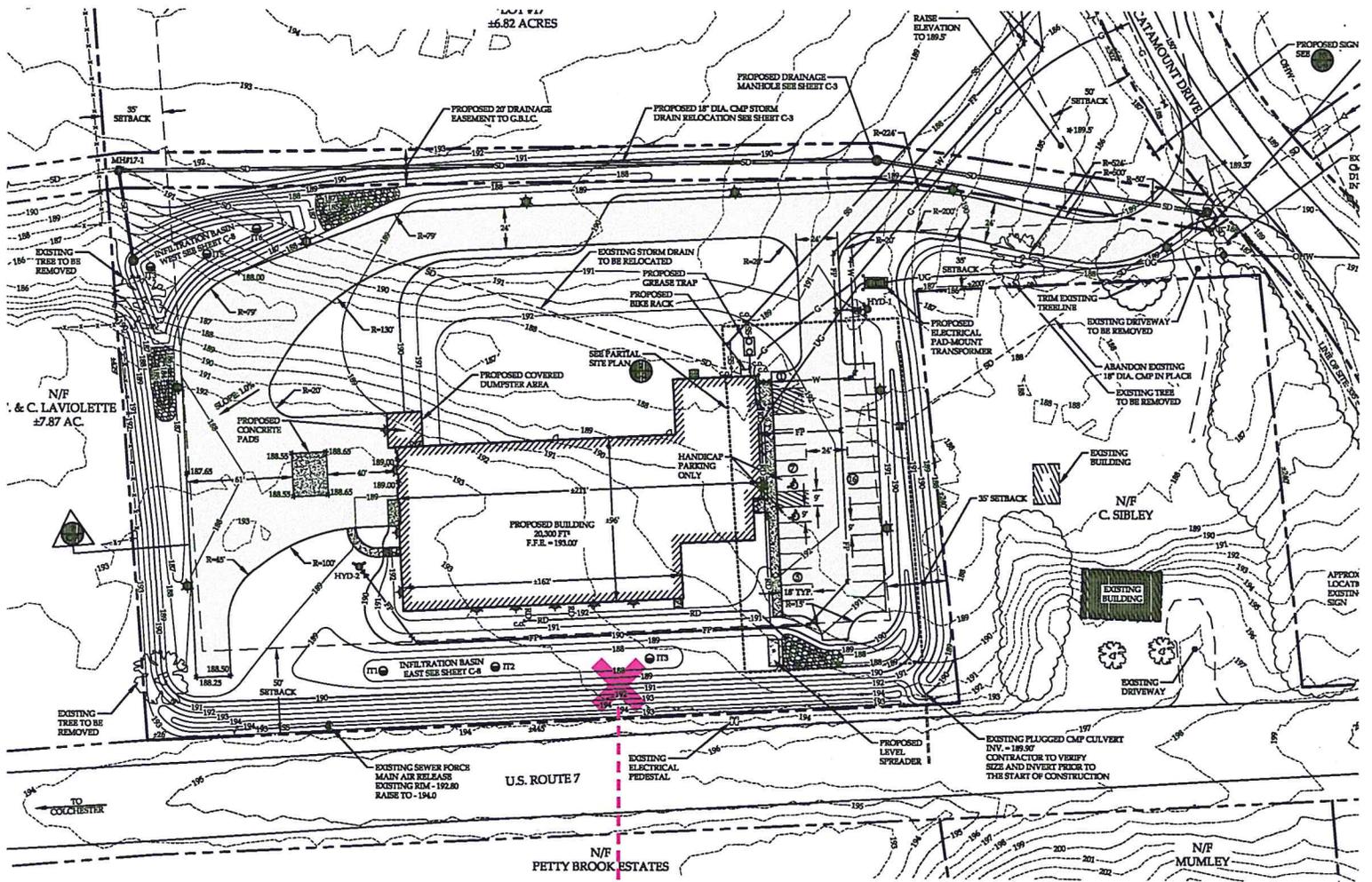
#### **ATTACHMENTS:**

Front and Side Elevation of the Sculpture and Site Location

#### **COPIES TO:**

Applicant(s)

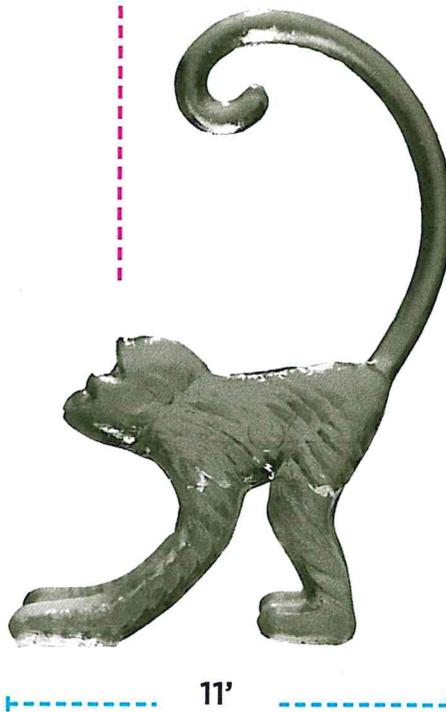
Owners(s)



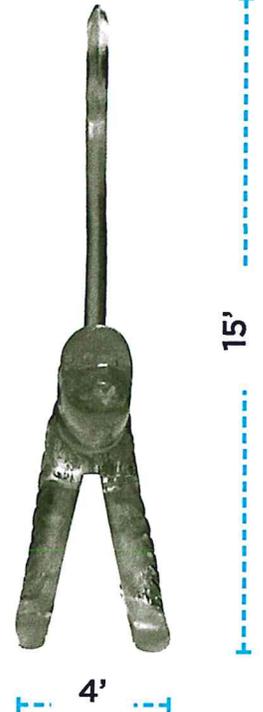
## BOVES FACTORY

Monkey sculpture will be located off of route 7 according to the map. Current plan is for art to be constructed from metal - potentially scrap metal or kitchen utensils.

Rough dimensions:  
 Footprint 13' x 6'  
 Front elevation 8'  
 Rear elevation 15'



Side view



Front view

**TOWN OF MILTON  
BOND ANTICIPATION NOTE**

No. 1 of 1

\$70,000.00

The Town of Milton, for value received, promises to pay in lawful money of the United States to  
PEOPLE'S UNITED BANK, NATIONAL ASSOCIATION

\*\*\*\*\* SEVENTY THOUSAND DOLLARS \*\*\*\*\*

upon presentation and surrender hereof, on the 15th day of August, 2016 with interest meanwhile at the rate of 1.15% per annum, payable at maturity at PEOPLE'S UNITED BANK, NATIONAL ASSOCIATION, Bridgeport, Connecticut.

Payment of this note may be accelerated by the holder hereof, and the rate of interest specified herein may be adjusted, as provided in Section (5) of the authorizing Resolution of the Board of Selectmen dated October 19, 2015, the terms of which are incorporated herein by reference thereto. Payment of interest, as adjusted, shall be an obligation of the Town surviving payment of the principal amount of this note and the stated interest hereon.

This note is issued in anticipation of the money to be derived from the sale of bonds for tax increment financing district infrastructure improvements, authorized by vote of the Town at the meeting thereof held March 3, 2015, duly passed. Execution and delivery of this note is authorized by the affirmative vote and resolution duly adopted by the Board of Selectmen of said Town at a meeting thereof duly noticed, called and held October 19, 2015. It is hereby certified and recited that all acts, conditions, and things required to be done precedent to and in the issuance of this note have been done, have happened, and have been performed in regular and due form as required by the law, and that the full faith and credit of the said Town of Milton are hereby irrevocably pledged for payment of this note.

Dated: October 21, 2015

BOARD OF SELECTMEN

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\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
By All or a Majority Thereof

**TOWN OF MILTON  
RESOLUTION  
BOND ANTICIPATION BORROWING**

WHEREAS, at a regular meeting of the Board of Selectmen of the Town of Milton, at which at least a majority of the Board of Selectmen was present and voting, which meeting was duly called and held on January 29, 2015, it was unanimously found and determined that the public interest and necessity required certain public improvements hereinafter described, and it was further found and determined that the cost of completing said improvements would be too great to be paid out of ordinary annual income and revenue of the Town, and that a proposal to provide such improvements and incur debt of the Town to pay for the same should be submitted to the legal voters at the annual meeting to be called and held for that purpose, and it was so ordered, all of which action is hereby ratified and confirmed; and

WHEREAS, pursuant to the foregoing action, the Board of Selectmen caused to be issued a Warning for a meeting of the Town to be held March 3, 2015 to consider certain proposals described in the Warning dated January 29, 2015, which Warning is duly recorded in the records of the Town of Milton; and

WHEREAS, said Warning was duly recorded, published and posted; and

WHEREAS, said meeting was duly held on the date, at the place and at the time appointed, and a certain proposal to make improvements and incur debt therefore was voted in the affirmative; and

WHEREAS, the Board of Selectmen has been and is now carrying forward the authorized improvements to completion and funds are needed to meet accruing costs of the same; and

WHEREAS, the Board of Selectmen has negotiated a temporary loan with PEOPLE'S UNITED BANK, NATIONAL ASSOCIATION for \$70,000.00 at 1.15% to be evidenced by a single promissory note as hereinafter set forth. The note is being issued in anticipation of the money to be derived from the sale of bonds for tax increment financing district infrastructure improvements. The note is not issued to refund a previously issued note.

THEREFORE, BE IT RESOLVED, that the Board of Selectmen and the Treasurer proceed forthwith to complete said transaction and issue said evidence of indebtedness to cover the same; and

BE IT FURTHER RESOLVED, that said evidence of debt when issued and delivered pursuant to this Resolution shall be a valid and binding general obligation of the Town of Milton payable according to the terms and tenor thereof from unlimited ad valorem taxes duly assessed on the grand list of taxable property in said Town, as established by law; and

BE IT FURTHER RESOLVED, that to the extent the proceeds of the note will be used to effect a reimbursement for capital expenditures previously made for the improvements authorized as aforesaid, this Resolution shall serve as a declaration of official intent under section 1.150-2 of the Treasury Regulations (or a republication of any previously made declaration of official intent) to effect a reimbursement in an amount not to exceed the total of all previous capital expenditures; and

BE IT FURTHER RESOLVED, that all acts and things heretofore done by the lawfully constituted officers of the Town of Milton and its Board of Selectmen, in, about, or concerning the improvements or the contracting of loans in connection therewith are hereby ratified and confirmed; and

WE, the undersigned Board of Selectmen and Treasurer, hereby certify that we as such officers have signed the \$70,000.00 face amount bond anticipation note, numbered 1, dated October 21, 2015, of the following denomination and maturity in the form hereto and made a part hereof:

<u>Number</u>	<u>Denomination</u>	<u>Maturity</u>
1	\$70,000.00	August 15, 2016

WE, the undersigned Board of Selectmen and Treasurer of the Town of Milton, hereby certify that the above-described note is issued under and pursuant to vote of the Town of Milton, March 3, 2015 and this Resolution, adopted at a duly noticed and warned meeting of the Board of Selectmen of the Town of Milton held October 19, 2015.

WE, the said Board of Selectmen and Treasurer of the Town of Milton, hereby certify that we are the duly chosen, qualified and acting officers as undersigned, that the note is issued pursuant to authority, that no proceeding relating thereto has been taken other than as shown in the foregoing recital, that no such authority or action has been amended or repealed, and that there is no litigation threatened or pending in any state or federal court of competent jurisdiction seeking to enjoin either the issuance of the above-described note or the expenditures being financed by the proceeds of the same.

WE further certify that no litigation is pending or threatened affecting the validity of the note or the apportionment and assessment of taxes, if necessary, to pay the same when due, that neither the corporate existence nor the boundaries of the Town of Milton, nor the title of any of us to our respective offices, is being questioned or contested.

WE further certify that there has been full and timely compliance with all public procurement, solicitation and bidding laws, ordinances and regulations with respect to each of the transactions embodied in this Resolution.

WE further certify to and covenant with PEOPLE'S UNITED BANK, NATIONAL ASSOCIATION, its successors and assigns, including the transferees, assignees, holders and owners of the above described note, that:

(1) No proceeds of the note (including investment proceeds thereof) will be used (directly or indirectly) in any trade or business carried on by any person other than the Town of Milton, nor used to make or finance loans to any person.

(2) The Town of Milton will file when and as required with the Treasury Department or the Internal Revenue Service information returns relating to the issuance of the note and all other obligations of the Town.

(3) The Town will comply with, perform, maintain and keep each and every covenant, representation, certification and undertaking in the accompanying Tax Certificate, execution and delivery of which is hereby authorized.

(4) During the current calendar year, the Town will not issue debt of any sort aggregating \$5,000,000.00 or more.

(5) The interest charged to and payable by the Town under the note shall be increased and recalculated to the date of issue by 3.25% and paid to the holder thereof in any one of the following events:

(a) It shall be determined that the interest paid under said note, or any part thereof, is included in the gross income of the holder thereof for federal income tax purposes.

(b) There shall be any breach by the Town of any covenant set forth in paragraphs (1)-(4) hereof.

Dated: October 19, 2015

BOARD OF SELECTMEN

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\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
By All or a Majority Thereof

**TOWN OF MILTON  
TAX CERTIFICATE  
BOND ANTICIPATION BORROWING**

WE, the Treasurer and at least a majority of the Board of Selectmen of the Town of Milton, Vermont (the "Issuer") hereby certify and represent as follows with respect to the \$70,000.00 Bond Anticipation Note No. 1 of the Issuer (the "Note"), the Note is dated October 21, 2015, payable as therein set forth:

(1) The Issuer is issuing and delivering the Note simultaneously with the delivery of this Certificate.

(2) We are the officers of the Issuer charged by law with the responsibility for issuing the Note.

(3) The Note is being issued in anticipation of the money to be derived from the sale of bonds for tax increment financing district infrastructure improvements as stated in the vote of the Issuer at a meeting thereof held March 3, 2015.

(4) The entire amount borrowed by the issuance of the Note, together with all of such, if any, amounts previously raised or borrowed for the same purpose, does not exceed the total costs of such project less all other funds available for the purpose, and all of the proceeds of the Note have been or are expected to be needed and expended for project costs within three (3) years from the date of the first borrowing for the project.

(5) Work on the project being financed by the Note has proceeded and is expected to proceed hereafter with due diligence to completion.

(6) The Note is not being issued to refund a note previously issued.

(7) Any real and personal property, acquisition of which has been financed by the Note, has not been and is not expected during the life of the Note to be sold or otherwise disposed of for consideration.

(8) It is expected that any earnings or net profit derived from investment or deposit of the proceeds of the Note, including transferred proceeds, any accrued interest received upon sale of the Note and any premium received on the delivery thereof, will be expended for project costs within the period stated in paragraph (4) above to the extent such funds are not commingled for accounting purposes in the general funds of the Issuer with tax and other substantial operating revenues.

(9) The Issuer has not created and does not expect to create or establish any debt service fund, bond payment reserve, sinking fund, or other similar fund pledged to the payment of the Note or from which it is expected that payment of the Note would be made.

(10) Substantial binding obligations to commence the project being financed by the Note have been made, or are expected to be made, consisting of at least a binding obligation to expend more than five percent of the total cost of said project being financed by the Note.

(11) To the best of our knowledge, information and belief, the above expectations are reasonable.

(12) The Issuer has not been notified of any action by the Commissioner of Internal Revenue to disqualify it as an issuer whose arbitrage certificates may be relied upon.

(13) No part of the proceeds derived from the issuance and sale of the Note, nor the expenditures financed by the proceeds of the Note, shall be:

- (a) Used, loaned or otherwise made available to any person or other entity, other than the Issuer or a governmental body, so as to cause the Note to be classified as a private activity bond, as that term is defined under the Internal Revenue Code of 1986;
- (b) Used directly or indirectly in a trade or business by any person other than the Issuer or another governmental entity;
- (c) Loaned to any person directly or indirectly other than the Issuer;

(d) The subject of any contract, lease or agreement of any sort having a term of one year or more and calling for the payment by the Issuer of consideration other than a flat fee;

(e) Expended to finance the construction, alteration or renovation of any improvement the use, occupancy, availability or beneficial enjoyment of which shall be restricted among public users thereof or for which preferential, different or unique fees, rates, assessments or charges shall be levied;

(f) Invested in such a manner or for such a period or at a yield to result in the rebate of interest earnings thereon to the United States under any public law now or hereafter in effect.

(14) In addition to the record-retention requirements of Section 6011 of the Code, to the extent not previously adopted, the Issuer hereby adopts and commits to implement the procedures set forth in Exhibit A which are intended to documents the timely expenditure of Note proceeds, and the continuing use of the improvements financed by the proceeds of the Note in a manner which will prevent the Note being classified as a "private activity bond" or an "arbitrage bond" under sections 103(c), 141 and 148(a) of the code.

(15) The Issuer shall furnish to the United States, or any agency, department or instrumentality thereof, in a timely fashion, such information as may be required by law with respect to all evidences of debt now or hereafter issued by the Issuer.

(16) Neither the proceeds of the Note, nor any earnings derived from the investment thereof, shall be expended for the purpose of paying any costs associated with the issuance of the Note.

(17) The Note will not be refunded or otherwise paid, defeased or secured by the proceeds of any form of debt issued by the Issuer, unless the manner of such payment, refunding or security preserves the characterization of the Note as essential function bonds under the Internal Revenue Code of 1986.

(18) The proceeds of the Note shall not be invested for a period or at a yield so as to render the interest payable on the Note includable in the gross income of the holder(s) thereof.

(19) The Note is declared to be a "qualified obligation" under Section 265(b) of the Code.

This Certificate is executed and is being delivered pursuant to Section 1.148-2 (b),(2),(1) of the Treasury Regulations.

Dated: October 21, 2015

BOARD OF SELECTMEN

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\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
By All or a Majority Thereof

## EXHIBIT A

### TAX EXEMPT OBLIGATION POST-ISSUANCE COMPLIANCE PROCEDURES

The following procedures have been adopted by the Issuer, effective as of the date of issue of the Note. These procedures shall be implemented immediately and shall relate to the Note and all currently outstanding and future debt obligations and financing leases. These procedures are intended to assist the Issuer in complying with those provisions of the Internal Revenue Code of 1986, as amended and the regulations promulgated by the U.S. Treasury thereunder (the "Code") relating to (a) the qualified use of proceeds of the Issuer's tax-exempt and other tax advantaged bonds and notes and improvements financed by such proceeds; (b) arbitrage yield restrictions and rebate; (c) remediation of the effects of "deliberate action" of the Issuer which results in the disposition, abandonment or other change in use of property financed by the Issuer's debt obligations and (d) the resolution of matters raised in connection with an audit or examination of the Issuer's tax-exempt or tax-advantaged obligations. These procedures are intended to furnish guidance in matters of Code compliance, and are subject to revision, modifications and enlargement from time to time.

- (1) The Issuer official or employee possessing the statutory or contractual powers, functions and responsibilities of a Chief Financial Officer (to the extent the same are not exercised by the Issuer's Treasurer) shall be responsible for monitoring tax exempt obligations post-issuance compliance (the "Compliance Official").
- (2) The Compliance Official shall review and implement these procedures in the manner necessary to ensure ongoing compliance with the provisions of the Tax Certificate. In connection therewith such official will become knowledgeable or consult an advisor experienced in post issuance compliance and will review and monitor notices, advice and directives as may be received by the Issuer from its bond counsel, accountants, financial advisors, and governmental sources. At least once annually the Compliance Official will verify that it is in compliance with the terms of the Tax Certificate, including this Exhibit A.
- (3) On or before the first day of June in each year, the Compliance Official shall confirm that all Issuer property financed by the proceeds of the Issuer's obligations continues to be used in the same manner as existed when such property was first placed into service. Such confirmation shall be based upon a visual inspection and representations of the public officials under whose care, custody and control the property is placed.
- (4) For so long as the proceeds of any debt obligation of the Issuer remain unexpended, the Compliance Official shall confirm on the first day of June and the first day of December in each year that such proceeds are deposited or invested for a "temporary period" as established under Section 148 of the Code. Such confirmation shall be deemed to have occurred for so long as any proceeds of the Issuer's tax exempt or tax advantaged obligation are in the custody of a trustee, paying agent, or disbursing agent pending expenditures upon requisition thereof. Following the third anniversary of the issuance of an obligation by the Issuer, all unexpended proceeds shall be invested so as to generate a yield no greater than the yield on the corresponding obligation.
- (5) The Compliance Official shall confirm, at least annually while there are unexpended proceeds, that the proceeds of each obligation of the Issuer shall be expended in such amounts, at such frequency, and in such intervals to ensure that the Issuer avails itself of one or more arbitrage rebate exception allowed under Section 148 of the code. Alternatively, if rebate is due, the Compliance Official will engage a consultant to prepare a report to determine any rebate due.
- (6) With respect to the acquisition and construction of capital improvements financed with the proceeds of the Issuer's debt obligations, the Issuer hereby declares that such proceeds shall be allocated to acquisition and construction expenditures prior to the expenditure and application of funds from any other public or private source. A final expenditure report accounting for the use of all proceeds and earnings of Issuer's debt obligations shall be completed no later than 18 months after the improvements financed by the Issuer's debt obligation is placed in service.
- (7) In the event there is a change of use, abandonment or disposition of property financed by the proceeds of a debt obligation of the Issuer, the Compliance Official shall immediately consult with the Issuer's bond counsel and accountants regarding remedial action. The Issuer thereafter shall endeavor to call and redeem all or a portion of outstanding debt obligations, the proceeds of which were expended to finance such property. The proceeds derived from the sale or other disposition of the financed property shall not be commingled with other funds of the Issuer, but shall be used to effect the redemption of obligations, if necessary, the proceeds of which financed such property. Pending redemption as called for in this section, such proceeds shall be invested at a yield no greater than the yield on the obligations to be redeemed.

- (8) The Compliance Official shall create and preserve records for the term of the Issuer's debt obligations and any refunding thereof plus three years documenting the procedures incident to the authorization and issuance and identifying the proceeds of each issue of the Issuer's obligations, the deposit and investment thereof, the income derived from such deposit and investment, the expenditure of such proceeds and investment income (containing at a minimum the date, amount and recipient of each expenditure), payment requisitions, and all rate, fee, charge and assessment schedules relating to property financed by the Issuer's obligations. Such records shall include copies of loan agreements, escrow agreements, tax certificates, project bid documents, construction and acquisition contracts, project invoices, project-related bank statements, and documents related to anticipatory bond financing.
- (9) The Compliance Official shall retain all contracts or arrangements with non-governmental persons relating to the use, control and management of the improvements financed by the Issuer's debt obligation.
- (10) In the event there remain on hand any excess proceeds from an Issuer debt obligation, following acquisition or completion of the improvements for which such obligation was issued, the Compliance Official shall consult with the Issuer's bond counsel regarding the use of such proceeds.

# DRAFT

## Council of Governments (COG) FAQ

### WHY NOW?

The cost to deliver virtually all municipal services continues to rise with no end in sight. For the most part, those costs are outpacing the combination of growth in our grand lists and the property taxes that our taxpayers are willing to commit.

At the same time municipal government is being asked to provide additional services or services that are of a higher quality. In addition, the requirements to comply and participate in Federal and State programs are getting more complex and require more professional staff resources beyond the ability of volunteer boards.

This is an unsustainable model, and elected officials and senior managers are seeking solutions that lead to sustainability even while continuing to provide the quality of service expected by the taxpayers. To do nothing invites financial disaster down the road or the erosion of services and quality of life for our residents. What we need is a model that provides the opportunity to not only save money, but also improve the level and quality of services.

### THE IMPACT OF HISTORY

Governance in Vermont has evolved over the centuries and local government has become more complex, active and costly.

One important governance factor that has changed little over the centuries are municipal boundaries. By and large, the same boundaries that existed 200 or more years ago separating one community from another exist to this day, even as modern society and the demands the public places on government have changed dramatically. As people and commerce move freely from one municipal jurisdiction to another the boundaries of service delivery remain the same as they were hundreds of years ago. These boundaries act almost like a wall when it comes to government service delivery.

That does not mean there are no good examples of communities joining together to provide a vital service to their combined populations. Examples of such “regionalized” government service providers are the Central Vermont Public Safety District, EC Fiber, Champlain Water District, solid waste districts, transit agencies, regional planning commissions, and others.

These organizations were formed because leaders in place at their time of origin believed that the delivery of these services could be done more efficiently and more effectively on a regional basis. So, the question is, if the delivery of water, solid waste services, bus service and others can be done more efficiently across municipal borders and to a larger volume of customers, why doesn't it make equal sense to provide other services in the same way? What is the deciding factor in this question; is it economics and value to the taxpayer or is it politics and control?

### THE CHALLENGE TO MUNICIPALITIES

Municipalities are asked to provide a range of high quality services to their residents while always being mindful of what taxpayers can afford. It is, in fact, a central component of municipalities to constantly scrutinize how they deliver services in order to ensure that their taxpayers are getting the best value for their investments. Oftentimes this requires municipalities to think in new and creative ways --- some would say “outside the box” – in delivering those services.

## COG PROPOSAL

This legislation would enable Regional Planning Commissions (RPCs), to convert to a Council of Government (COG) and be able to offer municipal government services to municipalities on a regional basis. Municipalities in existing RPCs would have the option of deciding to convert their RPC into a COG; it would not be mandatory. A super majority vote of 60% of the municipal governing bodies would be required.

The newly created COG would retain all of the RPC existing roles and responsibilities. A COG would have no taxing authority or power of eminent domain. The only services beyond current RPC services will be those which municipalities, through the COG, vote to provide and fund. The decision to participate in or purchase a particular service would be decided by each municipality’s elected body and not imposed by the other member municipalities or the COG.

Representation on the COG would be decided by each municipality’s elected body. Based on models in other states, it works best if the municipal representative is a member of the local legislative body. Either way the representative needs to be able to have clear and consistent communication with municipal government.

We recommend that the enabling language be included in Chapter 117 and perhaps referenced in Chapter 121 to make clear that COGs can provide all services that union municipal districts and municipalities have authority to provide with the exception of taxation and eminent domain.

**What is a Council of Governments (COG)?** A multi-service entity formed by municipalities with state- and locally-defined boundaries that delivers a variety of federal, state, and local programs while carrying out its function as a planning organization, technical assistance provider, and supporter of its member local governments. As such, COGs are accountable to municipalities and effective partners for state and federal governments. In the case of Vermont, if municipalities decide to turn their RPC into a COG the boundary would match the existing RPC boundaries.

**How is this different from a Regional Planning Commission (RPC)?** COGs would assume the same RPC responsibilities currently in statute and would assume the existing contractual obligations of the RPC. Each regional commission, through action of municipalities would also have the option of creating a Council of Governments (COG). A COG can explicitly and more easily enter into voluntary formal agreements to share or provide municipal services and programs and the full costs for the same. The COG is then responsible for the execution and management of these services and programs on behalf of the municipalities. Because municipalities would be entering into financial

relationships with one another and the COG, municipal representation on the COG should include a standard for local elected official participation on the COG Board.

**What kinds of administrative or program services can a COG provide?** Any governmental program or service towns provide on their own, as well as shared programs, such as cooperative purchasing programs that improve efficiency of service delivery and cost-effectiveness. A few examples of administrative services include zoning administration, financial management, animal control, and flood hazard administration. Shared programs or contracted services may include activities such as service delivery related to health, safety, economic and community development, information technology, transportation/road materials, heating fuel, over the guardrail mowing, or shared hydroseeders.

**What are the benefits to member municipalities?** In some cases the sharing of services or programs may result in reduced costs. In other cases, municipalities may receive more and/or better service for the money they spend. In all cases, participation in any particular service or program would be voluntary. The COG would be a known entity that is within the control of its member governments, and which would have the technical expertise to perform services that meet various programmatic requirements such as federal or state purchasing or contracting rules.

**How are the services and programs funded?** In COG systems in other states funding sources vary, but each service or program should be self-supporting, meaning the participating municipalities support the full cost directly or through grants. As is noted above, participation in any particular COG provided service is voluntary. If a service or program isn't working or doesn't make financial sense it is discontinued. In this way each service or program is fundamentally performance-based.

**Is a COG a new layer of Government?**

No, a newly formed COG would take the place of an existing RPC so there is no additional layer of government. The new COG is established to provide better and a more diverse set of services for municipalities.

**Why is COG enabling needed now?**

The complexities and challenges municipalities face in meeting the needs of their residents has become more problematic and costly with each passing year. A COG provides an additional option to help municipalities manage these challenges under the direction of the participating towns when such a cooperative relationship allows for more efficient and effective service delivery.

**For more information, contact:**

Jim Sullivan, Director. [jsullivan@bcrcvt.org](mailto:jsullivan@bcrcvt.org)

802-442-0458

VAPDA

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H.249

Introduced by Representatives Sweaney of Windsor, Devereux of Mount  
Holly, Evans of Essex, and Martin of Wolcott

Referred to Committee on

Date:

Subject: Municipal government; intermunicipal services; regional planning  
commissions; regional council of governments

Statement of purpose of bill as introduced: This bill proposes to allow a  
regional planning commission to enter into an agreement with its member  
municipalities to create a regional council of governments. The council would  
assist those municipalities in planning for common needs.

An act relating to intermunicipal services and the authority to create a  
regional council of governments

It is hereby enacted by the General Assembly of the State of Vermont:

Sec. 1. 24 V.S.A. chapter 121, subchapter 7 is added to read:

Subchapter 7. Regional Council of Governments

§ 4948. CREATION OF REGIONAL COUNCIL OF GOVERNMENTS

(a) Any regional planning commission may enter into an agreement  
between or among its municipalities to establish a regional council of  
governments.

1        (b) The agreement must:

2            (1) provide at least 50 percent of its representatives shall be elected  
3        municipal officials from member municipalities; and

4            (2) specify the organization, method of withdrawal, method of  
5        terminating the agreement, and the grounds for suspension of member  
6        municipalities.

7        (c) The council shall adopt bylaws designating the officers of the council  
8        and providing for the conduct of its business.

9        § 4949. FINANCES; STAFF

10       (a) Expenses. The legislative bodies of the member municipalities may  
11       appropriate funds to meet the expenses of the council.

12       (b) Funds. The council may accept funds, grants, gifts, and services from:

13            (1) the federal government;

14            (2) the State of Vermont or its agencies, departments, or  
15        instrumentalities;

16            (3) any other governmental unit, whether a member of the council or  
17        not; and

18            (4) private and civic sources.

19        (c) Staff. The council may employ any staff and consult and retain any  
20        experts that it considers necessary.

1     § 4950. POWERS AND DUTIES

2         (a) The council may:

3             (1) Assist local governments in planning for common need and mutual  
4             benefit through cooperation and coordination. The council may undertake  
5             activities that it considers appropriate, including matters affecting health,  
6             safety, welfare, education, economic conditions, and development.

7             (2) Promote cooperative arrangements and coordinate action among its  
8             members, including arrangements and actions with respect to planning,  
9             community development, joint purchasing, intermunicipal services and  
10            infrastructure.

11            (3) Make recommendations for review and action to its members and  
12            other public agencies that perform functions within the region.

13            (b) The council, on behalf of a majority of its member municipalities, may  
14            exercise any power, privilege, or authority capable of exercise by a member  
15            municipality and necessary or desirable for dealing with problems of local or  
16            regional concern, except essential legislative powers, taxing authority, or  
17            eminent domain power. This authority is in addition to any other authority  
18            granted to regional planning commissions in statute.

19            (c) Where a regional planning commission has been established, the  
20            member municipalities, by appropriate action, may provide for the transfer of

1     all assets, liabilities, rights, and obligations of the commission to the council  
2     and provide for the dissolution of the commission.

3     Sec. 2. EFFECTIVE DATE

4     This act shall take effect on passage.

10/14/15  
09:51 am

TOWN OF MILTON Accounts Payable  
Warrant/Invoice Report # 8

*Reviewed  
10/14/15  
jo*

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 10/20/15 thru 10/20/15

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----								
35935 ABSOLUTE OFFICE EQUIPMENT								
	00008569	8311465	postage ink	10-10-416-610.10	POSTAGE MACHINE RENTAL	210.00	210.00	+
17024 ADAMSON INDUSTRIES CORP.								
	00004530	129277	Vehicle - PD	38-20-420-742.00	VEHICLES - POLICE	2,314.10	2,314.10	+
	00004530	129356	New cruiser equipment	38-20-420-742.00	VEHICLES - POLICE	2,067.40	2,067.40	+
						4,381.50	4,381.50	
17536 ADVANCE AUTO PARTS								
	00003535	761952727440	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	16.82	16.82	X
84319 ALDRICH & ELLIOTT, PC								
	00020043	75849	Roadway Consult	10-30-429-360.10	ENGINEERING SERVICES	543.87	313.00	+
16285 BARTOL, CURT PHD								
	00200030	100615	MMPI	10-20-420-330.00	OTHER PROFESSIONAL	15.00	15.00	+
17884 BITTNER, TYLER								
	100515		Professional Development	10-20-422-820.00	PROFESSIONAL DEVELOPMENT	0.00	40.00	+
19190 BOUND TREE MEDICAL								
	00011926	81902755	supplies	10-20-422-612.00	GENERAL SUPPLIES	72.99	72.99	
	00011926	81908883	supplies	10-20-422-612.00	GENERAL SUPPLIES	218.98	145.99	
						291.97	218.98	+
19556 BRETT, KELSI								
	00008570	101315	ad design	10-10-410-540.00	ADVERTISING	50.00	50.00	+
20668 BURKE, STEVE								
	100115		Fire Prevention	10-20-421-831.00	FIRE PREVENTION	0.00	46.00	+
23262 CERTIFIED AMBULANCE GROUP, INC.								
	MIL-1015		Contract Service	10-20-422-360.00	CONTRACTED SERVICES	0.00	213.78	+
26250 CHITTENDEN SOLID WASTE DISTRICT								
	IVC022088		Technical Service	55-20-420-340.00	TECHNICAL SERVICES	0.00	4,315.18	+
26422 CHOICE COBRA, LLC								
	RC036083		Admin Fee	10-10-416-210.00	HEALTH INSURANCE - CHOICE	0.00	38.25	+
26950 CLARK'S TRUCK CENTER								
	00011939	363602	Vehicle/Equipment	10-20-422-430.10	VEHICLE/EQUIP.MAINTENANCE	51.23	51.23	+
27210 CLEAN WATERS, INC								
	00001671	7454	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	6,791.04	6,791.04	+
	00001672	7455	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	3,970.00	3,959.78	+
						10,761.04	10,750.82	
27199 CLEAR VIEW GLASS								
	00003578	2954	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	85.00	85.00	+

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Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
27380 COMCAST		9182015	Communication - other	10-30-430-530.20	COMMUNICATIONS-OTHER	0.00	80.36	+
27864 CRW CORP		00003586 067019	Gauge	10-30-430-430.10	VEHICLE MAINTENANCE	285.98	22.83	+
28591 D & D CARPET CLEANING		100215	Recreation Fees	10-50-000-347.00	RECREATION FEES	0.00	45.00	+
28802 DAVIS, JOANNE		093015	Travel	10-10-413-580.00	TRAVEL	0.00	40.11	+
29418 DESORCIE EMERGENCY PRODUCTS LLC		00010980 12503	Pump Testing	10-20-421-430.10	VEHICLE/EQUIP MAINTENANCE	600.00	450.00	+
29901 DONALD TURNER & SONS CONSTRUCTION		00001679 226	Technical Services	50-10-410-340.00	TECHNICAL SERVICES	825.00	825.00	+
43491 DUCHESNEAU, KIMBERLY		100215	Travel	10-50-452-580.00	TRAVEL	0.00	103.50	+
30229 EAGLE POINT GUN		00200010 42503	General Supplies	10-20-420-612.00	GENERAL SUPPLIES	2,360.00	2,360.00	+
31009 ENDYNE, INC		00001651 185080	Effluent TKN/TP	55-20-420-340.00	TECHNICAL SERVICES	635.00	55.00	+
85375 F.W. WEBB COMPANY		47598254	returned supplies	10-30-432-430.00	REPAIR & MAINT-FACILITIES	0.00	-27.08	+
		00009255 47598283	plumbing supplies	10-30-432-430.00	REPAIR & MAINT-FACILITIES	27.57	27.57	+
						27.57	0.49	✓
40332 FASTENAL COMPANY		00001675 VTWIN42688	General Supplies	50-10-410-612.00	GENERAL SUPPLIES	25.14	25.14	+
		00001675 VTWIN42688	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	25.14	25.14	+
						50.28	50.28	✓
35144 GIDNEY, MEAGAN		100215	Professional Development	10-20-422-820.00	PROFESSIONAL DEVELOPMENT	0.00	550.00	+
36878 GRAY ROCK QUARRY LLC		00003515 4931	Plant Mix	10-30-430-602.20	PLANT MIX / GRAVEL	77.37	77.37	+
37600 GREEN MOUNTAIN POWER		10222015	Electricity	10-30-432-622.00	ELECTRICITY	0.00	4,349.55	✓
		10222015	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	3,427.03	✓

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		10222015	Electricity	50-10-410-622.00	ELECTRICITY	0.00	723.90	-
		10222015	Electricity	55-20-420-622.00	ELECTRICITY	0.00	7,580.82	-
						0.00	16,081.30	4
37626 GREEN MOUNTAIN YOUTH ENRICHMENT IN	00005704	555	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	270.00	270.00	X
37805 HACH COMPANY CORP	00001673	9582863	Machinery/Equipment	55-20-420-740.00	MACHINERY AND EQUIPMENT	994.77	994.77	X
36691 HD SUPPLY WATERWORKS, LTD	00001684	E466306	General Supplies	50-10-410-612.00	GENERAL SUPPLIES	652.53	652.53	X
41074 INTERSTATE AUTO SERVICE, INC	73053		Cruiser Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	169.43	
	73080		Cruiser Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	39.65	
	73107		Cruiser Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	159.98	
	73108		Cruiser Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	59.95	
	73138		Cruiser Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	20.00	
	73186		Cruiser Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	12.95	
	73202		Cruiser Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	351.98	
	73203		Cruiser Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	40.18	
	73221		Cruiser Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	32.50	
	73245		Cruiser Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	246.13	
						0.00	1,132.75	X
49931 JOHNSON HARDWARE & RENTAL	00003541	K100098	boots	10-30-432-290.00	OTHER EMPLOYEE BENEFITS	144.00	144.00	
	00003541	KW67237	Boots	10-30-430-290.00	OTHER EMPLOYEE BENEFIT	700.00	700.00	
	00003541	KW67237	Boots	10-30-432-290.00	OTHER EMPLOYEE BENEFITS	112.00	112.00	
						956.00	956.00	X
45483 LAKE MOREY RESORT	00005696	220858	Travel	10-50-452-580.00	TRAVEL	95.00	95.00	X
47823 MAILFINANCE INC.	202015		Prepaid Postage	10-00-000-190.00	PREPAID POSTAGE	0.00	3,000.00	X
39685 MARLIN ENVIRONMENTAL INC	00005717	96992	Rental of Equipment	10-50-452-442.00	RENTAL OF EQUIPMENT	200.00	200.00	X
48467 MILTON ACE HARDWARE LLC	00010977	12974/4	Maintenance	10-20-421-430.10	VEHICLE/EQUIP MAINTENANCE	19.90	19.90	
	00010977	13092/4	Maintenance	10-20-421-430.10	VEHICLE/EQUIP MAINTENANCE	5.78	5.78	
						25.68	25.68	X
69870 MILTON BUILDING SUPPLY	00009252	88318	Repair Materials	10-30-432-612.30	BUILDING, STRUCTURES, FENCE	43.68	43.68	X

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-----								
57435 NEW ENGLAND MUNICIPAL EQUIP.CO.INC								
	00001689	15928	1" Hose End	55-20-420-430.15	EQUIPMENT REPAIR & MAINT.	174.33	174.33	X
57350 NEW ENGLAND MUNICIPAL RESOURCE								
		35404	09/21 onsite work	10-10-414-310.00	OFFICIAL/ADMINISTRATIVE	0.00	425.00	/
		35407	9/28 onsite work	10-10-414-310.00	OFFICIAL/ADMINISTRATIVE	0.00	425.00	/
						-----	-----	
						0.00	850.00	X
57413 NEW HORIZON COMMUNICATIONS CORP								
		10/1/15	BILL CORP-011393	10-10-410-530.10	COMMUNICATIONS-TELEPHONE	0.00	659.68	/
		10/1/15	BILL CORP-011393	10-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	86.20	/
		10/1/15	BILL CORP-011393	10-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	176.61	/
		10/1/15	BILL CORP-011393	10-20-421-530.10	COMMUNICATIONS TELEPHONE	0.00	31.65	/
		10/1/15	BILL CORP-011393	10-20-422-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.58	/
		10/1/15	BILL CORP-011393	10-30-429-530.10	COMMUNICATIONS-TELEPHONE	0.00	37.71	/
		10/1/15	BILL CORP-011393	50-10-410-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.58	/
		10/1/15	BILL CORP-011393	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	40.56	/
		10/1/15	BILL CORP-011393	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.58	/
		10/1/15	BILL CORP-011393	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.70	/
		10/1/15	BILL CORP-011393	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	75.74	/
		10/1/15	BILL CORP-011393	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.73	/
						-----	-----	
						0.00	1,266.32	X
57495 NEW YORK CLEANERS								
		09012015	PD Dry Cleaning	10-20-420-650.00	UNIFORMS	0.00	287.50	X
63548 RATHBUN, CHERYL								
		100215	Recreation Fees	10-50-000-347.00	RECREATION FEES	0.00	77.00	X
65050 REPROGRAPHICS OF NEW ENGLAND INC								
		00005718	88484 Business Cards	10-50-452-612.00	GENERAL SUPPLIES	100.00	100.00	X
		00008560	88484#2 Donna Business Cards	10-10-410-611.00	OFFICE SUPPLIES	55.00	55.00	X
						-----	-----	
						155.00	155.00	X
67300 ROWLEY FUELS INC								
		92415	Fuel	10-20-421-625.00	DIESEL FUEL	0.00	144.46	/
		92415	Fuel	10-20-422-625.00	DIESEL FUEL	0.00	413.65	/
		92415	Fuel	10-30-430-625.00	DIESEL FUEL	0.00	4,328.66	/
						-----	-----	
						0.00	4,886.77	X
68314 SAINT MICHAEL'S RESCUE								
		00011937	008 General Supplies	10-20-422-612.00	GENERAL SUPPLIES	225.00	225.00	X
70286 SHEARER CHEVROLET CO. INC								
		00001649	90119 Vehicles	55-20-420-742.00	VEHICLES	28,468.00	28,468.00	/

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	00004520	90120	Truck Purchase (B&G)	38-30-432-740.00	TRUCK (B&G)	39,172.00	39,172.00	✓
						-----	-----	
						67,640.00	67,640.00	✓
71275 SIRCHIE FINGER PRINT LABS								
	00200004	0224866-IN	General Supplies	10-20-420-612.00	GENERAL SUPPLIES	130.00	116.22	X
72658 SPECIALTY VEHICLES, INC								
	00011936	3286	Vehicle/Equipment	10-20-422-430.10	VEHICLE/EQUIP.MAINTENANCE	352.19	352.19	X
61943 SWISH KENCO LTD								
	00009276	B092171/S	General Supplies	10-30-432-612.00	GENERAL SUPPLIES	92.26	92.26	X
48700 SYMQUEST GROUP INC								
	961409		Copier maintenance	10-10-412-430.20	PHOTOCOPIER MAINTENANCE	0.00	40.42	X
76428 TOWN OF COLCHESTER								
	00011938	10215	General Supplies	10-20-422-612.00	GENERAL SUPPLIES	1,125.00	1,125.00	X
76450 TOWN OF MILTON								
	10-2-2015		Water/Sewer Quarterly	10-30-432-411.00	WATER/SEWER	0.00	592.09	✓
	10-2-2015		Water/Sewer Quarterly	50-10-410-411.00	WATER/SEWER	0.00	43.08	✓
	10-2-2015		Water/Sewer Quarterly	55-20-420-411.00	WATER/SEWER	0.00	354.94	✓
	JUL-SEPT 15		WaterSewer Catamount Pump	55-20-420-411.00	WATER/SEWER	0.00	1,356.29	✓
						-----	-----	
						0.00	2,346.40	✓
76960 U.S. BANK EQUIPMENT FINANCE								
	288809577		PD Copier Maintenance	10-20-420-430.20	PHOTOCOPIER MAINTENANCE	0.00	159.61	X
78210 UNIFIRST CORP								
	1702267		Rags, Mats, Uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	11.75	✓
	1702267		Rags, Mats, Uniforms	50-10-410-650.00	EMPLOYEE UNIFORMS	0.00	18.15	✓
	1702267		Rags, Mats, Uniforms	55-20-420-650.00	EMPLOYEE UNIFORMS	0.00	18.15	✓
	1703497		Rags, Mats, Uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.26	✓
	1703497		Rags, Mats, Uniforms	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	17.05	✓
	1703498		Rags, Mats, Uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.00	✓
	1703498		Rags, Mats, Uniforms	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	41.63	✓
	1703499		Rags,Mats, Uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	11.75	✓
	1703499		Rags,Mats, Uniforms	50-10-410-650.00	EMPLOYEE UNIFORMS	0.00	18.15	✓
	1703499		Rags,Mats, Uniforms	55-20-420-650.00	EMPLOYEE UNIFORMS	0.00	18.15	✓
	1704749		Rags, Mats, Uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.26	✓
	1704749		Rags, Mats, Uniforms	10-30-432-442.20	BUILDING MAT RENTALS	0.00	32.13	✓
	1704749		Rags, Mats, Uniforms	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	17.05	✓
	1704751		General supplies	10-30-430-612.00	GENERAL SUPPLIES	0.00	11.75	X
	1704751		General supplies	10-30-432-442.20	BUILDING MAT RENTALS	0.00	9.18	X
	1704751		General supplies	50-10-410-650.00	EMPLOYEE UNIFORMS	0.00	18.15	X
	1704751		General supplies	55-20-420-650.00	EMPLOYEE UNIFORMS	0.00	18.15	X
						-----	-----	
						0.00	279.71	✓
49013 VERIZON WIRELESS								
	9752730975		Communication	10-20-420-530.20	COMMUNICATIONS-OTHER	0.00	240.06	X

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-----								
81055 VERMONT LEAGUE OF CITIES & TOWNS								
	00008568	2015-16740	Prof. development - EW/DC	10-10-410-820.00	PROFESSIONAL DEVELOPMENT	120.00	120.00	✓
81317 VERMONT STATE TREASURER								
	00004546	093015	Due to State/Marriages	10-00-000-252.01	DUE TO STATE/MARRIAGE LIC	1,190.00	1,190.00	✓
84400 VLCT PACIF, INC.								
	00008567	20294	policy adjustment	10-10-404-520.20	VEHICLE INSURANCE	303.00	303.00	✓
	00008567	20294	policy adjustment	10-10-404-520.30	PROPERTY INSURANCE	34.00	34.00	✓
						-----	-----	
						337.00	337.00	✓
83900 VOSHA - VT DEPT OF LABOR								
	00008566	091415	1082403, 1084211, 1084219	10-10-415-850.00	CONTINGENCY	2,250.00	2,250.00	✓
	00008566	091415	1082403, 1084211, 1084219	10-10-415-850.00	CONTINGENCY	450.00	450.00	✓
	00008566	091415	1082403, 1084211, 1084219	10-10-415-850.00	CONTINGENCY	300.00	300.00	✓
						-----	-----	
						3,000.00	3,000.00	✓
83844 W.B. MASON CO INC								
	00006595	I28822048	Office Supplies	10-60-463-611.00	OFFICE SUPPLIES	13.79	13.79	✓
	00006595	I28899303	Office Supplies	10-60-463-611.00	OFFICE SUPPLIES	8.49	8.49	✓
	00008565	I29017057	paper	10-10-416-611.00	OFFICE SUPPLIES	117.98	117.98	✓
						-----	-----	
						140.26	140.26	✓
59302 WALSH ELECTRIC SUPPLY, INC.								
	00009280	1510304-01	Repair & Maintenance	10-30-432-430.00	REPAIR & MAINT-FACILITIES	469.00	469.00	✓
	00009283	1510615-01	Repairs/Maintenance	10-30-432-430.00	REPAIR & MAINT-FACILITIES	3,752.00	3,752.00	✓
						-----	-----	
						4,221.00	4,221.00	✓
74649 WATCH GUARD VIDEO								
	00200017	000957	Vehicle Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	400.00	400.00	✓
86543 WEX BANK								
	42421894		Vehicle Fuel	10-20-420-626.00	GASOLINE	0.00	2,385.89	✓
	42421894		Vehicle Fuel	10-30-429-626.00	GASOLINE	0.00	46.05	✓
	42421894		Vehicle Fuel	10-30-430-625.00	DIESEL FUEL	0.00	342.79	✓
	42421894		Vehicle Fuel	10-30-430-626.00	GASOLINE	0.00	89.52	✓
	42421894		Vehicle Fuel	10-30-432-626.00	GASOLINE	0.00	193.40	✓
	42421894		Vehicle Fuel	50-10-410-625.00	DIESEL FUEL	0.00	101.61	✓
	42421894		Vehicle Fuel	50-10-410-626.00	GASOLINE	0.00	170.00	✓
	42421894		Vehicle Fuel	55-20-420-625.00	DIESEL FUEL	0.00	101.60	✓
	42421894		Vehicle Fuel	55-20-420-626.00	GASOLINE	0.00	170.00	✓
						-----	-----	
						0.00	3,600.86	✓
61002 WIRELESS PHONE SERVICE LLC								
	00200015	2070600.15	Technology	10-20-420-613.00	TECHNOLOGY	1,540.00	1,540.00	✓

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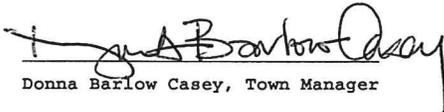
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Vendor							
PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
00200015	270522.28	Technology	10-20-420-613.00	TECHNOLOGY	4.95	4.95	✓
00004545	270545.41	Vehicle - PD	38-20-420-742.00	VEHICLES - POLICE	746.92	746.92	✓
					-----	-----	
					2,291.87	2,291.87	4
35050 WOOD, GEORGE INC							
00200019	249264	Vehicle Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	2,696.64	2,696.64	4
Report Total					-----	147,168.63	=====

THESE INVOICES HAVE BEEN APPROVED BY THE TOWN MANAGER ON THE FOLLOWING DATE:

 APPROVED ON 10, 15, 15  
Donna Barlow Casey, Town Manager

To the Treasurer of the TOWN OF MILTON:

We Hereby certify that there are sufficient vouchers supporting the amounts owed to the above mentioned vendors.

Let this be your order for the payments of the amounts totaling \$ \*\*\*147,168.63

SELECTBOARD:

_____ Darren Adams, Chair	_____ Stuart King, Vice Chair	_____ John W. Bartlett, Secretary	_____ Ken Nolan	_____ John Cushing
------------------------------	----------------------------------	--------------------------------------	--------------------	-----------------------

# Milton Selectboard Meeting Minutes

October 5, 2015 6:30 P.M.

Municipal Building Community Room

**Selectboard Members Present:** Darren Adams, Chair (via phone); Stuart King, Vice Chair (via phone); John Bartlett, Clerk (Presiding Chair); Kenneth Nolan, Member

**Selectboard Members Not Present:** John Cushing, Member

**Staff Members Present:** Donna Barlow Casey, Town Manager; Roger Hunt, Public Works Director; Erik Wells, Director Administration & Community Services; Steve Burke, Rod Moore, Fire & Rescue; Don Turner Jr., Fire & Rescue Chief

**Others Present:** Bryan Davis, manager of project- CCRPC; John Dempsey, Toole Design Group

**I. Call to Order** – Bartlett called to order at 6:30 PM

**II. Flag Salute** – Bartlett led the attendees in a Salute to the Flag.

**III. Agenda Review**- none

**IV. Public Forum** – none

**V. New Business and Department Items**

**A. Presentation of RR Street Alternatives – Informational**

John Dempsey of Toole Design Group presented two design alternatives & estimated costs. Alternative concepts –RR St & Intersection Barnum – connect gap, pedestrian facilities.

- East Side Alternative – 5’ sidewalk segment w/ 3’ wide buffer. Curb extension, traffic device. ADA curb ramps and beacons. Gate Arm & retro fit existing. Estimate proposal \$177,000
- West Side Alternative – 5’ sidewalk, two pedestrian railroad vehicular gate, pedestrian path behind. Curb extension curb cut. Est. proposal \$216,000

Discussion covered both options.

Adam made motion to accept East Alternative as preferred RR Street Alternative. Second King. Further discussion - Nolan clarify motion is preference only not financial commitment at this time.

**Independent Roll Call. Motion passes 5-0.**

**B. Financing for Fire & Rescue Purchase of an Ambulance**

Don Turner, Chief Fire & Rescue presented history overview of ambulance having light duty chassis with 3 yr expectancy. Study revealed medium duty truck expect 7 yrs estimate life. Light is overloaded before putting people in back. Ambulance box will far outlast.

Proposal to purchase a new medium duty chassis and have it remounted with 2008 Box for an estimate of \$160,000 compare to new purchase of \$245-\$260,000. Bring back service

46 next spring 6-8 months. Estimate includes use of loaner ambulance in interim.  
47 After discussion Turner reiterated need an ambulance and waiting 2 weeks may severely  
48 throw off timetable to get back operation. \$156K in fire reserve fund. Any previously  
49 earmarked funds for Air Pack can wait. Timing critical on chassis more important.  
50

51 Barlow Casey, Town Manager explained Emergency Management Reserve and Fire-EMS  
52 fund balance accounts history. Recommended utilizing two different sources- \$71K  
53 emergency fund existing within General Fund number of years and balance in capital fund.  
54 Nolan questioned previous Selectboard intent and future activity \$250K transfer into  
55 reserve fund defined by KBS audit for capital reserve not necessarily Rescue later dedicated  
56 as such. What do we have right to do with previous excess funds?  
57

58 Board concurred ambulance purchase necessary and needs to be timely. Assured funds  
59 available. Further discussion of the 71K and its history at future meeting.  
60

61 Adams made motion to purchase ambulance for \$156,000 from existing fire & rescue  
62 equipment reserve fund. King second. No further discussion. **Roll Call Vote, passes 5-0.**  
63

#### 64 **C. Update on RT. 7 Sidewalk & Streetscape Project**

65 Erik Wells, Director – Administration & Community Services provided update since last  
66 meeting from LandWorks. Proposed Schedule & Timeline & Logistics.

67 Rebrand as *“Milton 4D Project-Defining Downtown from the Diner to the Dam”* -  
68 importance of community members involved and to own project. Preliminary meeting Oct.  
69 14<sup>th</sup> & Sat. Oct. 24<sup>th</sup> marquee event starting in community room. Include walk portion Rt 7.  
70 LandWorks to return on November 18<sup>th</sup> for additional outreach event.  
71

72 Raised question of potential to discuss a possible Town Green Space at this time – defining  
73 feature coincides with core project. LandWorks felt it did coincide but outside of scope of  
74 Diner – Dam as separate project would be estimate of \$5,000 to incorporate.  
75

76 After discussion the Board felt it was premature to have this discussion and engagement for  
77 ideas regarding the Town Green concept at this time. Something to consider in the future.  
78

79 Bartlett stated reminder to attract viewpoint to attract commercial as well as public  
80 needs/desires.  
81

#### 82 **D. Set Date for Next Selectboard Meeting**

83 Donna Barlow Casey, Town Manger

84 Scheduled Third Mon. Oct. 19<sup>th</sup> at 6PM Nolan has conflict and will be late. King present,

85 Adams hopefully available. Check availability with John Cushing before to make sure at least  
86 three present.

#### 87 **VI. Old Business**

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**A. Bond Anticipation Note – Route 7 Conceptual Design Project**

Barlow Casey presented details before final quote from People’s United. \$70K rounded up per last meeting’s motion. Timing for documents about a week.

Look into state law requiring 3 people physically at table and available to sign (2 present and 2 electronically present). Acting chair signature falls as chair. Under State Statute this is OK, communicated by VLCT. Chair can sign business approved, Board vote in minutes is record on the action.

**B. FY’17 Budget Timeline & Selectboard Meeting Dates – Discussion**

Wells presented revised schedule for budget meeting hearings. Payroll and benefits takes up ½ general fund budget good place to start – begin with overview Nov. 2<sup>nd</sup>.

Helpful for staff to have dates ahead on meeting times for planning.

Adams proposed switching capital improvement budget which generates lots of questions for Directors. Send dept. heads away with ques. and then come back for individual department budget review. No new items to be dropped the night of review. Department Heads come prepared with brief presentation.

Finance Director needs to be present at every meeting. Jan. 18<sup>th</sup> not town holiday but will consider during calendar to move meeting to January 19<sup>th</sup>.

**VI. Reconsideration - none**

**VII. Manager’s Report**

Barlow Casey previously drilled down on a lot of issues. Primary focus now budget.

**VIII. Potential and/or Future Agenda Items - none**

**IX. Warrant/Report # 7 & Supplemental Warrant**

Bartlett present Warrant/Report #7 in the amount of \$68,784.89

Line items random order no specific reason:

\$3,507 Alert-All Corp-Fire prevention materials (MFD open house handouts)

\$850 Fred Peet, Attorney- Title search Village Cemetery Acquisition

\$3,209.25 Repair Dump truck,

\$500 Little League – annual allocation

\$6,379.93 Stizel, Page, Fletcher - legal services 9 cases.

\$4,499 The Tech Group – 3HP Probook 650 Laptops & software

Sullivan, Powers & Company \$17,400 audit and account reconciliation.

Watch Guard Video \$4800 replace police cruiser cam.

Bartlett recommend approval of orders for \$68,784.89

King made motion to approve orders as presented on Warrant Report #7 in the amount of \$68,784.89. Adams Seconded. No further discussion. **Roll call vote, passes 5-0.**

Bartlett presented one Supplemental Warrant -\$330,055.77 to US Bank for principal & interest bond payments – (municipal building, library expansion, fire station, tower truck, water improvements, water system rehab, village core sewer)

Question shows credit for interest? Follow-up with Davis if overpayment or what.

137 Bartlett moved to approve. King Seconded. No further discussion. **Roll call vote, passes 5-0.**

138 **X. Minutes of the Selectboard Meeting of September 21th, 2015.**

139  
140 Adams made motion to approve the minutes of the Selectboard meeting of September 21<sup>st</sup> as  
141 presented. King Seconded. No further discussion. **Roll call vote, passes 5-0.**

142  
143 **XI. Possible/Anticipated Executive Session per V.S.A. Title 1 Section 313**

144 Nolan made motion that premature public knowledge about Real Estate, Legal & Personnel  
145 matters would cause the Town or person to suffer a substantial disadvantage

146  
147 Adams second. **Roll call vote, passes 5-0.**

148  
149 Nolan made motion to move to Executive Session to discuss Real Estate, Legal & Personnel  
150 matters under the provisions of Title 1 V.S.A. 313 (a) (2), 1 V.S.A. 313 (a) (1) and V.S.A. 313 (a)  
151 (3) respectively.

152 King Seconded. No further discussion. **Roll call vote, passes 5-0.**

153  
154 Barlow Casey requested the presence of Erik Wells, Director of Administration & Community  
155 Services. Approved.

156  
157 Move to Executive Session 8:26PM

158  
159 Motion made by Adams to close executive session. King Seconded. **Roll call vote, passes 5-0.**

160  
161 Executive Session closed at 10:10

162  
163 No action from executive session.

164  
165  
166 **XII. Adjournment**

167  
168 Adams moved to adjourn Selectboard meeting. Nolan Seconded. **Roll call vote, passes 5-0.**

169  
170 Bartlett adjourn at 10:13PM

171  
172 *These proceedings were live-streamed and filmed by LCATV and audio-recorded by the Town.*

173  
174 **Respectfully Submitted,**

175  
176 \_\_\_\_\_ **Date:** \_\_\_\_\_

177 **John Bartlett, Selectboard Clerk**

178  
179 **Filed with Milton Town Clerk's Office on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_**

180  
181 **ATTEST: \_\_\_\_\_ Milton Town Clerk**

182