

Milton Selectboard Meeting
January 4, 2016 at 6:00 p.m.
Community Room of the Municipal Complex
43 Bombardier Rd., Milton, VT 05468

Use of cell phones is prohibited during the meeting. Please shut them off or silence them.

AGENDA

- I. **Call to Order**
- II. **Flag Salute**
- III. **Agenda Review**
- IV. **Public Forum**
A Public Forum will be limited to five minutes per person. All participants must sign in and clearly state their name. No action will be taken on items raised until a subsequent meeting (if action is needed by the Selectboard).
- V. **New Business and Department Items**
 - A. **Authorize FEMA Assistance to Firefighters Grant**
Consider Approval
Donald Turner, Jr., Fire & Rescue Chief
 - B. **Fiscal Year 2015 Audit Presentation (to begin at 7:30 PM)**
Discussion
Fred Duplessis, CPA, Sullivan Powers & Co., P.C.
- VI. **Old Business**
 - A. **Review of Water/Wastewater Budget & CIP Items**
Discussion
Nathan Lavallee, Superintendent
- VII. **Reconsideration**
 - C. **Fiscal Year 2017 Budget**
Discussion & Possible Action
Donna Barlow Casey, Town Manager; John Gifford, Interim Finance Dir.
- VIII. **Manager's Report**
- IX. **Potential and/or Future Agenda Items**
- X. **Warrant/Report #13**
- XI. **Minutes Meeting December 28** (To approve with or without corrections)
- XII. **Anticipated Executive Session per V.S.A. Title 1 Section 313**

- **Real Estate**

XIII. Adjournment

Posted December 31, 2015 on the official bulletin board in the lobby of the Municipal Building to the Town Website emailed to the Burlington Free Press, Milton Independent, Lake Champlain Access Television, Fox 44 News, WPTZ, WCAX, and posted in two other places within the Town of Milton and filed with the Town Clerk.

Signed: Donna Barlow Casey, Town Manager

Town of Milton
Division of Rescue

Grant Submission Proposal & Funding Request

To: Don Turner, Chief
Rod Moore, Assistant Chief
From: Taylor Yeates, 
Date: December 11, 2015

Re: Request for permission to submit Assistance to Firefighters Grant

Attachments

Appendix A: Air Cleaning Systems, Inc. Quotation 12/11/2015

Introduction

The purpose of this memo is to request permission to submit an application, on behalf of the Town of Milton Division of Rescue (Milton Rescue), to the U.S. Department of Homeland Security, Federal Emergency Management Agency, Assistance to Firefighters Grants (AFG) program. The AFG program is a well known federal grant program which, in the last seven years, has provided billions in grant funding to departments across the country. This year the program expects to make twenty five hundred separate awards totaling 306 million dollars.

The program grants funding for three major activities: Operations and Safety, Vehicle Acquisition, and Regional Projects. Through the process of reviewing operating procedures, long term projections, and capital plans Milton Rescue has identified an opportunity for funding in the Operations and Safety grant program.

The following is a statement of deficiency, goals to address that deficiency, and potential alternatives considered to address the deficiency. The end result is this request to apply for the AFG program in order to secure remediation using Alternative Three.

Statement of Deficiency

The Milton Rescue station building was constructed in 1988 and includes space for two vehicles, a small kitchen and day room, living quarters housing eight sleeping births, modest storage, and a single office. The building is approximately twenty-eight hundred square feet. Under the current layout the ambulance bay shares walls with both the kitchen and day room and the sleeping quarters.

Due to this layout diesel exhaust fumes that are generated during normal operations are trapped inside the building and travel throughout the day room where volunteers and staff train and work

during the day and the sleeping quarters where volunteers spend overnight shifts. Currently there is no exhaust extrication or mitigation system installed anywhere in the building.

Diesel exhaust fumes are a known carcinogen which exposes Rescue staff and volunteers to chemicals such as Benzene (a Group 1a carcinogen), formaldehyde, and nitric oxides, all of which have been known to be life threatening to humans. In 2012 the World Health Organization upgraded diesel exhaust fumes to a cancer threat, considering them to be as important a public health threat as secondhand cigarette smoke.

Without a system designed to capture and control exhaust emissions the Rescue building is not compliant with the National Fire Protection Association standard 1500 (NFPA 1500) which was last revised in 2013 to protect firefighters from station exhaust. The standard text states:

NFPA 1500 (2013) 9.1.5 The fire department shall prevent exposure to fire fighters and contamination of living and sleeping areas to exhaust emissions.

NFPA standards are used to by fire departments across the country to create safe working conditions for firefighters and EMTs. They are also by organizations like OSHA or VOSHA to develop workplace standards. NFPA 1500, is the basis for station safety standards for fighters and EMTS in the United States.

Failure to meet NFPA 1500 puts the Town of Milton at risk to a claim of liability under VSA 21 Chapter 9 which defines presumptive disability for career and volunteer firefighters and EMTs. Under the law the Town of Milton may be liable under workers compensation insurance for any volunteer or employee of the Fire and Rescue Department who develops cancer while in the employ of the Town or ten years after employment termination. Given the strong evidence suggesting diesel exhaust is a known cancer causing agent it is in the best interest of the town to mitigate the potential for exhaust fumes to exist anywhere in the Rescue building.

Remediation Goal

The solution alternatives addressing this deficiency seek to limit, to the highest extent possible, all diesel exhaust fumes from engine operation in the Milton Rescue building.

Solution Alternatives

Multiple alternatives were considered to reach the remediation goal. Alternatives were proposed without regard to cost or overall expediency.

Alternative One

The *M-30 Air Cleaner for Fire/EMS* was considered. This is a made in the U.S.A air filtering cabinet with a high volume air intake that pushes particulates through a set of dual filters. To properly filter air in the Rescue ambulance bay two filter systems per truck would be necessary.

Although these are relatively economical to install they require bi-yearly filter replacement. In addition, their placement in a small vehicle bay area would not allow them to operate efficiently.
Overall cost: \$17,500

Alternative Two

The *High-5 Fan Company High Volume Ceiling Fan* was considered. These twenty-four foot fans use a two horsepower engine to cool and direct air flow. Although purchasing one fan would be economical and efficient in moving air it has no filter system and would be unable to remove exhaust fumes unless a vehicle bay door was left permanently open. In addition, depending on the run time the fan could dramatically increase electricity use. Finally, installation would require an upgrade in building electrical systems, increasing the capital investment.
Overall cost: \$8,000 - \$12,000

Alternative Three

The *Plymovent Source Capture System* was considered. This system attaches directly to the vehicle exhaust exit point capturing exhaust any time the vehicle engine start procedure is initiated or the vehicle is reversing into the station. The system is able to achieve nearly 100% exhaust capture using a tight seal around the vehicle exhaust system and a low power on-demand venting fan. The entire system is self enclosed meaning from time of exhaust capture to venting the exhaust outside the station no volunteer or employee is exposed to exhaust. The system has an initial installation fee that is cost prohibitive; however, federal grants are available to defray the cost.

Overall Cost: \$25,000-\$30,000 without grant funding

Preferred Alternative

Alternative Three is the only solution that successfully meets the remediation goal. The other alternatives, although less costly do not adequately protect the volunteers or staff. Due to the potential for federal grant funding Alternative Three has the potential to provide the least costly remediation option with the best possible remediation outcome.

Budgetary Estimate

For the purpose of grant funding planning a quote from Air Cleaning Systems, Inc (ACS) of Latham, New York was obtained. ACS is the Plymovent distributor serving Vermont and Western Massachusetts and has placed Plymovent systems in multiple local fire departments including: Swanton Fire Department, Richmond Rescue, Essex Rescue, and Burlington Fire Department. The following is an estimate of costs associated with the grant application, award, and completion.

Installation of the Plymovent system requires a small modification of the station building to accommodate venting of exhaust to the outside. It also requires small modifications to existing exhaust exit points on both ambulances. These expenses are included in the work done by ACS therefore making them grant reimbursable.

Grant Funding Information

Alternative Three provides good qualifications for grant funding. Guidance for the Assistance to Firefighter Grant identifies departments requesting direct, source capture exhaust systems as a high priority for funding. In addition our facility provides full-time coverage 24-7 and maintains sleeping quarters, additional considerations that further place Alternative Three high on the AFG priority list. No other alternative qualifies for funding under AFG 2015.

Budgetary Estimate and Cash Match

The Assistance to Firefighter Grant requires cash match of 5% for communities with a population less than twenty thousand residents. The following is a outline of the costs associated with applying for and receiving the grant, including staff time. This estimate may not reflect all potential expenses. The full, original quote from ACS is attached in Appendix A.

Grant Eligible Expenses		
Plymovent Procurement and Installation		\$ 30,000.00
Vehicle Modification		Included
Electrical Modification		Included
	<i>Total</i>	\$ 30,000.00
Non-Grant Eligible Expenses		
	Hours	Total
<i>Town Staff Time</i>		
Preperation - Rescue	6	\$ 114.00
Preperation - Town Administration	2	\$ 130.00
Grant Administration - Financial	3	\$ 195.00
	<i>Total</i>	\$ 439.00
	Total Eligible Expenses	\$ 30,000.00
	Total Non-Eligible Expenses	\$ 439.00
	Grant Reibursement (95% Eligible Expenses)	\$ 28,500.00
	Total Cash Match Required	\$ 1,500.00
	Total Staff Time Required	\$ 439.00
	<i>Total Project Cost</i>	\$ 1,939.00

Request for Approval

I respectfully request the Town of Milton Selectboard approve permission for the Town of Milton Division of Rescue to apply for funding under the FY 2015 FEMA Assistance to Firefighters Grant for the purposes of obtaining a direct, source capture exhaust system.



IS A SERVICE DISABLED VETERAN OWNED SMALL BUSINESS

MAIN OFFICE

8 Sunset Drive
Latham, New York 12110
(518) 785-4541 Fax (518) 785-4874
Eastern New York, Vermont & Western MA

P.O. Box 84
Pittsford, New York 14534
(585) 325-2100
Central and Western New York

Milton Fire / EMS (Town of)
Taylor F. J. Yeate
43 Bombardier Road
Milton, VT 05468

December 14, 2015



We at Air Cleaning Systems, Inc. are happy to provide you with a **Quote** on the **clean air at work**
PNEUMATIC GRABBER® EMERGENCY VEHICLE EXHAUST EXTRACTION SYSTEMS
PROVIDING PLYMOVENT VEHICLE EXHAUST SYSTEMS SINCE 1989



which is the only system that have been designed to meet complete CODE compliance of the following:

- NFPA 1500 – 2007 Edition
- NFPA 1500 – 2002 Edition
- NIOSH – Pocket Guide to Chemical Hazards
- OSHA – Safety Letter
- UNIFORM MECHANICAL CODE (Design of product conveying ventilation systems)
- INTERNATIONAL MECHANICAL CODE
- UNDERWRITERS LABORATORY LISTING



2012 WORLD HEALTH ORGANIZATION - Upgraded Diesel Fumes as a **CANCER**
Threat and as important of a Public Health Threat as Asbestos and Secondhand Cigarette Smoke.

The following excerpts outline specific details related to CODE compliance.

Department of Health and Human Services, Page 2, underlined and highlighted:
“However, since diesel exhaust has been shown to be carcinogenic in animals and potentially carcinogenic in humans, NIOSH recommends diesel exhaust emissions be controlled to the lowest feasible level. **To be consistent with this recommendation, the source capture system is the best choice in this application.**”

The agencies listed above have led to the implementation of NFPA 1500 – 2002 Edition Standard 9.11.6 on facility safety regarding exhaust emissions. Guidelines for vehicle exhaust elimination state: **“Local exhaust ventilation that remove harmful fumes at their source, hoses at tailpipe or stack exhaust”** as listed in the OSHA Health and Safety Fact Sheet; **“Motor vehicles that are operated shall be provided with a source capture system that connects directly to the motor vehicle’s exhaust system. In addition, recirculation of air is prohibited”**, as stated in the IMC Code 2003. **“A mechanical ventilation or exhaust shall be installed to control, capture and remove emissions generated. Duct used for conveying products shall be substantially airtight construction and shall not have openings”** as stated in UMC Code.

The proposed **Plymovent** system has been independently tested and verified to be virtually capable of capturing the vehicle exhaust emissions at the point of generation (tailpipe) by making an airtight seal to the tailpipe of your apparatus. This fulfills the current NFPA 1500 – 2002 Edition requirement “**the need for elimination and containment of all vehicle exhaust emissions to a level of no less than 100% effective capture.**” The vehicle exhaust “source capture” extraction system will utilize an auto start electrical control box which is UL tested and certified. This controller will automatically energize an exhaust blower upon the starting of the vehicle and in turn will extract all exhaust emissions out of the building. Usage of the **Plymovent** system will allow you to comply with NIOSH, OSHA, IMC (International Mechanical Code), UMC (Uniform Mechanical Code) standards and codes for hazardous material exhaust control systems. A **SOURCE CAPTURE SYSTEM** as defined by IMC 2003 is “**A mechanical exhaust system designed and constructed to capture air contaminants at their source and exhaust such contaminants to the outdoor atmosphere.**” The system that we have quoted fulfills all these requirements and is recognized as the leader in vehicle exhaust extraction systems and is certified by ISO 9001:2000, Underwriters Laboratories (UL), Air Movement and Control Association (AMCA) performance and quality assurances. This system was designed to specifically meet the needs of emergency response vehicles and is fully automatic so as not to interfere with firefighter response time.

It is important that the system you consider meets or exceeds these established codes and recommendations for removal of diesel and gasoline **hazardous** exhaust.

PLYMOVENT'S simplicity of operation, reliability, ease of adjustment, high tolerance design, built in safety features, superior engineering and manufacturing, published installation guidelines, are standards **unmet** by any other manufacturer in this industry.

WE WILL PROVIDE THE FOLLOWING *PLYMOVENT PNEUMATIC* EQUIPMENT:

(2) SBTA- 251-B One vehicle back-in Pneumatic Track System



A total of (2) vehicles Connections, spark resistant, fan cooled 3450 RPM direct drive motor rated 1140 CFM of total exhaust @ 6" S. P., with a 1.5 HP, 9 amp., 208-240v., Single phase fan motor, (Inside mounted - Wall penetration). System will be provided with back draft damper and tailpipe adapters. Note: Vehicle tailpipe modifications are included in cost.

QUOTED COST: (electrical included) \$ 22,989.00

NOTE: Quoted cost include: turn-key factory trained and certified installation, All Electrical Wiring & Connections, training DVD, and Ten (10)/Five (5) Year operation and manufacturers guarantee all parts of the Plymovent Vehicle Exhaust System.



The system will have the following:

1. **2007 Edition of NFPA:** “The fire department shall prevent exposure to firefighters and contamination of living and sleeping areas to exhaust emissions.”



2. **Track Box Lock Design:** Plymovent Trolley Hose Transport mechanisms are provided with state of the Art High Grade & Heavy Weight Aluminum for long term life expediency .Movement of Hose as vehicles move in & out of Stations to insure non-restrictive flow of the Trolleys & Crabs and Code Compliant Airflow throughout System & Hoses.



3. **Spring Balancer** must be self-adjusting enclosed type with stainless steel cable to support hose assembly at proper height of hose during travel along the Track or Rail.



4. **Manual Inflation/Deflation Valve** is a sliding type with push button for manual inflation of the pneumatic nozzle. The valve is incorporated into the Safety Disconnect Handle which the operator can easily operate from a standing position to connect pneumatic nozzle to tail pipe. When track mounted pneumatic release valve is activated, valve shall deflate pneumatic nozzle. If safety disconnect coupling separates, valve shall have safety release to deflate pneumatic nozzle automatically.



5. **Stainless Steel Reducer:** incorporate with a primary expanded metal debris screen, which is permanently affixed by welded seams to the inside opening of exhaust fitting. The stainless steel-reducing elbow that connects to the connection Pneumatic nozzle shall be fabricated using continuous welded construction. is Stainless Steel 1500° utilized to insure the Highest Metal Temperature Rating. Angle of Transition: No less than or greater than 67 degrees from the centerline of the reducer.



6. **Pneumatic Grabber Nozzle** – a pneumatic nozzle attachment that inflates to grip the diesel exhaust pipe which accommodates tailpipes from 1” to 8” in diameter. Nozzle design creates a positive seal around the tailpipe, which eliminates virtually any potential leakage of diesel exhaust during normal or acceleration of the vehicle.



7. **Compressor** – we will provide compressor 60 gallon vertical tank, 135 psi, single stage with filter/dryer/regulator with auto drain and electric auto tank drain for system operation

8. **Safety Disconnect Handle** –



The Multiple Function safety disconnect allow firefighter to not have to touch hose when connecting Grabber Nozzles and provides an Ergonomic handle with intergraded push Button to inflate and deflate the Pneumatic Grabber® Nozzle to the Tailpipe from a full standing position and ensures both hose and Nozzle disconnect from the tailpipe under any and all conditions. This unique and multiple function design provides complete safety which eliminates potential damage to the system, hose and vehicles during disconnect. If reassembly is required it's click & reconnect process is easily accomplished as shown above.

9. Track mounted **Uncoupling valve**



releases air from bladder when activated by trip plate on trolley can be positioned anywhere on track based on vehicle position and exit speed. This system design allows complete flexibility and adjustment of system and controlled disconnect release during vehicle exiting building. Providing the smoothest & Safest Nozzles releases in the Industry.

10. **Plymovent Complete System Design & Engineering: Providing Emergency Vehicle Systems to 1986 and through Air Cleaning Systems since 1989 Sales, Turnkey Installation, Electrical, Service and Warranty from ACS established in 1975 .**

11. **Metal Hose Saddle**



with hole slotted into and external welded tab to provide hose support from a spring balancer. Design protects hose and provides safety connection to trolley on track or rail.

12. Track mounted **Uncoupling valve or External Release Mechanism** disconnects **Pneumatic or Magnetic Grabbers** which can be positioned anywhere on Track. This system design allows complete flexibility and adjustment of system and controlled disconnect release during vehicle exiting building.



13. Low profile **LOWER HOSE HIGH TEMPERATURE 4" Diameter Hose**



rated for **850 degrees (F) continuous temperature**. Small hose diameter is not bulky between vehicles and does not require attachment of the hose to the vehicle. PlymoVent nozzle attachment is a one-point connection directly to the tailpipe which is source of contamination.

14. Low profile **Flexible UPPER Hose**



rated for 400 degrees (F) continuous, 500 degrees (F) intermittent temperature. Small hose diameter is not bulky between vehicles and does not require attachment of the hose to the vehicle. Plymovent nozzle attachment is a one point connection directly to the tailpipe which is source of contamination).

15. **Electrical Control Box** --



UL listed hinged lock cover -- box which will house fan starter, overload relays, timer will be solid state, five minute fixed adjustable timer. Operating logic must complete this cycle, UL recognized component under file number E65038. Manual, auto, spring loaded off switch. Control Box design conforms with hazardous material conveying requirements that electrical must never be left in the Off position. Plymovent builds its Control Boxes in its UL certified Facility

16. **State of the Art Receiver Box & Vehicle Mounted Wireless Transmitters** -



Control panel will utilize transmitting devices to activate fan operation **when Vehicle Starts or Brakes are applied in Auto Mode with Vehicle Mounted Transmitters for each Vehicle**. Control panel will utilize an external low voltage receiver box with built-in Transients protection circuitry to protect from emergency power, line voltage, lightning Transients.

17. **Exhaust Fan/Motor-**



direct drive spark resistant Blower will provide conveying velocities 3500-4000 FPM, capture velocities 5500-6000 FPM as required for removing **hazardous material**, Uniform Mechanical CODE. System design conforms with minimum requirements to insure complete code requirements Plymovent builds its FANS in its ISO certified Facility and the Fans Are AMCA Certified for Performance & CFM .

18. **Ductwork & Fittings**



All ductwork, fittings and joints WILL be securely fastened and sealed with a mechanical Teflon collar as required by the International Mechanical Code and the Uniform Mechanical Code and 22 gauge galvanized sheet metal round spiral and all Fittings & Joints at 20 gauge as outlined and required in International



Mechanical Code. Exhaust stack will utilize Back Draft Damper.

19. **Manufacturer is ISO 9001:2000, AMCA, and UL CERTIFIED** – this certification ensures quality of product design and manufacturing. Certification process requires Certificate to guarantee product and manufacturer reliability.

20. We can provide **Technical and Performance Specifications** which outline additional equipment features and important aspects of System operation upon your request.

21 **Independent Nozzle Test Report** to verify source capture compliance. (Report enclosed).

22. Tailpipe Modifications as required for the Vehicle Exhaust System provide by your Certified Vehicle Equipment Mechanic.

AIR CLEANING SYSTEMS INC.
PLYMOVENT Team
 1-800-247-1020
 WWW.aleansystem.com

Head Office: 1000 Route 1110, Latham, New York 12110, Fax: (518) 785-4874, Eastern New York, Vermont & Mass.
 PO Box 84, Pittsford, New York 14534, Central and Western New York
 PO Box 864, Chester, PA 15384, (610) 387-1285
 PO Box 308, Exton, Pennsylvania 19341, (610) 387-1285, Fax: (610) 382-7330, Eastern/Central Pennsylvania & Delaware

Installations and Departments under Contract for the PLYMOVENT SYSTEM in the Region

PLYMOVENT & Air Cleaning Systems Inc. Qualifications: Have been supplying equipment with an established reputation in the business of Manufacturing, Installing, Servicing and Warranting Emergency Vehicle Exhaust Extraction Systems to FIRE & EMS Departments for a minimum twenty-five (25) years. System has a life of service of no less than twenty-five (25) years of establish proof of quality, longevity and service. Equipment life of service shall meet the department’s minimum expectations for all types of equipment utilized throughout you Department and Station.

Please note we also offer Magnetic Grabber Systems and AirKing Air Filtration Systems/Air Cleaners are available interested.



Air Filtration Systems for

Vehicle Exhaust Emissions

Additional benefits from the **Plymovent** Vehicle Exhaust “Source Capture” Extraction System:

1. The vehicle exhaust “source capture” extraction system would be used on a daily basis which would have a financial cost savings to your Department not only from the health and safety aspect of your personnel but also in reducing maintenance costs related with painting, furniture and fixture replacement, and most of all infiltration of carbon soot particles which contaminate and short out sensitive electronic devices such as station computers, EMS equipment, chemical and gas detection equipment.
2. Reduced exposure to workmen’s compensation and medical insurance claims and line of duty related illnesses.
3. Reduced energy costs.



How much **DIESEL EXHAUST** do you want to breathe? With the **Plymovent** system you breathe less than all others. **Plymovent** has a sealed connection to tailpipe, 4” hose, duct construction and fan exhaust to outdoor atmosphere.

We appreciate this opportunity to provide you with the cost of the unique and exclusive features of our **Plymovent Emergency Vehicle Exhaust Extraction Systems**. I am certain you have already noted that these features are only available in our system and that this ensures a truly automatic system. You will only have to attach grabber nozzle to your tailpipe and inflate it by pushing fill valve which is at your fingertips. System fan activates when Grabber Nozzle nears tailpipe of operating vehicle or when vehicle starts up and nozzle is connected.

Please allow us an opportunity to review and explain these important issues which **must be addressed** in your evaluation of a **Vehicle Exhaust Extraction System**, and to provide our **TURN-KEY** program and equipment to you.

Please note we also offer Magnetic Grabber Systems and AirKing Air Filtration Systems/Air Cleaners are available interested.

Sincerely,

Tony Milanese

TONY MILANESE,
Sales Manager almjr@acleansystem.com

Toll Free#: 1-800-247-1020 Phone#: 518-785-4541 Fax#: 518-785-4874 <http://www.acleansystem.com>



PLYMOVENT[®]
clean air at work



PROVIDING PLYMOVENT FIRE, VEHICLE & INDUSTRIAL EXHAUST VENTILATION SYSTEMS SINCE 1989

12/31/15
12:19 pm

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 13

Page 1 of 8
clang

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 01/05/16 thru 01/05/16

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

21526 AMERIGAS - SOUTH BURLINGTON		3047089476	ice houe rd propane	10-30-432-623.00	PROPANE	0.00	77.73	
17950 BCBSVT		080270001646	jan '16 hlth b-4 new pln	10-10-410-210.10	GROUP HEALTH INSURANCE	0.00	1,550.06	
		080270001646	jan '16 hlth b-4 new pln	10-10-412-210.10	GROUP HEALTH INSURANCE	0.00	2,770.58	
		080270001646	jan '16 hlth b-4 new pln	10-10-413-210.10	GROUP HEALTH INSURANCE	0.00	429.66	
		080270001646	jan '16 hlth b-4 new pln	10-20-420-210.10	GROUP HEALTH INSURANCE	0.00	10,546.88	
		080270001646	jan '16 hlth b-4 new pln	10-20-421-210.10	GROUP HEALTH INSURANCE	0.00	571.61	
		080270001646	jan '16 hlth b-4 new pln	10-20-422-210.10	GROUP HEALTH INSURANCE	0.00	571.61	
		080270001646	jan '16 hlth b-4 new pln	10-30-429-210.10	GROUP HEALTH INSURANCE	0.00	1,627.36	
		080270001646	jan '16 hlth b-4 new pln	10-30-430-210.10	GROUP HEALTH INSURANCE	0.00	2,688.50	
		080270001646	jan '16 hlth b-4 new pln	10-30-432-210.10	GROUP HEALTH INSURANCE	0.00	203.42	
		080270001646	jan '16 hlth b-4 new pln	10-40-441-210.00	Group Health Ins	0.00	184.90	
		080270001646	jan '16 hlth b-4 new pln	10-50-451-210.10	GROUP HEALTH INSURANCE	0.00	813.68	
		080270001646	jan '16 hlth b-4 new pln	10-50-452-210.10	Group Health Insurance	0.00	1,143.22	
		080270001646	jan '16 hlth b-4 new pln	10-60-461-210.10	GROUP HEALTH INSURANCE	0.00	1,566.66	
		080270001646	jan '16 hlth b-4 new pln	50-10-410-210.10	GROUP HEALTH INSURANCE	0.00	406.84	
		080270001646	jan '16 hlth b-4 new pln	55-20-420-210.10	GROUP HEALTH INSURANCE	0.00	406.84	
						0.00	25,481.82	
16749 BEAUREGARD EQUIPMENT INC		00003607	WV31709 rpl sensors on loader	10-30-430-430.10	VEHICLE MAINTENANCE	1,246.52	1,246.52	
19000 BOND AUTO PARTS, INC.		00003561	171IV033199 hndlt, tacky, glove /shop	10-30-430-430.10	VEHICLE MAINTENANCE	156.77	156.77	
19670 BRODART CO.		00051668	421567 bk processing supplies	10-50-451-611.00	OFFICE SUPPLIES	205.02	205.02	
27806 BUSINESS CREDIT CARD SERVICES		00008598	120715 fin chgs bal acct	10-10-416-810.00	DUES AND FEES	4.02	4.02	
		00051682	25050517 website domain name	10-50-451-310.00	OFFICIAL/ADMINISTRATIVE	27.87	27.87	
						31.89	31.89	
22600 CAREER TRACK		00006615	18950783 Treanor seminar 2/22	10-60-461-820.00	PROFESSIONAL DEVELOPMENT	149.00	149.00	
22809 CARROLL, EVELYN		121615	cancelled ck camp 12/28	10-50-000-347.00	RECREATION FEES	0.00	35.00	
22676 CARSTENSEN, KARYN		121615	ck camp cancelled 12/28	10-50-000-347.00	RECREATION FEES	0.00	35.00	
25190 CHAMPLAIN WATER DISTRICT		113015	16 mil gal Nov wtr purch	50-10-410-411.10	WATER PURCHASE CWD	0.00	34,079.55	
25194 CHARLEBOIS TRUCK PARTS, INC		00003533	78671 connects & addaptrs 1 ton	10-30-430-430.10	VEHICLE MAINTENANCE	81.73	81.73	

12/31/15
12:19 pm

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 13

Page 2 of 8
clang

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 01/05/16 thru 01/05/16

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

27380 COMCAST		122115	internet provider	10-50-451-530.20	COMMUNICATIONS-OTHER	0.00	20.00	
		82389JAN16	PD internet 12/16-1/15/16	10-20-420-340.00	TECHNICAL	0.00	142.85	
						-----	-----	
						0.00	162.85	
29418 DESORCIE EMERGENCY PRODUCTS LLC		00010995 12667	tower rpr w/in NFPA stdrd	10-20-421-430.10	VEHICLE/EQUIP MAINTENANCE	2,500.00	2,253.54	
30576 ELSAG NORTH AMERICA		00200034 16687	3 camera plate read /Grnt	30-20-420-391.14	2015 HLS Police LPR Grant	26,110.00	24,860.00	
28120 EXIT 18 EQUIPMENT		00009256 3800	bar toro mower	10-30-432-430.10	REPAIR & MAINT-EQUIPMENT	22.09	22.09	
40332 FASTENAL COMPANY		00003608 VTWIN44047	06 air tank connection	10-30-430-430.10	VEHICLE MAINTENANCE	25.45	25.45	
34350 GALE/CENGAGE LEARNING		00051684 56884704	1g print adlt bks	10-50-451-640.35	BOOKS-LARGE PRINT	46.40	46.40	
		00051684 56893673	1g prnt adlt bks	10-50-451-640.35	BOOKS-LARGE PRINT	52.48	52.48	
						-----	-----	
						98.88	98.88	
34300 GALL'S INC		00200040 200040	zipper boot	10-20-420-650.00	UNIFORMS	136.00	136.00	
		00200055 4594138	handcuffs & duty belt Ray	10-20-420-650.00	UNIFORMS	100.00	94.00	
						-----	-----	
						236.00	230.00	
36907 GORDON BERNARD COMPANY, LLC		00011964 0099644B	additn calendar 3 ad spcs	10-20-422-850.00	DONATION EXPENSE	18.75	18.75	
36878 GRAY ROCK QUARRY LLC		00003515 5168	Rd rpr super pack 11.5	10-30-430-602.20	PLANT MIX / GRAVEL	139.38	139.38	
37575 GREEN MOUNTAIN WATER ENVIRONMENT		00001709 123115	6) GMWEA mbrshp '16	10-30-429-810.00	DUES & FEES	35.00	35.00	
		00001709 123115	6) GMWEA mbrshp '16	50-10-410-810.00	DUES AND FEES	87.50	87.50	
		00001709 123115	6) GMWEA mbrshp '16	55-20-420-810.00	DUES AND FEES	87.50	87.50	
						-----	-----	
						210.00	210.00	
36691 HD SUPPLY WATERWORKS, LTD		00001707 E810370	rpr prts muellar hydrant'	50-10-410-612.00	GENERAL SUPPLIES	411.65	411.65	
40700 INGRAM LIBRARY SERVICES		00051680 60947930	bks youth	10-50-451-640.30	BOOKS-JUVENILE	567.69	567.69	

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 01/05/16 thru 01/05/16

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	00051663	60948924	boks children & youth	10-50-451-640.25	BOOKS-CHILDRENS	479.15	479.15	
	00051663	60948924	boks children & youth	10-50-451-640.30	BOOKS-JUVENILE	100.83	100.83	
	00051663	66656145	youth bks	10-50-451-640.30	BOOKS-JUVENILE	72.31	72.31	
	00051667	948673	adlt bks	10-50-451-640.10	BOOKS-ADULTS	16.65	16.65	
						-----	-----	
						1,236.63	1,236.63	
41633 JC IMAGE	00011002	24720	7 jackets	10-20-421-650.00	UNIFORMS	375.00	350.00	
36960 KAMCO SUPPLY CORP OF BOSTON	00008599	SI001247B	p.o. 8586 extr keys addtn	10-10-416-611.00	OFFICE SUPPLIES	15.00	15.00	
	00009253	SI002612	rpl fire stn clsr gear rm	10-30-432-430.00	REPAIR & MAINT-FACILITIES	136.60	136.60	
						-----	-----	
						151.60	151.60	
41016 LAKE CHAMPLAIN ACCESS TV	00008596	120915	leg brkfst 12/5 dvd-r	10-10-416-330.00	OTHER PROFESSIONAL	6.00	6.00	
45460 LAKE CHAMPLAIN REGIONAL CHAMBER OF	00006613	55621	LCRCC mmbrrshp 10/1-9/3016	10-60-463-810.00	DUES & FEES	310.00	310.00	
46870 LIMOGUE & SONS GARAGE DOORS INC	00009302	51007TE	R&M OH 3 drs garage	10-30-432-430.00	REPAIR & MAINT-FACILITIES	279.95	279.95	
	00009304	51042TE	rpr dr hghwy garage	10-30-432-430.00	REPAIR & MAINT-FACILITIES	150.00	146.75	
						-----	-----	
						429.95	426.70	
48030 MANATRON INC	00014365	INVC053757	proval plus support '16	10-10-414-340.00	TECHNICAL	4,469.88	4,469.88	
48058 MAYVILLE, PHYLLIS MARY	00002990	121715	PD patches, chevrons, #	10-20-420-650.00	UNIFORMS	12.50	12.50	
48467 MILTON ACE HARDWARE LLC	00001711	13228/4	hydrant clean & maint	50-10-410-612.00	GENERAL SUPPLIES	23.55	23.55	
	00001711	13580/4	air fltr catamnt pmp stn	55-20-420-612.00	GENERAL SUPPLIES	7.49	7.49	
	00001711	13623/4	rpr/maint septage dr	55-20-420-612.00	GENERAL SUPPLIES	9.99	9.99	
	00001711	13659/4	cln & paint maplewood BPS	50-10-410-612.00	GENERAL SUPPLIES	10.28	10.28	
	00003519	13676/4	paint '06 d/t frame	10-30-430-612.00	GENERAL SUPPLIES	42.96	42.96	
	00003519	13693/4	paint truck frames	10-30-430-612.00	GENERAL SUPPLIES	34.94	34.94	
	00003519	13701/4	o/h dr switch old firestn	10-30-430-612.00	GENERAL SUPPLIES	21.97	21.97	
	00003519	13702/4	paint for PM	10-30-430-612.00	GENERAL SUPPLIES	17.97	17.97	
	00009297	13746/4	soldering & gun DT & fuses	10-30-432-430.00	REPAIR & MAINT-FACILITIES	30.97	30.97	
	00009297	13748/4	leak sink fire sttn	10-30-432-430.00	REPAIR & MAINT-FACILITIES	1.58	1.58	
	00003519	13758/4	paint rd plow & truck frm	10-30-430-612.00	GENERAL SUPPLIES	40.46	40.46	
	00001711	13771/4	trk clnr w w/w	50-10-410-612.00	GENERAL SUPPLIES	8.74	8.74	
	00001711	13771/4	trk clnr w w/w	55-20-420-612.00	GENERAL SUPPLIES	8.74	8.74	
	00001711	13786/4	trck cleangng sppls w w/w	50-10-410-612.00	GENERAL SUPPLIES	10.24	10.24	

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 01/05/16 thru 01/05/16

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	00001711	13786/4	trck cleanng sppls w w/w	55-20-420-612.00	GENERAL SUPPLIES	10.24	10.24	
	00001711	13798/4	cable ties w w/w	50-10-410-612.00	GENERAL SUPPLIES	3.49	3.49	
	00001711	13798/4	cable ties w w/w	55-20-420-612.00	GENERAL SUPPLIES	3.50	3.50	
						-----	-----	
						287.11	287.11	
52802 MILTON FIREFIGHTERS ASSOCIATION IN								
		302903	belts, buckles, name tags	10-20-421-650.00	UNIFORMS	0.00	508.87	
53950 MILTON RENTAL & SALES CENTER INC								
	00003511	1-519742	PM '15 frtlnr d/t	10-30-430-612.00	GENERAL SUPPLIES	18.99	18.99	
	00011003	1-520059	sawzall battery	10-20-421-740.00	MACHINERY/EQUIPMENT	86.84	86.84	
						-----	-----	
						105.83	105.83	
57350 NEW ENGLAND MUNICIPAL RESOURCE								
	00004540	35251	tax forms 2015 p/r, a/p	10-10-413-550.00	PRINTING & BINDING	271.20	271.20	
		35808	assr/apprsl cntr 12/7 & 9	10-10-414-310.00	OFFICIAL/ADMINISTRATIVE	0.00	925.00	
						-----	-----	
						271.20	1,196.20	
58200 NORTHEAST DELTA DENTAL								
		121515	jan '16	10-10-410-210.15	GROUP DENTAL INSURANCE	0.00	157.56	
		121515	jan '16	10-10-412-210.15	GROUP DENTAL INSURANCE	0.00	253.87	
		121515	jan '16	10-10-413-210.15	GROUP DENTAL INSURANCE	0.00	38.31	
		121515	jan '16	10-20-420-210.15	GROUP DENTAL INSURANCE	0.00	994.21	
		121515	jan '16	10-20-421-210.15	GROUP DENTAL INSURANCE	0.00	61.65	
		121515	jan '16	10-20-422-210.15	GROUP DENTAL INSURANCE	0.00	61.64	
		121515	jan '16	10-30-429-210.15	GROUP DENTAL INSURANCE	0.00	99.56	
		121515	jan '16	10-30-430-210.15	GROUP DENTAL INSURANCE	0.00	649.99	
		121515	jan '16	10-30-432-210.15	GROUP DENTAL INSURANCE	0.00	145.89	
		121515	jan '16	10-40-441-210.15	Group Dental Ins	0.00	8.98	
		121515	jan '16	10-50-451-210.15	GROUP DENTAL INSURANCE	0.00	130.58	
		121515	jan '16	10-60-461-210.15	GROUP DENTAL INSURANCE	0.00	155.87	
		121515	jan '16	50-10-410-210.15	GROUP DENTAL INSURANCE	0.00	80.40	
		121515	jan '16	55-20-420-210.15	GROUP DENTAL INSURANCE	0.00	80.41	
						-----	-----	
						0.00	2,918.92	
58208 NORTHWESTERN OCCUPATION HEALTH								
	00001708	70705	nov. electives Sherman	50-10-410-290.00	OTHER EMPLOYEE BENEFITS	81.51	81.51	
	00001708	70705	nov. electives Sherman	55-20-420-290.00	OTHER EMPLOYEE BENEFITS	81.51	81.51	
						-----	-----	
						163.02	163.02	
18790 OFFICEMAX INC.								
	00011930	855483	2 wall plnr, 3 dsk clndr	10-20-422-611.00	OFFICE SUPPLIES	50.00	50.00	
68435 PLACESENSE								
	00006612	508	planning consultant	10-60-461-330.00	OTHER PROFESSIONAL	1,028.80	1,028.80	

12/31/15
12:19 pm

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 13

Page 5 of 8
clang

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 01/05/16 thru 01/05/16

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

42072 PORTER, JASON		122115	oct-dec gym	10-20-420-825.00	Gym Membership	0.00	119.85	
		122715	Hdlt EQ528 no spares	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	14.99	
						-----	-----	
						0.00	134.84	
60042 PRATT & SMITH ELECTRIC, INC		00001710 6009	trbl sht/rpr biosolids bl	55-20-420-340.00	TECHNICAL SERVICES	946.26	946.26	
62640 PRESCOTT, EJ INC		00011004 5038263	rpr dmg/dry hydrant Mars	10-20-421-740.00	MACHINERY/EQUIPMENT	150.00	82.31	
65805 REYNOLDS & SON, INC		00010992 3266055	7 cadet helmet fronts	10-20-421-740.00	MACHINERY/EQUIPMENT	325.00	294.00	
67300 ROWLEY FUELS INC		DEC '15	fuel dec '15 FD & town	10-20-421-625.00	DIESEL FUEL	0.00	141.80	
		DEC '15	fuel dec '15 FD & town	10-20-422-625.00	DIESEL FUEL	0.00	271.87	
		DEC '15	fuel dec '15 FD & town	10-30-430-625.00	DIESEL FUEL	0.00	1,012.03	
		DEC '15	fuel dec '15 FD & town	10-30-432-625.00	HEATING OIL	0.00	176.25	
						-----	-----	
						0.00	1,601.95	
68452 SASSO, IAN		122315	reimbursement CDL permit	50-10-410-810.00	DUES AND FEES	0.00	27.50	
		122315	reimbursement CDL permit	55-20-420-810.00	DUES AND FEES	0.00	27.50	
						-----	-----	
						0.00	55.00	
71797 SCALISE, FRANK		29808	6 mo. gym July-jan '16	10-20-420-825.00	Gym Membership	0.00	240.00	
58813 SECURSHRED		00007196 206754	purge files	10-10-412-345.00	SHREDDING	30.00	30.00	
70769 SHERWIN WILLIAMS CO		00001676 5495-7	pnt maplewd pmp stn boost	55-20-420-612.00	GENERAL SUPPLIES	123.66	123.66	
72658 SPECIALTY VEHICLES, INC		00011924 3203	fix a/c htr kit expansion	10-20-422-430.10	VEHICLE/EQUIP.MAINTENANCE	66.79	66.79	
21288 SYNCB/AMAZON		00051681 4637003	audiobks adlt	10-50-451-640.15	AUDIOS	241.29	241.29	
		00051673 7973005A	adlt movies	10-50-451-640.50	VIDEOS	219.01	213.17	
		00051673 7973005B	adlt movies	10-50-451-640.50	VIDEOS	3.99	3.99	
		00051674 8541840	dvds youth	10-50-451-640.50	VIDEOS	89.68	89.68	
		8541840CR	videos price chg credit	10-50-451-640.50	VIDEOS	0.00	-4.99	
		8541840CR	videos price chg credit	10-50-451-640.50	VIDEOS	0.00	-3.00	

12/31/15
12:19 pm

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 13

Page 6 of 8
clang

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 01/05/16 thru 01/05/16

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
						553.97	540.14	
76029 TENCO INDUSTRIES INC								
	00001700	5172984	e-450 splty brake lt rpl	50-10-410-430.10	VEHICLE REPAIR AND MAINTENANCE	27.25	27.25	
	00001700	5172984	e-450 splty brake lt rpl	55-20-420-430.10	VEHICLE REPAIR & MAINTENANCE	27.25	27.25	
						54.50	54.50	
76719 THE TECH GROUP, INC.								
	00007198	69290	12/11 bulk hrs	10-10-417-340.00	TECHNICAL	2,250.00	2,250.00	
	00007198	69290	12/11 bulk hrs	50-10-410-340.00	TECHNICAL SERVICES	9.00	9.00	
	00007198	69290	12/11 bulk hrs	55-20-420-340.00	TECHNICAL SERVICES	9.00	9.00	
						2,268.00	2,268.00	
77139 THE TRAVELING STORYTELLER & CO-INC								
	00051685	122915	perform Rumpelstiltskin	10-50-451-330.10	PROFESSIONAL PROGRAMS	145.00	145.00	
76355 THOMPSON, MARY								
		121715	supplies holiday party	10-10-410-611.00	OFFICE SUPPLIES	0.00	27.34	
76960 U.S. BANK EQUIPMENT FINANCE								
		294033378	12/10-1/10/16 admin copir	10-10-416-430.20	PHOTOCOPIER MAINTENANCE	0.00	498.93	
78210 UNIFIRST CORP								
	036	1716306	rent rags uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.00	
	036	1716306	rent rags uniforms	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	35.58	
	036	1716306	rent rags uniforms	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	6.05	
	036	1717606	uniforms rags rental	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.26	
	036	1717606	uniforms rags rental	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	4.54	
	036	1717606	uniforms rags rental	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	12.51	
	036	1717607	rent rags uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.00	
	036	1717607	rent rags uniforms	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	35.58	
	036	1717607	rent rags uniforms	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	6.05	
	036	1717608	rent rags uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	11.75	
	036	1717608	rent rags uniforms	50-10-410-650.00	EMPLOYEE UNIFORMS	0.00	15.13	
	036	1717608	rent rags uniforms	55-20-420-650.00	EMPLOYEE UNIFORMS	0.00	15.12	
	036	1718888	rent rags/uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.26	
	036	1718888	rent rags/uniforms	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	4.54	
	036	1718888	rent rags/uniforms	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	12.51	
	036	1718889	rent rags uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.00	
	036	1718889	rent rags uniforms	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	35.58	
	036	1718889	rent rags uniforms	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	6.05	
	036	1718890	rent rags uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	11.75	
	036	1718890	rent rags uniforms	50-10-410-650.00	EMPLOYEE UNIFORMS	0.00	15.12	
	036	1718890	rent rags uniforms	55-20-420-650.00	EMPLOYEE UNIFORMS	0.00	15.13	
						0.00	273.51	
75424 USTA								
	00005743	6431T	4/1/16 MMBRSHP rec	10-50-452-810.00	DUES & FEES	35.00	35.00	

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 01/05/16 thru 01/05/16

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

82984 VCJTC								
	00002988	151211496	McQueen laser PD	10-20-420-820.00	PROFESSIONAL DEVELOPMENT	19.50	19.50	
	00002988	151211508	rifle/shtgn post-basic	10-20-420-820.00	PROFESSIONAL DEVELOPMENT	45.00	45.00	
						-----	-----	
						64.50	64.50	
49013 VERIZON WIRELESS								
		9757390655	mo. phone 12/19-1/18/16	10-20-420-530.20	COMMUNICATIONS-OTHER	0.00	195.73	
		9757390655	mo. phone 12/19-1/18/16	10-20-421-530.20	COMMUNICATIONS-OTHER	0.00	33.66	
		9757390655	mo. phone 12/19-1/18/16	10-20-422-530.20	COMMUNICATIONS-OTHER	0.00	100.80	
		9757390655	mo. phone 12/19-1/18/16	10-30-429-530.20	COMMUNICATIONS-OTHER	0.00	77.76	
		9757390655	mo. phone 12/19-1/18/16	10-30-429-530.20	COMMUNICATIONS-OTHER	0.00	60.93	
		9757390655	mo. phone 12/19-1/18/16	50-10-410-530.20	COMMUNICATIONS-OTHER	0.00	40.01	
		9757390655	mo. phone 12/19-1/18/16	55-20-420-530.20	COMMUNICATIONS-OTHER	0.00	141.71	
						-----	-----	
						0.00	650.60	
80720 VERMONT GAS SYSTEMS INC								
		1121383DEC15	nat'l gas dec '15	10-30-432-621.00	NATURAL GAS	0.00	1,414.99	
		1121383DEC15	nat'l gas dec '15	55-20-420-621.00	NATURAL GAS	0.00	1,429.41	
		3200-3DEC'15	49 Bombardier Dec ResRt	10-30-432-621.00	NATURAL GAS	0.00	190.23	
						-----	-----	
						0.00	3,034.63	
82994 VISION SERVICE PLAN-CONNECTICUT								
		7970001JAN16	jan '16 vision	10-10-404-520.80	VISION SERVICE PLAN	0.00	618.58	
		7970001JAN16	jan '16 vision	50-10-410-210.20	GROUP LTD/STD/VISION INS	0.00	33.13	
		7970001JAN16	jan '16 vision	55-20-420-210.20	GROUP LTS/STD/VISION INS	0.00	33.13	
						-----	-----	
						0.00	684.84	
81158 VMERS DB								
		00001715	2015A Barella term VMERS cntrb	50-10-410-230.00	RETIREMENT CONTRIBUTION	97.01	97.01	
		00001715	2015A Barella term VMERS cntrb	55-20-420-230.00	RETIREMENT	97.01	97.01	
		00004559	2015B Davis ER retirement	10-10-413-230.00	RETIREMENT CONTRIBUTIONS	915.81	915.81	
						-----	-----	
						1,109.83	1,109.83	
83844 W.B. MASON CO INC								
		00008595	I30882148 2 rem perforated dog lic	10-20-423-612.00	GENERAL SUPPLIES	19.98	19.98	
		00007202	I31012408 toner	10-10-412-611.00	OFFICE SUPPLIES	144.99	144.99	
						-----	-----	
						164.97	164.97	
72132 WESTAFF USA, INC								
		00004557	WC307852 Therrien w/e 12/12 Finnce	10-10-413-330.00	OTHER PROFESSIONAL SER.	497.23	497.23	
		00004557	WC309350 Therrien w/e 12/19 Financ	10-10-413-330.00	OTHER PROFESSIONAL SER.	1,046.80	1,046.80	
						-----	-----	
						1,544.03	1,544.03	
86543 WEX BANK								
		113015	nov. vehicle fuel	10-20-420-626.00	GASOLINE	0.00	2,144.05	

Milton Selectboard Special Meeting

December 28, 2015 6:00 PM

Municipal Building Community Room

Selectboard Members Present: Darren Adams, Chair; Stuart King, Vice Chair; John Bartlett, Clerk; Kenneth Nolan, Member, John Cushing; Member

Selectboard Members Not Present: None

Staff Members Present: Donna Barlow Casey, Town Manager; John Gifford, Interim Finance Director; Erik Wells, Director- Administration & Community Services; Dustin Keelty, Public Works Supervisor; Kym Duchesneau, Recreation Coordinator; Ben Nappi, Assistant Recreation Coordinator; Jacob Hemmerick, Planning Director

Others Present: None

I. **Call to Order** – King called the meeting to order at 6:00 PM (Adams arrived late)

II. **Flag Salute**- King led attendees in a salute to the flag

III. **Agenda Review**- The FY '15 audit was moved to the January 4, 2016 meeting

IV. **Public Forum**- none

V. **New Business**

A. Fiscal Year 2017 Budget Discussion

The Board reviewed and discussed the FY '17 budget. Gifford went over a list of budget adjustments made since the last meeting by staff.

The Board agreed on the following budget changes:

- The budgeted price for gasoline was reduced to \$2.25 per gallon and diesel fuel to \$2.50 per gallon. This resulted in a \$36,667.5 budget reduction.
- The contingency budgeted was reduced to \$40,000.
- A proposal to add an additional 36 hours per week for per diem rescue coverage was reduced to 12 hours per week, reducing the budget line by \$7,500.
- Payment for the intra-fund truck payment was increased from \$40,180.32 to \$100,000.
- A finance part-time position salary line was eliminated, creating a \$22,500 reduction
- A proposed new supervising equipment operator position in the Buildings & Grounds division of Public Works was eliminated, a \$29,848 reduction.
- A new program assistant position in the Recreation Department budget was eliminated, creating a \$8,190 budget reduction.
- The library budget was reduced by \$5,000.
- Rescue temporary salaries were reduced by \$21,250.
- Rescue contracted services were reduced by \$1,250.
- \$6,710 was reduced from the health budget from outside agency funding requests
- Highway budget was reduced by \$18,000.

The Board discussed the paving plan for FY '16 and FY '17 but did not take action. Will continue discussion at future meeting.

48 During the budget discussion the Board entered deliberative session and then returned to
49 continue budget discussions.

50
51 **VI. Meeting Minutes December 8, 9, 10, and 14th**

52 Bartlett moved to approve the meeting minutes from December 8, December 9, December 10
53 and December 14th as presented. Second by Cushing. **Approved Unanimously.**

54
55 **VII. Executive Session**

56 Bartlett moved to find premature public knowledge about Real Estate would cause the Town or
57 person to suffer a substantial disadvantage. Seconded by Cushing. **Unanimously Approved.**

58
59 Bartlett moved to enter into Executive Session to discuss The Record under the provision of
60 V.S.A. Title 1 Section 313 . Seconded by Cushing. **Unanimously Approved.**

61
62 There was no action as a result of executive session.

63
64 **VIII. Adjournment**

65 Bartlett moved to adjourn. Second by Cushing. **Unanimously Approved.**

66
67 Adams adjourned the meeting at 11:25 PM.

68
69 *These proceedings were live-streamed and filmed by LCATV.*

70
71 **Respectfully Submitted,**

72
73 _____ **Date:** _____

74 **John Bartlett, Selectboard Clerk**

75
76 **Filed with Milton Town Clerk's Office on this _____ day of _____, _____**

77
78 **ATTEST: _____ Milton Town Clerk**