

Milton Selectboard Meeting Minutes

November 16, 2015 6:00 P.M.

Municipal Building Community Room

Selectboard Members Present: Darren Adams, Chair; Stuart King, Vice Chair (via speaker phone); John Bartlett, Clerk; John Cushing, Member

Selectboard Members Not Present: Kenneth Nolan, Member

Staff Members Present: Donna Barlow Casey, Town Manager; Celeste Lang, Selectboard Assistant; Jeffrey Castle, Town Planner; Jacob Hemmerick, Planning Director; Mary Thompson, Town Manager Assistant

Others Present: Courtney Lamdin, Milton Independent; Lori Donna, Planning Commission; David G White, White & Burke; William (Billy) Sawyer; Kurt Marchessault, O'Leary Burke

I. **Call to Order** – Adams called to order at 6:06 PM

II. **Flag Salute** – Adams led the attendees in a Salute to the Flag.

III. **Agenda Review-**

Bartlett request add discussion on town's electric car.

Barlow Casey request postpone budget timeline to future meeting.

Bartlett noted to have separate motions on XII Minute approval for each of two meetings.

IV. **Public Forum** – none

V. **Interim Zoning Public Hearing** - 444 Rte 7 S. Interim Zoning Conditional Use Application 444-452 Rt & So. LLC located within the "Checkerberry" M4 Zoning District.

Public hearing open at 6:08 public hearing.

Adams read procedures. Swore in those testifying.

Jeff Castle, Town Planner reviewed summary & staff report. Stated staffing finding of the Interim Bylaw purposes relevant to the proposal.

Applicant represented by David White of White & Burke NW Investor described summary of intent of project verses current Auto Repair & dwellings some in non conformity on current site.

Proposal meets criteria of interim zoning.

Key points showing proposal meets criteria

* Mix use consistent.

* Pedestrian friendly, reduce curb cuts, add sidewalks. More attractive with building front, parking behind. Meet objectives.

* Create jobs – mix use, commercial use, new business into Milton, increase Grand list tax base.

* Address head on Milton residential is not out passing commercial. Maximize development and viable businesses. More demand commercial will come, not vice versa.

• Development town core TIF district. Company set up four in VT. Limited amount of time for TIF to borrow funds. Hinder development counterintuitive, rather foster development.

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- Growing opportunities. Past schools report card enrollment '01-'14 down. Absorb more students. Two bedroom units not large families. Aprox.1.6 per unit approximate 4 students estimate.
 - Ready to go forward, concerned with other options & time limitations to take advantage of TIF.
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53 Lori Donna read letter from Henry Bonges member of Planning Commission –stating concern, referencing previous studies, consideration of M4D Project and current zoning. Donna added comments related goals referred to – consider commercial only zone, can't force but can encourage. Plan to build residential first with no guarantee on commercial. Contradictions of school enrollment already overburdened. If residential was not a part of proposal would not be an issue. Recommend refer it to Planning Commission.

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60 Cushing brought up TIF being serious issue to address. Interim superintendent reach out to Town Manager to evaluate upcoming needs.

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63 Castle stated a series of residential properties have been approved permitted in excess of 100 units approved in process. Unknown if within TIF district.

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- Safety wellbeing – agree proposal vision, however, interim may not be consistent.
- Water table high ,adverse for other development
- Adverse traffic

65 Recommendation Selectboard look over with physical site visit for further review.

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70 Cushing made motion to recess public hearing until Dec. 7th to hear further testimony with a site visit on Dec. 5th for involved parties. Bartlett Seconded. No further discussion. Independent Roll. Unanimous Approval. **Motion passes.**

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74 **VI. New Business and Department Items**

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76 **A. Set Date for Next Selectboard Meeting**

77 Donna Barlow Casey, Town Manager

78 Next scheduled meeting 1st Monday Dec. 7th at 6PM .

79 Additional meeting Nov. 23 PM in Managers office Executive Session. Possible conflict for Bartlett & Cushing.

80 Budget meeting at planned on Dec. 5th Adams may have conflict.

81 Warn above meetings as necessary.

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84 **VII. Old Business -**

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86 **A. FY17 Budget Timeline – request to postpone to later meeting.**

87 Donna Barlow Casey, Town Manager

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89 **VIII. Reconsideration –**

90 **A. Electric Car Discussion-**

91 Bartlett reviewed history on Electric Car as cost effective lease: 2 years, currently 1800 mi. cost .22/mi.

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93 Lease is up within 48 months return at no value? Option to buy back couldn't sell payback

94 difference?

95 **IX. Manager's Report**

96 Barlow Casey stated 4D project final event Nov. 18 gathering comments from community.
97 Understand 'near final' sketches not 'absolute', resulting from comments obtained from
98 previous engagements, facebook, and other media. Afterwards will then redo preliminary
99 including feedback.

100 Installed new signage at gateway of community on town campus. Dedication to be held on Fri.,
101 Nov. 20th from 1-2PM. Artist Guild and individuals who were primary in donating funding for
102 project will attend. Public invited.

103 Request to add such upcoming events to outlook calendar.

104 **X. Potential and/or Future Agenda Items – none.**

105 **XI. Warrant/Report #10**

106 After review Bartlett presented Warrant/Report #10 for Board orders in the amount of
107 \$58,719.07.

108 Line items mentioned for heightened review or surpass \$10,000 threshold in random order:

109 Essex Rental & Sales \$1,016.61 Replace window & door handle on Kubota tractor – damaged
110 during Fire Dept. Open House.

111 Milton Community Youth Coalition (MCYC) \$1,000 – FY'16 allocation (support two mentoring
112 programs)

113 Munson Earth Moving \$1,250 – Repair on rear drum asphalt roller \$900 one hr labor

114 Sullivan & Powers \$2,680 - \$1,960 progress billing audit services, \$720 accounting assistance
115 Finance Director. A) no itemization or qty of hours noted – exist? B) "period ending 6/20/15"
116 should be paid from FYE '15 funds and why are we just receiving?

117 Weststaff \$710.87 – 33.5 hrs for tem Tracy Raftery – anyone tracking overall temp costs across
118 departments?

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120 Two Items in excess of \$10,000:

121 CCR Rental & Service \$11,000 (2x \$5,500) two Boss plows on two new '15 Chevy Silverados
122 Tech Group \$10,000 partial pay spread across multiple fiscal years for \$30,900 – cost savings,
123 improved services.

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125 Discussion on process of invoices/projects exceeding \$10,000.

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127 Cushing made motion to remove CCR totaling \$11,000 for two plows and have detail on how
128 process is to how work. Bartlett Seconded.

129 Independent Roll. Unanimously Approved. **Motion Passes.**

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131 Bartlett made motion to approve amended remaining orders now totally \$47,719.07 as
132 presented. Seconded by King. No further discussion.

133 Independent Roll. All approved. **Motion Passes**

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135 **XII. Minutes of previous regular and special Selectboard Meetings.**

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A. Minutes of Selectboard meeting held November 2' 2015.
Bartlett moved to accept Minutes of Selectboard Meeting of November 2, 2015 as presented. Cushing Seconded. No further discussion. Independent Roll. All Approved.
Motion Passes.

B. Minutes of special Selectboard meeting held November 9, 2015.
Bartlett moved to accept Minutes of Special Selectboard Meeting of November 9, 2015 as submitted. Second by Cushing. No further discussion. Independent Roll. All Approved.
Motion Passes.

XIII. Possible/Anticipated Executive Session per V.S.A. Title 1 Section 313

Bartlett moved to find premature public knowledge about Human Resources would cause the Town or person to suffer a substantial disadvantage. Seconded by Cushing. Independent Roll. Unanimously Approved. **Motion passes.**

Bartlett moved to enter into Executive Session to discuss Human Resources under the provisions of V.S.A. Title 1 Section 313 1A4. Seconded by Cushing. Independent Roll. Unanimously Approved. **Motion passes.**

Entered Executive Session at 7:58PM

Bartlett moved to close Executive Session at 9:08 PM. Seconded by Cushing. Independent Roll. Approved Unanimously. **Motion passes.**

XIV. Adjournment

Bartlett moved to adjourn Selectboard meeting. Seconded by Cushing. Independent Roll. Unanimously approved. **Motion passes.**

Adams adjourned Selectboard meeting at 9:10 PM

These proceedings were live-streamed and filmed by LCATV and audio-recorded by the Town.

Respectfully Submitted,

 Date: 12/7/15

John Bartlett, Selectboard Clerk

Filed with Milton Town Clerk's Office on this 10 day of Dec., 2015

ATTEST:  Milton Town Clerk