

Milton Special Selectboard Meeting

December 12, 2016 at 6:00 p.m.

Community Room of the Municipal Complex

Selectboard Members Present: Kenneth Nolan, Vice Chair; John Bartlett, Member; John Palasik, Clerk; John Cushing, Member

Selectboard Members Not Present: Darren Adams; Chair

Staff Members Present: Donna Barlow Casey, Town Manager; Erik Wells, Director of Administration; Sarah Macy, Finance Director; Kym Duchesneau, Recreation Coordinator; Ben Nappi, Assistant Recreation Coordinator; Jacob Hemmerick, Planning Director

Others Present: Ted Beaudoin, Martie Majors, Ayesha Rafferty, Gisela Alpert, Tracey Hempstead, Tony Moulton, Tamira Martel, Jen Dooley, Veronica Valz, Vikki Patterson, Betsy Hoffmeister, John Lindsay, Erin Demers

I. Call to Order

Nolan called the meeting to order at 6:01 PM

II. Flag Salute

Nolan led attendees in a salute of the flag

III. Agenda Review

Barlow Casey requested the executive session be removed.

IV. Public Forum

None

V. FY '18 Budget Discussions

A. County and Regional Functions (Including Special Group Allocations)

Macy explained the FY '18 budget cost center was shifted to include all county and regional functions, including special group allocations that were previously included in the health budget.

Nolan invited those in attendance from outside agencies to have five minutes to address the Board and explain their requests. Representatives from Age Well, Arrowhead Senior Center, Howard Center, Stannard House, Milton Grange, MCYC, VNA, MFCC and MAG each addressed the Board about their requests for FY '18.

B. Library

Macy and Kathy Dulac, Children's Librarian provided an overview of the library budget. There is a proposed 4.26% increase (\$10,576) driven by personnel costs.

44 Staffing and scheduling adequate staffing, which relies on part-time staff, is a
45 challenge the library faces.

46
47 **C. Recreation**

48 Kym Duchesneau, Recreation Coordinator, provided an overview of the FY '18
49 proposed Recreation Dept. budget. There is a 13.8% (\$23,462) proposed increase
50 driven mainly by personnel costs. Duchesneau provided the Board with a partial
51 listing of events and services Buildings & Grounds provides to aid in that ongoing
52 resource discussion. Macy discussed looking at an online registration option that
53 is cloud based rather than NEMRC based.

54
55 **D. Planning/EDC/Health**

56 Hemmerick provided an overview of the Planning/EDC/Health budgets. There is
57 a proposed 6.2% (\$19,237) increase driven by personnel costs, grant match and
58 technical service for a NEMRC module and scanning equipment. There was a
59 discussion regarding digitizing records and to what capacity and which
60 methodology should be utilized.

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62 **VI. Executive Session**

63 Nolan asked the Board if an executive session was any longer needed, and it was
64 agreed upon that it wasn't.

65
66 Bartlett moved to adopted the FY '17 AFSCME Union Contract as ratified by the
67 Union Membership, second by Palasik. **Approved unanimously.**

68
69 **VII. Adjournment**

70 Cushing moved to adjourn, second by Palasik. **Approved unanimously. Nolan**
71 **adjourned the meeting at 9:24 PM.**

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73
74 Respectfully Submitted,

75
76 _____ Date: _____
77 John Palasik, Selectboard Clerk

78
79 Filed with Milton Town Clerk's Office on this _____ day of _____, _____

80
81 **ATTEST:** _____ **Milton Town Clerk**