

Milton Selectboard Meeting

December 05, 2016 at 6:00 p.m.
Community Room of the Municipal Complex

Selectboard Members Present: Kenneth Nolan, Vice Chair; John Bartlett, Member; John Palasik, Clerk, John Cushing, Member

Selectboard Members Not Present: Darren Adams; Chair

Staff Members Present: Donna Barlow Casey, Town Manager; Erik Wells, Director of Administration; Nathan Lavallee Water/Waste Water Superintendent; Sarah Macy, Finance Director

Others Present: David Armstrong, Planning Manager of GMT; John Sharrow, GMT Rep; Mary Pratt, Jeff Godbelt, Peter Hayes, Fred Duplessis

I. Call to Order

Nolan called the meeting to order at 6:02 PM

II. Flag Salute

Nolan led attendees in a salute of the flag

III. Agenda Review

Bartlett requested a discussion regarding the schedule for January's meetings to precede the Manager's Report.

IV. Public Hearing on discontinuing GMT Route to Husky

Nolan opened the public hearing at 6:05 PM. He stated this is an opportunity for public comment on a proposed Green Mountain Transit (GMT) route change that would eliminate the route to Husky in Town.

John Sharrow, Milton's Representative to the GMT Board, stated that he supports discontinuing the Husky stop since there has been no riders on the route for the last six months. No other members of the public provided comment.

Nolan closed the public hearing at 6:06 PM.

V. Public Hearing on Impact Fee Ordinance Amendment

Nolan open the public hearing at 6:07 PM. He stated the hearing was to consider amending the Town's Impact Fee Ordinance, Section 101- Impact Fees Imposed. The Town Charter requires a reading of the amended section of the ordinance in full, unless the Board waives that requirement. Cushing moved to waive the requirement to read the amended ordinance section in full, second by Palasik, **Approved Unanimously.**

44 Nolan asked for public comment on the ordinance change. Cindy Reid of Cathedral
45 Square stated she fully supports the ordinance amendment. It would make a big
46 difference in their senior housing project by being able to pay the fee structure in
47 place at the time of the issuance of the zoning permit.

48
49 Jeff Godbelt of Godbelt Design/Build stated he just filed a zoning permit this past
50 summer and learned that the impact fee had increased. Barlow Casey stated the
51 question this ordinance amendment is addressing is the fee in place at the time of
52 the zoning permit. Since Mr. Godbelt had acquired his zoning permit at the time of
53 the higher fee in FY '17 that is the fee structure he would need to follow whether
54 the amendment passed or not. In the case of Cathedral Square their zoning permit
55 was issued in FY '16 when a lower impact fee rate was in place. Nolan requested
56 that staff address this further with Mr. Godbelt.

57
58 Nolan closed the public hearing at 6:13 PM.

59
60 Cushing moved to amend the Impact Fee Ordinance Section 101 as proposed,
61 second by Bartlett. **Motion passed 3-1 (Nolan against).**

62
63 **VI. Public Forum**

64 Mary Pratt and Peter Hayes asked what the town will be doing to stop the sewer
65 smell outside their homes on Ellison Drive. They provided past correspondence from
66 the Town for reference. Superintendent Nathan Lavallee stated the Department has
67 been using a number of means to examine the issue. He recently met with an
68 engineer on site to explore hooking the houses in the area on another system. He
69 has also been working on changing the injection point for calcium nitrate and that
70 has made some progress in the last week- he shared this data with the group.
71 Lavallee will be collecting more data and speaking with Aldrich and Elliott Engineers
72 about different resolutions to bring to the next meeting.

73
74 **VII. New Business and Department Items**

75 **A. Impact Fee Ordinance Amendment**

76 Approved after public hearing.

77
78 **B. FY '16 Audit Overview**

79 Fred Duplessis of Sullivan Powers, the Town's auditing firm, presented an
80 overview of the FY '16 audit. He stated the staff was well-prepared for the audit
81 and things went very smoothly. He walked the board through the sections of the
82 report and findings. He shared that no material weakness or deficiencies were
83 found, a departure from previous years, which is great news for the Town.

84
85 **C. Staff Sick Leave Policy**

86 Wells stated the Vermont Legislature passed Act 69 which describes how staff
87 sick leave can be taken, which is going into effect Jan 01 2017. In addition, the
88 new law requires that employees working at least 18 hours per week 20 weeks

89 per year must be granted sick leave at a ratio of at least 1 hour per 52 hours
90 worked. He stated that the town's sick policy needs to be reviewed in full to
91 comply with these changes. Nolan asked that Wells review the draft language he
92 presented with the Town attorney and come back with a proposed rate of time
93 for part-time staff to accrue sick time for the next meeting.
94

95 **D. January Meeting Dates**

96 The Board decided to move the January meetings dates to the 4th and 23rd
97

98 **VIII. Manager's Report**

99 Barlow Casey stated the Legislative breakfast is coming up tomorrow. Legislators
100 and stakeholders from state and local government plan to attend to discuss a
101 number of topics.
102

103 **IX. Potential and/or Future Agenda Items**

104 None
105

106 **X. Warrant #13**

107 Palasik moved to approve warrant # 13, second by Cushing. **Approved Unanimously.**

108 **XI. Approval of Minutes from November 21**

109 Bartlett moved to approve the minutes as presented, Cushing second. **Approved**
110 **Unanimously.**
111

112 **XII. Executive Session Per V.S.A. Title 1 Section 313**

113 Palasik moved to find premature public knowledge about contract negotiations
114 would cause the Town or person to suffer a substantial disadvantage. Second by
115 Bartlett. **Approved unanimously.**
116

117 Palasik moved to enter into Executive Session to discuss contract negotiations under
118 the provisions of V.S.A. Title 1 Section 313 and include Town Attorney Bob Fletcher,
119 Barlow Casey and Wells. Second by Bartlett. **Approved unanimously.**
120

121 **Entered executive session at 7:41 PM.**
122

123 Bartlett moved to close executive session, Second by Palasik. **Approved**
124 **unanimously. Nolan closed executive session at 8:33 PM.**
125

126 **There was no action as a result of executive session.**
127

128 **XIII. Adjournment**

129 Bartlett moved to adjourn, Second by Palasik. **Approved unanimously. Nolan**
130 **adjourned the meeting at 8:34 PM.**
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Respectfully Submitted,

_____ Date: _____
John Palasik, Selectboard Clerk

Filed with Milton Town Clerk's Office on this _____ day of _____, _____

ATTEST: _____ **Milton Town Clerk**

DRAFT