

1 **Milton Selectboard Meeting**  
2 **November 7, 2016 at 6:00 p.m.**  
3 **Milton Fire Station Training Room**  
4

5 **Selectboard Members Present:** Darren Adams, Chair; John Palasik, Clerk; John Cushing, Member; John  
6 Bartlett, Member  
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8 **Selectboard Members Not Present:** Kenneth Nolan, Vice Chair;  
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10 **Staff Members Present:** Donna Barlow Casey, Town Manager; Dustin Keelty, PW Supervisor; Erik Wells,  
11 Director of Administration; Bruce Trombly, Highway Dept.; John Devlin, Highway Dept.  
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13 **Others Present:** Isaac Wagner, Bruce Spankino, June Carew, Sue Kina, Ethel King, Sarah Martin, Arnold Perry,  
14 Sheila Swiderski, Ann McSweeney, Mary Meunier, Jasper Sadlier Jr., Lori Sadlier, Ray Larrow, Karen White, Val  
15 Sicard, Rita Quesnel, Annik Paul, Michael Howard, David Howard, Pamela Cassidy, Charlie Baker  
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17 **I. Call to Order-** Adams called the meeting to order at 6 PM  
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19 **II. Flag Salute-** Adams led attendees in a salute to the flag  
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21 **III. Agenda Review-** None  
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23 **IV. Public Forum-**None  
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25 **V. Public Hearing VCDP Planning Grant Application for Milton Mobile Home Coop**  
26 **Adams opened the public hearing at 6:01 PM**  
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28 Isaac Wagner, a consultant who is assisting the Mobile Home Coop with the grant application  
29 provided an overview of the project. The Milton Mobile Home Cooperative Infrastructure study  
30 includes planning for the replacement of water and sewer systems, and an analysis of potentially  
31 unstable banks (slopes) within the community. The goal of this planning project is to create a viable  
32 action plan and funding recommendation. It's a very competitive grant application process. There is  
33 a high need in the park for this work to be complete. A number of residents from the community in  
34 attendance spoke in support of the project and the issues they are facing, especially with the sewer  
35 systems.  
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37 Bartlett moved to close the public hearing, second by Cushing. Approved unanimously.  
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39 **Adams closed the public hearing at 6:15 PM.**  
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41 **VI. New Business and Department Items**

42 **A. VCDP Planning Grant Application for Milton Mobile Home Coop**

43 Bartlett moved to approve the VCDP Planning Grant Application for Milton Mobile Home Coop as  
44 presented, second by Palasik. **Approved unanimously.**  
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46 **B. FY '17 Public Works Trucks Purchases**

47 Keelty went over the capital items to trade in the 2009 pickup with a regular cab 4x4 pickup with a  
48 sander attachment. He presented the base purchase options using the state bid price. He also  
49 discussed the replacement of the 2006 one-ton dump truck. The Board thanked him for sharing the  
50 information. The plan will be to discuss a purchase proposal at a future meeting.  
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**C. Roadway Investment, Repair and Reconstruction Planning**

Barlow Casey stated that staff has met with Ben Heath of Hamlin Engineering to learn more about his firm’s capital planning work for the Town of Essex. A direction the Town could move in is creating a 5-year project based plan for roadway investment, repair and reconstruction by contracting the work to Hamlin and employing the same methodology for the plan put together for Essex. Barlow Casey sought the Board’s feedback and if the Board would be willing to appoint 1-2 members to serve as liaisons during this ongoing staff discussion. The Board stated staff feedback on projects would be the most valuable at this juncture, and was unsure if contracting this planning work out would be the best direction at this time. The Board agreed to have John Palasik and John Cushing serve in a liaison role and sit in on further staff discussion on the matter.

**D. Winter Operations Plan**

Keelty provided an overview of Winter Operations in Town and requested that some housekeeping items are updated in the plan for new adoption. Bruce Trombly and John Devlin from the Highway Department also participated in the discussion. Salt and sand distribution on roadways, Milton as a MS4 Community, use of liquids and magnesium chloride, plow routes and call in times were all topics discussed. Bartlett moved to approve the winter operations plan as amended, second by Palasik.

**Approved unanimously.**

**E. Update on Public Works Projects**

Keelty stated that paving went well on North Road and is wrapping up. The crew will transition to Middle Road this week and Sanderson Road.

**F. Town Electric Vehicle Lease**

Wells stated the lease on the Mitsubishi Miev has come to a close, and he recommends the Town return the car to the dealer. Cushing moved to have the vehicle taken back by the dealer, second by Palasik. **Approved unanimously.**

**G. Release of Glebe Land- 75 Main St.**

Barlow Casey stated this is another instance of Glebe Land in Town required for the Town to quit claim in order to produce a clean title. She had discussed with the attorney and asked that the buyer of the property cover the Town’s legal expenses for the review. The Board stated that the buyer should not cover these expenses. The Board requested that staff look into the Town releasing all of its glebe interests at once. Cushing moved to authorize the Town Manager to sign the necessary paperwork to release the Town’s Glebe interests for the 75 Main Street Property, second by Bartlett. **Approved unanimously.**

**H. Set Dates & Topics for Legislative Breakfast**

Wells stated the suggested date for the Legislative Breakfast is Tuesday, December 6<sup>th</sup> at 9 AM. Topics the Board suggested included tax increment financing, senate districting, Lake Champlain TDML, VTrans funding opportunities and location of State office space.

**I. Impact Fee Ordinance Change**

Palasik moved to set the date for the public hearing for the impact fee ordinance amendment to December 5<sup>th</sup>, second by Bartlett, **Approved unanimously.**

**J. Set Date for Public Hearing on Discontinuing GMT Route to Husky**

Wells explained this is part of the process for the route change consideration required by GMT. Palasik moved to set the date for the public hearing for the GMT route change to December 5<sup>th</sup>, second by Bartlett, **Approved unanimously.**

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**K. CCRPC Update**

Charlie Baker, Executive Director of the CCRPC provided the Board with an overview of the activities the CCRPC had undertaken the previous year.

**VII. Warrant #11**

Palasik and Bartlett reviewed the warrant report together as Palasik is taking over the duties of the Clerk. They mentioned, in random order:

- Champlain Water District, \$39,240.87 - September water purchase
- Gray Rock Quarry, \$13,165.32 - materials for Sanderson Road project
- J&B International Trucks, \$4,260.50 - "emergency" repair 2008 International
- McRae Auto Service, \$3,279.00 - "emergency" repair of 2006 International dump truck
- Mike Alpert Leasing, \$165 - lease payment (FINAL?) for Mitsubishi E vehicle
- Milton Rental, \$4,827.15 - includes multiple items purchased as well as renting equipment for Sanderson Road project

Palasik moved to approve Warrant #11 in the amount of \$193,470.16, second by Bartlett. **Approved unanimously.**

**VIII. Approval of Minutes from October 17 and October 24**

Cushing moved to approve the minutes from October 17 and October 24 as presented, second by Bartlett. **Approved unanimously.**

**IX. Executive Session**

Palasik moved to find premature public knowledge about personnel would cause the Town or person to suffer a substantial disadvantage. Second by Bartlett. **Approved unanimously.**

Palasik moved to enter into Executive Session to discuss personnel under the provisions of V.S.A. Title 1 Section 313 and include Barlow Casey and Wells. Second by Bartlett. **Approved unanimously.**

**Entered Executive Session at 9:57 PM.**

Bartlett moved to close executive session, second by Cushing. **Approved unanimously.**

No action was taken as a result of executive session

**XI. Adjournment**

Palasik moved to adjourn, second by Cushing. **Approved Unanimously**

Adams adjourned the meeting at 10:45 PM.

**Respectfully Submitted,**

\_\_\_\_\_ Date: \_\_\_\_\_  
**John Palasik, Selectboard Clerk**

**Filed with Milton Town Clerk's Office on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_**

DRAFT