

# Milton Selectboard Meeting Minutes

January 25, 2016 6:00 P.M.

Municipal Building Community Room

**Selectboard Members Present:** Darren Adams, Chair; John Bartlett, Clerk; John Cushing, Member; Kenneth Nolan, Member

**Selectboard Members Not Present:** none

**Staff Members Present:** Donna Barlow Casey, Town Manager; John Gifford, Interim Finance Director; Erik Wells, Director- Administration & Community Services; Jacob Hemmerick, Planning Director

**Others Present:** John Palasik

**I. Call to Order** – Adams called the meeting to order at 6:00 PM

**II. Flag Salute** – Adams led the attendees in a Salute to the Flag.

**III. Agenda Review-** The police cruiser discussion will be delayed to the 2/1 meeting, update on H.249 will take place at a future meeting. Manager's Report added to discuss water main break.

**IV. Public Forum-** None

**V. New Business**

**A. Set Dates for February Selectboard Meetings**

Meetings will be held Monday, February 1; Tuesday, February 16 (moved for Presidents' Day); Monday, February 29<sup>th</sup> (pre-town meeting); there is also a Board of Civil Authority Meeting on February 10th

**VI. Old Business**

**A. FY 2017 Capital Improvement Plan General Fund Allocations**

Barlow Casey stated she spoke with the auditors today regarding questions regarding balances and grant revenue marked as receivable and how this affects the reserve fund bottom line moving forward. She asks the Board adopt the general fund allocation of \$354,231 for capital purchases in the FY '17 budget, and then look to hire a financial consultant, as had been a previous discussion, to resolve the remaining outstanding questions in the capital reserve fund balance and grant receivables.

Cushing added the financial consultant should also be tasked with looking at impact fees.

Nolan suggested allocating these funds for capital projects in contingency to begin the fiscal year. He added that the Board could act to hire the financial consultant and treat this as a project that the contractor would update and report to the Board on. This will act to alleviate this work from the Town Manager. Barlow Casey said she will look into options for a financial consultant and look to set up Board interviews as early as possible.

Cushing moved to place \$354,231 in the line item contingency in the FY '17 budget for the Selectboard to determine at a future date what capital expenditures it will be used for. Second by Bartlett. **Approved unanimously.**

48 **B. Town Meeting 2016 Warning, Articles and Bond Resolution**  
49 Bartlett moved to approve the 2016 Town Meeting Warning, Articles and Bond Resolution  
50 as presented. Second by Nolan. **Approved unanimously.**  
51

52 **VII. Warrant Report #16**  
53 The police cruiser and Sullivan Powers invoices were pulled from the warrant.  
54  
55 Bartlett moved to approve Warrant Report #16 in the amount of \$180.54. Second by Nolan.  
56 **Approved unanimously.**  
57

58 **VIII. Manager's Report**  
59 Barlow Casey updated the Board that the water main break on Bear Trap Road from the  
60 morning had been repaired by a contractor. It's a temporary fix and a permanent fix will be  
61 made after the winter. This may have been the major leak the Department was in search of to  
62 explain recent water loss. An update will be forthcoming.  
63

64 **IX. Possible Executive Session – None**

65  
66 **X. Adjournment**  
67  
68 Bartlett moved to adjourn the Selectboard Meeting. Second by Cushing. **Approved**  
69 **unanimously.**  
70

71 Adams adjourned the meeting at 7:20 P.M.  
72

73 **Respectfully Submitted,**

74  
75 \_\_\_\_\_ **Date:** \_\_\_\_\_

76 **John Bartlett, Selectboard Clerk**

77  
78 **Filed with Milton Town Clerk's Office on this** \_\_\_\_\_ **day of** \_\_\_\_\_, \_\_\_\_\_  
79

80 **ATTEST:** \_\_\_\_\_ **Milton Town Clerk**