

Milton Special Selectboard Meeting

November 30, 2016 at 6:00 p.m.

Community Room of the Municipal Complex

Selectboard Members Present: Kenneth Nolan, Vice Chair; John Bartlett, Member; John Palasik, Clerk

Selectboard Members Not Present: Darren Adams; Chair

Staff Members Present: Donna Barlow Casey, Town Manager; Erik Wells, Director of Administration; Sarah Macy, Finance Director; Dustin Keelty, DPW Operations Supervisor

Others Present: None

I. Call to Order

Nolan called the meeting to order at 6:00 PM

II. Flag Salute

Nolan led attendees in a salute of the flag

III. Agenda Review

Barlow Casey requested an executive session for contract negotiations is added.

IV. Public Forum

None

V. FY '18 Budget Discussions

A. Public Works Administration

Barlow Casey stated some key areas for consideration are equipment planning ahead and creating a new facility plan that is realistic. Macy stated the DPW Administrative Budget has a proposed 8.2% decrease (-\$15,172) mainly resulting from the vacant Director position and shifting to a contracted engineer model.

B. Highway

Keelty provided an overview of the proposed FY '18 Highway Budget. It's proposed at a 4.89% increase (\$66,769). The main drivers behind that are increased personnel costs, salt/sand and chloride products. Discussion centered around salt/sand quantities and the amount of paving to take place. The paving discussion will continue along the budget process as it is a high price item and a policy directive moving forward.

C. Buildings & Grounds

Keelty provided an overview of the proposed Buildings and Grounds Budget. It has a proposed increase of 28.16% (\$95,995) driven by a proposed new staff

44 position, other personnel costs and cemetery contracted services. Discussion
45 took place regarding the needs of the Recreation Department and the capacity
46 of the Buildings/Grounds Division to provide support. The Board asked for an
47 evaluation of the system in place and to discuss further during the FY '18 budget
48 process, as it is a resource issue to sort out.

49
50 **VI. Executive Session Per V.S.A. Title 1 Section 313**

51 Palasik moved to find premature public knowledge about contract negotiations
52 would cause the Town or person to suffer a substantial disadvantage. Second by
53 Bartlett. **Approved unanimously.**

54
55 Palasik moved to enter into Executive Session to discuss contract negotiations under
56 the provisions of V.S.A. Title 1 Section 313 and include Barlow Casey and Wells.
57 Second by Bartlett. **Approved unanimously.**

58
59 Bartlett moved to close executive session, Second by Cushing. **Approved**
60 **unanimously. Nolan closed executive session at 9:02 PM.**

61
62 **There was no action as a result of executive session.**

63
64 **I. Adjournment**

65 Bartlett moved to adjourn, Second by Cushing. **Approved unanimously. Nolan**
66 **adjourned the meeting at 9:04 PM.**

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68
69 Respectfully Submitted,

70 

71 Date: 12/9/16

72 John Palasik, Selectboard Clerk

73
74 Filed with Milton Town Clerk's Office on this 28th day of December, 2016

75 ATTEST: Jenny Willingham, Asst Milton Town Clerk
76