

Milton Selectboard Meeting

April 18, 2016 at 6 PM

Community Room of the Municipal Complex

43 Bombardier Rd., Milton, VT 05468

Use of cell phones is prohibited during the meeting. Please shut them off or silence them.

AGENDA

- I. **Call to Order**
- II. **Flag Salute**
- III. **Agenda Review**
- IV. **Public Forum**
A Public Forum will be limited to five minutes per person. All participants must sign in and clearly state their name. No action will be taken on items raised until a subsequent meeting (if action is needed by the Selectboard).
- V. **Event Permits & Orders**
 - A. **Little League Opening Day Ceremony**
Consider Approval
Jessica Groeling, Applicant
Ben Nappi, Assistant Recreation Coordinator
 - B. **Nordic Soccer Cup**
Consider Approval
Jim Goudie, Applicant
Ben Nappi, Assistant Recreation Coordinator
 - C. **Color Run 5K School Fundraiser**
Consider Approval
Joe Smith, Applicant
Ben Nappi, Assistant Recreation Coordinator
 - D. **Health Order**
Consider Approval
Roger Dickenson, Deputy Health Officer
- VI. **Discussions**
 - A. **Economic Development Strategies**
Discussion
Mike Miller, Planning Director, City of Montpelier
 - B. **Water Leak Mitigation Progress Update**
Discussion
Nathan Lavallee, Superintendent

VII. Old Business

A. Municipal Campus Security System Upgrade

Discussion & Possible Action

Brett Van Noordt, Police Chief

Don Turner, Fire & Rescue Chief

Dustin Keelty, Public Works Supervisor

C. Community Solar Project 150 kW System Lottery

Consider Approval

Erik Wells, Director of Administration & Community Affairs

New Business

B. Police Education Grant

Consider Approval

Brett Van Noordt, Police Chief

VIII. Manager's Report

IX. Warrant/Report #23

X. Minutes of April 4, 2016 Meeting

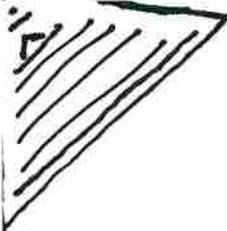
XI. Possible Executive Session per V.S.A. Title 1 Section 313

- Legal

XII. Adjournment

Posted April 15, 2016 on the official bulletin board in the lobby of the Municipal Building to the Town Website emailed to the Burlington Free Press, Milton Independent, Lake Champlain Access Television, Fox 44 News, WPTZ, WCAX, and posted in two other places within the Town of Milton and filed with the Town Clerk.


Signed: **Donna Barlow Casey, Town Manager**



Application for Facility Use
 TOWN OF MILTON
 43 Bombardier Rd. Milton, VT 05468-3205 ~ www.miltonvt.org
 Contact: Milton Recreation Department 893-4922

RECEIVED

RECREATION DEPARTMENT
 MILTON, VERMONT



Application must be submitted to the Town of Milton at least 21 days prior to the event with all sections completed.
 (The Town requires 48 hours notice if you cancel an event)

Applicant and Event Information

Applicant: Jessica Croeling DBA: Milton Little League
 Address: 13 Highland Ave. Town/City: Milton, VT
 Daytime Contact Numbers: 338-0086 Email Address: miltonlittleleague@hotmail.com
 Type of Event: Opening Day for Milton Little League
 Facility/Location Requested: Bombardier Park West
 If a one-time event: Date: May 7th 2016 Hours: from 8:00 to 1:00
(If a re-occurring event, attach a detailed schedule of events)
 If a one-time event and you are requesting a rain date (provide date) N/A
 Do you require use of Town: (answer yes or no to each) Water Electricity Lining of fields
(If other, please explain and attach a separate sheet)
 Attendance: 250 Is the event Public or Private Will money be received?* NO
(Number of persons estimated) (Select One) (From ticket sales, entrance fee, gift/donation/solicitation, etc)
 If Entertainment or a Performance will be provided, please describe: _____
 *If money is being received you may also be required to complete an entertainment license application.

NOTE: THE PUBLIC IS NOT COVERED UNDER THE TOWN OF MILTON'S INSURANCE POLICY

If you would like to reserve and/or rent a Municipal Facility, these are your insurance options:

1. You may provide proof of insurance for your event or activity with a Certificate of Insurance Coverage. The Certificate must name the Town of Milton as an additional insured and show coverage in the amount of combined minimum single limit coverage of \$300,000 per occurrence and \$300,000 in the aggregate. This Certificate shall remain in force from the date and time of the beginning of the event until the date and time of the end of the event. Adding the Town of Milton as an additional insured to your homeowners policy may be of no additional cost to you; OR
2. You may purchase insurance from Entertainment Brokers International offered through Vermont League of Cities and Towns (VLCT PACIF) and is not related to PACIF or the Town of Milton in any way. Information is attached; OR
3. The Applicant(s) agrees to indemnify and hold the Town of Milton, its officers, agents, and employees harmless from any loss or liability which may result from claims of injury to persons or property from any cause arising out of or during the use of the Town's Facility by the Applicant, the Applicant's guests, agents, or employees.

You must select one option: As authorized representative of this application I have chosen option: 1 2 3

If option 1 or 2 is chosen, attach your Certificate of Insurance Coverage with this Application.

Print Name: Jessica Croeling Signature: Jessica Croeling Date: 4/1/2016

- Only the authorized representative may cancel the event (48 hours notice is required) and no refund or any portion thereof will be made.
- Only scheduled league games will be reserved and scheduled games take priority over practices. Fields are reserved on a first come first serve basis.
- It is the responsibility of League officials to inform all teams and coaches of the Town of Milton's Policies.
- Permission to use Town facilities can only be obtained by completing this form. Applications are considered on a first come first served basis.
- Any services and/or requirements of the Town will be at the expense of the applicant. Town staff will provide an estimate of costs to the applicant prior to the event and payment will be expected to in advance of the event.
- The applicant agrees to abide by and conduct its event in accordance with all park rules, laws, regulations and ordinances, including those related to alcohol, smoking and noise. Alcohol is not permitted on Town property. Applicant shall not allow or engage in any illegal activity.
- Any damage to the Town's property will be the sole liability of the responsible person signing this agreement and/or their agent/ heirs/ executors.
- The Town, its officers, agents and employees shall have the right to enter the event to confirm the applicant's conformance to this application and if a breach is determined, the Town shall have the right to immediately terminate this application and use of the Town facility prior to the conclusion of the event without refund.

** Please note, if ENTERTAINMENT will be provided at the event and a fee is charged (like ticket sales or cover charge), the applicant must also apply for an Entertainment License. Final approval of an Entertainment License is dependent on Selectboard approval.

The applicant will be notified as soon as possible of the action taken with regard to approval or rejection of this application.

As the authorized representative of this application, I fully understand the requirements as noted herein and further understand that it is my responsibility to read the documents listed below and be cognizant of their content.

Print Name: Jessica Groeling Signature: Jessica Groeling Date: 4/1/2016

Attachments:

- Letter from the Town Manager
- Recreation Department Field and Facility Fees & Park Rules
- Town of Milton Liability Hold-Harmless Agreement
- Town of Milton Non-Employee Work Agreement
- Town of Milton Ordinance to License and Regulate Entertainment
- Entertainment Brokers International – TULIP (Tenant User Liability Insurance Policy) Information

Liability Hold Harmless Agreement

Inconsideration of the agreement of the Town of Milton to engage my company and me to perform certain services for the Municipality, Jessica Groeling (company or individual name) and I agree, and for my heirs, executors and administrators agree to indemnify, defend and hold forever harmless the Town of Milton its officers, agents and employees from and against any and all claims, demands, liabilities, actions, judgments, settlements, damages, costs and expenses - including attorneys fees and disbursements - for injury to or death of any person including myself, or damage to property arising out of or resulting from any material, product, equipment, vehicle or service supplied by the company or by me, or the agents, servants or employees of either, or from any action or failure to act on the part of myself or the company, or the agents, servants or employees of either, while performing services for, at the behest of, under contract with or on the of the Town of Milton.

Jessica Groeling
Printed Name

Jessica Groeling 4/1/2016
Signature and Date

Ben Nappi
Printed Name of Witness

[Signature] 04/01/16
Witness Signature and Date



Application for Entertainment Permit
TOWN OF MILTON
43 Bombardier Road, Milton, Vermont 05468-3205
www.milton.govoffice2.com
Contact: Milton Recreation Department 893-4922

Application must be submitted to the Town of Milton at least 21 days prior to the event with all sections completed.
(The Town requires 48 hours notice if you cancel an event)

Applicant and Event Information

Applicant: Jessica Groeling DBA: Milton Little League
Address: 13 Highland Ave Town/City: Milton, VT
Daytime Contact Numbers: 802-578-5171 Email Address: MiltonLittleLeague@hotmail.com
Type of Event: Opening Day for Milton Little League
Event Address: Bombardier Park West
Property Owner/Agent Signature: Jessica Groeling Date: 4/1/2016
If a One Time Event: Date: May 7th, 2016 Hours: from 8:00am to 1:00pm-ish
(If a re-occurring event, attach a detailed schedule of events)
If a One Time Event and you are requesting a Rain Date (provide date) N/A
Attendance: 250 Is the event Public or Private Will money be received? N/A
(Number of persons estimated) (Circle One) (Through ticket sales, entrance fee, solicitation, etc)
Description of Entertainment: Milton Little League opening day. Starting at around 8:00am Saturday, May 7th with a parade of little leaguers from the library to the Major fields. Teams will then be called out onto the field to high five champ, the National Anthem will be sang, then teams split up into scheduled games. Concessions will be available. The event should be wrapped up by 1:00pm - 2:00pm ish.

- Only the Authorized Applicant/Representative may cancel the event (48 hours notice is required) as noted herein and no refund or any portion thereof will be made. Entertainment Permits are determined on a first come, first served basis.
- Any services and/or requirements of the Town will be at the expense of the Applicant; Town Staff will provide an estimate of those costs to the Applicant prior to the event. The Applicant will be expected to provide payment for any such services as required by the Town of Milton in advance of the event.
- Applicant shall not allow or engage in any illegal activity and any damage to private or public property will be the sole liability of the responsible person/agent/heirs/executors signing this Agreement,
- The Town, its officers, agents and employees shall have the right to enter onto the property of the event to confirm the Applicant's conformance to this Application and if a breach is determined, the Town shall have the right to immediately terminate this Application and your permit for entertainment prior to the conclusion of the event without refund.
- Any and all risk management requirements are the sole responsibility of the Applicant and/or Property Owner or Agent. Both the Applicant and the Property Owner/Agent must complete and sign the attached Liability Hold Harmless Agreement.

The Applicant will be notified as soon as possible of the action taken with regard to approval or rejection of this Application.

As the authorized Applicant/Representative of this Application, I fully understand the requirements as noted herein and further understand that it is my responsibility to read the attached documents listed below and to be cognizant of their content.

PRINT NAME Jessica Groeling

SIGNATURE: Jessica Groeling

DATE: 4/1/2016

Liability and Hold-Harmless Agreement

In consideration of the permit from the Town of Milton to engage my company and me to perform certain services _____ (Company name) and _____ (Property Owner/Agent) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend, and hold forever harmless the Town of Milton and its officers, agents and employees from and against any and all claims, demands, liability, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person, including myself, or damage to property arising out of or resulting from any material, product, equipment, vehicle or service supplied by the company or by me, or the agents, servants, or employees of either, or from any action or failure to act on the part of myself or the company or the agents, servants of employees of either, while performing services for, at the behest of, under contract with or permit from or on the premises of the Town of Milton.

Property Owner/Agent: _____
Print Sign Date: _____

Applicant: _____
Print Sign Date: _____

Enclosures:
 Town of Milton- Ordinance to License and Regulate Entertainment

OFFICE USE ONLY

Recreation: Event request reviewed by: [Signature] Date: 4-8-16 Approved: Denied: (see below)

If applicable, the location of the event has been tentatively reserved until this application is approved or denied by the Town Manager.

Comments/ Conditions/ Fees: _____

Buildings & Grounds: Event request reviewed by: DWL Date: 4-4-16 Approved: Denied: (see below)

Comments/ Conditions: Has A LEAKY TIRE, AND CREAKY AREA PRIOR TO LEASING

Risk Management: The necessary documents are on file. Signed: _____ Date: _____

Comments/ Conditions: _____

Police Needed: Crowd Control: Yes No Traffic Control: Yes No

Signed: [Signature] Date: 04-04-16

Comments/ Conditions/ Fees: _____

Fire needed: Yes No Signed: [Signature] Date: 4/11/16

Comments/ Conditions: _____

Rescue needed: Yes No Signed: [Signature] Date: 4/11/16

Comments/ Conditions: _____

Health/ Zoning: Yes No Signed: [Signature] Date: 4/13/16

Comments/ Conditions/ Fees: _____

Town Manager Approval (if required)

Recreational Facility Use Fee \$ 045-16 Other applicable fee(s) \$ _____

Entertainment License Fee \$ _____ Other applicable fee(s) \$ _____

Fee Amount Received \$ _____ Verified by: _____ Date: _____

Approved by: [Signature] Town Manager Date: 4-13-16

If Selectboard approval sought:

Date Selectboard scheduled to consider: _____

Date Selectboard took action and action taken: _____

As the authorized representative of this application, I fully understand that the services and/or requirements the Town has indicated will be at my expense. I agree to the estimated amounts indicated and understand that I am expected to provide payment in advance of the event. Failure to pay in advance will result in cancellation of the event. The Town of Milton reserves the right to cancel the event if necessary in the best interest of the Town.

Print Name: Jessica Grady Signature: Jessica Grady Date: 4/1/2016

CERTIFICATE OF LIABILITY INSURANCE		DATE	1/04/16
Keystone Risk Managers, LLC 1995 Point Township Drive Northumberland, PA 17867		CERTIFICATE #	2450307-1
			2 45 03
ADDITIONAL NAMED INSURED: MILTON LL ANDY FARRAR 71 KIM LANE MILTON VT 0546B		INSURERS AFFORDING COVERAGE:	
		INSURER A:	LEXINGTON INSURANCE COMPAN
		INSURER B: (Non-Liability)	NATIONAL UNION FIRE INSURANCE COMPANY OF PITTSBURGH, PA
		INSURER C:	AIG SPECIALTY INSURANCE COMPANY

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

SR	ADD'L	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE	POLICY EXPIRATION	LIMITS			
FR	INSRD			DATE MM/DD/YYYY	DATE MM/DD/YYYY				
A	X	GENERAL LIABILITY	011225814	1/01/2016	1/01/2017	EACH OCCURRENCE	\$1,000,000		
		X OCCURRENCE				GENERAL AGGREGATE	\$2,000,000		
		X INCL. PARTICIPANTS				Property Damage Deductible: \$250		PRODUCTS/COMP OPS AGGREGATE	\$1,000,000
		X SEXUAL ABUSE					SEXUAL ABUSE OCCURRENCE	\$1,000,000	
						MEDICAL PAYMENTS		SEXUAL ABUSE AGGREGATE	\$2,000,000
					ANY ONE PERSON				
A	X	DIRECTORS & OFFICERS	19330955	1/01/2016	1/01/2017	EACH LOSS	\$1,000,000		
						AGGREGATE	\$1,000,000		
A	X	CRIME COVERAGE	011408717	1/01/2016	1/01/2017	EACH LOSS	\$35,000		
			Crime Deductible: \$250 Property/\$1,000 Money			AGGREGATE	NONE		
3	X	SPORTS EXCESS ACCIDENT	SR09105434	1/01/2016	1/01/2017	As in Master Policy Med. Max. \$100,000 Ded. \$50	As in Master Policy Excess		

"X" INDICATES COVERAGE SELECTED FOR ADDITIONAL NAMED INSURED

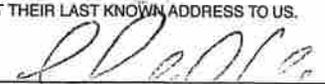
ADDITIONAL INSURED

Who is an insured (SECTION II) of the General Liability policy is amended to include as an insured the person or organization shown in the schedule, but only with respect to liability arising out of the above named Little League's maintenance or use of ball fields, or other premises loaned, donated, or rented to that Little League by such person or organizations and subject to the following additional exclusions:

1. Structural alterations, new construction, maintenance, repair or demolition operations performed by or on behalf of the person or organization designated in the Schedule unless performed by the above named Little League and
2. That part of the ball field or other premises not being used by the above named Little League

NAME AND ADDRESS OF PERSON OR ORGANIZATION:

1. TOWN OF MILTON 2. UNIVERSITY OF VERMONT

INSURED Little League Baseball Risk Purchasing Group, Inc. 539 U.S. RT. 15 HIGHWAY South Williamsport, PA 17702	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES TO THE ABOVE NAMED LITTLE LEAGUE BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER OR THEIR REPRESENTATIVE WILL MAIL 30 DAYS WRITTEN NOTICE TO THE DESIGNATED PERSON OR ORGANIZATION AT THEIR LAST KNOWN ADDRESS TO US. <div style="text-align: right;">  _____ AUTHORIZED REPRESENTATIVE </div>
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Application for Facility Use

TOWN OF MILTON

43 Bombardier Rd. Milton, VT 05468-3205 ~ www.miltonvt.org

Contact: Milton Recreation Department 893-4922

RECEIVED

RECREATION DEPARTMENT
MILTON, VERMONT

Application must be submitted to the Town of Milton at least 21 days prior to the event with all sections completed.
(The Town requires 48 hours notice if you cancel an event)

Applicant and Event Information

APPROVED

Applicant: Nordic Soccer Club DBA: _____

Address: PO Box 674, Town/City: Essex jct.

Daytime Contact Numbers: _____ Email Address: adam@nordicsoccer.org

Type of Event: Soccer Tournamnet

Facility/Location Requested: Bombardier rec fields 1,2,4,5 2 x 410, 2 x 16/14

If a one-time event: Date: 6/18-6/19 2016 Hours: from 7AM to 7PM
(If a re-occurring event, attach a detailed schedule of events)

If a one-time event and you are requesting a rain date (provide date) _____

Do you require use of Town: (answer yes or no to each) Water No Electricity No Lining of fields Yes
(If other, please explain and attach a separate sheet)

Attendance: 400 Is the event Public or Private Will money be received?* Yes
(Number of persons estimated) (Select One) (From ticket sales, entrance fee, gift/donation/solicitation, etc)

If Entertainment or a Performance will be provided, please describe: _____

*If money is being received you may also be required to complete an entertainment license application.

NOTE: THE PUBLIC IS NOT COVERED UNDER THE TOWN OF MILTON'S INSURANCE POLICY

If you would like to reserve and/or rent a Municipal Facility, these are your insurance options:

1. You may provide proof of insurance for your event or activity with a Certificate of Insurance Coverage. The Certificate must name the Town of Milton as an additional insured and show coverage in the amount of combined minimum single limit coverage of \$300,000 per occurrence and \$300,000 in the aggregate. This Certificate shall remain in force from the date and time of the beginning of the event until the date and time of the end of the event. Adding the Town of Milton as an additional insured to your homeowners policy may be of no additional cost to you; OR
2. You may purchase insurance from Entertainment Brokers International offered through Vermont League of Cities and Towns (VLCT PACIF) and is not related to PACIF or the Town of Milton in any way. Information is attached; OR
3. The Applicant(s) agrees to indemnify and hold the Town of Milton, its officers, agents, and employees harmless from any loss or liability which may result from claims of injury to persons or property from any cause arising out of or during the use of the Town's Facility by the Applicant, the Applicant's guests, agents, or employees.

You must select one option: As authorized representative of this application I have chosen option: 1 2 3

If option 1 or 2 is chosen, attach your Certificate of Insurance Coverage with this Application.

Print Name: Adam Pfeifer Signature: Adam Pfeifer Date: 1/27/16

Digitally signed by Adam Pfeifer
DN: cn=Adam Pfeifer, o, ou,
email=adam@nordicsoccer.org, c=US
Date: 2016.01.27 08:57:33 -0500

- Only the authorized representative may cancel the event (48 hours notice is required) and no refund or any portion thereof will be made.
- Only scheduled league games will be reserved and scheduled games take priority over practices. Fields are reserved on a first come first serve basis.
- It is the responsibility of League officials to inform all teams and coaches of the Town of Milton's Policies.
- Permission to use Town facilities can only be obtained by completing this form. Applications are considered on a first come first served basis.
- Any services and/or requirements of the Town will be at the expense of the applicant. Town staff will provide an estimate of costs to the applicant prior to the event and payment will be expected to in advance of the event.
- The applicant agrees to abide by and conduct its event in accordance with all park rules, laws, regulations and ordinances, including those related to alcohol, smoking and noise. Alcohol is not permitted on Town property. Applicant shall not allow or engage in any illegal activity.
- Any damage to the Town's property will be the sole liability of the responsible person signing this agreement and/or their agent/heirs/executors.
- The Town, its officers, agents and employees shall have the right to enter the event to confirm the applicant's conformance to this application and if a breach is determined, the Town shall have the right to immediately terminate this application and use of the Town facility prior to the conclusion of the event without refund.

****Please note, if ENTERTAINMENT will be provided at the event and a fee is charged (like ticket sales or cover charge), the applicant must also apply for an Entertainment License. Final approval of an Entertainment License is dependent on Selectboard approval.**

The applicant will be notified as soon as possible of the action taken with regard to approval or rejection of this application.

As the authorized representative of this application, I fully understand the requirements as noted herein and further understand that it is my responsibility to read the documents listed below and be cognizant of their content.

Print Name: Adam Pfeifer Signature: Adam Pfeifer Digitally signed by Adam Pfeifer
DN: cn=Adam Pfeifer, o, ou,
email=adam@herdicsoccer.org, c=US
Date: 2016.01.27 10:00:48 -0500 Date: 1/27/16

Attachments:

- Letter from the Town Manager
- Recreation Department Field and Facility Fees & Park Rules
- Town of Milton Liability Hold-Harmless Agreement
- Town of Milton Non-Employee Work Agreement
- Town of Milton Ordinance to License and Regulate Entertainment
- Entertainment Brokers International – TULIP (Tenant User Liability Insurance Policy) Information

Liability Hold Harmless Agreement

Inconsideration of the agreement of the Town of Milton to engage my company and me to perform certain services for the Municipality, Nordic Soccer Club (company or individual name) and I agree, and for my heirs, executors and administrators agree to indemnify, defend and hold forever harmless the Town of Milton its officers, agents and employees from and against any and all claims, demands, liabilities, actions, judgments, settlements, damages, costs and expenses - including attorneys fees and disbursements - for injury to or death of any person including myself, or damage to property arising out of or resulting from any material, product, equipment, vehicle or service supplied by the company or by me, or the agents, servants or employees of either, or from any action or failure to act on the part of myself or the company, or the agents, servants or employees of either, while performing services for, at the behest of, under contract with or on the of the Town of Milton.

Adam Pfeifer

Printed Name

Adam Pfeifer

Digitally signed by Adam Pfeifer
DN: cn=Adam Pfeifer, o, ou, email=adam@nordicsoccer.org, c=US
Date: 2016.01.27 10:02:18 -05'00'

Signature and Date

Ben Nappi
Printed Name of Witness

Ben Nappi 01/28/16
Witness Signature and Date

- Only the Authorized Applicant/Representative may cancel the event (48 hours notice is required) as noted herein and no refund or any portion thereof will be made. Entertainment Permits are determined on a first come, first served basis.
- Any services and/or requirements of the Town will be at the expense of the Applicant; Town Staff will provide an estimate of those costs to the Applicant prior to the event. The Applicant will be expected to provide payment for any such services as required by the Town of Milton in advance of the event.
- Applicant shall not allow or engage in any illegal activity and any damage to private or public property will be the sole liability of the responsible person/agent/heirs/executors signing this Agreement,
- The Town, its officers, agents and employees shall have the right to enter onto the property of the event to confirm the Applicant's conformance to this Application and if a breach is determined, the Town shall have the right to immediately terminate this Application and your permit for entertainment prior to the conclusion of the event without refund.
- Any and all risk management requirements are the sole responsibility of the Applicant and/or Property Owner or Agent. Both the Applicant and the Property Owner/Agent must complete and sign the attached Liability Hold Harmless Agreement.

The Applicant will be notified as soon as possible of the action taken with regard to approval or rejection of this Application.

As the authorized Applicant/Representative of this Application, I fully understand the requirements as noted herein and further understand that it is my responsibility to read the attached documents listed below and to be cognizant of their content.

PRINT NAME Adam Pfeifer _____

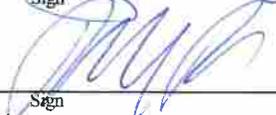
SIGNATURE:  _____

DATE: 3/1/15 _____

Liability and Hold-Harmless Agreement

In consideration of the permit from the Town of Milton to engage my company and me to perform certain services Nordic Soccer Club _____ (Company name) and _____ (Property Owner/Agent) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend, and hold forever harmless the Town of Milton and its officers, agents and employees from and against any and all claims, demands, liability, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person, including myself, or damage to property arising out of or resulting from any material, product, equipment, vehicle or service supplied by the company or by me, or the agents, servants, or employees of either, or from any action or failure to act on the part of myself or the company or the agents, servants of employees of either, while performing services for, at the behest of, under contract with or permit from or on the premises of the Town of Milton.

Property Owner/Agent: Donna Barlow Casey  _____ **Date:** 4 8 16

Applicant: Adam Pfeifer  _____ **Date:** 3/1/15

Enclosures:
Town of Milton- Ordinance to License and Regulate Entertainment

OFFICE USE ONLY

Recreation: Event request reviewed by: [Signature] Date: 2-24-16 Approved: Denied: (see below)

If applicable, the location of the event has been tentatively reserved until this application is approved or denied by the Town Manager.

Comments/Conditions/Fees: _____

Buildings & Grounds: Event request reviewed by: DVK Date: 4-4-16 Approved: Denied: (see below)

Comments/Conditions: CLEAN AREA PRIOR TO LEAVING

Risk Management: The necessary documents are on file. Signed: _____ Date: _____

Comments/Conditions: _____

Police Needed: Crowd Control: Yes No Traffic Control: Yes No

Signed: [Signature] Date: 03-04-16

Comments/Conditions/Fees: _____

Fire needed: Yes No Signed: [Signature] Date: 3/28/16

Comments/Conditions: _____

Rescue needed: Yes No Signed: [Signature] Date: 3/28/16

Comments/Conditions: _____

Health/Zoning: Yes No Signed: AJR Potts Date: 3/31/16

Comments/Conditions/Fees: Provide potable water & 1 ADA accessible port-o-let

Town Manager Approval (if required)

Recreational Facility Use Fee \$ _____ Other applicable fee(s) \$ _____

Entertainment License Fee \$ _____ Other applicable fee(s) \$ _____

Fee Amount Received \$ _____ Verified by: _____ Date: _____

Approved by: [Signature] Town Manager Date: 4-8-16

If Selectboard approval sought:

Date Selectboard scheduled to consider: _____

Date Selectboard took action and action taken: _____

As the authorized representative of this application, I fully understand that the services and/or requirements the Town has indicated will be at my expense. I agree to the estimated amounts indicated and understand that I am expected to provide payment in advance of the event. Failure to pay in advance will result in cancellation of the event. The Town of Milton reserves the right to cancel the event if necessary in the best interest of the Town.

Print Name: Adam Pfeifer Signature: Adam Pfeifer Date: _____

Digitally signed by Adam Pfeifer
DN: cn=Adam Pfeifer, o=Milton
email=adam@miltonsoccet.org, c=US
Date: 2016.01.27 14:08:53 -0200

The Nordic Cup – Vermont's Premier Youth Sports Event

In 2016 Nordic Soccer Club will once again be the proud host of one of New England's most prestigious soccer tournaments – The Nordic Cup. Attracting more than 12,000 participants, the Nordic Cup features 4,000 youth soccer players aged 9-19, with more than 290 teams visiting from Vermont, New Hampshire, New York, Connecticut, Maine, Massachusetts, Rhode Island and Canada. The games span several locations in Chittenden County and the Stowe Area, including the Essex Tree Farm, University of Vermont, St. Michael's College, Dorset Park, to name a few.

[Click Here](#) To Apply for the 2016 Nordic Cup!

When:

June 18 & 19 2016.

Ages:

U10-U19 Boys and Girls

Price:

U10: \$620 (7v7)

U11 and U12: \$670 (8V8)

U13-U19: \$720 (11V11)

There are 2 levels of play: Premier (higher level) and Club.
Each team is guaranteed 3 games (U10's will have 4 games).

New for 2016: The U11 and U12 Boys and girls tournaments will be held in beautiful Stowe, Vermont. All teams booking hotels for the U11 and U12 tournament must do so through the Stowe Area Association. Click Here to Book Stowe Area Hotels!

The proud sponsor of this event for 19 years, The Nordic Soccer Club is a non-profit educational organization dedicated to providing excellent coaching and high-level competition with a focus on inclusion and engaging youth from all socioeconomic backgrounds.

Adam Pfeifer

Nordic Soccer Club

Director of Operations

adam@nordicsoccer.org

NordicSoccer.org

[Register For Nordic Soccer Club](#)

Mailing Address: PO Box 674, Essex Junction VT, 05453



NORDI-7

OP ID: DC

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/28/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER RPS Bollinger Sports & Leisure PO Box 390 Short Hills, NJ 07078-5000 David Campanello	CONTACT NAME: PHONE (A/C. No. Ext): E-MAIL ADDRESS: FAX (A/C. No):														
INSURED Nordic Spirit Soccer Club 105 Pearl Street, Route 15 Essex, VT 05453	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: *Markel Insurance Company</td> <td style="text-align: center;">38970</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: *Markel Insurance Company	38970	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR* <input checked="" type="checkbox"/> Incl Participants <input checked="" type="checkbox"/> Sex Abuse/Mol GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		X	3602AH024310	10/30/2015	10/30/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Accident Insurance Full Excess			4102AH024309	10/30/2015	10/30/2016	Med Max: 50,000 Ded: \$100/\$250

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The certificate holder is named as an additional insured under the liability policy. Coverage is provided under this policy only for sponsored/supervised activities of the named insured for which a premium has been paid.

CERTIFICATE HOLDER

CANCELLATION

T----- Town of Milton 43 Bombardier Rd Milton, VT 05408	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

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Application for Facility Use

TOWN OF MILTON

43 Bombardier Rd. Milton, VT 05468-3205 ~ www.miltonvt.org

Contact: Milton Recreation Department 893-4922

RECEIVED

APR - 6 2016

RECREATION DEPARTMENT
MILTON, VERMONT

Application must be submitted to the Town of Milton at least 21 days prior to the event with all sections completed.
(The Town requires 48 hours notice if you cancel an event)

Applicant and Event Information

Applicant: Joe Smith DBA: Milton Town School District

Address: 42 Herrick Avenue Town/City: Milton

Daytime Contact Numbers: 893-5529 Email Address: jsmith3@mtsd-vt.org

Type of Event: Color Run

Facility/Location Requested: Bombardier Park and the Band Shell

If a one-time event: Date: May 14th, 2016 Hours: from 7:30 a.m. to 2:00 p.m.
(If a re-occurring event, attach a detailed schedule of events)

If a one-time event and you are requesting a rain date (provide date) None

Do you require use of Town: (answer yes or no to each) Water Yes Electricity Yes Lining of fields No
(If other, please explain and attach a separate sheet)

Attendance: 500 (Number of persons estimated) Is the event Public or Private Will money be received?* Yes
(From ticket sales, entrance fee, gift/donation/solicitation, etc)

If Entertainment or a Performance will be provided, please describe: A DJ and/or a High School Rock Band

*If money is being received you may also be required to complete an entertainment license application.

NOTE: THE PUBLIC IS NOT COVERED UNDER THE TOWN OF MILTON'S INSURANCE POLICY

If you would like to reserve and/or rent a Municipal Facility, these are your insurance options:

1. You may provide proof of insurance for your event or activity with a Certificate of Insurance Coverage. The Certificate must name the Town of Milton as an additional insured and show coverage in the amount of combined minimum single limit coverage of \$300,000 per occurrence and \$300,000 in the aggregate. This Certificate shall remain in force from the date and time of the beginning of the event until the date and time of the end of the event. Adding the Town of Milton as an additional insured to your homeowners policy may be of no additional cost to you; OR
2. You may purchase insurance from Entertainment Brokers International offered through Vermont League of Cities and Towns (VLCT PACIF) and is not related to PACIF or the Town of Milton in any way. Information is attached; OR
3. The Applicant(s) agrees to indemnify and hold the Town of Milton, its officers, agents, and employees harmless from any loss or liability which may result from claims of injury to persons or property from any cause arising out of or during the use of the Town's Facility by the Applicant, the Applicant's guests, agents, or employees.

You must select one option: As authorized representative of this application I have chosen option 1 2 3

If option 1 or 2 is chosen, attach your Certificate of Insurance Coverage with this Application.

Print Name: Joseph Smith Signature: [Signature] Date: 4/6/16

- Only the authorized representative may cancel the event (48 hours notice is required) and no refund or any portion thereof will be made.
- Only scheduled league games will be reserved and scheduled games take priority over practices. Fields are reserved on a first come first serve basis.
- It is the responsibility of League officials to inform all teams and coaches of the Town of Milton's Policies.
- Permission to use Town facilities can only be obtained by completing this form. Applications are considered on a first come first served basis.
- Any services and/or requirements of the Town will be at the expense of the applicant. Town staff will provide an estimate of costs to the applicant prior to the event and payment will be expected to in advance of the event.
- The applicant agrees to abide by and conduct its event in accordance with all park rules, laws, regulations and ordinances, including those related to alcohol, smoking and noise. Alcohol is not permitted on Town property. Applicant shall not allow or engage in any illegal activity.
- Any damage to the Town's property will be the sole liability of the responsible person signing this agreement and/or their agent/heirs/executors.
- The Town, its officers, agents and employees shall have the right to enter the event to confirm the applicant's conformance to this application and if a breach is determined, the Town shall have the right to immediately terminate this application and use of the Town facility prior to the conclusion of the event without refund.

****Please note, if ENTERTAINMENT will be provided at the event and a fee is charged (like ticket sales or cover charge), the applicant must also apply for an Entertainment License. Final approval of an Entertainment License is dependent on Selectboard approval.**

The applicant will be notified as soon as possible of the action taken with regard to approval or rejection of this application.

As the authorized representative of this application, I fully understand the requirements as noted herein and further understand that it is my responsibility to read the documents listed below and be cognizant of their content.

Print Name: Joseph Smith Signature:  Date: 4/6/16

Attachments:

- Letter from the Town Manager
- Recreation Department Field and Facility Fees & Park Rules
- Town of Milton Liability Hold-Harmless Agreement
- Town of Milton Non-Employee Work Agreement
- Town of Milton Ordinance to License and Regulate Entertainment
- Entertainment Brokers International – TULIP (Tenant User Liability Insurance Policy) Information

Liability Hold Harmless Agreement

Inconsideration of the agreement of the Town of Milton to engage my company and me to perform certain services for the Municipality, Milton Town School District / Joseph Smith (company or individual name) and I agree, and for my heirs, executors and administrators agree to indemnify, defend and hold forever harmless the Town of Milton its officers, agents and employees from and against any and all claims, demands, liabilities, actions, judgments, settlements, damages, costs and expenses - including attorneys fees and disbursements - for injury to or death of any person including myself, or damage to property arising out of or resulting from any material, product, equipment, vehicle or service supplied by the company or by me, or the agents, servants or employees of either, or from any action or failure to act on the part of myself or the company, or the agents, servants or employees of either, while performing services for, at the behest of, under contract with or on the of the Town of Milton.

Joseph Smith

Printed Name



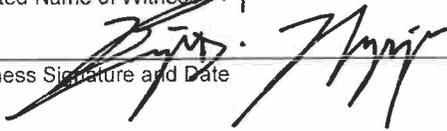
4/6/16

Signature and Date

Ben Nappi

Printed Name of Witness

Witness Signature and Date



04/06/16



Application for Entertainment Permit

TOWN OF MILTON

43 Bombardier Road, Milton, Vermont 05468-3205

www.milton.govoffice2.com

Contact: Milton Recreation Department 893-4922

Application must be submitted to the Town of Milton at least 21 days prior to the event with all sections completed.
(The Town requires 21 hours notice if you request an event)

Applicant and Event Information

Applicant: Joe Smith DBA: Milton Town School District

Address: 42 Herrick Avenue Town/City: Milton

Daytime Contact Numbers: 893-5529 Email Address: jsmith3@mtsd-vt.org

Type of Event: Color Run

Event Address: Bombardier Park

Property Owner/Agent Signature: _____ Date: No

If a One Time Event: Date: 5/14/16 Hours: from 7:30 a.m. to 2:00 p.m.

(If a re-occurring event, attach a detailed schedule of events)

If a One Time Event and you are requesting a Rain Date (provide date) No

Attendance: 500 Is the event Public or Private _____ Will money be received? Yes
(Number of persons estimated) (Circle One) (Through ticket sales, entrance fee, solicitation, etc)

Description of Entertainment: We will be putting on a Color Run as a fundraiser for the 8th Grade Boston Trip. There will be a 1 mile course that has three color stations where participants will get splashed with color. The color is made up of corn starch and food dye. It is environmentally safe and will clean up after a rain. There will be a DJ at the bandshell and possibly a high school band. Milton Middle School Boosters will be providing food such as hot dogs/hamburgers.

* There is a minimum \$30 registration fee that is due by April 24th. At that time, we will have a better idea of the number of participants and we will notify the town the number of participants will exceed 500 people.

* There will be "day of event" registration that we will account for based on the number of people registered on April 24th.

- Only the Authorized Applicant/Representative may cancel the event (48 hours notice is required) as noted herein and no refund or any portion thereof will be made. Entertainment Permits are determined on a first come, first served basis.
- Any services and/or requirements of the Town will be at the expense of the Applicant; Town Staff will provide an estimate of those costs to the Applicant prior to the event. The Applicant will be expected to provide payment for any such services as required by the Town of Milton in advance of the event.
- Applicant shall not allow or engage in any illegal activity and any damage to private or public property will be the sole liability of the responsible person/agent/heirs/executors signing this Agreement,
- The Town, its officers, agents and employees shall have the right to enter onto the property of the event to confirm the Applicant's conformance to this Application and if a breach is determined, the Town shall have the right to immediately terminate this Application and your permit for entertainment prior to the conclusion of the event without refund.
- Any and all risk management requirements are the sole responsibility of the Applicant and/or Property Owner or Agent. Both the Applicant and the Property Owner/Agent must complete and sign the attached Liability Hold Harmless Agreement.

The Applicant will be notified as soon as possible of the action taken with regard to approval or rejection of this Application.

As the authorized Applicant/Representative of this Application, I fully understand the requirements as noted herein and further understand that it is my responsibility to read the attached documents listed below and to be cognizant of their content.

PRINT NAME Joe Smith

SIGNATURE:  _____

DATE: 4/6/16

Liability and Hold-Harmless Agreement

In consideration of the permit from the Town of Milton to engage my company and me to perform certain services Milton Middle School (Company name) and _____ (Property Owner/Agent) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend, and hold forever harmless the Town of Milton and its officers, agents and employees from and against any and all claims, demands, liability, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person, including myself, or damage to property arising out of or resulting from any material, product, equipment, vehicle or service supplied by the company or by me, or the agents, servants, or employees of either, or from any action or failure to act on the part of myself or the company or the agents, servants of employees of either, while performing services for, at the behest of, under contract with or permit from or on the premises of the Town of Milton.

Property Owner/Agent: _____ **Date:** _____
Print Sign

Applicant: _____ **Date:** _____
Print Sign

Enclosures:
 Town of Milton- Ordinance to License and Regulate Entertainment

OFFICE USE ONLY

Recreation: Event request reviewed by: [Signature] Date: 4-13-16 Approved: Denied: (see below)

If applicable, the location of the event has been tentatively reserved until this application is approved or denied by the Town Manager.

Comments/Conditions/Fees: _____

Buildings & Grounds: Event request reviewed by: DLK Date: 4-7-16 Approved: Denied: (see below)

Comments/Conditions: PLEASE CLEAN AREA PRIOR TO LEAVING
PORTABLES NEEDED RESTROOMS WILL BE CLOSED

Risk Management: The necessary documents are on file. Signed: _____ Date: _____

Comments/Conditions: _____

Police Needed: Crowd Control: Yes No Traffic Control: Yes No

Signed: [Signature] Date: 4-07-16

Comments/Conditions/Fees: _____

Fire needed: Yes No Signed: [Signature] Date: 4/11/16

Comments/Conditions: _____

Rescue needed: Yes No Signed: [Signature] Date: 4/11/16

Comments/Conditions: _____

Health/Zoning: Yes No Signed: [Signature] Date: 4/11/16

Comments/Conditions/Fees: Provide portables based on final registered participant number
& potable water.

Town Manager Approval (if required)

Recreational Facility Use Fee \$ 0 Other applicable fee(s) \$ _____

Entertainment License Fee \$ _____ Other applicable fee(s) \$ _____

Fee Amount Received \$ _____ Verified by: _____ Date: _____

Approved by: [Signature] Town Manager Date: 4-13-16

If Selectboard approval sought:

Date Selectboard scheduled to consider: _____

Date Selectboard took action and action taken: _____

As the authorized representative of this application, I fully understand that the services and/or requirements the Town has indicated will be at my expense. I agree to the estimated amounts indicated and understand that I am expected to provide payment in advance of the event. Failure to pay in advance will result in cancellation of the event. The Town of Milton reserves the right to cancel the event if necessary in the best interest of the Town.

Print Name: Joseph Smith Signature: [Signature] Date: 4/6/16



TOWN OF MILTON, VERMONT

Legislative and Fiscal Analysis of Requested Selectboard Actions

Municipal Entry System

Date: April 15, 2016

Analysis:

Presently, both the keypad system installed at the Fire & Rescue building and the key/FOB system at the Main Municipal Building are malfunctioning. Some parts of each system are irreparable. Temporary solutions have been enacted in order to allow authorized users to access the buildings while also providing for some degree of security. At the Main Municipal building, keys have been issued to staff that allow everyone greater access than would otherwise be desirable. Other doors do not recognize codes or intermittently recognize codes leaving them unreliable.

Advantages to replacing existing system:

- Efficiency of adding-suspending or deleting users
- Control employee access by door
- Accountability of access-logs entrance/access/egress
- Centralized server houses all data and functions-current system at fire/rescue is controlled at each door and is antiquated
- Existing system over thirteen years old- newest system is the system that fails-older system is operating critical services
- Current fire/rescue system is antiquated-individuals cannot be removed without dumping entire door system.
- Several of the rescue door key pads have failed and work intermittently. Cannot expect new members to wait for weeks to gain access to the fire/rescue buildings.

Chief's Turner and Brett Van Noordt with Dustin Keelty, Supervisor for Buildings & Grounds met to discuss and arrive at a recommended solution to this situation. ***Their unanimous recommendation is to upgrade security with a new version of the system that has been in place at the Main Municipal building and to extend this system to the Fire & Rescue building.***

Fiscal Analysis:

Department Managers from Police, Fire & Rescue and Buildings & Grounds and Highway met to discuss the best course of action to resolve current security concerns (given the malfunctioning and under-functioning conditions of existing systems.) They are recommending upgrading the system that has been in existence for the Main Municipal Building, and expanding it to include the Fire & Rescue building. This allows one type of system to exist on the municipal campus that is known to be easy to use, update, change, and oversee.

The team proposes to pay for the new system as follows:

Police Department – Regular Salaries line item*	\$ 20,000
Town Contingency Fund **	\$ 5,000
Fire Department – Equipment and Maintenance line item	<u>\$ 3,000</u>

Total

\$ 28,000

* The Police Department presently has excess monies in this line item due to not having found candidates to fill vacant positions in the Department. As of 4/01/16 this line item is at 65.26% with an unencumbered balance of \$348,027. The Police Department is also paying for a new computer on which to run the security system.

** Given the unanticipated nature of the proposed expense, and with timing so close to the end of the fiscal year, the Contingency line item has sufficient funds to contribute to the expense of securing the Town buildings. This line item is presently at 42% and has an unencumbered balance of \$49,129 as of 4/01/16.

Recommended Action:

Approve the resolution as presented.

Prepared By: Donna Barlow Casey, Don Turner, Dustin Keelty and Brett Van Noordt



Resolution

TOWN OF MILTON

WHEREAS, The Town of Milton needs to secure its municipal infrastructure and protect its staff and members of the public who visit Town Offices as well as the public records and history of the Town ; and,

WHEREAS, It is in the best interest of the Town to secure our municipal buildings with an easy to use yet highly dependable and failsafe locking system that allows access to be limited by a variety of factors, and can be changed by authorized personnel in a short timeframe; and,

WHEREAS, Staff requests the Selectboard approve the expenditure for the purchase and installation of a new security system at both the main municipal building and the Fire & Rescue building; and

WHEREAS, Department Managers have come together to assess, brainstorm and work collaboratively to arrive at a security solution that resolves all current issues regarding security at the aforementioned buildings; and,

WHEREAS, the Police Department has sufficient funds remaining within their budget to provide nearly 75% of the cost of this purchase, and contributions from two other sources are available as described in the fiscal analysis of this matter to complete the funding necessary for this transaction;

THEREFORE, BE IT RESOLVED, the Selectboard approves the purchase of the new security system for both the main municipal and the Fire & Rescue buildings.

Dated at Milton, Vermont this _____ day of _____, 2016

MILTON SELECTBOARD

Darren Adams, Chairperson

Ken Nolan, Vice Chairperson

John Bartlett, Clerk

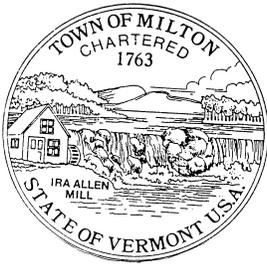
John Cushing

John Palasik

Filed with the Milton Town Clerk's Office this _____ day of _____, 2016

Attest: _____

Milton Town Clerk



TOWN OF MILTON, VERMONT 05468-3205

Town Manager's Office • 43 Bombardier Road • 802-893-6655 • Fax: 893-1005

MEMORANDUM

TO: Milton Selectboard

FROM: Erik Wells

RE: Community Solar Project Lottery for 150 kW Array

DATE: April 18, 2016

I ask the Board this evening to consider a motion of approval for our contractor SunEdison to enter the Town's community solar project in this lottery.

This was described during the update on the Solar Projects under consideration at the March 21 Selectboard Meeting. By entering this lottery it provides the possibility that the array can net households that are part of the community solar group a greater cost savings as it would follow the current net metering rules. The lottery is for 50 small scale net metering arrays at 150 kW in excess of the cap that was already met. If we are selected in the lottery SunEdison has stated we can decide to forfeit our spot if we choose. The Board will be asked to make project recommendations for both of our proposed solar arrays this summer after the new net metering rules are released. Attaining one of these 50 lottery spots provides another cost benefit option for consideration.

My recommendation is to authorize SunEdison to enter the net metering project lottery on our behalf.



Application for 2017 Education Grants

APPLICATION COVER SHEET

Submit no later than **May 15th, 2016, 3:00 p.m**

Governor's Highway Safety Program
 Agency of Transportation
 One National Life Drive
 Montpelier, VT 05633

All Applications should be emailed to: AOT.GHSPGrantsEDU@Vermont.gov

1. Applicant Information and Identification:			
Applicant Agency:	Milton Police Department		
Address:	37 Bombardier Road		
	Milton, VT 05468	County:	Chittenden
Authorizing Official:	Brett Van Noordt	Title:	Chief of Police
Signature:	_____		
Project Director:	Paul Locke	Title:	Sergeant
Telephone:	802-893-6171	Fax:	802-893-6032
E-Mail:	Paul.locke@vermont.gov		
Federal Tax Id #:	03-6000573	DUNS#:	006615041 Expiration: 09/15/2015
Vermont Business Account Number	042101		
Fiscal Entity:	Town of Milton		
Address:	43 Bombardier Road		
	Milton, VT 05468		
Fiscal Year:	Start: 07/01	End:	06/30
Fiscal Agent:	John Gifford	Title:	Finance Director
Signature:	_____		Email: Jgifford@town.milton.vt.us
Proposed Budget Summary			TOTAL
Salaries And Benefits	\$		0
Contractual	\$		0
Supplies	\$		0
Travel And Mileage	\$		0
Equipment	\$		9,000
Other Direct Costs	\$		0
Indirect Costs	\$		0
Total Expenses	\$		9,000

2017 Governor's Highway Safety Education Grant Application

2. Project Title:

"Operation Safe Streets"

3. Problem Statement:

Over the course of the last few years the Milton Police Department has seen a severe increase in multiple different major motor vehicle infractions occurring on Milton roadways. Some of these major infractions include the following between 2013 and present day. DUI arrests have increased by 140%, and excessive speed charges have increased by 150%. We continue to see a steady increase of speeding, distracted driving, as well as other aggressive driving infractions such as following too closely and limitations on passing. According to our statistics from 2014 to present date the following increase trends are what we are seeing: local road speeding are on an increase by 11%, state highway speeding are on an increase of 46%, vehicles following too closely to other vehicles are on an increase by 29%, vehicle passing unsafely (limitations on passing) are on an increase of 129% as well as distracted driving where operators are using cell phones are increasing by 300%. As well as we see that US Route 7 and East Road in our town seems to be the highest volume of DUI arrests and traffic violations.

4. Project Goals and Objectives:

The objective of "Operation Safe Streets" is to decrease arrests for DUI and aggressive drive related violations through public education and prevention. While at the same time increasing DUI and aggressive driving enforcement preventing these violations. Another positive way to gauge our effectiveness is based on public related motor vehicle complaints. As well as we will increase the detection of aggressive driving violations through new equipment such as LIDAR speed detection equipment. The ultimate goal is to see a decrease of 10-15% in these areas of concern over the first year. Ultimately we would like to see a decrease of an additional 8-10% by the end of the second year and forward. With the combined increase in traffic violation enforcement, as well as increase in public education and prevention we expect to make Milton's roadways safer for all with less crashes, traffic violations and public reported motor vehicle complaints.

5. Project Description:

Operation Safe Streets will emphasize the dangers of impaired driving, distracted driving, aggressive driving and bicyclist/pedestrian safety. Through this operation we will hold/conduct multiple interactive community involved events to emphasize the dangers of impaired and distracted driving. We will rent multiple digital message sign boards and place them on high traffic roadways to remind people of the dangers of DUI/Aggressive driving during the Vermont and National traffic safety campaigns IE: DUI and Click it or Ticket. We will purchase educational banners, signs, etc. to put in high traffic areas in Milton with the campaign slogans on them. We will purchase and provide our School Resource Officer with educational material that will be used at both the elementary and high schools. As well as the SRO will have the education material they need for teaching driver education classes about safe driving habits and prevention.

During high risk times such as major holidays, high school graduation, prom, etc we will conduct high volume traffic enforcement and multiple public educational campaign promoting traffic safety. As well as we will conduct directed patrols for distracted driving in high volume areas. These directed patrol will include undercover vehicle, observers, etc to locate and enforce distracted driving laws.

2017 Governor's Highway Safety Education Grant Application

6. Project Schedules and Milestones:

See Attached Project Schedules

7. Project Evaluation Plan: (Please Attach Logic Model on Template Provided)

See Attached Logic Model

8. Resources Needed:

- 2 digital message sign boards rented 3-4 times a year \$1,700
 - 2 large DUI campaign banners \$200
 - 2 large Aggressive Driving banners \$200
 - 1 Fatal Vision Goggles set \$3500
 - 15-20 bicycle helmets \$ 300
 - Towing of vehicle for mock DUI crash (Prom) \$150
 - Education handouts, material for training \$850
 - 1 LIDAR Laser speed detection device \$1700
 - 2- ½ page promotional ad in local paper for DUI campaign \$400
- Total: \$9,000.00

2017 Governor's Highway Safety Education Grant Application

9. Cost Narrative/Detail

- a) Personnel Costs: Detail positions being funded by this grant, the average number of hours per week, hourly rate, FICA, Workers comp, etc. Summarize anticipated personnel activity hours per week and total costs for the entire FFY for each employee and the total you expect to charge in personnel costs to your grant here.

****All Personnel cost will be in kind****

b) Contract Services:

None

c) Supplies:

None

d) Mileage/Travel: In-state and out of state. Note that all out of state travel requires prior approval of GHSP. Include all projected Conference Fees and the name of conference:

of Project Miles Traveled X .54 = None

d) Equipment:

None

e) Other Operating Expenses:

None

f) Indirect Costs (If allowed): Submit Federal Approved Rate Letter with % allowed with this application.

None

g) Other Program Income: List Sources and amounts anticipated

None

Project Description of Events and Programs:

Our project "Operation Safe Streets" will consist of multiple events throughout the year. It is our strong belief that through both public education and more police enforcement in high violation areas we will make Milton streets safer. These events will include the following:

Throughout the year our high school has multiple driver education classes. We will have our School Resource Officer (SRO) assist in the teaching of these classes. The SRO will promote and teach about the dangers of distracted driving, dangers of aggressive driving, as well as the dangers of impaired driving. Also promoted through the driver education classes the SRO will teach about occupant protection and Vermont traffic laws. The SRO will also promote and build a health relationship between students and Police Officers. In these classes which are held 10 times a school year with nearly 250 students, the SRO will hand out educational material and use fatal vision goggles to demonstrate the dangers of impaired driving.

During the month of May we will hold a "Safety Fair" with the continued support of the Milton Community Youth Coalition, Milton Fire and Rescue departments. This "Safety Fair" will promote safety on the roadway for pedestrians, bicyclist and vehicle operators. During this event we will conduct a "bike rodeo" where we will educate both youth and adults in the importance of bike helmets and bike safety. We will conduct a safety course for bicyclist to navigate safely and a demonstration on how helmets protect people from bicycle crashes.

Also during this Safety Fair/Bike Rodeo we will promote and educate the public in the dangers of distracted driving of both cell phone use and other distractions. This event will show the public why driving with a distraction is so dangerous, IE: reaction time, stopping distance, etc. We will also hand out free educational pamphlets and propaganda for the public to take home and continue the education with loved ones and friends.

In June we will conducted a multi-agency mock fatal car crash a few days leading up to the Milton High school prom night. This mock crash will take place on the Milton High school campus. We will set up the mock crash with real vehicles that have been involved crash. The Milton High school drama club will provide people who will play the crash victims. Milton Fire, Rescue and Police will then respond to the mock crash scene. Milton Fire will then extricate a deceased victim from a vehicle, while Milton rescue treats other victims of the crash. Milton Police Officer will then put a person who will be acknowledge as a high school student who caused the crash through sobriety exercise and ultimate arrest them for DWI. As well as Minor's Funeral Home will remove the deceased student from the scene.

In connection with the mock accident, we will work with our local towing service to put a wrecked vehicle near the High School on US Route 7. We will also put up multiple banners/signs promoting safe driving and DUI/DWI prevention a week leading up to prom night. As well we will rent multiple digital sign boards with DUI slogans "You drink you drive you lose" and "Over the limit, under arrest" and campaign stats on it on US Route 7 in the center of town.

On August 2nd we will hold and conduct National Night Out event in Milton. This event will target distracted driving, impaired driving, aggressive driving and drugged driving. This event will consist of multiple parts and smaller events.

There will be a distracted driving course set up where golf carts will be used as vehicles. Drivers of these golf carts will be then tasked with driving the cart around the course in a safe manner. However, the driver will do so texting on a cell phone, or they will wear Fatal Vision goggles to imitate driving under the influence. This will drive home the point on how dangerous it is to drive impaired and distracted. This event will also have a small course where people can do sobriety exercises with the fatal vision goggles on to show what it feels like to be impaired to the state legal level. We will also provide the public educational materials and propaganda on distracted/impaired driving.

Along with the above self-initiated events we will also participate and promote the statewide Governor's Highway Safety program scheduled events as follows. During these events we will rent digital sign boards to display campaign slogans, put up multiple banners with campaign slogans around town in high traffic areas. We will also participate with multiple officer in each campaign for traffic enforcement.

- February for Super bowl impaired driving.
- March for St. Patrick's Day impaired driving.
- April for National Districed Driving Awareness month.
- May for National Distracted Driving Awareness month.
- July for Fourth of July holiday-Impaired driving.
- August for Drive Sober or Get Pulled Over campaign.
- October for National Teen Driver safety week.
- November for Thanksgiving holiday.
- December for Holiday impaired driving.

During the year we will work closely with our local newspaper and take out multiple ½ page ads and write articles in the paper about traffic safety during the high risk times IE: holidays, prom, etc.

As well as we have found that enforcement of distracted driving violations is difficult to observe in mark police cruiser because offenders seen the cruiser before the officer can observe the violation. We will conduct multiple directed patrols for distracted driving using unmarked vehicles, undercover observers, etc. This will allow us to observe distracted driving violations easier and more accurately.

As well as we will begin a program to allow citizens the opportunity to use the newly acquired LIDAR laser speed detection device with an officer. This will allow the public to understand how fast vehicles are traveling and if they truly are speeding. This will also be an opportunity to educate the public with aggressive driving laws.



Resolution

TOWN OF MILTON

**VT Governors Highway Safety Council- Education Grant
Authorization to submit application, accept and expend the funds awarded,
and make the necessary budget amendments**

WHEREAS, the Milton Selectboard accepted Policy 96-01 which requires a resolution be adopted by them at a duly scheduled Selectboard meeting for acceptance and expenditure of state/federal funds; and,

WHEREAS, the Staff requests the Milton Selectboard approve the submission of an application to the VT Governor’s Highway Safety Council – Education Grant to secure approximately \$9,000 grant for Distracted, Impaired and Aggressive driving enforcement and public education.

WHEREAS, there is a 25% matching funds required by the Town of Milton, which will be include through in-kind expenses. These in-kind expenses will include both officers’ normal and overtime salaries. The 25% match will be approximate 6 hours per month of an officer’s salary. These in-kind salaries will occur at our annual events such as National Night Out, Safety Fair/Bike Rodeo, the SRO teaching drivers education and other traffic safety events that we currently conduct in town that officers attend. The number of hours worked by officer will be kept track of in order show the grant our 25% match. The grants will be awarded on a state-wide competitive basis and all applications are due on May 15th, 2016; and,

WHEREAS, Staff requests the Selectboard to authorize the Town Manager to execute the necessary documents to apply for, accept and expend the grant funds if awarded, and make the necessary budget amendments.

NOW THEREFORE BE IT RESOLVED, the Milton Selectboard authorizes the Town Manager to execute the necessary documents to apply for the VT Governors Highway Safety Council- Education Grant funds through the VT Governors Highway Safety Council, upon receipt accept said funds, approve the expenditure of said funds for the Educational Grant and make the necessary budget amendment(s).

Dated at Milton, Vermont this _____ day of _____, 2016

MILTON SELECTBOARD

Darren Adams, Chairperson

Ken Nolan, Vice-Chairperson

John Bartlett, Clerk

John Palasik

John Cushing

Filed with the Milton Town Clerk’s Office this _____ day of _____, 2016

Attest: _____
Milton Assistant Town Clerk



TOWN OF MILTON, VERMONT
Legislative and Fiscal Analysis of Requested Selectboard Actions

**EDUCATIONAL GRANT AWARD FROM THE
GOVERNOR'S HIGHWAY SAFETY PROGRAM**

Date: March 30, 2016

Legislative Analysis:

The Governor's Highway Safety Program has offered the Milton Police a \$9,000 grant. This grant will be used to purchase traffic safety equipment, training aids, and other traffic safety educational material to assist in the continued education of the public on distracted, impaired and aggressive driving. With the combined effort of traffic enforcement and education, we can continue to save to lives on Milton roadways.

As you know, Enforcement and Educational programs save lives. However, every year thousands of people die on highways nationwide due to a lack of basic knowledge, and attitudes toward Highway Safety. In the spirit of working towards "Zero Deaths" and raising our State's awareness of Highway Safe, this grant will help us educate the public in the dangers of aggressive driving.

Fiscal Analysis:

This grant will allow the Milton Police Department to continue an aggressive proactive approach to traffic safety enforcement and education. This grant's money will be spent on multiple educational traffic safety events IE: Mock DUI accident for prom season, National Night Out and Safety Fair/Bicycle Rodeo held throughout the year in Milton. Some of the money from the grant will be used to purchase enforcement related items and educational related items in order to remind and educate the public of the dangers of distracted, impaired and aggressive driving.

There is a 25% match for the Town of Milton, which will be include through in-kind expenses. These in-kind expenses will include both officers' normal and overtime salaries. The 25% match will be approximate 6 hours per month of an officer's salary. These in-kind salaries will occur at our annual events such as National Night Out, Safety Fair/Bike Rodeo, the SRO teaching drivers education and other traffic safety events that we currently conduct in town that officers attend. The number of hours worked by officer will be kept track of in order show the grant our 25% match.

Recommended Action:

Approve the resolution authorizing the Town Manager or his designee to sign the necessary documents to accept and expend the award.

Brett Van Noordt

Brett Van Noordt

April 11, 2016



Milton Police Department
37 Bombardier Road
Milton, VT 05468
(802) 893-6171 Voice
(802) 893-6032 Fax

MEMORANDUM

TO: Donna Barlow, Town Manager
FROM: Chief Brett Van Noordt *BVN*
DATE: April 12, 2016
SUBJECT: Governor's Highway Safety 2017 Education Grant

The Governor's Highway Safety Program has offered the Milton Police a \$9,000 grant. This grant will be used to purchase traffic safety equipment, training aids, and other traffic safety educational material to assist in the continued education of the public on distracted, impaired and aggressive driving. With the combined effort of traffic enforcement and education, we can continue to save to lives on Milton roadways.

This grant will allow the Milton Police Department to continue an aggressive proactive approach to traffic safety enforcement and education. This grant's money will be spent on multiple educational traffic safety events IE: Mock DUI accident for prom season, National Night Out and Safety Fair/Bicycle Rodeo held throughout the year in Milton. Some of the money from the grant will be used to purchase enforcement related items and educational related items in order to remind and educate the public of the dangers of distracted, impaired and aggressive driving.

There is a 25% match for the Town of Milton, which will be include through in-kind expenses. These in-kind expenses will include both officers' normal and overtime salaries. The 25% match will be approximate 6 hours per month of an officer's salary. These in-kind salaries will occur at our annual events such as National Night Out, Safety Fair/Bike Rodeo, the SRO teaching drivers education and other traffic safety events that we currently conduct in town that officers attend. The number of hours worked by officer will be kept track of in order show the grant our 25% match.

We would like permission from the Selectboard to accept this funding and apply for the Education Grant

04/14/16
12:56 pm

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 23

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By due date and vendor name for check acct 1(GENERAL FUND) and due dates 04/19/16 thru 04/19/16

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

17533 ADKINS PRINTING CO							
00007211	240175	vital record envelope &	10-10-412-611.00	OFFICE SUPPLIES	220.00	218.66	
13444 AMERICAN PUBLIC WORKS ASSOCIATION							
00020069	041216	Dustin, Trombly snow conf	10-30-429-820.00	PROFESSIONAL DEVELOPMENT	1,200.00	1,200.00	
21526 AMERIGAS - SOUTH BURLINGTON							
	3049795196	lease 2/1-1/31/16 genertr	50-10-410-442.00	RENTAL OF EQUIP & VEHICLE	0.00	114.20	
	3050464721	703.7 gal propane McGrath	50-10-410-621.00	NATURAL GAS	0.00	715.94	
	3050464725	44.4 gal propane McGrath	50-10-410-621.00	NATURAL GAS	0.00	45.17	
	402460121	credit lease generator	50-10-410-442.00	RENTAL OF EQUIP & VEHICLE	0.00	-114.20	
					-----	-----	
					0.00	761.11	
11600 ANTHONY, PETER D							
00008659	032116	consult 3/9-21	10-10-410-330.00	OTHER PROFESSIONAL SERVIC	1,348.20	1,348.20	
13597 ARROW INTERNATIONAL, INC							
00011998	93826801	needles	10-20-422-612.00	GENERAL SUPPLIES	125.60	125.60	
00011998	93829999	needles	10-20-422-612.00	GENERAL SUPPLIES	140.77	140.77	
					-----	-----	
					266.37	266.37	
28653 BARLOW-CASEY, DONNA							
	032416	mi. 3/15 muni mgrs brkfst	10-10-410-580.00	TRAVEL	0.00	16.20	
	040416	servng ware conf rm & wtr	10-10-410-330.00	OTHER PROFESSIONAL SERVIC	0.00	115.80	
	040516	brkfst Mo. TM/Chitt Cty	10-10-410-820.00	PROFESSIONAL DEVELOPMENT	0.00	13.00	
	082015	Landscp fabric rdside mow	10-30-430-612.00	GENERAL SUPPLIES	0.00	17.99	
					-----	-----	
					0.00	162.99	
19000 BOND AUTO PARTS, INC.							
00002989	17IV042345	Larente part vehicle	10-20-420-430.10	VEHICLE MAINTENANCE	13.25	13.25	
00001639	17IV043438	pump rpr catamount	55-20-420-612.00	GENERAL SUPPLIES	14.36	14.36	
					-----	-----	
					27.61	27.61	
19190 BOUND TREE MEDICAL							
00011997	82104291	replenish med supplies	10-20-422-612.00	GENERAL SUPPLIES	446.26	473.19	
19670 BRODART CO.							
00051716	431784	new library cards	10-50-451-310.00	OFFICIAL/ADMINISTRATIVE	361.25	361.25	
20500 BUILDING HOME CENTER INC							
00003518	453535	screw anchor trlr decking	10-30-430-612.00	GENERAL SUPPLIES	25.19	25.19	
00003518	453538	chuck, drill bites trlr	10-30-430-612.00	GENERAL SUPPLIES	15.65	15.65	
00003518	453553	screw &drill bits trailer	10-30-430-612.00	GENERAL SUPPLIES	33.96	33.96	
					-----	-----	
					74.80	74.80	
20983 BURLINGTON FREE PRESS							
00200097	0005719830	Ad police officer 6 days	10-20-420-540.00	ADVERTISING	800.00	547.43	

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21164 BURLINGTON MITSUBISHI							
00008654	22285	brakes Lease car	10-10-416-430.10	VEHICLE/EQUIP MAINTENANCE	462.05	462.05	
27806 BUSINESS CREDIT CARD SERVICES							
00006629	033116	postage abutters notice	10-60-461-610.00	POSTAGE	16.30	16.30	
00008646	09016131254W	background check	10-10-416-330.00	OTHER PROFESSIONAL	30.00	30.00	
00008646	09016142934W	background check	10-10-416-330.00	OTHER PROFESSIONAL	30.00	30.00	
00051745	1099689	annl renewal events caldr	10-50-451-310.00	OFFICIAL/ADMINISTRATIVE	62.00	62.00	
00006630	R3A64-3D1	Bs Cards Pitts	10-60-461-550.00	PRINTING & BINDING	25.99	25.99	
00051744	VM-W1924	venmill sppls CD machine	10-50-451-611.00	OFFICE SUPPLIES	299.98	299.98	
					-----	-----	
					464.27	464.27	
23262 CERTIFIED AMBULANCE GROUP, INC.							
	MIL-0416	March Mediclaims 12	10-20-422-360.00	CONTRACTED SERVICES	0.00	1,222.03	
24571 CHAMPLAIN MEDICAL ASSOC, PLLC							
00007212	00011733-00	post offer physical TC	10-10-412-330.00	OTHER PROFESSIONAL	110.00	110.00	
00004568	00011734-00	post offer physical Finan	10-10-413-330.00	OTHER PROFESSIONAL SER.	110.00	110.00	
					-----	-----	
					220.00	220.00	
25190 CHAMPLAIN WATER DISTRICT							
	033116	16,076,590 gal w use Mar,	50-10-410-411.10	WATER PURCHASE CWD	0.00	32,603.33	
25194 CHARLEBOIS TRUCK PARTS, INC							
00012005	ID05344	2 led lights fog & plate	10-20-422-430.10	VEHICLE/EQUIP.MAINTENANCE	235.21	235.21	
26422 CHOICE COBRA, LLC							
	RC038966	Admin 45 @.85 COBRA	10-10-416-210.00	HEALTH INSURANCE - CHOICE	0.00	38.25	
26450 CHUCK'S HEATING & A/C INC							
00009323	W19232	TM office no heat emergnc	10-30-432-430.00	REPAIR & MAINT-FACILITIES	322.28	322.28	
26950 CLARK'S TRUCK CENTER							
00003594	371861	socket mtl culvrt bands	10-30-430-430.10	VEHICLE MAINTENANCE	39.90	39.90	
00012001	57841	Oil, inspect, 601 Ambulnc	10-20-422-430.10	VEHICLE/EQUIP.MAINTENANCE	592.09	592.09	
					-----	-----	
					631.99	631.99	
29330 DEMERS, MORGAN & ERIN							
	041216	cancel 2 dance April	10-50-000-347.00	RECREATION FEES	0.00	170.00	
29544 DETECTION INSTRUMENTS							
00001743	6198-32932	repl 2 oda logger/odor	55-20-420-740.00	MACHINERY AND EQUIPMENT	3,304.68	3,304.68	
29649 DINGEE MACHINE							
00011020	7933	rpr twr safety switch	10-20-421-430.10	VEHICLE/EQUIP MAINTENANCE	1,571.39	1,571.39	

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39698 DJ TREE SERV AND LOGGING INC							
00003639	10390	tree removal McMullen prj	10-30-430-360.00	CONTRACTED SERVICES	7,900.00	7,900.00	
30234 EASTERN SALES, INC							
00004567	00155478	school a/p checks Nov.	10-10-413-550.00	PRINTING & BINDING	323.06	323.06	
31257 ENGINEER SUPPLY							
00003641	2202686	8 Sokia Field Books	10-30-430-612.00	GENERAL SUPPLIES	63.34	53.51	
00003641	2202686	8 Sokia Field Books	50-10-410-611.00	OFFICE SUPPLIES	18.33	18.33	
00003641	2202686	8 Sokia Field Books	55-20-420-611.00	OFFICE SUPPLIES	18.33	18.33	
					-----	-----	
					100.00	90.17	
40332 FASTENAL COMPANY							
00003608	VTWIN45670	stock parts for garage	10-30-430-430.10	VEHICLE MAINTENANCE	239.31	239.31	
34350 GALE/CENGAGE LEARNING							
00051740	57819695	large print books adult	10-50-451-640.35	BOOKS-LARGE PRINT	146.87	146.84	
00051749	57871063	lg print adutl April	10-50-451-640.35	BOOKS-LARGE PRINT	123.45	123.45	
					-----	-----	
					270.32	270.29	
34300 GALL'S INC							
00200059	005127495	bleeding cntrl kit	10-20-420-650.00	UNIFORMS	374.49	374.49	
36878 GRAY ROCK QUARRY LLC							
00003515	5369	3/4" plant mix	10-30-430-602.20	PLANT MIX / GRAVEL	191.80	191.80	
00003515	5388	3" crushed stone	10-30-430-602.20	PLANT MIX / GRAVEL	204.05	204.05	
					-----	-----	
					395.85	395.85	
37590 GREEN MOUNTAIN MESSENGER INC							
00051748	51379	10 deliveries @\$15 March	10-50-451-610.00	POSTAGE	150.00	150.00	
37600 GREEN MOUNTAIN POWER							
	5561630MAR16	2/24-3/23 electricity	10-30-432-622.00	ELECTRICITY	0.00	4,282.52	
	5561630MAR16	2/24-3/23 electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	3,451.54	
	5561630MAR16	2/24-3/23 electricity	50-10-410-622.00	ELECTRICITY	0.00	1,124.87	
	5561630MAR16	2/24-3/23 electricity	55-20-420-622.00	ELECTRICITY	0.00	7,996.48	
					-----	-----	
					0.00	16,855.41	
37594 GREEN MOUNTAIN PYROTECHNICS LLC							
00005751	033116	fireworks 2/12 Fest Party	10-50-452-830.16	TOWN EVENTS	200.00	200.00	
40700 INGRAM LIBRARY SERVICES							
00051723	61000198	adlt bks march	10-50-451-640.10	BOOKS-ADULTS	10.39	10.39	
00051680	61000199	children's bks	10-50-451-640.25	BOOKS-CHILDRENS	10.37	10.37	

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12:56 pm

TOWN OF MILTON Accounts Payable
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Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	00051735	61000200	march adlt audio bks	10-50-451-640.15	AUDIOS	274.30	274.30	
	00051717	61001440	j/youth bks	10-50-451-640.30	BOOKS-JUVENILE	10.37	10.37	
	00051723	61005879	adlt bks March	10-50-451-640.10	BOOKS-ADULTS	11.67	11.67	
	00051640	61006716	yth audio bks	10-50-451-640.15	AUDIOS	26.84	23.04	
	00051717	61006717	j/yth bks	10-50-451-640.30	BOOKS-JUVENILE	8.42	8.42	
	00051723	61006718	adlt bks March	10-50-451-640.10	BOOKS-ADULTS	12.09	12.09	
	00051735	61006719	adlt audiobks March	10-50-451-640.15	AUDIOS	33.71	25.79	
	00051741	61006720	adlt bks April	10-50-451-640.10	BOOKS-ADULTS	445.41	445.41	
	00051741	61006926	adlt bks April	10-50-451-640.10	BOOKS-ADULTS	21.70	21.70	
	00051680	66690849	children's bks	10-50-451-640.25	BOOKS-CHILDRENS	23.47	23.47	
	00051735	66690850	adlt audio bks	10-50-451-640.15	AUDIOS	21.99	21.99	
	00051730	66695141	children's bks	10-50-451-640.25	BOOKS-CHILDRENS	51.19	51.19	
	00051741	66695142	adlt bks April	10-50-451-640.10	BOOKS-ADULTS	49.33	49.33	
						1,011.25	999.53	
41074 INTERSTATE AUTO SERVICE, INC								
	74508		'13 Taurus#529 fluids/oil	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	40.18	
	74648		Edge#AAH5 oil/fluids	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	37.18	
	74657		#529 Taurus rpl ovrflw ra	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	150.43	
						0.00	227.79	
41638 IROQUOIS MANUFACTURING COMPANY								
	00003640	141004	bed chain salter '09 p/u	10-30-430-430.10	VEHICLE MAINTENANCE	539.75	539.75	
44115 LCS CONTROLS INC.								
	00001750	13092	isolator Effluent sampler	55-20-420-430.15	EQUIPMENT REPAIR & MAINT.	1,358.82	1,358.82	
47216 LUCKY TRAILER SALES, INC								
	00003526	PC7159	gladhand seal equip trlr	10-30-430-430.10	VEHICLE MAINTENANCE	2.52	2.52	
	00003526	PC7225	air valve lg equip trlr	10-30-430-430.10	VEHICLE MAINTENANCE	210.78	210.78	
						213.30	213.30	
43130 MASON, J YVETTE								
	00005733	040216	6 - Mother's helper on4/2	10-50-452-831.00	REVENUE PROGRAMS	240.00	60.00	
48058 MAYVILLE, PHYLLIS MARY								
	00200109	031216	2)chevrons&patches stitch	10-20-420-650.00	UNIFORMS	10.00	10.00	
48467 MILTON ACE HARDWARE LLC								
	00009297	14314/4	phone cords TC office	10-30-432-430.00	REPAIR & MAINT-FACILITIES	8.98	8.98	
	00009297	14345/4	roller FireStn o/h dr	10-30-432-430.00	REPAIR & MAINT-FACILITIES	9.49	9.49	
	00009297	14368/4	wire nuts TV Lobby	10-30-432-430.00	REPAIR & MAINT-FACILITIES	6.99	6.99	
	00001735	14574/4	rpr leak detector handle	50-10-410-612.00	GENERAL SUPPLIES	0.79	0.79	
	00009297	14580/4	tape paint Fin Office	10-30-432-430.00	REPAIR & MAINT-FACILITIES	13.98	13.98	
	00003519	14595/4	fitting brush cln stinger	10-30-430-612.00	GENERAL SUPPLIES	7.98	7.98	
	00009297	14605/4	paint sppls Finance Office	10-30-432-430.00	REPAIR & MAINT-FACILITIES	25.06	25.06	

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12:56 pm

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By due date and vendor name for check acct 1(GENERAL FUND) and due dates 04/19/16 thru 04/19/16

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
00009297	14614/4	paint Finance Office	10-30-432-430.00	REPAIR & MAINT-FACILITIES	26.99	26.99	
00003519	14615/4	bushing hyd hose mower	10-30-430-612.00	GENERAL SUPPLIES	4.49	4.49	
00009297	14620/4	Paint & primer Finance Of	10-30-432-430.00	REPAIR & MAINT-FACILITIES	26.98	26.98	
00009297	14625/4	paint sppls Finance Offic	10-30-432-430.00	REPAIR & MAINT-FACILITIES	30.98	30.98	
00009297	14636/4	crpntr sppl Finance Office	10-30-432-430.00	REPAIR & MAINT-FACILITIES	29.75	29.75	
00003519	14656/4	staples post signs	10-30-430-612.00	GENERAL SUPPLIES	8.58	8.58	
00003519	14660/4	self tap scres trlr & shp	10-30-430-612.00	GENERAL SUPPLIES	25.99	25.99	
00001735	14668/4	headworks sampler couplin	55-20-420-612.00	GENERAL SUPPLIES	5.27	5.27	
00001735	14670/4	headworks sampler hose	55-20-420-612.00	GENERAL SUPPLIES	4.49	4.49	
00003519	14673/4	post signs duct tape/glue	10-30-430-612.00	GENERAL SUPPLIES	24.97	24.97	
00001735	14674/4	headworks sampler clamp	55-20-420-612.00	GENERAL SUPPLIES	8.96	8.96	
00003519	14691/4	duct tape to post signs	10-30-430-612.00	GENERAL SUPPLIES	23.96	23.96	
00003619	14696/4	duct tape to post signs	10-30-430-430.10	VEHICLE MAINTENANCE	23.96	23.96	
00001735	14698/4	1/4 compression fitng	55-20-420-612.00	GENERAL SUPPLIES	1.70	1.70	
00003619	14699/4	stplr & tape post signs	10-30-430-430.10	VEHICLE MAINTENANCE	47.95	47.95	
					368.29	368.29	
53400 MILTON INDEPENDENT INC							
00006626	45413	DRB warning 4/14/16	10-60-461-540.00	ADVERTISING	94.75	94.75	
00008648	45435	ad PW admin asst 3/31	10-10-416-540.00	ADVERTISING	136.00	136.00	
	CM113015	unreconcilable stmt bal	10-10-401-540.00	ADVERTISING	0.00	-6.00	
					230.75	224.75	
53950 MILTON RENTAL & SALES CENTER INC							
00001640	1-522629	remove impeller Catamount	55-20-420-612.00	GENERAL SUPPLIES	19.98	19.98	
00003571	1-523165	oil chain saw	10-30-430-612.00	GENERAL SUPPLIES	20.90	20.90	
					40.88	40.88	
66367 MOORE, ROD							
	24136515	radio rpr Radio North	10-20-422-740.00	MACHINERY/EQUIPMENT	0.00	40.00	
57350 NEW ENGLAND MUNICIPAL RESOURCE							
00014368	36294	Grand Lst Seminar Couture	10-10-414-820.00	PROFESSIONAL DEVELOPMENT	250.00	125.00	
	36501	Ed 2/29 on-site	10-10-414-310.00	OFFICIAL/ADMINISTRATIVE	0.00	425.00	
	36502	on-site Ed 3/14	10-10-414-310.00	OFFICIAL/ADMINISTRATIVE	0.00	425.00	
	36503	on-site Ed 3/28	10-10-414-310.00	OFFICIAL/ADMINISTRATIVE	0.00	387.50	
00004564	36532	p/r webinarDodge & Lang	10-10-413-820.00	PROFESSIONAL DEVELOPMENT	30.00	30.00	
					280.00	1,392.50	
57413 NEW HORIZON COMMUNICATIONS CORP							
	011393MAR16	3/1-31/16 communications	10-10-410-530.10	COMMUNICATIONS-TELEPHONE	0.00	24.62	
	011393MAR16	3/1-31/16 communications	10-10-410-530.10	COMMUNICATIONS-TELEPHONE	0.00	64.88	
	011393MAR16	3/1-31/16 communications	10-10-412-530.10	COMMUNICATIONS-TELEPHONE	0.00	24.62	
	011393MAR16	3/1-31/16 communications	10-10-413-530.10	COMMUNICATIONS-TELEPHONE	0.00	20.51	
	011393MAR16	3/1-31/16 communications	10-10-414-530.10	COMMUNICATIONS-TELEPHONE	0.00	20.51	

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	011393MAR16	3/1-31/16 communications	10-10-417-530.20	COMMUNICATIONS-OTHER	0.00	318.84	
	011393MAR16	3/1-31/16 communications	10-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	106.68	
	011393MAR16	3/1-31/16 communications	10-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	156.67	
	011393MAR16	3/1-31/16 communications	10-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	86.58	
	011393MAR16	3/1-31/16 communications	10-20-421-530.10	COMMUNICATIONS TELEPHONE	0.00	31.83	
	011393MAR16	3/1-31/16 communications	10-20-421-530.10	COMMUNICATIONS TELEPHONE	0.00	16.41	
	011393MAR16	3/1-31/16 communications	10-20-422-530.10	COMMUNICATIONS-TELEPHONE	0.00	12.31	
	011393MAR16	3/1-31/16 communications	10-20-422-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.76	
	011393MAR16	3/1-31/16 communications	10-30-429-530.10	COMMUNICATIONS-TELEPHONE	0.00	8.21	
	011393MAR16	3/1-31/16 communications	10-30-429-530.10	COMMUNICATIONS-TELEPHONE	0.00	35.46	
	011393MAR16	3/1-31/16 communications	10-30-429-530.10	COMMUNICATIONS-TELEPHONE	0.00	4.10	
	011393MAR16	3/1-31/16 communications	10-30-430-530.10	COMMUNICATIONS-TELEPHONE	0.00	4.10	
	011393MAR16	3/1-31/16 communications	10-50-451-530.10	COMMUNICATIONS-TELEPHONE	0.00	4.10	
	011393MAR16	3/1-31/16 communications	10-50-452-530.10	COMMUNICATIONS-TELEPHONE	0.00	4.10	
	011393MAR16	3/1-31/16 communications	10-60-461-530.10	COMMUNICATIONS-TELEPHONE	0.00	24.62	
	011393MAR16	3/1-31/16 communications	50-10-410-530.10	COMMUNICATIONS-TELEPHONE	0.00	2.05	
	011393MAR16	3/1-31/16 communications	50-10-410-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.75	
	011393MAR16	3/1-31/16 communications	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	2.06	
	011393MAR16	3/1-31/16 communications	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	40.74	
	011393MAR16	3/1-31/16 communications	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.93	
	011393MAR16	3/1-31/16 communications	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.92	
	011393MAR16	3/1-31/16 communications	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	70.97	
	011393MAR16	3/1-31/16 communications	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.76	
					0.00	1,244.09	
58208 NORTHWESTERN OCCUPATION HEALTH							
	00001761 74239	nichols EE screen	50-10-410-290.00	OTHER EMPLOYEE BENEFITS	17.50	17.50	
	00001761 74239	nichols EE screen	55-20-420-290.00	OTHER EMPLOYEE BENEFITS	17.50	17.50	
					35.00	35.00	
26475 PAQUETTE, AMIE							
	040716	mi Del Tx wrkshp 4/6/16	10-10-413-580.00	TRAVEL	0.00	98.71	
60199 PEAK ELEC MORTOR & PUMP SERV							
	00001757 21423	pump rpr emergency	55-20-420-740.00	MACHINERY AND EQUIPMENT	430.00	430.00	
61900 PIKE INDUSTRIES, INC.							
	00003540 855570	3.55 ton ashalt repairs	10-30-430-450.20	ASPHALT	443.75	443.75	
68435 PLACESENSE							
	00006634 524	consulting planning	10-60-461-330.00	OTHER PROFESSIONAL	1,024.20	1,024.20	
62520 PREMIER TIRE & AUTOMOTIVE CORP							
	00200108 71545	Head lt bulb Vehicle#958	10-20-420-430.10	VEHICLE MAINTENANCE	61.02	61.02	
63713 RADIO NORTH GROUP INC							
	00011012 24136395	Minitor 6 pgr,10 spr, por	10-20-421-740.00	MACHINERY/EQUIPMENT	6,411.00	6,411.00	

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

64125	RAYMOND, KENDRA						
	040716	mi. training-no cruiser	10-20-420-580.00	TRAVEL	0.00	22.90	
73630	STATE DEPARTMENT OF HEALTH						
00007208	374551	cert paper vital records	10-10-412-611.00	OFFICE SUPPLIES	50.00	25.00	
73450	STATE OF VERMONT						
00001753	040816	3 wtr oper registratns	50-10-410-810.00	DUES AND FEES	126.00	126.00	
61943	SWISH KENCO LTD						
00009321	W105822/S	janitorial supplies	10-30-432-612.00	GENERAL SUPPLIES	312.20	309.50	
48700	SYMQUEST GROUP INC						
	1017647	4/8-5/7 copier maint TC	10-10-412-430.20	PHOTOCOPIER MAINTENANCE	0.00	40.42	
21288	SYNCE/AMAZON						
00051710	0728259B	j/jth DVDS	10-50-451-640.50	VIDEOS	43.31	14.99	
00051710	70728259	j/jth DVDS	10-50-451-640.50	VIDEOS	114.13	114.13	
					-----	-----	
					157.44	129.12	
75695	T.M.D.E. CALIBRATION LABS INC.						
00200102	25688	rpr & calibrate old radar	10-20-420-430.10	VEHICLE MAINTENANCE	421.80	421.80	
58885	THE IMAGE GROUP						
00011013	2016005	2 sided ID tags	10-20-421-740.00	MACHINERY/EQUIPMENT	692.90	687.90	
76719	THE TECH GROUP, INC.						
00004565	70249	Finance computer & monitr	10-10-413-740.00	MACHINERY & EQUIPMENT	1,125.00	1,055.00	
00007198	70368	bulk mo. hrs Apr	10-10-417-340.00	TECHNICAL	2,250.00	2,250.00	
00007198	70368	bulk mo. hrs Apr	50-10-410-340.00	TECHNICAL SERVICES	9.00	9.00	
00007198	70368	bulk mo. hrs Apr	55-20-420-340.00	TECHNICAL SERVICES	9.00	9.00	
00200110	70425	computer storage equip	10-20-420-613.00	TECHNOLOGY	1,385.00	1,375.00	
					-----	-----	
					4,778.00	4,698.00	
76355	THOMPSON, MARY						
	040416	BsSummit Office Sppls	10-10-416-611.00	OFFICE SUPPLIES	0.00	25.06	
76428	TOWN OF COLCHESTER						
00012003	AR-AMB-Q116	Jan-Mar ALS intercepts 2 p	10-20-422-612.00	GENERAL SUPPLIES	450.00	450.00	
76960	U.S. BANK EQUIPMENT FINANCE						
	301505004	4/10-5/10/16 copier maint	10-20-420-430.20	PHOTOCOPIER MAINTENANCE	0.00	145.10	
78210	UNIFIRST CORP						
	036 1736948	rent rags/mats uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.00	
	036 1736948	rent rags/mats uniforms	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	35.58	

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Vendor

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	036 1736948	rent rags/mats uniforms	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	6.05	
	036 1736949	rent uniforms/rags	10-30-430-612.00	GENERAL SUPPLIES	0.00	11.75	
	036 1736949	rent uniforms/rags	50-10-410-650.00	EMPLOYEE UNIFORMS	0.00	17.44	
	036 1736949	rent uniforms/rags	55-20-420-650.00	EMPLOYEE UNIFORMS	0.00	17.43	
	036 1738241	rags/mats uniform rent	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.26	
	036 1738241	rags/mats uniform rent	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	4.54	
	036 1738241	rags/mats uniform rent	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	12.51	
	036 1738242	rent rags uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.00	
	036 1738242	rent rags uniforms	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	35.58	
	036 1738242	rent rags uniforms	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	6.05	
	036 1738243	rags/mats uniform rent	10-30-430-612.00	GENERAL SUPPLIES	0.00	11.75	
	036 1738243	rags/mats uniform rent	50-10-410-650.00	EMPLOYEE UNIFORMS	0.00	17.43	
	036 1738243	rags/mats uniform rent	55-20-420-650.00	EMPLOYEE UNIFORMS	0.00	17.44	
					-----	-----	
					0.00	211.81	
45990 UNIVERSITY OF VERMONT MEDICAL CENT							
	00011993 18920	med sppls epipens etc	10-20-422-612.00	GENERAL SUPPLIES	1,399.42	1,399.42	
	00011919 18989	cs sodium chloride nebuli	10-20-422-612.00	GENERAL SUPPLIES	12.80	12.80	
					-----	-----	
					1,412.22	1,412.22	
45999 UNIVERSITY OF VERMONT MEDICAL CENT							
	00011979 18628	saline & sodium chloride	10-20-422-612.00	GENERAL SUPPLIES	50.00	49.48	
49013 VERIZON WIRELESS							
	64820-MAR16	tahoe wifi & 3/23-4/22	10-20-420-530.20	COMMUNICATIONS-OTHER	0.00	280.13	
	64820-MAR16	tahoe wifi & 3/23-4/22	10-20-420-612.00	GENERAL SUPPLIES	0.00	74.99	
					-----	-----	
					0.00	355.12	
80720 VERMONT GAS SYSTEMS INC							
	14592	2/23-3/24/16 nat'l gas	10-30-432-621.00	NATURAL GAS	0.00	1,619.97	
	14592	2/23-3/24/16 nat'l gas	55-20-420-621.00	NATURAL GAS	0.00	1,742.21	
	3200-3 MAR16	Mar 16 Rescue nat'l gas	10-30-432-621.00	NATURAL GAS	0.00	229.47	
					-----	-----	
					0.00	3,591.65	
70301 VERMONT HUMANITIES COUNCIL							
	00051738 622/36719	5/24/16 Irish Wave Grn Mt	10-50-451-330.10	PROFESSIONAL PROGRAMS	75.00	75.00	
81055 VERMONT LEAGUE OF CITIES & TOWNS							
	00012002 033016	EMS train trainer R Moore	10-20-422-820.00	PROFESSIONAL DEVELOPMENT	25.00	25.00	
	00008662 2016-17345	Gifford, Paquette DT 4/6	10-10-413-820.00	PROFESSIONAL DEVELOPMENT	120.00	120.00	
					-----	-----	
					145.00	145.00	
81900 VERMONT TROPHY & ENGRAVING CORP							
	00008653 67851	SB name plates 3	10-10-401-612.00	OTHER SUPPLIES	95.90	95.90	

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By due date and vendor name for check acct 1(GENERAL FUND) and due dates 04/19/16 thru 04/19/16

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

81421 VT COUNCIL ON RURAL DEVELOPMENT, I							
00008655	031716	3 VT climate Ec summit	10-10-410-820.00	PROFESSIONAL DEVELOPMENT	80.00	80.00	
00008655	031716	3 VT climate Ec summit	10-10-413-820.00	PROFESSIONAL DEVELOPMENT	40.00	40.00	
					-----	-----	
					120.00	120.00	
57039 VT RURAL WATER ASSOCIATION							
00001758	032416	Reg 2) 2/17 Sanitary Surv	50-10-410-820.00	PROFESSIONAL DEVELOPMENT	48.00	48.00	
83844 W.B. MASON CO INC							
00008650	I33595408	office supplies	10-10-410-611.00	OFFICE SUPPLIES	223.48	223.48	
72132 WESTAFF USA, INC							
00004557	WC326627	Therrien Finance w/e 3/26	10-10-413-330.00	OTHER PROFESSIONAL SER.	641.17	641.17	
00004557	WC327911	Therrien Finance w/e 4/2	10-10-413-330.00	OTHER PROFESSIONAL SER.	104.68	104.68	
					-----	-----	
					745.85	745.85	
86543 WEX BANK							
	44549147	March vehicle fuel	10-20-420-626.00	GASOLINE	0.00	2,089.06	
	44549147	March vehicle fuel	10-30-429-626.00	GASOLINE	0.00	33.65	
	44549147	March vehicle fuel	10-30-430-626.00	GASOLINE	0.00	67.92	
	44549147	March vehicle fuel	50-10-410-625.00	DIESEL FUEL	0.00	104.75	
	44549147	March vehicle fuel	50-10-410-626.00	GASOLINE	0.00	148.74	
	44549147	March vehicle fuel	55-20-420-625.00	DIESEL FUEL	0.00	104.75	
	44549147	March vehicle fuel	55-20-420-626.00	GASOLINE	0.00	148.74	
					-----	-----	
					0.00	2,697.61	
86840 WINOOSKI PRESS							
00008647	13282	4-part animal cntrl forms	10-20-423-550.00	PRINTING AND BINDING	98.00	98.00	
87159 XEROX BUSINESS SERVICE LLC							
	1251813	Feb ACS recording fee	10-10-412-340.10	TECHNICAL/ACS	0.00	1,375.88	

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TOWN OF MILTON Accounts Payable
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By due date and vendor name for check acct 1(GENERAL FUND) and due dates 04/19/16 thru 04/19/16

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
Report Total						107,034.85	

THESE INVOICES HAVE BEEN APPROVED BY THE TOWN MANAGER ON THE FOLLOWING DATE:

Donna Barlow Casey, Town Manager

APPROVED ON ___/___/___

To the Treasurer of the TOWN OF MILTON:

We Hereby certify that there are sufficient vouchers supporting the amounts owed to the above mentioned vendors.

Let this be your order for the payments of the amounts totaling \$ ***107,034.85

SELECTBOARD:

_____ Darren Adams, Chair	_____ Ken Nolan, Vice Chair	_____ John W. Bartlett, Secretary	_____ John Palasik	_____ John Cushing
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Milton Selectboard Meeting Minutes

April 4, 2016 6:00 P.M.

Municipal Building Community Room

Selectboard Members Present: Darren Adams, Chair; Kenneth Nolan, Vice Chair (arrived late); John Bartlett, Clerk; John Cushing, Member; John Palasik, Member

Selectboard Members Not Present: none

Staff Members Present: Donna Barlow Casey, Town Manager; Erik Wells, Director- Administration & Community Affairs; Jacob Hemmerick, Planning Director; Nathan Lavallee, Water/Wastewater Superintendent; Dustin Keelty, Public Works Supervisor; Kym Duchesneau, Recreation Coordinator; Ben Nappi, Assistant Recreation Coordinator;

Others Present: Courtney Lamdin, Katie Miller, Bill Kaigle, Terry Richard

- I. **Call to Order** – Adams called the meeting to order at 6:00 PM
- II. **Flag Salute** – Adams led the attendees in a Salute to the Flag.
- III. **Agenda Review**- An update on marijuana legalization by Rep. Ron Hubert as added as item A under new business

IV. **Public Forum**- None

V. **Event Permits and Selectboard Support**

A. Congressional Medal of Honor Posthumous Award to General Stannard

Bill Kaigle of the General Stannard House Restoration Committee explained the group is seeking a posthumous award of the Congressional Medal of Honor to General Stannard for his heroism during the Civil War. It is seeking a resolution from the Vermont Legislature this session as well for its submission materials. Bartlett moved to approve the resolution as presented, second by Palasik. **Approved unanimously.**

B. Entertainment License and Facility Use Permit – Freedom Festival

Katie Miller of the Milton Community Youth Coalition (MCYC) stated this event will expand on the Freedom 5K that has been held for years. The MCYC has taken over the event and it will serve as a fundraiser for the organization and to provide scholarships. Additions will be a tug of war with teams and music organized in partnership with Milton Recreation. Bartlett moved to approve the Entertainment License and Facility Use Permit for the Freedom Festival, second by Cushing. **Approved unanimously.**

C. Entertainment License- Car Show

Leo Belval stated this is the 14th year of the show and they have raised over \$35,000 in donations to the Children’s Miracle Network over that time. It will be held in the open field between Sears and Snap Fitness again this year. Cushing moved to approve the entertainment license for the car show, second by Bartlett. **Approved unanimously.**

48 VI. Old Business

49 A. Update on Marijuana Legalization

50 State Representative Ron Hubert addressed the status of the Marijuana legalization bill
51 that is currently under consideration in Committee at the Vermont House. Hubert stated
52 this is a serious issue for Towns, and as the bill stands currently it will put added
53 pressure and costs on municipalities. He added the current draft of the bill does not do
54 anything to curb the gray and black markets for the substance. Local governments
55 would be able to establish a control board, like a local liquor board. Individuals would be
56 allowed to purchase a half ounce of marijuana at a time. Hubert sought input from the
57 Board on the issue of local control – should a Town have to decide to opt in to allowing
58 legal marijuana sales as opposed to the draft language that states it would have to opt
59 out? In addition if the citizenry should vote for that measure or have the local elected
60 Selectboard members make that decision. Hubert stated legalization is pegged for June
61 2017 in the bill, and in his opinion it is too much too soon. There are no funds for local
62 governments to aid in training and enforcement for this measure in the draft bill. The
63 Board asked Hubert to seek to do what he can for further local assistance, delayed
64 implementation and stronger local control measures.

65

66 B. Progress Made on Water Loss Detection

67 Water/ Wastewater Superintendent Nate Lavallee explained he believes a significant
68 source of the water loss has been identified from a pipe that runs under the railroad
69 tracks at Cherry St. and Turner Ave. The valve was turned off and that caused the leak to
70 subside on Friday – estimated leak was at 70 gallons per minute. Repairs are estimated
71 at \$15 - \$20K. Seeking a grant for leak detection services from the State. Waiting on the
72 Champlain Water District (CWD) results of the meter calibration as well as a component
73 of the overall water loss issue. Crew has worked hard and has decreased the possible
74 leak area from 46 to just under 4 miles. The Board thanked Lavallee and his team for a
75 job well done.

76

77 C. New Police Officer Employment Signing Bonus

78 Chief Brett Van Noordt explained adjustments had been made to the proposal after the
79 discussion at the last meeting. Bonus was increased to \$8K for PT certified and \$10K for
80 FT certified officers. Will be staggered and not all up front. Bartlett moved to approve
81 the new police officer signing bonus proposal as presented, second by Cushing.

82 **Approved unanimously.**

83

84 D. VTrans Annual Finance Plan & Road and Bridge Standards

85 Barlow Casey explained that these documents are required for annual adoption in order
86 to apply for the VTrans Class 2 Paving Grant. Cushing moved to approve the VTrans
87 Finance Plan and Road & Bridge Standards, second by Bartlett. **Approved unanimously.**

88

89 E. 2016 VTrans Class 2 Paving Grant and Complete Streets Form

90 Barlow Casey said the grant application will be used to fund a portion of North Road for
91 repair and paving this season. Cushing moved to approve the VTrans Class 2 Paving
92 Grant and Complete Streets Form as presented, second by Bartlett. **Approved**
93 **unanimously.**

94

95

96

- 97 **VII. New Business**
- 98 **A. Intermunicipal Collaboration Task Force**
- 99 Barlow Casey stated this is the first discussion for this task force. It will seek to foster
- 100 collaborations between municipal entities, including the Milton School District. She
- 101 plans to meet with Superintendent Ann Bradshaw to discuss further. A preliminary
- 102 format was shared with the Board. Discussion is planned to continue at a future
- 103 meeting.
- 104
- 105 **B. Selectboard Goals for Year**
- 106 Cushing moved to approve the Selectboard Goals for the Year as presented, second by
- 107 Palasik. **Approved unanimously.**
- 108
- 109 **VIII. Manager's Report**
- 110 Barlow Casey said Amie Paquette started today as the new Fiscal Assistant II in the
- 111 Finance Department. The Impact Fee analysis team has done great work and will be
- 112 sharing its findings at a future Selectboard meeting.
- 113
- 114 *Vice Chair Ken Nolan arrived at the meeting*
- 115
- 116 **IX. Warrant/Report #21**
- 117 Bartlett reviewed warrant #21. He mentioned a few items, in random order:
- 118
- 119 - Champlain Water District, \$33,136.14 - 16,339.320 gallons @ \$1.978/1,000 gallons =
- 120 \$32,219.17 + 2.53% "Vermont Water Supply Fee" = \$816.97
- 121 - Clay Point Associates, \$995.00 - indoor air quality screening @ MPL due to "odors
- 122 reported" - original email proposal was 11/12/13, PO signed by Roger Hunt 7/20/15, work
- 123 completed 3/7/16.
- 124 - Gray Rock Quarries, \$2,697.97 - purchase gravel, note on invoice "apply to delinquent
- 125 taxes, keep check"
- 126 - Nortrax, \$1,434.94 - 2006 John Deere Backhoe (1) \$222.63 oil pan assembly (2) \$1,201.31
- 127 rear sliding window damaged during cold weather operations
- 128 - Stizel, Page & Fletcher, \$3,308.80 - Legal fees for January (\$2,207.96) & February
- 129 (1,100.84)
- 130 - Town of Colchester, \$617.08 - pro rata share of 3 chairs purchased by Colchester Dispatch,
- 131 per contract agreed to by previous Town Manager. 3 chairs purchased (one for \$634 & two
- 132 for \$470 each), so their total purchase of 3 chairs = \$1,574 x 39.2% = Milton's share.
- 133 - Westaff, \$1,387.01 - invoices for temp in Finance Department.
- 134
- 135 Bartlett moved to approve warrant report #21 in the amount of \$101,379.92, second by
- 136 Cushing. **Approved unanimously.**
- 137
- 138 **X. Supplemental Warrant**
- 139 Bartlett thanked Interim Finance Director John Gifford for a very good summary that
- 140 accompanied the supplemental warrant. Bartlett moved to approve the supplemental warrant
- 141 in the amount of \$46,891.72, second by Cushing. **Approved unanimously.**
- 142
- 143 **XI. Minutes of March 21 Meeting**
- 144 Cushing moved to approve the minutes from the March 21, 2016 Selectboard meetings as
- 145 presented, second by Bartlett. **Approved unanimously.**

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Executive Session

Bartlett moved to find premature public knowledge about Contract Negotiations, Real Estate and Human Resources would cause the Town or person to suffer a substantial disadvantage. Second by Nolan. **Approved unanimously.**

Bartlett moved to enter into Executive Session to discuss Contract Negotiations and Real Estate under the provisions of V.S.A. Title 1 Section 313 and include Barlow Casey and Wells. Second by Nolan. **Approved unanimously.**

Bartlett moved to enter into Executive Session to discuss Human Resources under the provisions of V.S.A. Title 1 Section 313 and include Barlow Casey. Second by Nolan. **Approved unanimously.**

Entered executive session at 8:10 PM

Bartlett moved to close Executive Session at 10:39 PM. Second by Cushing. **Approved unanimously.**

There was no action as a result of executive session.

XII. Adjournment

Bartlett moved to adjourn the Selectboard Meeting. Second by Cushing. **Approved unanimously.**

Adams adjourned the meeting at 10:41 PM.

Respectfully Submitted,

Date:

John Bartlett, Selectboard Clerk

Filed with Milton Town Clerk's Office on this _____ day of _____, _____

ATTEST: _____ Milton Town Clerk