

# Milton Selectboard Meeting Minutes

June 1, 2015 6:00 P.M.

Municipal Building Community Room

**Selectboard Members Present:** Stuart King, Vice Chair; John Bartlett, Clerk; Kenneth Nolan, Member; John Cushing, Member

**Selectboard Members Not Present:** Darren Adams, Chair

**Staff Members Present:** Paul Bohne, Interim Town Manager; Joanne Davis, Finance Director; Celeste Lang, Selectboard Assistant; Jacob Hemmerick, Planning Director

**Others Present:** Courtney Lamdin, Milton Independent; Bonnie Allen Pease; Daniel H Turner

**I. Call to Order** – King called the meeting to order at 6:00PM

**II. Flag Salute** – King led the attendees in a Salute to the Flag.

**III. Agenda Review-**  
Nolan requested the addition of discussing the solar project under Reconsideration.

**IV. Public Forum**  
Cushing stated that it was requested that a Select Board member attend the annual meeting for Cold Spring Road Association on Saturday 6/6 to discuss Road Maintenance – most concerned about Bebee Hill Rd. which had been requested last year to be included in paving. King offered to be present since Cushing was not available. Meeting Sat. 10-noon topic to be addressed at 11.

King Closed Public Forum at 6:05

**V. New Business**

**A) Appointment of Jacob Hemmerick to the position of Milton Planning Director.**

Hemmerick gave a synopsis of background seeking appointment including time employed with town, educational background and work history.

Cushing moved to appoint Jacob Hemmerick to the position of Milton Planning Director. Second by Barrett. **All approved.**

Bartlett requested Hemmerick update Town employment files with a current resume including update of work history with town.

**B) Certification for Certification of Approved Location of a Salvage Yard**

Daniel Turner present.

Bohne said the application is in, and looks in good order.

48 Cushing moved to approve the Certification of Approved Location of a Salvage Yard for  
49 Daniel H Turner located at 10 Clay Ridge Road. Second by Bartlett. **All Approved.**

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51 **C) Reappointment of Bonnie Allen Pease to the Conservation Commission for a four year**  
52 **term ending in 2019.**

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54 Pease present.

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56 Cushing moved to reappoint Bonnie Allen Pease to a four-year term on the Conservation  
57 Commission ending in 2019. Second by Bartlett. **All approved.**

58  
59 Nolan questioned if open positions are advertised.

60 Bohne stated that is wasn't due to interest to be reappointed.

61 Nolan requested that a future agenda all appointments should be advertised whether  
62 reappointment or not. All concur.

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64 **D) Recognition of Barbara Ewell and Susan Hatch**

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66 Bartlett stated this resolution is different than Champion Award which is volunteer  
67 service. He read the Board resolution aloud.

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69 Bartlett moved to approve the resolution recognizing Barbara Ewell and Susan Hatch.  
70 Second by Nolan. **All Approved.**

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72 **VI. Old Business**

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74 **A) Financing of two dump trucks purchased in FY 2015**

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76 Bohne corrected that originally two dump trucks and pickup truck were purchased together.  
77 Money to be borrowed internally at 2% lower than bank rate since sufficient funds available.  
78 Done on 5 yr period. Believe inappropriate amount of time and request change.

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80 Cushing had issue on draw from reserve and whether people voted on or not. What section  
81 of law to give Select Board power to do this done correctly with a resolution.

82 Nolan –Not prepared to discuss this before next item after three and half months  
83 questioning fund balances.

84 King – go to next item of discussion to understand feasibility.

85 Bartlett –agreed significant time to review before decision due.

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87 Cushing moved to table to first meeting of July. Bartlett second. **All approved.**

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89 **B) Discussion of Impact Fee, Reappraisal, Restoration of Records, Healthcare Stabilization**  
90 **and the Road and Sidewalk Restoration Funds.**

91 **Paul Bohne, Interim Town Manager and Joanne Davis, Finance Director**

92  
93 Bohne invited Davis to go through funds. Bohne continued to describe balances of  
94 individual funds and transactions. Discussion of further action or whether moot point with  
95 moved funds and expenditures posted at this time before fiscal year end. Begin July 1<sup>st</sup> and  
96 do not move again.

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Cushing asked where \$80K offset grant on McMullen Rd – still setting in account. Davis hasn't seen. Hunt previously used or allocated what happened – not part of road.

Nolan made several inquires to understand flow of the math and where it leaves account. Nolan requested revenue report. Bohne suggested NEMRC confusing with ins and outs rather Davis create revenue report which is more defined.

Ultimately Nolan and Cushing want to be able to “explain” to people of town rules & procedures in municipal accounting. Selectboard needs to be able to follow. Impact Fees need to be in Capital Plan in order to use.

Cushing suggested in future making sure a resolution exists in order to act on. Keep in proper fund is part of process. Bartlett agreed each division head should know/understand what they are discussing with expenditures.

Bohne commended Davis for her work. King found Davis report helpful on accounts.

## **VII. Discussion of the status and schedule of the Town Manager search.**

Bohne explained two candidates will be invited to town to meet with 10 community members, two groups of 5 alternating having breakfast or dinner with candidates. They will be asked to provide feedback on the candidates. Public invited to input questions for review by Arbitrator who will choose 3-5 questions - not all questions will be asked.

Requests the Board then hold Executive Session discussion on Monday, June 15<sup>th</sup>. King asked if Selectboard would have opportunity to meet with candidates? Bohne said still working on itinerary, but Selectboard meeting at 6:30 that night. Candidates will no longer be confidential and will be open to public.

Board had previously wanted to see an example of writing skill and suggests giving scenario to candidates ahead of time. Act as if regular board meeting and candidate to present analysis as would to board.

Bohne stated it was customary to cover cost of travel for a couple nights. Other issue is volunteers incurring expense of meal. Cushing OK'd if enough money in budget. Nolan stated that: 1) not hand pick people given that it's 2) not fair to pay for meal. Bartlett stated the Town purchased pizza for search committee – agrees fair within reason as part of volunteering.

Bartlett concerned candidates are aware of previous week's issue before arrive and not hear through grape vine.

King requested that for continuity people on original committee first choice. Bohne reiterated that each community member participating will write something up individually to provide feedback for board to weigh against decision.

Consensus of board no motion made.

146 **VIII. Reconsideration**

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148 Nolan stated he no longer planned to participate in Solar meetings due to last week's  
149 meeting and suggested someone else from board step in.

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151 Cushing stated he didn't feel qualified.

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153 Bartlett said he originally thought support behind Nolan and believes this has nothing to do  
154 with Town Manager issue - separate process.

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156 Bohne stated difference now with lease agreement are issues to resolve ability to pay taxes  
157 on lease as municipality. Utilities taxed accordingly. State more complicated.

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159 Bartlett tax credit issues – postpone a week. Bohne stated Erik Wells also involved. Ken &  
160 Joe & Erik were to carry ball tomorrow. Limited amount of time. Getting nervous every  
161 Select board meeting that goes by.

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163 **IX. Manager's Report**

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165 Bohne reviewed:

166 Forest Fire – Fire department did exemplary job. Mutual aid from a number of fire  
167 departments well coordinated along with Colchester Rescue present.

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169 Opening on Rec. Commission – will advertise opening, as a long time member does not seek  
170 to be reappointed. Summer lunch in park – have funds. Giant pumpkin few seeds left.

171 Wells wrote grant for funds for public works chainsaw training to start clearing for dog park.

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173 Public Works – McMullen sidewalks – get easements signed quickly then out to bid.

174 Brandy Lane sidewalk funds Highway Department in midst of winter cleanup.

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176 King questioned if aggressively addressing potholes – Merrill/ Barnum at tracks.

177 Discussion of various sidewalk funds, reserves and actions.

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179 **X. Potential and/or Future Agenda Items - none**

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181 **XI. Minutes of the Regular Selectboard Meeting on May 18, 2015**

182 (To approve with or without corrections)

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184 Bartlett made motion to accept the Regular Selectboard Meeting minutes held on May 18,  
185 2015 without correction. Second by Cushing. **All approved.**

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187 **VII. Warrant/Report # 23**

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189 Bartlett reviewed, presented recommend approval of the FY15 Warrant/Invoice Report #23  
190 for Board orders in the amount of \$134,690.90.

191 A few items of mention, in random order:

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- Calkins Networks, LLC purchase (\$2226) and installation/setup/configuring (\$187.50 & \$593.75) of 3 new library computers.

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- Town of Colchester \$53,516.01 – 3<sup>rd</sup> installment for police, fire, & rescue

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dispatch.

Cushing made motion to accept Warrant/ Report #23 for \$134,690.90. Nolan second.

King questioned return of tax payments of \$23K. Cushing explained they generally are duplicate payments involving party and escrow paid during year end installments – approximately 5 or 6 properties.

Nolan questioned Clark’s Truck Center \$1,500 annual repair? – Bartlett stated repair leaking anti freeze leak. Signed by Don Turner – Ambulance.

No further discussion. **All approved.**

No supplemental warrants.

**XII. Possible/Anticipated Executive Session per V.S.A. Title 1 Section 313 -none**

**XIII. Adjournment**

Bartlett made motion to adjourn meeting. Second by Cushing. **All approved.**

King adjourned meeting at 7:44PM