

Milton Selectboard Meeting
July 6, 2015 at 6 p.m.
Community Room of the Municipal Complex
43 Bombardier Rd., Milton, VT 05468

Use of cell phones is prohibited during the meeting. Please shut them off or silence them.

AGENDA

- I. **Call to Order**
- II. **Flag Salute**
- III. **Agenda Review**
- IV. **Public Forum**
The Public Forum will be limited to five minutes per person. All participants must sign in and clearly state their name. No action will be taken on items raised until a subsequent meeting (if action is needed by the Selectboard).
- V. **Public Hearing (continued) under Interim Zoning Conditional Use Application 37 Centre Drive-Gordon and Margaret Gilbert, Owners/Applicants.**
The Applicants are requesting Interim Zoning Conditional Use approval from the Selectboard according to the effective Interim Zoning Bylaw for a proposed 5' x 60' new public warehousing (self-storage) building located at 37 Centre Drive, described as SPAN# 11286, Tax Map 27, Parcel 9-14.
The property contains six existing storage buildings and a carport. The subject property contains a total of 1.49 acres and is located within the "Downtown Business (DB1)" Zoning District.
Motion Requested: *to approve the conditional use subject to the following conditions:*
 1. Applicant shall receive all necessary approvals from the Development Review Board before the Administrative Officer may issue a zoning permit.
 2. Applicant shall obtain a zoning permit before commencing any land development on the subject property. If the following proposed condition is met, the proposed development will not result in an undue adverse effect on all other Town ordinances.
 3. Applicant shall receive all other applicable Town approvals and/or permits.
- VI. **Announcement and contract ratification for the new Town Manager. Stuart King, Selectboard Vice-Chair.**
Motion requested: To approve the contract for the new Town Manager, effective July 20, 2015.

VII. Appointments and reappointments to various Town Boards, Committees and Commissions.

Motions Requested: To appoint Courtney Lamdin to the Economic Development Commission for a 3 year term ending in 2018,

To appoint David Conley to the Development Review Board for a 3 year term ending in 2018.

To appoint Lori Donna to the Planning Commission for a 4 year term ending in 2019.

Paul Bohne, Interim Town Manager and staff

VIII. New Business and Department Items

A) FY 2015 preliminary year end budget status

Interim Town Manager and Joanne Davis, Finance Director

IX. Application of various restricted funds for related uses

Motions Requested: *to approve expending a fund in the amount of \$5,783 restricted for "Milton Village Fire Department Equipment Fund" for a thermal imaging camera,*

to approve expending a fund in the amount of \$526 restricted from the Riley Fund for a thermal imaging camera,

to approve expending \$1,184.27 restricted as "Reserve Rescue" for a scoop stretcher and full body splint as a result of an upcoming change to the state EMS protocols.

to approve expending \$71,474.34 assigned for "Emergency Medical Services" for the ambulance conversion.

X. Removal of the Designation for the Health Insurance Stabilization Fund

Motion Requested: *to remove the Health Insurance Stabilization Fund as a component of the designated fund balance so that it will be considered part of the Town's unassigned fund balance.*

XI. Old Business

A) Contracts between the Town of Milton and Sun Edison for installation of solar projects at the Wastewater Treatment Plant property and the former Town landfill.

Motion Requested: *to consider authorizing the Town Manager or Town Attorney to execute Options to Lease portions of the Wastewater Treatment Plant and former Town landfill properties to Sun Edison for the proposed installation of solar fields at those two properties, Leases on the same two properties, the Net Metering contract and any permits necessary to carry out*

the project on behalf of the Town after final review of agreements is complete by Town Attorney.

Paul Bohne, Interim Town Manager and Joseph McLean, Town Attorney.

- XII. Reconsideration**
- XIII. Manager's Report**
- XIV. Potential and/or Future Agenda Items**
- XV. Minutes of the Selectboard Meeting of June 15, 2015 and of the special Selectboard meeting of June 23, 2015 and June 29, 2015.**
(To approve with or without corrections)
- XVI. Warrant/Report # 26** (To approve with or without corrections)
- XVII. Possible/Anticipated Executive Session per V.S.A. Title 1 Section 313**
- XVIII. Adjournment**

Posted July 2, 2015 on the official bulletin board in the lobby of the Municipal Building to the Town Website emailed to the Burlington Free Press, Milton Independent, Lake Champlain Access Television, Fox 44 News, WPTZ, WCAX, and posted in two other places within the Town of Milton and filed with the Town Clerk.

TOWN OF MILTON SELECTBOARD

Planning & Economic Development Department
43 Bombardier Road
Milton, Vermont 05468-3205
www.miltonvt.org
(802) 893-1186



STAFF REPORT

Hearing Date: June 15, 2015	
Case No: Selectboard 2015-01	
Application(s)/Requested Action: Interim Zoning Conditional Use Approval	
Existing Use: Public Warehousing	
Proposed Use: Public Warehousing	
Application Received: May 18, 2015	
Application Deemed Complete: May 19, 2015	
Staff Report Finalized: June 11, 2015	
Applicant(s): Gordon and Margaret Gilbert 200 Woodbury Rd. Burlington, VT 05408 802.862.7816	Owner(s): Same
Engineer/License: None	Surveyor/License: None
E-911/Postal Address: 37 Centre Drive	
Tax Map, Parcel(s): 27, 9-14	
School Parcel Account Number(s) (SPAN): 11286	
Deed(s): 365, 390	
Existing Size: 1.49 Acres (per the Grand List)	
Zoning District(s): Downtown Business District (DB1)	
Comprehensive Plan Planning Area: Town Core Planning Area, New Downtown Sub Area	
Location: Located west of Centre Drive between US Route 7 South and Bombardier Road	



Summary Introduction: The Applicants, Gordon and Margaret Gilbert, are requesting Interim Zoning Conditional Use approval from the Selectboard according to the effective Interim Zoning Bylaw for a proposed 5' x 60' new public warehousing (self-storage) building located at 37 Centre Drive, described as SPAN# 11286, Tax Map 27, Parcel 9-14. The property contains six existing storage buildings and a carport. The subject property contains a total of 1.49 acres and is located within the "Downtown Business (DB1)" Zoning District

Interested Persons: At the outset of the hearing the Selectboard shall afford those persons wishing to achieve status as an interested person an opportunity under [24VSA4465](#) to be sworn in sign the hearing sheet.

Comments: Jacob Hemmerick, Town Planner; and Amanda Pitts, Zoning Administrator, herein referred to as Staff, have reviewed the application, materials and plans submitted and have the following comments. The numbered items propose conditions of approval.

Applicant: This matter comes before the Selectboard (SLB) on the application of Gordon and Margaret Gilbert referred to hereafter as the "Applicant".

Application: The Applicant requests Interim Zoning Conditional Use approval. The application was submitted by a representative of the Applicant, Lloyd Gilbert, on May 18, 2015 and deemed complete by the Town Planner on May 19, 2015. The application form was signed by the Applicant on May 15, 2015. A copy of the application and all supporting materials are maintained in the application file and available for public inspection during Planning and Economic Development Department business hours.

Ownership: The property is owned by Gordon and Margaret Gilbert and a deed of ownership is recorded in the Town's Land Records in Volume 365, Page 390. The owner is a signatory to this application.

Jurisdiction: Land development is subject to the control of the Town of Milton pursuant to, but not limited to, the following: The Vermont [Planning and Development Act](#) (Act); The Town of Milton [Zoning Regulations](#) (ZR), effective January 5, 2015; The Town of Milton [Subdivision Regulations](#) (SR), effective June 28, 2010; and the Town of Milton [Interim Zoning Bylaws](#) effective April 6, 2015.

This application is specifically subject to the Interim Zoning Bylaws, which apply to all Zoning Districts established and listed in Article II of the Milton Zoning Regulations, pursuant to Section II(D) of the Interim Bylaws. The development is proposed on land located in the Downtown Business District (DB1) within the Town of Milton and is therefore subject to the Interim Zoning Bylaw.

There is a well founded judicial recognition of the fact that substantial time and effort are required to compose a sound comprehensive zoning plan. *Town of Mendon v. Ezzo*, 129 Vt. 351, 356 (1971). As provided in the Purpose of the Interim Zoning Bylaws, residential development has outpaced commercial development in the Town Core, thereby upsetting the ratio of uses that the Town desires and for which the Town has planned, and the impacts of public warehousing may frustrate the Town's goals both in the Town Core and throughout Milton. It would be destructive of the final result and purpose of comprehensive zoning if, during the critical formulative period, persons could frustrate the Town's overall goals both in the Town Core and throughout the Town before the Town could adopt amendments to the Milton Zoning Regulations. See *Town of Mendon v. Ezzo*, 129 Vt. 351, 356-357, 358 (1971). For the reasons set forth in the Purpose section of the Interim Zoning Bylaws, the Selectboard determined that certain types of development will or could be contrary to the amendments to the Milton Zoning Regulations that the Town presently is contemplating and therefore prohibited that development.

Further, the proposed development, new public warehousing, is not allowed by Section II(D) of the Interim Zoning Bylaws. "New Public Warehousing" is defined by the Section III of the Interim Zoning Bylaws as meaning, "any public warehousing for which a complete application for site plan approval has not been submitted to the Milton Department of Planning and Economic Development before February 26, 2015."

However, uses restricted by the [Interim Zoning Bylaws](#) may be heard by the Selectboard according to Section IV, which states:

The Selectboard may, upon application, authorize the issuance of permits for any type of land development as a conditional use not otherwise permitted by these Interim Bylaws, after public hearing [. . .].

Notice/Warning of Hearing: Public warning was issued by the Department of Planning and Economic Development for the hearing according to [Vermont Statutes Annotated Chapter 24 §4464](#). Adjoining property owners notified include: Richard LeBlanc, Kimberly Almeida-LeBlanc; Sheridan Properties, LLC; Gabriel Handy Trustee of DDH GSH Trust; Northern New England District Council of the Assemblies of God; Fletcher Allen Healthcare Inc.; Milton New Life Christian Fellowship; and the Fraternal Order of the Eagles. Staff herein discloses that there was a slight defect in the Warning, which listed the meeting as "Thursday, June 15, 2015" instead of "Monday, June 15, 2015".

Application Exhibits: The following exhibits were submitted with the application and attached to the Staff Report: a partial site plan dated April 30, 2015 (**ATTACHED**).

Waivers Requested: None. No waiver authority is granted to the Selectboard by the Interim Bylaw.

Location: The site is located at 37 Centre Drive, described as Tax Map 27, Parcel 9-14 and School Parcel Account Number (SPAN) 11286.

Size/Area: According to the Assessor's Grand List, the subject parcel is approximately 1.49 acres.

Zoning District & Planning Area: The site is located within the Downtown Business (DB1) Zoning District described on the [Town of Milton Zoning Map](#), last amended August 22, 2011, on record and display at the Municipal Offices and available on the Town's website.

Comprehensive Planning Area: The site is located within the Town Core Planning Area, as delineated in Map 2 of the [2013 Comprehensive Plan](#). The site is located in the New Downtown Sub Area, as delineated in Figure 9.1 of the 2013 Comprehensive Plan (p.112).

Physical Characteristics/Natural Features: The site is developed on flat terrain with little vegetation or landscaping. The site drains directly to Lake Champlain via Mallets Creek. The site contains no presumed wetlands, flood risk, significant habitat or habitat crossings.

Existing Use/Structures/Characteristics: The site contains six existing storage buildings (including an office), as well as a carport.

Surrounding Uses/Structures: To the west, a 38-unit multi-family residential building is being erected. To the north is an existing restaurant with Site Plan approval for a 4-story, 30-unit elderly housing building. To the east is an existing medical office, church and fraternal club. To the south is a gym and hair salon.

Proposed Use/Structures: The Applicant seeks to build a new 5' x 60' new public warehousing (self-storage) building. If the Selectboard grants approval, this would also need Site Plan approval from the DRB prior to being eligible for a Zoning Permit.

Access: The site is accessed directly from Bombardier Road, although the Site Plan for the adjacent 38-unit shows that the subject site's driveway shall be relocated from Bombardier Road to provide site access from a proposed private road crossing the subject site and granting access to the 38-unit multi-family housing site to the west. This configuration is consistent with this site's original 1994 proposal.

Existing Restrictions or Covenants: The plan shows a 60-foot wide easement to benefit the lot to the west. No other restrictions are shown.

Proposed Restrictions or Covenants: No new restrictions or easements are shown.

Approval History: Based on the documents available in the Planning Department's file:

- The Planning Commission Minutes of November 15, 1994 show that the Site Plan was first approved for a four-building self-storage facility.
- In 2012, the site received DRB approval to amend the Site Plan to construct an additional 10' x 80' storage building.
- In September of 2013, the site received Zoning Administrator approval to administratively amend the Site Plan to add a 10 foot by 80 foot storage area.
- In August of 2014, the site received Zoning Administrator approval to administratively amend the Site Plan to add a 10 foot by 20 foot paved parking area.
- In December of 2014, the site received Zoning Administrator approval to administratively amend the Site Plan after-the-fact for a metal carport canopy; this application was submitted after the Applicant had received a Voluntary Compliance Letter for constructing a carport without Site Plan Amendment or a Zoning Permit from the Zoning Administrator.

INTERIM BYLAW REVIEW STANDARDS

A. Is the Proposed Development Consistent with the Health, Safety, and Welfare of the Town of Milton?

To determine whether the proposed development is consistent with the health, safety, and welfare of the Town of Milton, the Selectboard should consider whether the proposal is the type of development that will or could be contrary to the amendments to the Milton Zoning Regulations that the Town is contemplating.

The goals discussed in the Purpose statement in Section I of the Interim Zoning Bylaws guide the Selectboard's analysis.

Staff finds the following Interim Bylaw goals relevant to the proposal:

- "The Town's goal for the Town Core is a mix of residential, commercial and some limited industrial uses in a pedestrian friendly, downtown atmosphere."
- "Development within the Town Core should also create jobs, both for Milton residents and for residents in the communities surrounding Milton, and expand Milton's tax base."
- "Public warehousing is a permitted use in several Zoning Districts, but the impact of this use may frustrate the Town's goals in both the Town Core and throughout the Town."

On the first point, Staff acknowledges that a "downtown atmosphere" is subject to interpretation and could vary widely from person to person; however, Milton's Comprehensive Plan helps define how Milton characterizes a downtown by defining it in the goals for the Planning Area and Sub Area. Area goals included in the plan are:

- **Goal 9.1.1.** Encourage structures to be placed to improve aesthetics and enhance pedestrian connections.
- **Goal 9.1.2.** Enhance streetscape elements by incorporating streetlights, street trees, and signage.
- **Goal 9.1.3.** Encourage commercial development including retail, restaurants, professional services, offices, hotels, and incubator spaces in the Downtown Business district. Residential uses should be encouraged in the New Downtown Center and New Downtown West district.
- **Goal 9.1.6.** Further evaluate and prioritize the input from the 2007 Streetscape study and the 2012 Planning Commission Enhancing Route 7 public forum and survey with the goal of implementation of priority recommendations.

Furthermore, the ZR455 states that the purpose of the Downtown Business (DB1) District is

The purpose of the DB1 District is to encourage and enhance the development of Town Core areas with the tallest buildings, highest density, and greatest diversity of commercial and light industrial uses. Residential uses will not be allowed except where incorporated into a Planned Unit Development-MIXED USE or where created as an Elderly Housing Complex. Buildings should be placed close to the sidewalks. A pedestrian friendly environment should be encouraged through the planting of street trees and green belts along sidewalks and the placement of safe street crossings.

Staff finds that the proposal is not fully consistent with Milton's defined vision for a downtown atmosphere according to the goals and purposes.

On the second point, Staff does not have solid numbers on public warehousing's relationship to job creation; however, we are aware that many of the permitted public warehousing facilities in Town employ few or no employees. We know this because the required amount of parking for this use is benchmarked to the number of employees by ZR812. At a minimum, there must be at least two parking spaces for each 3 employees for a public warehousing use. In this case, the 1994 plans delineated two parking spaces, which were removed in subsequent amendments and are not shown on the proposed plans. While Staff finds that this deserves more study, it would appear based on the parking, that this use employs fewer people than other uses prioritized for the new downtown in the Comprehensive Plan.

On the third point, Staff finds that the use frustrates certain goals in the Town Core, specifically the goals to:

- **Goal 9.14.1.** Make attractive transition zones available for other industries.
- **Goal 9.14.1.a.** Develop transition zones along the Route 7 corridor to encourage development of businesses that are important to the economy but do not fit in downtown or in an industrial park.
- **Goal 9.14.1.d.** Encourage the relocation of existing businesses into transition areas designed to mitigate the problems caused by the current pattern of automobile oriented sprawl on Route 7.
- **Goal 9.14.2.a.** Update the Town Comprehensive Plan to enable zoning alternative locations for companies that are in between commercial and industrial entities [. . .].

The subject use in this case seems to be the kind of use directly targeted by the goals addressed above as a use that does not fit in downtown and which could preclude development that more fully meets the Town's goals.

Based on this analysis, Staff tentatively concludes that the proposed development will or could be contrary to the contemplated amendments to the Milton Zoning Regulations and is not consistent with the health, safety, and welfare of the Town of Milton.

B. Is the Proposed Development Consistent with the Standards Identified in Section IV(A)(i) – (vi)?

Even if the Selectboard concludes that the proposed development is consistent with the health, safety, and welfare of the Town of Milton, the Selectboard must also conclude that the proposed development will not result in an undue adverse effect on any of the criteria listed in Section IV(A) of the Interim Zoning Bylaws in order for the Selectboard to authorize the issuance of a zoning permit for the proposed development.

Interim Zoning Bylaws Section IV(A)(i): The proposed development shall not result in an undue adverse effect on the capacity of existing or planned community facilities, services, or lands.

Unless otherwise stated, Staff does not see that the expansion would have an undue adverse effect on the capacity of existing or planned community facilities. In this case, the opposite is true. The site does not take full advantage of the existing community facilities, such as wastewater service, pedestrian infrastructure, and proximity to municipal facilities.

Interim Zoning Bylaws Section IV(A)(ii): The proposed development shall not result in an undue adverse effect on the existing patterns and uses of development in the area.

Staff finds that an important standard to help measure patterns of development is established by the Zoning Regulations in Section 160. ZR160 establishes "Like Kind Quality" as a general standard to be considered. It states:

LIKE KIND QUALITY Standard: "Like kind quality" is a suitable standard in historic areas or other established neighborhoods. In emerging areas and in locations where future plans differ from existing development, quality of a development may be judged in relation to the standards of an approved Town Core Master Plan.

ZR1110 defines "Like Kind Quality" as:

Having characteristics that allow a use to be located in harmony with other adjacent uses and to be compatible with the overall character of the neighborhood. Some elements affecting compatibility include HEIGHT, scale, mass and bulk of structures. Other characteristics include pedestrian or vehicular traffic, circulation, access and parking impacts. Other important characteristics that affect compatibility are landscaping, lighting, noise, odor and architecture. Compatibility does not mean "the same as." Rather, compatibility refers to the sensitivity of development proposals in maintaining the character of existing development.

ZR804, also establishes special provisions applicable to the DB1 Zoning District and states:

Uses may mix as long as they are sited and designed of LIKE KIND QUALITY with neighboring properties. Houses, offices and stores may be above, next to, or in the general vicinity of each other; but consideration should be given to elements of common concern - hours of operation, lighting, shared parking, etc.

The existing and proposed development could be characterized as being located in an "emerging area", as described above. The [Town Core Master Plan](#) of 2000 establishes a vision that has largely been incorporated in the Town Plan in the goals cited above. Staff finds that the proposed development would have an undue

adverse effect upon patterns and uses of development in the area by frustrating the Zoning Regulations standard for "Like Kind Quality", which could development and limit the efficiency of land use.

Interim Zoning Bylaws Section IV(A)(iii): The proposed development shall not result in an undue adverse effect on traffic on roads and highways in the vicinity.

Staff finds that the proposed expansion would have very little impact upon traffic on roads in the vicinity. Observations and numbers provided for similar projects, based on Institute of Transportation Engineers (ITE) trip generation data, supports this position.

Interim Zoning Bylaws Section IV(A)(iv): The proposed development shall not result in an undue adverse effect on environmental limitations of the site or area and significant natural resource areas and sites.

The physical characteristics of the site are noted in the introductory information above. Staff finds that the developed site contains no significant natural resource areas that would be impacted by the proposal.

Interim Zoning Bylaws Section IV(A)(v): The proposed development shall not result in an undue adverse effect on utilization of renewable energy resources.

Staff finds that the proposed development would not adversely impact the utilization of renewable energy resources. No lighting or electrical service is shown on the Plans, and therefore has few energy needs.

Interim Zoning Bylaws Section IV(A)(vi): The proposed development shall not result in an undue adverse effect on the Town of Milton Comprehensive Plan and other Town bylaws, ordinances, or regulations in effect.

Town of Milton, Vermont 2013 Comprehensive Plan

In addition to the Comprehensive Goals stated above, Staff finds that the following goals may be in conflict with the proposal, such that the proposal could have an undue adverse impact upon those goals.

- **Goal 3.2.6.** Target creative-economy industries to the Town Core as retailers and professional offices.
- **Goal 3.2.11.** Better define the Town Core and create a sense of place unique to this area, using methods discussed by the Planning Commission through a 2012 public input session and the 2007 'Town Core Streetscape and Accessibility and Design Study'.
- **Goal 3.5.3.** Implement alternatives for the transition zones identified in the [Route 7 Land Use Study](#) to encourage development of businesses that are important to the economy but do not fit in downtown or in an industrial park. Investigate incentives to encourage the relocation of existing businesses into transition areas designed to mitigate the problems caused by the current pattern of automobile oriented sprawl on Route 7.

Staff finds that public warehousing is a not a high-value professional use, could detract from creative-economy industries, could frustrate the recommended DB1 Building Design Guidelines listed in the [Town Core Streetscape and Accessibility Design Study](#) on p.51, and could frustrate the objectives of the transition zones explained on page 64 of the Route 7 Land Use Study. Upon review and consideration of the goals of the Comprehensive Plan and documents referenced therein, Staff finds that the proposed development would result in an undue adverse effect on the Comprehensive Plan

Milton Zoning Regulations, effective January 5, 2015, and Milton Subdivision Regulations, effective June 28, 2010

If the following proposed conditions are met, the proposed development will not result in an undue adverse effect on the existing Milton Zoning Regulations or Milton Subdivision Regulations:

1. Applicant shall receive all necessary approvals from the Development Review Board before the Administrative Officer may issue a zoning permit.
2. Applicant shall obtain a zoning permit before commencing any land development on the subject property.

If the following proposed condition is met, the proposed development will not result in an undue adverse effect on all other Town ordinances.

3. Applicant shall receive all other applicable Town approvals and/or permits.

Staff finds that the proposed development will result in an undue adverse effect on the Town of Milton Comprehensive Plan, but will not result in an undue adverse effect on the other Town bylaws, ordinances, or regulations in effect if subject to the conditions above.

INTERIM BYLAW RECESS LANGAUGE

Staff finds that the Planning Commission may be able to offer greater insight and provide valuable advisory opinion, and recommends that that the Selectboard engage Interim Bylaws Section IV, B, which states:

At any time during the Selectboard's public hearing on an application, the Selectboard may request written comment from the Planning Commission regarding the application and one or more of the above-described standards. Upon such a request, the Planning Commission shall review the application materials at one of its regular meetings and prepare and provide to the Selectboard written comments, which may include recommendations, responding to the Selectboard's request. The Planning Commission's comments and recommendations are advisory only and the Selectboard is not required to adopt them in its written decision. During the continued public hearing, the Selectboard shall provide the opportunity for comment or responses to the Planning Commission's comments and recommendations.

STAFF RECOMMENDATION

Staff recommends that the Selectboard move **RECESS** (or continue) the Interim Zoning Bylaw hearing for a proposed 5' x 60' new public warehousing (self-storage) building located at 37 Centre Drive, described as SPAN# 11286, Tax Map 27, Parcel 9-14 **to the Regular Selectboard Meeting of July 6, 2015 to allow comment from the Planning Commission at their next available meeting on June 30, 2015.**

Respectfully Submitted:

Jacob Hemmerick, Planning Director

ATTACHMENTS:

1. Partial Site Plan dated April 30, 2015
Town of Milton

COPIES TO:

1. Applicant(s)
2. Owners(s)



TOWN OF MILTON Planning Commission

Planning & Economic Development Department
43 Bombardier Road
Milton, Vermont 05468-3205
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MEMORANDUM

TO: Selectboard
CC: Gordon and Margaret Gilbert, Applicants
Paul Bohne, Town Manager
Application File
FROM: Planning Commission
DATE: June 29, 2015
**SUBJECT: ADVISORY OPINION ON INTERIM ZONING APPLICATION
CONDITIONAL USE - 37 CENTRE DRIVE - GILBERT**

At the Selectboard's Regular meeting of June 15, 2015, the Board opened and conducted a hearing on the above-referenced application.

At the hearing, the Applicant stated that the proposal is not subject to the jurisdictional authority of the Interim Zoning Bylaw, arguing that an expansion to an existing public warehousing site is not "new public warehousing". The Applicant further made the argument that if an expansion to an existing public warehousing use is subject to and restricted by the Interim Bylaw, then this would hold true for an expansion to a "new single family dwelling" use in the M4 District, such as the addition of a deck.

At the hearing, the Planning Staff stated that the expansion of an existing public warehousing use without prior site plan approval is subject to Interim Zoning according to the language of the Bylaw, noting that the Town Attorney arrived at the same conclusion.

The Selectboard recessed the hearing to July 6, 2015 pursuant to Interim Bylaws Section IV, B, which states:

At any time during the Selectboard's public hearing on an application, the Selectboard may request written comment from the Planning Commission regarding the application and one or more of the above-described standards. Upon such a request, the Planning Commission shall review the application materials at one of its regular meetings and prepare and provide to the Selectboard written comments, which may include recommendations, responding to the Selectboard's request. The Planning Commission's comments and recommendations are advisory only and the Selectboard is not required to adopt them in its written decision. During the continued public hearing, the Selectboard shall provide the opportunity for comment or responses to the Planning Commission's comments and recommendations.

Town of Milton Planning Commission Advisory Opinion
Interim Zoning Conditional Use Application - 37 Centre Drive - Gilbert

The Selectboard requested an advisory opinion from the Planning Commission, evaluating the proposal's consistency with the general standards of the Bylaw as well as the Bylaw's jurisdiction to the proposal based on the adopted language.

At a duly noticed special meeting of the Planning Commission on June 29, 2015, the Commission reviewed the application under consideration (along with the associated *Staff Report*) evaluating the proposal's applicability to the Interim Zoning Bylaw and its relationship to the standards therein. The Commission agrees with the findings and conclusions stated in the *Staff Report* and has the following advisory opinion for the Selectboard's consideration.

Jurisdictional Question

The Planning Commission finds that the proposal is for "new public warehousing", not a "new single family dwelling" or any other unrelated use restricted by the Interim Bylaw. The two uses compared by the Applicant present different kinds of impact and carry distinct definitions. Nevertheless, "new single family dwelling" is classified by the standing Bylaw as a "single housekeeping unit", and the Interim Bylaw makes clear in its definition of a "new single family dwelling" that the net increase in dwellings -- not accessory structures thereto -- is the basis for the restriction.

According to the Planning Commission's interpretation of the definition of "new public warehousing", anything that is not existing and not shown on an approved site plan is new - - including expansions to existing public warehousing sites. The Bylaw defines "new public warehousing" as follows:

New Public Warehousing shall mean any public warehousing for which a complete application for site plan approval had not been submitted to the Milton Department of Planning and Economic Development before February 26, 2015.

The Planning Commission concludes that the proposal for which the Applicant seeks approval is not shown on an approved site plan and is therefore subject to the Interim Bylaw standards for conditional use review. These standards are shown in ***bold italic***.

Is the proposed development consistent with the health, safety and welfare of the Town of Milton?

Zoning Regulation Section 100 states, "The Regulations are designed to implement the purposes and policies set forth in the *Plan* and the *Act*." Based on the *Comprehensive Plan* goals mentioned in the *Staff Report* and further noted below, the Planning Commission finds the proposed development would be contrary to the Milton Zoning Regulation amendments currently under consideration by the Commission and is therefore not consistent with the health, safety and welfare of the community.

The proposed development shall not result in an undue adverse effect on the capacity of existing or planned community facilities, services, or land.

The Commission finds that the proposal adversely affects capacity, because it does not utilize existing infrastructure -- developed with public funds -- to promote downtown development and to enhance property values in the Town Core. For example, underutilized sewer capacity creates a diseconomy of scale by decreasing marginal revenue. The result is an increased marginal cost to the system subscribers/funders, who pay for the capital

investment and operation. The Commission will be evaluating these opportunity costs (to the community as a whole) as it considers future amendments to the Zoning Regulations.

The proposed development shall not result in an undue adverse effect on the existing patterns and uses of development in the area.

The Commission finds that the proposed use is addressed by Goal 3.5.3 of the Comprehensive Plan (listed below) and results in an adverse effect by deterring prioritized downtown uses and by precluding mutually beneficial economies among those downtown uses in the Town Core.

The proposed development shall not result in an undue adverse effect on traffic on roads and highways in the vicinity.

The Commission finds that the proposal would not result in an undue effect on traffic.

The proposed development shall not result in an undue adverse effect on environmental limitations of the site or area and significant natural resource areas and sites.

The Commission finds that the proposal would not result in an undue effect on natural resources.

The proposed development shall not result in an undue adverse effect on renewable energy resources.

The Commission finds that the proposal would not result in an undue effect on renewable energy resources.

The proposed development shall not result in an undue adverse effect on the Town of Milton Comprehensive Plan and other Town bylaws, ordinances or regulations in effect.

The Planning Commission finds that Staff's proposed conditions would address the Town bylaws, ordinance or regulations in effect, but concludes that the proposal would, however, result in an undue adverse effect on the following key goals of the *Plan*:

Goal 9.1.3. Encourage commercial development including retail, restaurants, professional services, offices, hotels, and incubator spaces in the Downtown Business district.

Goal 3.2.6. Target creative-economy industries to the Town Core as retailers and professional offices.

Goal 3.5.3. Implement alternatives for the transition zones identified in the [Route 7 Land Use Study](#) to encourage development of businesses that are important to the economy but do not fit in downtown or in an industrial park. Investigate incentives to encourage the relocation of existing businesses into transition areas designed to mitigate the problems caused by the current pattern of automobile oriented sprawl on Route 7.

Goal 9.14.1.a. Develop transition zones along the Route 7 corridor to encourage development of businesses that are important to the economy but do not fit in downtown or in an industrial park.

Goal 9.14.2.a. Update the Town Comprehensive Plan to enable zoning alternative locations for companies that are in between commercial and industrial entities [. . .].

Concluding Recommendation

Town of Milton Planning Commission Advisory Opinion
Interim Zoning Conditional Use Application - 37 Centre Drive - Gilbert

According to the findings and conclusions above, the Planning Commission recommends that the Selectboard deny the proposal.

VACANCY APPLICATION FORM

TOWN OF MILTON BOARDS, COMMISSIONS, COMMITTEES & OFFICERS

Pursuant to the Milton Town Charter, applicants' names for board, commission, committee, and officer positions listed in §306 are subject to disclosure in the Selectboard Minutes. The Selectboard retains the option of conducting the interview in Open Meeting or in Executive Session. Disclaimer: the content of this application may be considered public record and may be subject to disclosure under State and Federal law. This application only applies to positions covered by the Town's Vacancy Policy. Submit your complete application to the Town Manager's Office at 43 Bombardier Rd. Milton, VT 05468 (M-F 8 a.m. to 5 p.m.) or by e-mail to ajanda@town.milton.vt.us

Full Legal Name: Courtney A. Lamdin Preferred First Name: Courtney
 Position Sought: Business representative, EDC Term: _____
 Legal Address: 69 Main Street, Milton, VT 05468
 Mailing Address: P.O. Box 163, Milton, VT 05468
 Telephone Number(s): (802) 893-2028
 E-mail: courtney@miltonindependent.com

Are you a registered voter in the Town of Milton? * no
 *Applicants for the offices of Zoning Administrator, Health Officer, Town Attorney, Pound Keeper and Planning Director are not required to be legally registered voters in the Town of Milton.

To complete your application, you must submit the Criminal Background Information form attached to this application as well as the Supplemental Information form (or a cover letter) which includes the following:

- Any prior municipal or public service;
- Your motivations; and
- Any beneficial qualifications.

CONFLICTS OF INTEREST & ETHICS ACKNOWLEDGEMENT

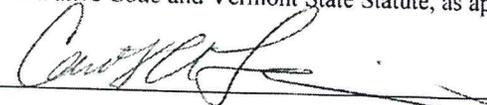
By initialing here CAL you acknowledge that you have read and understood the Town Charter's provisions on conflicts of interests & ethics that are attached to this application.

CONDUCT ACKNOWLEDGEMENT

By initialing here CAL you acknowledge that you have read and understood the Town's Guidelines and Ground Rules for Committees, Commissions and Boards attached to this application.

ACCURACY ACKNOWLEDGEMENT

By signing here you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the Selectboard has the authority to remove members appointed by them in accordance with the Milton Town Charter, Administrative Code and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Signature:  Date: 6/22/2015

OFFICE USE ONLY	
Applicant has been notified by <u>Enk Wills</u> (staff name) via _____ (phone/e-mail) on _____ (date) to attend the Selectboard meeting on <u>7/6</u> (date). Applicant confirmed on _____ (date). The position being sought _____ (requires/does not require) that the applicant be a legal voter of Milton. Voter registration verified by _____ (staff) on _____ (date). If incumbent, last year's attendance record is _____.	

SUPPLEMENTAL INFORMATION

(You may use this page or enclose your own cover letter covering the topics below.)

Prior Municipal or Public Service:

If applicable, please list and prior municipal or public service experience you have had.

Served on Milton's Economic Development Commission since 2010

Motivations for Service

Please explain why you would like to serve your community.

Although I don't live in Milton, I spend most of my time here as editor of the local newspaper and feel connected to the community and its residents. I care about Milton's future success as a growing town.

Beneficial Qualifications:

Please list any qualifications you have that would be a benefit to the position sought.

As newspaper editor for the last five years, I've amassed many connections that I feel are beneficial to the EDC's work. This has allowed me to contribute to discussions about development and to speak from a small business perspective. I can reflect on my past coverage of businesses and the local economy to provide insight.

I also have participated in EDC goal-setting and believe the commission needs to be more aggressive in achieving those goals. I think I can bring energy to that effort. I'm also concerned about the EDC's difficulty in achieving a quorum and would like to participate in future discussions on how to improve attendance, possibly contributing to rewriting bylaws if necessary.

Thank you for the opportunity to serve. I hope to continue in the future.

VACANCY APPLICATION FORM

TOWN OF MILTON BOARDS, COMMISSIONS, COMMITTEES & OFFICERS

Pursuant to the *Milton Town Charter*, applicants' names for board, commission, committee, and officer positions listed in §306 are subject to disclosure in the Selectboard Minutes. The Selectboard retains the option of conducting the interview in Open Meeting or in Executive Session. Disclaimer: the content of this application may be considered public record and may be subject to disclosure under State and Federal law. This application only applies to positions covered by the Town's Vacancy Policy. Submit your complete application to the Town Manager's Office at 43 Bombardier Rd. Milton, VT 05468 (M-F 8 a.m. to 5 p.m.) or by e-mail to ajanda@town.milton.vt.us

Full Legal Name: David Paul Conley Preferred First Name: David
Position Sought: DRB Term: 2015 - 2018 (3 YEAR)
Legal Address: 29 Bentlett Road
Mailing Address: Milton, VT 05468
Telephone Number(s): 1-802-363-1629
E-mail: CBDC2877@yahoo.com

Are you a registered voter in the Town of Milton? * Yes
*Applicants for the offices of Zoning Administrator, Health Officer, Town Attorney, Pound Keeper and Planning Director are not required to be legally registered voters in the Town of Milton.

To complete your application, you must submit the Criminal Background Information form attached to this application as well as the Supplemental Information form (or a cover letter) which includes the following:

- Any prior municipal or public service;
- Your motivations; and
- Any beneficial qualifications.

RECEIVED

JUN 29 2015

Town Manager's Office
Milton, VT

CONFLICTS OF INTEREST & ETHICS ACKNOWLEDGEMENT

By initialing here DC you acknowledge that you have read and understood the *Town Charter's* provisions on conflicts of interests & ethics that are attached to this application.

CONDUCT ACKNOWLEDGEMENT

By initialing here DC you acknowledge that you have read and understood the Town's *Guidelines and Ground Rules for Committees, Commissions and Boards* attached to this application.

ACCURACY ACKNOWLEDGEMENT

By signing here you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the Selectboard has the authority to remove members appointed by them in accordance with the *Milton Town Charter, Administrative Code* and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Signature: David Conley Date: 6.29.15

OFFICE USE ONLY

Applicant has been notified by Enk Kelly (staff name) via _____ (phone/e-mail) on _____ (date) to attend the Selectboard meeting on 7/6 (date). Applicant confirmed on _____ (date). The position being sought _____ (requires/does not require) that the applicant be a legal voter of Milton. Voter registration verified by _____ (staff) on _____ (date). If incumbent, last year's attendance record is _____.

SUPPLEMENTAL INFORMATION

(You may use this page or enclose your own cover letter covering the topics below.)

Prior Municipal or Public Service:

If applicable, please list and prior municipal or public service experience you have had.

Six years service on Milton DRB.
Seven years Colchester Vol Fire Dept.

Motivations for Service

Please explain why you would like to serve your community.

To be able to have a small input on the shape and growth
to come to our town of Milton.

Beneficial Qualifications:

Please list any qualifications you have that would be a benefit to the position sought.

Past six or more years serving on Milton's Development Review Board.

VACANCY APPLICATION FORM

TOWN OF MILTON BOARDS, COMMISSIONS, COMMITTEES & OFFICERS

Pursuant to the *Milton Town Charter*, applicants' names for board, commission, committee, and officer positions listed in §306 are subject to disclosure in the Selectboard Minutes. The Selectboard retains the option of conducting the interview in Open Meeting or in Executive Session. Disclaimer: the content of this application may be considered public record and may be subject to disclosure under State and Federal law. This application only applies to positions covered by the Town's Vacancy Policy. Submit your complete application to the Town Manager's Office at 43 Bombardier Rd. Milton, VT 05468 (M-F 8 a.m. to 5 p.m.) or by e-mail to ajanda@town.milton.vt.us

Full Legal Name: Lori M. Donna Preferred First Name: _____

Position Sought: Planning Commission Term: _____

Legal Address: 66 Railroad St. Unit 101 Milton, VT

Mailing Address: Same

Telephone Number(s): (802) 598-9190

E-mail: Lmdonna@comcast.net

Are you a registered voter in the Town of Milton?* YES

**Applicants for the offices of Zoning Administrator, Health Officer, Town Attorney, Pound Keeper and Planning Director are not required to be legally registered voters in the Town of Milton.*

To complete your application, you must submit the Criminal Background Information form attached to this application as well as the Supplemental Information form (or a cover letter) which includes the following:

- Any prior municipal or public service;
- Your motivations; and
- Any beneficial qualifications.

CONFLICTS OF INTEREST & ETHICS ACKNOWLEDGEMENT

By initialing here JMD you acknowledge that you have read and understood the *Town Charter's* provisions on conflicts of interests & ethics that are attached to this application.

CONDUCT ACKNOWLEDGEMENT

By initialing here JMD you acknowledge that you have read and understood the Town's *Guidelines and Ground Rules for Committees, Commissions and Boards* attached to this application.

ACCURACY ACKNOWLEDGEMENT

By signing here you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the Selectboard has the authority to remove members appointed by them in accordance with the *Milton Town Charter, Administrative Code* and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Signature: Lori M. Donna Date: 7/1/15

OFFICE USE ONLY

Applicant has been notified by Erin Wells (staff name) via _____ (phone/e-mail) on 7/1 (date) to attend the Selectboard meeting on 7/6 (date). Applicant confirmed on 7/1 (date). The position being sought _____ (requires/does not require) that the applicant be a legal voter of Milton. Voter registration verified by _____ (staff) on _____ (date). If incumbent, last year's attendance record is _____.

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual
<hr/>		
ASSET		
10-00-000-101.00 PEOPLE'S UNITED BANK CK	0.00	10,281,460.87
10-00-000-105.50 VCDP Grant	0.00	1.00
10-00-000-106.00 MILTON EMS RECEIPTS	0.00	14,672.77
10-00-000-110.00 PAYROLL CHECKING ACCOUNT	0.00	233.38
10-00-000-113.00 CHOICE CARE CHECKING	0.00	6,732.04
10-00-000-117.00 UTILITY CONTROL ACCT	0.00	-206.23
10-00-000-119.00 UTILITY OVER PAYMENT	0.00	-3,559.40
10-00-000-120.00 Credit Card Checking Acct	0.00	134.77
10-00-000-122.00 PENALTIES REC-DEL TAXES	0.00	41,699.61
10-00-000-123.00 INTEREST REC-DEL TAXES	0.00	22,237.68
10-00-000-124.01 POLICE CONTRACTS RECEIVAB	0.00	8,745.50
10-00-000-124.10 CCTA BUS PASS RECEIVABLE	0.00	1,373.00
10-00-000-129..1 Allowance for Ambul	0.00	-86,000.00
10-00-000-129.10 ACCOUNTS REC - AMBULANCE	0.00	232,490.77
10-00-000-132.00 Inventory	0.00	38,708.35
10-00-000-140.00 PRIOR YR DEL TAXES TOWN	0.00	580,159.58
10-00-000-143.00 DEL TAX PROPERTY SALES	0.00	220.00
10-00-000-144.00 RESERVE-UNCOLLECTED TAXES	0.00	-19,000.00
10-00-000-146.00 DEFERRED TAX REVENUE	0.00	-350,000.00
10-00-000-170.00 DUE FROM/TO OTHER FUNDS	0.00	-1,257,024.14
10-00-000-190.00 PREPAID POSTAGE	0.00	1,493.81
10-00-000-192.00 PREPAID TAXES	0.00	-1,000.02
	<hr/>	<hr/>
Total Asset	0.00	9,513,573.34
	<hr/> <hr/>	<hr/> <hr/>
LIABILITY		
10-00-000-210.00 ACCOUNTS PAYABLE	0.00	-59,141.41
10-00-000-222.15 Def Rev - Ambulance	0.00	-69,000.00
10-00-000-222.30 DEF REV REC PROGRAMS	0.00	-14,512.50
10-00-000-250.02 DUE TO SCHOOL CURRENT TAX	0.00	-7,741,910.69
10-00-000-250.11 DUE TO REC SCHOLARSHIPS	0.00	-1,839.51
10-00-000-252.01 DUE TO STATE/MARRIAGE LIC	0.00	-630.00
10-00-000-252.02 DUE TO STATE/DOG LICENSE	0.00	-3,326.00
10-00-000-254.00 DUE TAXPAYER-TAX OVERPMT	0.00	-75.59
10-00-000-256.00 DUE TO DEVELOPERS	0.00	-9,435.57
	<hr/>	<hr/>
Total Liability	0.00	-7,899,871.27
	<hr/> <hr/>	<hr/> <hr/>
RESERVES		
	<hr/>	<hr/>
Total Reserves	0.00	0.00
	<hr/> <hr/>	<hr/> <hr/>
BUDGETARY		

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual

Total Budgetary	0.00	0.00

FUND BALANCE		
10-00-199-000.00 FUND BALANCE	0.00	-605,944.57
10-00-199-000.10 EMERGENGE MANAGMENT RESER	0.00	-71,474.34
10-00-199-000.20 RESERVED RESCUE	0.00	-1,184.27
10-00-199-000.30 HEALTH INS STABILIZATION	0.00	-156,721.87
10-00-199-000.40 RESERVED FUND BALANCE	0.00	-330,000.00
10-00-199-000.50 FD Equip-Village	0.00	-5,783.19
10-00-199-000.55 Riley Fund-Village	0.00	-525.99

Total Prior Years Fund Balance	0.00	-1,171,634.23

Fund Balance Current Year	0.00	-442,067.84

Total Fund Balance	0.00	-1,613,702.07

Total Liability,Reserves,Fund Balance	0.00	-9,513,573.34
=====		

TOWN OF MILTON General Ledger
Balance Sheet Previous Year - Period 12 Jun
IMPACT FEES FUND

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual

ASSET		
20 IMPACT FEE FUND		
20-00-000-125.00 Interfund Note Rec Hwy/Tr	0.00	205,000.00
20-00-000-170.00 DUE FROM/TO GENERAL FUND	0.00	117,794.10
	-----	-----
Total IMPACT FEE FUND	0.00	322,794.10
	-----	-----
Total Asset	0.00	322,794.10
	=====	=====
LIABILITY		
20-00-000-275.00 Due to School	0.00	1,284.00
	-----	-----
Total Liability	0.00	1,284.00
	-----	-----
FUND BALANCE		
20-00-199-000.00 FUND BALANCE	0.00	-314,112.88
	-----	-----
Total Prior Years Fund Balance	0.00	-314,112.88
	-----	-----
Fund Balance Current Year	0.00	-9,965.22
	-----	-----
Total Fund Balance	0.00	-324,078.10
	-----	-----
Total Liability,Reserves,Fund Balance	0.00	-322,794.10
	=====	=====

TOWN OF MILTON General Ledger
Balance Sheet Previous Year - Period 12 Jun
REAPPRAISEL FUND

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual

ASSET		
21 STATE REAPPRAISAL FUND		
21-00-000-125.00 Interfund Note Rec Hwy/Tr	0.00	200,000.00
21-00-000-170.00 DUE FROM/TO OTHER FUND	0.00	150,060.13
	-----	-----
Total STATE REAPPRAISAL FUND	0.00	350,060.13
	-----	-----
Total Asset	0.00	350,060.13
	=====	=====
FUND BALANCE		
21-00-199-000.00 FUND BALANCE	0.00	-308,186.79
	-----	-----
Total Prior Years Fund Balance	0.00	-308,186.79
	-----	-----
Fund Balance Current Year	0.00	-41,873.34
	-----	-----
Total Fund Balance	0.00	-350,060.13
	-----	-----
Total Liability,Reserves,Fund Balance	0.00	-350,060.13
	=====	=====

TOWN OF MILTON General Ledger
Balance Sheet Previous Year - Period 12 Jun
BIKE PATH & MULTI MODAL

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual

ASSET		
Total Asset	0.00	0.00
	=====	=====
FUND BALANCE		
Total Prior Years Fund Balance	0.00	0.00
	-----	-----
Fund Balance Current Year	0.00	0.00
	-----	-----
Total Fund Balance	0.00	0.00
	-----	-----
Total Liability, Reserves, Fund Balance	0.00	0.00
	=====	=====

TOWN OF MILTON General Ledger
Balance Sheet Previous Year - Period 12 Jun
RESTORATION OF RECORDS

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual

ASSET		
23-00-000-170.00 DUE FROM/TO GENERAL FUND	0.00	90,238.92
	-----	-----
Total Asset	0.00	90,238.92
	=====	=====
LIABILITY		
	-----	-----
Total Liability	0.00	0.00
	-----	-----
FUND BALANCE		
23-00-199-000.00 FUND BALANCE	0.00	-111,574.33
	-----	-----
Total Prior Years Fund Balance	0.00	-111,574.33
	-----	-----
Fund Balance Current Year	0.00	21,335.41
	-----	-----
Total Fund Balance	0.00	-90,238.92
	-----	-----
Total Liability, Reserves, Fund Balance	0.00	-90,238.92
	=====	=====

TOWN OF MILTON General Ledger
Balance Sheet Previous Year - Period 12 Jun
DEVELOPMENT ESCROW ACCTS

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual

ASSET		
24 FIRE & RESCUE EQUIP RESER		
Total FIRE & RESCUE EQUIP RESER	0.00	0.00
Total Asset	0.00	0.00
=====		
FUND BALANCE		
Total Prior Years Fund Balance	0.00	0.00
Fund Balance Current Year	0.00	0.00
Total Fund Balance	0.00	0.00
Total Liability,Reserves,Fund Balance	0.00	0.00
=====		

TOWN OF MILTON General Ledger
Balance Sheet Previous Year - Period 12 Jun
TIF INCREMENTAL FINANCING

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual

ASSET		
25 TIF FUND		
25-00-000-103.00 TIF DISTRICT-RESTRICT.FUN	0.00	2,415,092.88
25-00-000-125.10 INTERFUND NOTE REC AMBULA	0.00	71,916.11
	-----	-----
Total TIF FUND	0.00	2,487,008.99
	-----	-----
Total Asset	0.00	2,487,008.99
	=====	=====
FUND BALANCE		
25-00-199-000.00 FUND BALANCE	0.00	-2,117,198.45
	-----	-----
Total Prior Years Fund Balance	0.00	-2,117,198.45
	-----	-----
Fund Balance Current Year	0.00	-369,810.54
	-----	-----
Total Fund Balance	0.00	-2,487,008.99
	-----	-----
Total Liability, Reserves, Fund Balance	0.00	-2,487,008.99
	=====	=====

TOWN OF MILTON General Ledger
Balance Sheet Previous Year - Period 12 Jun
POLICE EQUITABLE SHARING

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual

ASSET		
26 POLICE EQUITABLE SHARING		
26-00-000-101.00 PEOPLE'S PD Equitable MM	0.00	47,791.95
26-00-000-102.00 POLICE SEIZED FUNDS	0.00	5,105.82
26-00-000-170.00 DUE TO/FROM GENERAL FUND	0.00	-8,669.35
	-----	-----
Total POLICE EQUITABLE SHARING	0.00	44,228.42
	-----	-----
Total Asset	0.00	44,228.42
	=====	=====
LIABILITY		
Total Liability	0.00	0.00
	-----	-----
FUND BALANCE		
26-00-199-000.00 FUND BALANCE	0.00	-48,062.48
	-----	-----
Total Prior Years Fund Balance	0.00	-48,062.48
	-----	-----
Fund Balance Current Year	0.00	3,834.06
	-----	-----
Total Fund Balance	0.00	-44,228.42
	-----	-----
Total Liability, Reserves, Fund Balance	0.00	-44,228.42
	=====	=====

TOWN OF MILTON General Ledger
Balance Sheet Previous Year - Period 12 Jun
ROAD RESTORATION/SW MAINT

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual

ASSET		
27 HIGHWAY/ SIDEWALK RESERVE		
27-00-000-170.00 DUE FROM/TO OTHER FUNDS	0.00	390,298.04
	-----	-----
Total HIGHWAY/ SIDEWALK RESERVE	0.00	390,298.04
	-----	-----
Total Asset	0.00	390,298.04
	=====	=====
FUND BALANCE		
27-00-199-000.00 FUND BALANCE	0.00	-180,940.43
	-----	-----
Total Prior Years Fund Balance	0.00	-180,940.43
	-----	-----
Fund Balance Current Year	0.00	-209,357.61
	-----	-----
Total Fund Balance	0.00	-390,298.04
	-----	-----
Total Liability, Reserves, Fund Balance	0.00	-390,298.04
	=====	=====

TOWN OF MILTON General Ledger
Balance Sheet Previous Year - Period 12 Jun
GRANT FUND

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual

ASSET		
30-00-000-170.00 DUE FROM/TO GENERAL FUND	0.00	50,203.31
30-00-000-380.00 Note Rec - Meadowlane Hsg	0.00	296,000.00
30-00-000-381.00 Allow for Doubtful Loan	0.00	-296,000.00
	-----	-----
Total Asset	0.00	50,203.31
	=====	=====
LIABILITY		
	-----	-----
Total Liability	0.00	0.00
	-----	-----
FUND BALANCE		
30-00-199-000.00 FUND BALANCE	0.00	35,632.96
	-----	-----
Total Prior Years Fund Balance	0.00	35,632.96
	-----	-----
Fund Balance Current Year	0.00	-85,836.27
	-----	-----
Total Fund Balance	0.00	-50,203.31
	-----	-----
Total Liability, Reserves, Fund Balance	0.00	-50,203.31
	=====	=====

TOWN OF MILTON General Ledger
Balance Sheet Previous Year - Period 12 Jun
LIBRARY FREEMAN GRANT

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual

ASSET		
33-00-000-101.00 CHECKING	0.00	1,567.93
33-00-000-102.00 SAVINGS/MONEY MARKET	0.00	9,608.55
	-----	-----
Total Asset	0.00	11,176.48
	=====	=====
FUND BALANCE		
33-00-199-000.00 FUND BALANCE	0.00	-11,176.48
	-----	-----
Total Prior Years Fund Balance	0.00	-11,176.48
	-----	-----
Fund Balance Current Year	0.00	0.00
	-----	-----
Total Fund Balance	0.00	-11,176.48
	-----	-----
Total Liability, Reserves, Fund Balance	0.00	-11,176.48
	=====	=====

TOWN OF MILTON General Ledger
Balance Sheet Previous Year - Period 12 Jun
CAPITAL RESERVE FUND

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual

ASSET		
38-00-000-129.10 ACCOUNTS RECEIVABLE	0.00	0.01
38-00-000-130.00 Accounts Rec=Unbilled	0.00	172,329.00
38-00-000-170.00 DUE TO FROM GENERAL FUND	0.00	427,546.62
	-----	-----
Total Asset	0.00	599,875.63
	=====	=====
LIABILITY		
38-00-000-222.00 DEFERRED REVENUE-HAUKE	0.00	-34,600.00
38-00-000-223.00 Deferred Rev-60 Days	0.00	-172,329.00
38-00-000-250.00 Interfund Loan Payable	0.00	-71,916.11
38-00-000-250.01 Interfund Loan Pybl-Reapp	0.00	-200,000.00
38-00-000-250.02 Intefund Loan Pybl-Impact	0.00	-205,000.00
	-----	-----
Total Liability	0.00	-683,845.11
	-----	-----
FUND BALANCE		
38-00-199-000.00 FUND BALANCE	0.00	-326,119.16
	-----	-----
Total Prior Years Fund Balance	0.00	-326,119.16
	-----	-----
Fund Balance Current Year	0.00	410,088.64
	-----	-----
Total Fund Balance	0.00	83,969.48
	-----	-----
Total Liability,Reserves,Fund Balance	0.00	-599,875.63
	=====	=====

TOWN OF MILTON General Ledger
Balance Sheet Previous Year - Period 12 Jun
WATER FUND

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual
<hr/>		
ASSET		
50-00-000-110.00 US Bank-Bond Escrow Act	0.00	27,847.26
50-00-000-120.00 WATER HAULER RECEIVABLE	0.00	4,832.90
50-00-000-121.00 RENTS RECEIVABLE	0.00	5,942.59
50-00-000-122.00 PENALTIES RECEIVABLE	0.00	1,212.03
50-00-000-122.01 ALLOWANCE BAD DEBT	0.00	-2,400.00
50-00-000-123.00 CONNECTION FEE RECEIVABLE	0.00	7,889.48
50-00-000-124.01 CONNECTION FEE-OGLEWOOD	0.00	35,673.33
50-00-000-130.00 UNBILLED RECEIVABLE	0.00	10,000.00
50-00-000-132.00 Inventory	0.00	1,224.56
50-00-000-147.00 MACHINERY & EQUIPMENT	0.00	123,830.02
50-00-000-151.00 WATER SYSTEM	0.00	3,849,125.08
50-00-000-154.00 LAND	0.00	39,400.00
50-00-000-155.00 BUILDINGS	0.00	6,299.81
50-00-000-157.00 IMPROVEMENTS	0.00	977,748.60
50-00-000-158.00 Accumulated Depreciation	0.00	-1,976,542.58
50-00-000-160.00 CAPITAL IMP WATER LINES	0.00	3,015,163.68
50-00-000-170.00 DUE FROM/TO GENERAL FUND	0.00	-392,584.59
	-----	-----
Total Asset	0.00	5,734,662.17
	=====	=====
LIABILITY		
50-00-000-200.10 Accrued Comp Time	0.00	-733.00
50-00-000-202.00 ACCRUED VACATION	0.00	-4,941.99
50-00-000-220.00 BONDS PAYABLE-VT BOND BK	0.00	-277,670.02
50-00-000-220.30 Bond Payable=VMBB	0.00	-590,000.00
50-00-000-222.00 DEFERRED REVENUE CURRAN	0.00	-18,600.00
50-00-000-231.00 ACCRUED INTEREST	0.00	-4,100.00
	-----	-----
Total Liability	0.00	-896,045.01
	-----	-----
FUND BALANCE		
50-00-199-000.00 FUND BALANCE	0.00	-5,083,948.20
	-----	-----
Total Prior Years Fund Balance	0.00	-5,083,948.20
	-----	-----
Fund Balance Current Year	0.00	245,331.04
	-----	-----
Total Fund Balance	0.00	-4,838,617.16
	-----	-----
Total Liability,Reserves,Fund Balance	0.00	-5,734,662.17
	=====	=====

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual
<hr/>		
ASSET		
55-00-000-120.00 SEPTAGE RECEIVABLE	0.00	-955.06
55-00-000-121.00 RENTS RECEIVABLE	0.00	4,887.60
55-00-000-122.00 PENALTIES RECEIVABLE	0.00	818.69
55-00-000-123.00 SEWER CONNECTION FEE RECE	0.00	2,000.00
55-00-000-125.00 ALLOWANCE FOR BAD DEBT	0.00	-1,000.00
55-00-000-130.00 UNBILLED RECEIVABLE	0.00	7,000.00
55-00-000-132.00 Inventory	0.00	12,197.67
55-00-000-146.00 HURKE'S LAND	0.00	78,120.00
55-00-000-147.00 EQUIPMENT	0.00	215,085.27
55-00-000-149.00 SEWER SYSTEM	0.00	23,364,194.50
55-00-000-149.01 NORTH ROAD LINES	0.00	382,360.00
55-00-000-150.00 Accumulated Depreciation	0.00	-2,786,896.87
55-00-000-170.00 DUE FROM/TO GENERAL FUND	0.00	430,452.97
55-73 CUBB FORCE MAIN PROJECT		
	-----	-----
Total CUBB FORCE MAIN PROJECT	0.00	0.00
	-----	-----
Total Asset	0.00	21,708,264.77
	=====	=====
LIABILITY		
55-00-000-200.10 Accrued Comp Time	0.00	-733.00
55-00-000-202.00 ACCRUED VACATION	0.00	-4,941.99
55-00-000-218.00 BOND PAYABLE-SRF-WWF99	0.00	-259,500.00
55-00-000-219.00 BOND PAYABLE - RF1-077	0.00	-3,614,916.69
55-00-000-220.00 BOND PAYABLE RE1-147	0.00	-2,933,020.71
55-00-000-221.00 BOND PAYABLE RF1-160	0.00	-8,714.70
	-----	-----
Total Liability	0.00	-6,821,827.09
	-----	-----
FUND BALANCE		
55-00-199-000.00 FUND BALANCE	0.00	-14,563,119.70
	-----	-----
Total Prior Years Fund Balance	0.00	-14,563,119.70
	-----	-----
Fund Balance Current Year	0.00	-323,317.98
	-----	-----
Total Fund Balance	0.00	-14,886,437.68
	-----	-----
Total Liability,Reserves,Fund Balance	0.00	-21,708,264.77
	=====	=====

TOWN OF MILTON General Ledger
Balance Sheet Previous Year - Period 12 Jun
WEST MILTON CEMETERY FUND

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual

ASSET		
60-00-000-101.00 KEY BANK SAVINGS	0.00	5,722.07
60-00-000-170.00 DUE FROM/TO GENERAL FUND	0.00	1,683.99
	-----	-----
Total Asset	0.00	7,406.06
	=====	=====
FUND BALANCE		
60-00-199-000.00 FUND BALANCE	0.00	-7,406.06
	-----	-----
Total Prior Years Fund Balance	0.00	-7,406.06
	-----	-----
Fund Balance Current Year	0.00	0.00
	-----	-----
Total Fund Balance	0.00	-7,406.06
	-----	-----
Total Liability,Reserves,Fund Balance	0.00	-7,406.06
	=====	=====

TOWN OF MILTON General Ledger
Balance Sheet Previous Year - Period 12 Jun
HENRY BEEMAN TRUST

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual

ASSET		
	-----	-----
Total Asset	0.00	0.00
	=====	=====
FUND BALANCE		
	-----	-----
Total Prior Years Fund Balance	0.00	0.00
	-----	-----
Fund Balance Current Year	0.00	0.00
	-----	-----
Total Fund Balance	0.00	0.00
	-----	-----
Total Liability, Reserves, Fund Balance	0.00	0.00
	=====	=====

TOWN OF MILTON General Ledger
Balance Sheet Previous Year - Period 12 Jun
JANE HUNDEL TRUST

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual

ASSET		

Total Asset	0.00	0.00
	=====	=====
FUND BALANCE		

Total Prior Years Fund Balance	0.00	0.00
	-----	-----
Fund Balance Current Year	0.00	0.00
	-----	-----
Total Fund Balance	0.00	0.00
	-----	-----
Total Liability, Reserves, Fund Balance	0.00	0.00
	=====	=====

TOWN OF MILTON General Ledger
Balance Sheet Previous Year - Period 12 Jun
VILLAGE OF MILTON TRUST

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual

ASSET		
63 VILLAGE OF MILTON TRUST		
Total VILLAGE OF MILTON TRUST	----- 0.00	----- 0.00
Total Asset	----- 0.00	----- 0.00
=====		
LIABILITY		
Total Liability	----- 0.00	----- 0.00
FUND BALANCE		
Total Prior Years Fund Balance	----- 0.00	----- 0.00
Fund Balance Current Year	----- 0.00	----- 0.00
Total Fund Balance	----- 0.00	----- 0.00
Total Liability,Reserves,Fund Balance	----- 0.00	----- 0.00
=====		

To: Don Turner, Rescue & Fire Chief
From: Taylor Yeates, AEMT – Training
Date: July 2, 2015

Re: Request for immobilization and transport equipment

Attached you will find documentation illustrating our request for the purchase of two new pieces of immobilization equipment that will support the implementation of new EMS protocols to be released by Vermont State EMS officials in July 2015. If fulfilled this request would place a full body vacuum splint and scoop stretcher on each ambulance:

1. **Scoop Stretcher** – scoop stretchers have been carried by various ambulance services for many years. The stretcher detaches in the center and each half is slid underneath a patient. This allows EMS to literally scoop the patient and requires minimal movement. Scoop stretchers are especially helpful with patients who have lower leg injuries, lower back injuries, or pelvic girdle injuries. As Milton's geriatric population grows, gentle movement and immobilization equipment will become increasingly important and tools such as a scoop stretcher will be vital in their treatment.
2. **Full Body Splint** – full body splints are designed to provide stabilization for a patient's entire body while providing additional comfort throughout transport. With the elimination of long backboard immobilization due to questionable efficacy, emergency medicine has increasingly focused on immobilizing injuries while maximizing patient comfort. The full body splint allows the patient to remain in an anatomical position of comfort while still providing the support, stability, and pain relief splinting has always offered. Full body splints are the preferred trauma immobilization equipment for traumatic injury transports and are important for Milton's service area, especially those northern areas of town which average more than 30 minutes to Level 1 Trauma care in Burlington.

Both pieces of equipment will support Milton's operation as we adapt to ongoing changes in the statewide EMS care protocols. The equipment required by the protocols is supported by studies showing their efficacy and cost effectiveness and have been used in the field by EMS agencies around the country for many years. Attached are examples of the equipment as available from one of our preferred suppliers.

FASPLINT FULLBODY™

APPLICATION GUIDELINES



INTRODUCTION

The purpose of the FASPLINT FULLBODY™ splint is to provide stabilization for the entire body and additional comfort for patients transported on a CombiCarrierII®, scoop stretcher, or backboard. Unlike a flat board, the FASPLINT FULLBODY uses vacuum technology to conform to the exact shape and contours of the patient's body, providing improved lateral and axial immobilization, and eliminating the discomfort of pressure points associated with traditional spine immobilization.

Practical "hands-on" training is required prior to the use of this medical device. If there are any questions, or if additional technical support is required, contact your local Hartwell Medical Dealer or Hartwell Medical Customer Service between the hours of 8:00am to 4:30pm Pacific Time, Monday through Friday, at 760-438-5500.

These Application Guidelines are written on the premise that the user of this medical device has received approved emergency medical service training and certification, and is operating under physician medical control and protocols.

Rx Only





47 Bridge Street
 P.O. Box 380
 South Barre, VT 05670
 802-479-0101

REMIT PAYMENT TO:
 Reynolds and Son, Inc.
 PO Box 380
 South Barre, VT 05670
 For ACH Setup, email:
 argroup@reynoldsandson.com

INVOICE

INVOICE	
3253953	
Invoice Date	Page
6/29/2015	1 of 1
ORDER NUMBER	
1198567	

Bill To:
 MILTON FIRE DEPT
 47 BOMBARDIER ROAD
 MILTON, VT 05468

Estimate

 -EW

Ship To:
 MILTON FIRE DEPT
 CO DONALD TURNER JR
 47 BOMBARDIER ROAD
 MILTON, VT 05468
 USA

Ordered By: Chief Donald Turner

Customer ID: 101155

PO Number	Term Description	Net Due Date	Disc Due Date	Discount Amount
E6000x TIC w/ Truck charger	Net 30	7/29/2015	7/29/2015	0.00

Order Date	Pick Ticket No	Primary Salesrep Name	Taker
6/26/2015	2306631	Keith Baker COUNTY - FRANKLIN	TODDGOULETTE

Quantities					Item ID	Pricing UOM	Unit Price	Extended Price
Ordered	Shipped	Remaining	UOM Unit Size	Disp				

Delivery Instructions: VIA Keith

Carrier:			Tracking #:					
1.00	1.00	0.00 EA	1.0	MSAF 10145771	EA	0.0001	0.00	
				Evolution 6000 TIC Vehicle Kit Charger	1.0			
				Includes: 2 Rechargeable Batteries, Vehicle Charger				
				Retractable Lanyard and Carabiner				
1.00	1.00	0.00 EA	1.0	MSAF 10145959	EA	10,000.0000	10,000.00	
				TIC E6000 Xtreme w/Range Finder	1.0			

Total Lines: 2

SUB-TOTAL: 10,000.00
TAX: 0.00
AMOUNT DUE: 10,000.00

ORIGINAL

Resolution

Expending Restricted and Designated Funds

WHEREAS, the Town and Village of Milton merged in January of 2003: and

WHEREAS, as a result of that merger certain funds were turned over to the Town; and

WHEREAS, those funds have been carried on the books since the merger; and

WHEREAS, the Funds turned over to the Town were restricted for Fire Department and Rescue Uses; and

WHEREAS, it would be beneficial to the Town to use those funds for capital purposes consistent with the purposes for which the funds were intended.

NOW THEREFORE BE IT RESOLVED, the Selectboard authorizes the use of those funds for the purpose of enhancing emergency services by using the funds to purchase a thermal imaging camera and the conversion of an ambulance.

Dated: July 6, 2015

Milton Selectboard:

Darren Adams, Chair

Stuart King, Vice Chair

John Bartlett, Clerk

John Cushing

Kenneth Nolan

Filed with the Milton Town Clerk's Office this _____ day of _____, 2015

Attest: _____
Milton Town Clerk

Resolution

Removal of Designation of the Health Stabilization Fund

WHEREAS, in 2012 the Town Manager and Selectboard agreed that there was significant uncertainty in predicting the cost of the Town's health care premiums, and

WHEREAS, the Selectboard agreed that a Health Stabilization Fund should be established; and

WHEREAS, any funds not expended annually as the Town's contribution to the Health Reimbursement Account (HRA) would be designated as a Health Stabilization Fund; and

WHEREAS, the anticipated expenses have not occurred in any year since the Fund was inaugurated.

NOW THEREFORE BE IT RESOLVED THAT, the Selectboard has determined that there is no further need to designate those funds; and

FURTHER RESOLVES THAT, the funds in the Health Stabilization Fund will no longer be designated and will become part of the unrestricted fund balance of the Town.

Dated: July 6, 2015

Milton Selectboard:

Darren Adams, Chair

Stuart King, Vice Chair

John Bartlett, Clerk

John Cushing

Kenneth Nolan

Filed with the Milton Town Clerk's Office this _____ day of _____, 2015

Attest: _____
Milton Town Clerk

Milton Selectboard Meeting Minutes

June 15, 2015 6:00 P.M.

Municipal Building Community Room

Selectboard Members Present: Darren Adams, Chair (part of meeting via phone); Stuart King, Vice Chair; John Bartlett, Clerk; Kenneth Nolan, Member; John Cushing, Member

Selectboard Members Not Present: None

Staff Members Present: Paul Bohne, Interim Town Manager; Roger Hunt, Public Works Director; Joanne Davis, Finance Director; Jacob Hemmerick, Planning Director; Kym Duchesneau, Recreation Coordinator; Brett Van Noordt, Police Chief

Others Present: Courtney Lamdin, Milton Independent; Erik Schmidt, Lloyd Gilbert, Gordon Gilbert, Robert Lombard, Chris LaFrance, Cindy LaFrance

I. **Call to Order** – King called the meeting to order at 6:00 PM

II. **Flag Salute** – King led the attendees in a Salute to the Flag.

III. **Agenda Review**- none

IV. **Public Forum**

Ron Harding addressed the Board regarding an ongoing issue with his neighbor's dogs barking and the Police Department's enforcement.

V. **Public Hearing regarding the Fiscal years 2016-2021 Capital Improvement Budget and Program.**

King opened the public hearing.

Interim Town Manager Paul Bohne and staff took the Board through the CIP for FYs 2016-2021 and discussed recommended changes by staff.

Discussion regarding procedure and threshold for Board to sign off on capital purchases. Amount is \$10,000 in administrative code.

Discussion regarding the purchase and use of single axle dump trucks in FY '15 and FY '16 and what was approved, and the procedure to approve the CIP and impact fees. Discussion regarding having a spare truck available if needed in a situation when a truck is down.

Bartlett moved to close the public hearing, second by Cushing. Approved 5-0 with roll call vote. Closed at 7:14 PM.

Bartlett moved to approve the FY '16-21 Capital Improvement Program dated June 15th 2015 as amended. Adams second with amendment less the purchase of the seven yard dump truck. Bartlett moved to include Adams' amendment in his original motion.

48 **Bartlett moved to approve the FY '16-21 Capital Improvement Program dated June 15th 2015**
49 **less the purchase of an \$187,500 seven yard dump truck. Second by Adams. Passed 3-2 with**
50 **roll call vote (Bartlett, Adams and King "yes;" Cushing and Nolan "no.")**
51

52 **VI. Public Hearing under Interim Zoning Conditional Use Application**
53

54 King opened the public hearing at 7:17 PM.
55

56 37 Centre Drive - Gordon & Margaret Gilbert, Owners/Applicants. The Applicants are
57 requesting Conditional Use approval from the Selectboard according to the effective Interim
58 Zoning Bylaw for a proposed 5' x 60' new public warehousing (self-storage) building located at
59 37 Centre Drive, described as SPAN# 11286, Tax Map 27, and Parcel 9-14. The property
60 contains 6 existing storage buildings and a carport. The subject property contains a total of 1.49
61 acres and is located within the "Downtown Business (DB1)" Zoning District.
62

63 Lloyd and Gordon Gilbert addressed the Board. The Applicant claimed that the proposal is not
64 subject to the jurisdictional authority of the Interim Zoning Bylaw, arguing that an expansion to
65 an existing public warehousing site is "new public warehousing". Staff and the Town Attorney
66 found that the expansion of an existing public warehousing use that has not received Site Plan
67 approval is subject to Interim Zoning according to the language of the Interim Bylaw.
68

69 The Applicant further made the argument before the Board that if an expansion to an existing
70 public warehousing use is restricted by the Bylaw, then this would hold true for a normal
71 expansion to a single-family dwelling unit use in the M4 District, such as a deck or sun room.
72

73 **Cushing moved for a continuance the hearing until July 6. Second by Bartlett. Passed 5-0 after**
74 **roll call vote.**
75

76 Selectboard also asked for a specific opinion from the Planning Commission concerning the
77 Interim Zoning definitions and if the proposal indeed meets the definition of "new public
78 warehousing" thereby making it subject to the Bylaw's jurisdiction. This opinion will be shared
79 at July 6 meeting.
80

81 Public hearing closed at 7:35.
82

83 **New Business**

84 **A) Consideration of a donation of planning, labor and materials for a park footbridge.**
85

86 Eagle Scout Candidate Erik Michael Schmidt shared his plans and design with the Board.
87 Plans to fundraise the \$400 needed for the materials. Will recruit other scouts to assist.
88

89 **Cushing moved to approve the donation of planning and labor and materials from Eagle**
90 **Scout Candidate Erik Michael Schmidt to replace the foot bridge in the Recreation Park,**
91 **located off Bombardier Rd. Second by Bartlett. Passed 5-0 with roll call vote.**

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B. Consideration of a gift from Gisela and Adam Alpert

Additional entrance sign to municipal complex, fire/rescue sign and police sign. Previous gift made for municipal complex and north and south of Town on Rte. 7.

Bartlett moved to approve the receipt of a gift from Gisela and Adam Alpert in the amount of 50% of the cost of the entrance 2 Municipal Building sign, the Police Department sign and the Fire/Rescue sign not to exceed \$10,000. Second by Nolan. Passed 5-0 roll call vote.

C. Implementing the Municipal Facility sign package

Bohne said to implement the signs in the plan the Town will need to match. It is a sole source project due to its nature.

Bartlett moved to approve the implementation of the proposed sign package and to utilize the gift from Adam and Gisela Alpert and up to \$10,000 from the 2015 Contingency Line item of the FY 2015 Budget. Second by Nolan. Passed 5-0 roll call vote.

D. Intention to accept the land and assets of the Village Cemetery Association

The association is looking to disband. Bohne said once the association gives up its non-profit status the Town can assume its assets and continue to manage the cemetery. Bob Lombard addressed the Board. Learned the Town cannot spend funds on a non-profit association, it is looking to add a new road to access the new section 6 on top of the hill. Current fund balance is \$7,700 for the association. Will not be much of financial burden for the Town this year. 600 lots available to sell, road will be helpful for access. Lot size is 4x10.

Darren Adams left the phone connection to the meeting.

Cushing moved to express intention to accept the land and assets of the Village Cemetery provided that the Trustees dissolve. Second by Bartlett. Approved unanimously.

E. Designation of Paving Funds

Roger Hunt said the recent weather has delayed the paving schedule. Wants to use FY '15 funds for the pavement. Bohne said the funds are still available.

Bartlett moved to designate unutilized paving funds from the FY 2015 Budget in the amount of up to \$198,000 to be utilized in FY 2016. Second by Cushing. Approved unanimously.

F. Appointment of Jacob Hemmerick to the Planning Advisory Committee (PAC) of the Chittenden County Regional Planning (CCRPC) Commission.

Cushing moved to appoint Jacob Hemmerick to the PAC of the CCRPC. Second by Bartlett. Approved unanimously.

G. Appointment of an Acting Zoning Administrator

Cushing moved to appoint Jacob Hemmerick as the acting Zoning Administrator. Second by Bartlett. Approved unanimously.

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H. Engaging the Audit firm of Sullivan, Powers & Co., P.C.

Bohne stated that there would be an annual engagement letter with the audit firm for five years. Bohne will be negotiating the price for the single audit and will look for it to come in around \$25,000.

Bartlett moved to authorize the Interim Town Manager to engage Sullivan Powers & Co., P.C. to provide audit services for the Fiscal Year 2015. Cushing second. Approved unanimously.

Cushing stated that if adjusting journal entries are made by the auditing firm that it is brought to the Selectboard's attention. Nolan stated he is not comfortable in having the firm do the audit, create journal entries and train staff.

I. Appointing a representative to the Catamount Industrial Park Stormwater Association.

The Town is a member of the association.

Cushing moved to appoint the Town Manager, by position, to represent the Town on the Catamount Industrial Park Stormwater Association. Second by Bartlett.

J. Review The Financial Management Questionnaire as required by State Statute.

The Legislature requests it be reviewed and placed in Town files. Has been reviewed by John Gifford, Town Treasurer.

Bartlett moved to acknowledge that the Board reviewed the Financial Management Questionnaire and instruct the Vice Chair of the Selectboard to sign the questionnaire to so state. Second by Nolan. Approved unanimously.

VII. Old Business- none

VIII. Reconsideration- none

XIV. Manager's Report

Bohne acknowledged Erik Wells in the Town Manager's Office for his work in the Town Manager Finalists' visit. Bohne also recognized Don Turner for his assistance during the day. Both candidates had a great visit.

X. Potential and/or Future Agenda Items

Comprehensive look at the purchase of the dump trucks in question for the Board.

XI. Minutes of the Regular Selectboard Meeting on June 1, 2015 and Special Selectboard Meeting on May 26, 2015.

Bartlett moved to approve the minutes of the Regular Selectboard Meeting on June 1, 2015 and Special Selectboard Meeting on May 26, 2015 as presented. Second by Cushing. Approved unanimously.

190 **XII. Warrant/Report # 24**
191 Bartlett reviewed the FY15 Warrant/Invoice Report #24 for Board orders. The amount of these
192 orders is \$102,083.07
193

194 A few items of mention, in random order:

- 195
- 196 - Action Flag Company, \$1,490.43 - 112 flags (for power poles along route 7), plus accessories
 - 197 (\$1,035.21 from flag trust)
 - 198 - Gardner Supply Company, \$4,449.98 - plants, fertilizer, delivery and 4 hours supervision for Town
 - 199 office flower beds project
 - 200 - Charlebois, \$3,398.44 - repair #402 Chevy ambulance - worn steering parts
 - 201 - Vermont Irrigation, Inc., \$12,395.00 - Town offices, additions to existing irrigation
 - 202

203 **Bartlett moved to recommend approval of these orders. Cushing second. Approved unanimously.**

204
205 Nolan voiced concern that the irrigation invoice was over \$10,000 as indicated in the Administrative
206 Code, requiring bid.
207

208 **XIII. Possible/Anticipated Executive Session per V.S.A. Title 1 Section 313- none**

209
210 Bartlett moved to find premature public knowledge about Human Resources would cause the
211 Town or person to suffer a substantial disadvantage. Second by Nolan. **Approved unanimously.**
212

213 Bartlett moved to enter into executive session to discuss Human Resources under the provisions
214 of V.S.A. Title 1 Section 313A3. Second by Nolan. **Approved unanimously.**
215

216 Entered Executive Session at 8:36 PM.

217
218 Bartlett motioned to close Executive Session at 9:55 PM. Second by Cushing. **Approved**
219 **unanimously.** There was no action as a result of Executive Session.
220

221 **XIX. Adjournment**

222 Bartlett motioned to adjourn meeting at 10:05 PM. Second by Cushing. **Approved unanimously**
223

224
225 *These proceedings were live-streamed and filmed by LCATV.*
226

227 **Respectfully Submitted,**

228
229 _____ **Date:** _____

230 **John Bartlett, Selectboard Clerk**

231
232 **Filed with Milton Town Clerk's Office on this _____ day of _____, _____**
233

234 **ATTEST:** _____ **Milton Town Clerk**

235

Town of Milton
Selectboard Special Meeting Minutes
June 23, 2015
6:00 PM Board Meeting
Town Manager's Conference Room

Selectboard Members Present: Darren Adams, Chair (by phone); Stuart King, Vice Chair; John Bartlett, Clerk; John Cushing; Kenneth Nolan

Selectboard Members Not Present: None (Darren Adams by phone)

Staff Members Present: Paul Bohne, Interim Town Manager

Others Present: Courtney Lamdin, Milton Independent and Rose Marie Ryes

I. Call to Order – Vice Chair Stuart King called the meeting to order at 6:00

II. Flag Salute – Since there was no flag present, no salute took place.

III. Agenda Review –The Board agreed to have the Interim Town Manger discuss the transition from assistant town manager to town manager. They also agree to discuss possible consultation regarding Town finances.

IV. Public Forum –none

V. Transition

Mr. Bartlett asked Mr. Bohne to provide some insight into his transition from an assistant manager position to town manager. Mr. Bohne provided comments on his experience as it related to that transition.

VI. Finances

Mr. Bohne provided his views on the status of the Finance Director being up to speed on being able to provide proper information and financial reports. He stated that there was no institutional knowledge as related to the TIF districts and the finances of each. He said that he had identified White and Burke as a qualified consultant to aid the Town in analyzing and helping to manage the TIF Districts and in particular the Town Core. He recommended that they consider contracting for that service.

VII. Consideration by the Board to ratify changes made to the FY Budget.

Mr. Bohne explained that the Finance Director had been asked to make changes to the FY 15 Budget prior to entering the budget into the accounting system. He requested that the Board ratify that action.

The Board discussed this request and was uncomfortable to the after the fact ratification. Mr. Cushing thought that making a journal entry to make the accounts match what was voted on by the Milton residents might be a better approach. Mr. Bohne agreed to reconsider the request.

- 46 **VIII. Warrant #25**
47 **Motion: Moved by Mr. Bartlett, seconded by Mr. Cushing to approve the warrant.**
48 **Vote: 4-0** (Mr. Adams had not yet joined the meeting) **Motion Approved.**
49
- 50 **IX. Possible/anticipated Executive session per V.S.A., Title 1, Section 313.**
51 Bartlett moved to find premature public knowledge about Human Resources would cause the
52 Town or person to suffer a substantial disadvantage. Second by Cushing. **Approved 4-0.**
53
54 Bartlett moved to enter into executive session to discuss Human Resources under the
55 provisions of V.S.A. Title 1 Section 313A3. Second by Cushing. **Approved 4-0.**
56
57 Entered Executive Session at 6:37 PM.
58
59 **Adams joined during executive session.**
60
61 Bartlett moved to close executive session. Second by Cushing. **Approved 5-0 roll call vote.**
62 **Executive Session closed at 8:52 PM.**
63
64 Bartlett moved to authorize Stuart King to discuss contract terms with Selectboard's
65 preferred Town Manager candidate and to notify the other Town Manager finalist of Board's
66 decision not to offer the position to them. Second by Adams. **Approved 5-0 via roll call vote.**
67
- 68 **X. Adjournment**
69 Bartlett moved to adjourn the meeting at 8:55 p.m., second by Cushing. **Approved 5-0 roll call**
70 **vote.**
71

72
73 **Respectfully Submitted,**

74
75 _____ **Date:** _____

76 **John Bartlett, Selectboard Clerk**

77
78 **Filed with Milton Town Clerk's Office on this _____ day of _____, _____**

79
80 **ATTEST: _____ Milton Assistant Town Clerk**

81

1 **Milton Special Selectboard Meeting Minutes**

2 **June 29, 2015 6:00 P.M.**

3 **Town Manager’s Office Conference Room**

4
5 **Selectboard Members Present:** Darren Adams, Chair (via phone); Stuart King, Vice Chair; John Bartlett,
6 Clerk; Kenneth Nolan, Member; John Cushing, Member

7
8 **Selectboard Members Not Present:** None

9 **Staff Members Present:** None

10
11 **Others Present:** None

12
13 **I. Call to Order**

14 King called the meeting to order at 6:02 PM. Board waited for Adams to call in, nothing
15 discussed during that period of time.

16
17 **II. Possible/Anticipated Executive Session per V.S.A. Title 1 Section 313**

18 Bartlett moved to find premature public knowledge about Human Resources would cause
19 the Town or person to suffer a substantial disadvantage. Second by Nolan. **Approved 4-0**
20 **(Adams not connected via phone).**

21
22 Bartlett moved to enter into executive session to discuss Human Resources under the
23 provisions of V.S.A. Title 1 Section 313A3. Second by Nolan. **Approved 4-0.**

24
25 **Entered into executive session at 6:07 PM, Adams joined at 6:30 PM.**

26 Adams moved to close Executive Session at 7:50 PM. Second by Bartlett. **Approved 5-0**
27 **roll call vote.**

28
29 **III. Possible Action in the Town Manager Hiring Process**

30
31 Bartlett moved to direct Stuart King to finalize contract with Town Manager candidate based
32 on Selectboard's discussion and negotiations with candidate during executive session &
33 have Town attorney review final draft of contract. **Second by Adams. Approved 5-0 roll call**
34 **vote.**

35
36 **IV. Adjournment**

37
38 Bartlett moved to adjourn at 7:53 PM. Second by Cushing. **Passed 5-0 roll call vote.**

39
40 **Respectfully Submitted,**

41
42 _____ **Date:** _____

43 **John Bartlett, Selectboard Clerk**

44
45 **Filed with Milton Town Clerk’s Office on this _____ day of _____, _____**

46
47 **ATTEST: _____ Milton Town Clerk**

07/02/15
09:29 am

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 1

*Reviewed
7/2/15
jd*

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 07/07/15 thru 07/07/15

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
13592 ARROWHEAD GOLF COURSE INC		06/30/2015	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	0.00	3,600.00	
17689 BIRDS OF VERMONT MUSEUM		62515	Professional Programs	10-50-451-330.10	PROFESSIONAL PROGRAMS	0.00	200.00	
19781 BROWNELL LIBRARY		62215	Official/Administrative	10-50-451-310.00	OFFICIAL/ADMINISTRATIVE	0.00	15.00	
20668 BURKE, STEVE		062215	Donation Expense	10-20-422-612.00	GENERAL SUPPLIES	0.00	47.90	
		062315	Donation Expense	10-20-422-850.00	DONATION EXPENSE	0.00	172.77	
						0.00	220.67	
24571 CHAMPLAIN MEDICAL ASSOC, PLLC		3571	Other Employee Benefits	50-10-410-290.00	OTHER EMPLOYEE BENEFITS	0.00	77.50	
		3571	Other Employee Benefits	55-20-420-290.00	OTHER EMPLOYEE BENEFITS	0.00	77.50	
		3571-2	Other Professional	10-20-420-330.00	OTHER PROFESSIONAL	0.00	175.00	
						0.00	330.00	
27266 CLAUSSEN'S ENTERPRISES, INC		156334	Other Supplies	10-10-401-612.00	OTHER SUPPLIES	0.00	50.00	
27380 COMCAST		07182015	Communication	10-30-430-530.20	COMMUNICATIONS-OTHER	0.00	80.35	
		62515	Communications -Other	10-50-451-530.20	COMMUNICATIONS-OTHER	0.00	20.00	
						0.00	100.35	
39698 DJ TREE SERV AND LOGGING INC		9882	Contracted Services	10-30-430-360.00	CONTRACTED SERVICES	0.00	10,800.00	
29900 DULAC, KATHLEEN		62315	General Supplies	10-50-451-612.00	GENERAL SUPPLIES	0.00	145.59	
30237 EASTERN SYSTEMS INC		00154633	Printing & Binding	10-10-413-550.00	PRINTING & BINDING	0.00	636.58	
29144 ESSEX RESCUE INC		289	General Supplies	10-20-422-612.00	GENERAL SUPPLIES	0.00	225.00	
40332 FASTENAL COMPANY		VTWIN41127	Vehicle/Equipment Maint.	10-30-430-430.10	VEHICLE MAINTENANCE	0.00	19.46	
32958 FISHER SCIENTIFIC		5438604	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	0.00	140.03	
34350 GALE/CENGAGE LEARNING		55349235	Books-Large Print	10-50-451-640.35	BOOKS-LARGE PRINT	0.00	47.98	

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TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 1

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By due date and vendor name for check acct 1(GENERAL FUND) and due dates 07/07/15 thru 07/07/15

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

34300 GALL'S INC								
		003670003	Uniforms	10-20-420-650.00	UNIFORMS	0.00	60.48	
		003694044	Uniforms	10-20-420-650.00	UNIFORMS	0.00	367.17	
						-----	-----	
						0.00	427.65	
37600 GREEN MOUNTAIN POWER								
		07222015	Electricity	10-30-432-622.00	ELECTRICITY	0.00	207.44	
		07222015	Electricity	10-30-432-622.00	ELECTRICITY	0.00	585.63	
		07222015	Electricity	10-30-432-622.00	ELECTRICITY	0.00	216.26	
		07222015	Electricity	10-30-432-622.00	ELECTRICITY	0.00	72.78	
		07222015	Electricity	10-30-432-622.00	ELECTRICITY	0.00	18.80	
		07222015	Electricity	10-30-432-622.00	ELECTRICITY	0.00	67.12	
		07222015	Electricity	10-30-432-622.00	ELECTRICITY	0.00	2,837.54	
		07222015	Electricity	10-30-432-622.00	ELECTRICITY	0.00	33.04	
		07222015	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	684.37	
		07222015	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	1,905.99	
		07222015	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	36.39	
		07222015	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	60.80	
		07222015	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	39.74	
		07222015	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	28.68	
		07222015	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	22.54	
		07222015	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	198.68	
		07222015	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	120.15	
		07222015	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	139.08	
		07222015	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	55.53	
		07222015	Electricity	50-10-410-622.00	ELECTRICITY	0.00	629.54	
		07222015	Electricity	50-10-410-622.00	ELECTRICITY	0.00	118.03	
		07222015	Electricity	55-20-420-622.00	ELECTRICITY	0.00	32.78	
		07222015	Electricity	55-20-420-622.00	ELECTRICITY	0.00	21.49	
		07222015	Electricity	55-20-420-622.00	ELECTRICITY	0.00	21.49	
		07222015	Electricity	55-20-420-622.00	ELECTRICITY	0.00	801.99	
		07222015	Electricity	55-20-420-622.00	ELECTRICITY	0.00	605.19	
		07222015	Electricity	55-20-420-622.00	ELECTRICITY	0.00	328.34	
		07222015	Electricity	55-20-420-622.00	ELECTRICITY	0.00	144.73	
		07222015	Electricity	55-20-420-622.00	ELECTRICITY	0.00	5,284.79	
						-----	-----	
						0.00	15,318.93	
37660 GRENIER, CHRISTOPHER								
		06242015	Gym Membership	10-20-420-825.00	Gym Membership	0.00	50.00	
31791 HANSEN, ANNETTE								
		152	General Supplies	10-50-452-612.00	GENERAL SUPPLIES	0.00	60.00	
40100 HUMANE SOCIETY OF CHITTENDEN COUNT								
		A27906167	General Liability Ins.	10-20-423-510.00	CARE & KEEP-DOGS & CATS	0.00	90.00	
40700 INGRAM LIBRARY SERVICES								
		60865878	Books-Adult	10-50-451-640.10	BOOKS-ADULTS	0.00	9.41	

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By due date and vendor name for check acct 1(GENERAL FUND) and due dates 07/07/15 thru 07/07/15

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
		60866986	Books - Childrens	10-50-451-640.25	BOOKS-CHILDRENS	0.00	457.35	
		60866987	Books-Children	10-50-451-640.25	BOOKS-CHILDRENS	0.00	398.96	
		60868563	Books-Children	10-50-451-640.25	BOOKS-CHILDRENS	0.00	19.76	
		60868564	Books-Children	10-50-451-640.25	BOOKS-CHILDRENS	0.00	542.72	
		60868986	Books-Children	10-50-451-640.25	BOOKS-CHILDRENS	0.00	9.39	
		60868987	Books-children	10-50-451-640.25	BOOKS-CHILDRENS	0.00	9.92	
		60868988	Books-childrens	10-50-451-640.25	BOOKS-CHILDRENS	0.00	9.34	
		66599732	Book - Large Print	10-50-451-640.35	BOOKS-LARGE PRINT	0.00	26.99	
		66599733	Books-Juvenile	10-50-451-640.30	BOOKS-JUVENILE	0.00	5.39	
		66599734	Audios	10-50-451-640.15	AUDIOS	0.00	54.71	
		66600089	Books-Childrens	10-50-451-640.25	BOOKS-CHILDRENS	0.00	42.50	
		66600090	Books-Childrens	10-50-451-640.25	BOOKS-CHILDRENS	0.00	27.88	
		66600091	Audios	10-50-451-640.15	AUDIOS	0.00	17.96	
		66601253	Books-Childrens	10-50-451-640.25	BOOKS-CHILDRENS	0.00	38.55	
		66601309	Books - Children	10-50-451-640.25	BOOKS-CHILDRENS	0.00	104.30	
						0.00	1,775.13	
76524		KEMIRA WATER SOLUTION INC						
	9017454473	WW-General Supplies		55-20-420-612.00	GENERAL SUPPLIES	0.00	2,989.06	
39559		LAFOUNTAIN, GORDON						
	06222015	Gym Membership		10-20-420-825.00	Gym Membership	0.00	94.46	
41016		LAKE CHAMPLAIN ACCESS TV						
	062615	Revenue Programs		10-50-452-831.00	REVENUE PROGRAMS	0.00	220.00	
	062615	Revenue Programs		10-50-452-831.10	SCHOLARSHIP FR REV.PROG	0.00	20.00	
						0.00	240.00	
41451		LINCOLN NATIONAL LIFE INS CO						
	07012015	Life Insurance		10-10-404-520.60	LONG TERM DISABILITY	0.00	512.05	
	07012015	Life Insurance		10-10-404-520.70	SHORT TERM DISABILITY	0.00	427.64	
	07012015	Life Insurance		50-10-410-210.20	GROUP LTD/STD/VISION INS	0.00	17.37	
	07012015	Life Insurance		55-20-420-210.20	GROUP LTS/STD/VISION INS	0.00	17.37	
						0.00	974.43	
47216		LUCKY TRAILER SALES, INC						
	PC4862	Vehicle/Maintenance		10-30-430-430.10	VEHICLE MAINTENANCE	0.00	34.02	
39685		MARLIN ENVIRONMENTAL INC						
	92079	Rental of Equipment		10-50-452-442.00	RENTAL OF EQUIPMENT	0.00	120.00	
49500		MCRAE AUTO SERVICE						
	2756	Vehicle/Equipment Repair		10-20-421-430.10	VEHICLE/EQUIP MAINTENANCE	0.00	322.50	
	2999	Vehicle/Equipment/Maint.		10-20-421-430.10	VEHICLE/EQUIP MAINTENANCE	0.00	188.25	
	3000	Vehicle/Equipment/Maint.		10-20-421-430.10	VEHICLE/EQUIP MAINTENANCE	0.00	370.57	
	3004	Vehcile/Equipment Repair		10-20-421-430.10	VEHICLE/EQUIP MAINTENANCE	0.00	318.68	

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 07/07/15 thru 07/07/15

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
		3009	Vehicle/Equipment/ Maint.	10-20-421-430.10	VEHICLE/EQUIP MAINTENANCE	0.00	368.63	
						0.00	1,568.63	
32590 MIKE ALBERT LEASING INC		INV00593990	Vehicle/Equipment Maint.	10-10-416-430.10	VEHICLE/EQUIP MAINTENANCE	0.00	165.00	
53500 MILTON POST OFFICE		06241520.00	Postage	10-10-414-610.00	POSTAGE	0.00	20.00	
54180 MINNESOTA LIFE INSURANCE CO		07012015	Group Life Insurance	10-10-410-210.30	GROUP LIFE INS & AD&D	0.00	19.13	
		07012015	Group Life Insurance	10-10-412-210.30	GROUP LIFE INS & AD&D	0.00	40.38	
		07012015	Group Life Insurance	10-10-413-210.30	GROUP LIFE INS & AD&D	0.00	42.13	
		07012015	Group Life Insurance	10-20-420-210.30	GROUP LIFE INS & AD&D	0.00	244.28	
		07012015	Group Life Insurance	10-20-421-210.30	GROUP LIFE INS & AD&D	0.00	6.09	
		07012015	Group Life Insurance	10-20-422-210.30	GROUP LIFE INS & AD&D	0.00	13.54	
		07012015	Group Life Insurance	10-30-429-210.30	GROUP LIFE INS & AD&D	0.00	36.01	
		07012015	Group Life Insurance	10-30-430-210.30	GROUP LIFE INS & AD&D	0.00	84.49	
		07012015	Group Life Insurance	10-30-432-210.30	GROUP LIFE INS & AD&D	0.00	28.04	
		07012015	Group Life Insurance	10-40-441-210.30	Group Life & AD&D	0.00	1.41	
		07012015	Group Life Insurance	10-50-451-210.30	GROUP LIFE INS & AD&D	0.00	28.38	
		07012015	Group Life Insurance	10-60-461-210.30	GROUP LIFE INS & AD&D	0.00	27.22	
		07012015	Group Life Insurance	50-10-410-210.30	GROUP LIFE INS & AD&D	0.00	26.95	
		07012015	Group Life Insurance	55-20-420-210.30	GROUP LIFE INS & AD&D	0.00	26.94	
		07012015	Group Life Insurance	10-50-452-210.30	Group Life & AD&D	0.00	11.50	
						0.00	636.49	
57350 NEW ENGLAND MUNICIPAL RESOURCE		34686	Official/Administrative	10-10-414-310.00	OFFICIAL/ADMINISTRATIVE	0.00	1,962.50	
		34695	Official/Administrative	10-10-414-310.00	OFFICIAL/ADMINISTRATIVE	0.00	1,375.00	
						0.00	3,337.50	
58200 NORTHEAST DELTA DENTAL		07012015	Group Dental Insurance	10-10-410-210.15	GROUP DENTAL INSURANCE	0.00	34.27	
		07012015	Group Dental Insurance	10-10-412-210.15	GROUP DENTAL INSURANCE	0.00	253.87	
		07012015	Group Dental Insurance	10-10-413-210.15	GROUP DENTAL INSURANCE	0.00	222.85	
		07012015	Group Dental Insurance	10-20-420-210.15	GROUP DENTAL INSURANCE	0.00	1,052.21	
		07012015	Group Dental Insurance	10-20-421-210.15	GROUP DENTAL INSURANCE	0.00	38.22	
		07012015	Group Dental Insurance	10-20-422-210.15	GROUP DENTAL INSURANCE	0.00	85.07	
		07012015	Group Dental Insurance	10-30-429-210.15	GROUP DENTAL INSURANCE	0.00	99.56	
		07012015	Group Dental Insurance	10-30-430-210.15	GROUP DENTAL INSURANCE	0.00	713.62	
		07012015	Group Dental Insurance	10-30-432-210.15	GROUP DENTAL INSURANCE	0.00	211.18	
		07012015	Group Dental Insurance	10-40-441-210.15	Group Dental Ins	0.00	8.98	
		07012015	Group Dental Insurance	10-50-451-210.15	GROUP DENTAL INSURANCE	0.00	130.58	
		07012015	Group Dental Insurance	10-60-461-210.15	GROUP DENTAL INSURANCE	0.00	24.03	
		07012015	Group Dental Insurance	50-10-410-210.15	GROUP DENTAL INSURANCE	0.00	93.63	

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By due date and vendor name for check acct 1(GENERAL FUND) and due dates 07/07/15 thru 07/07/15

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
		07012015	Group Dental Insurance	55-20-420-210.15	GROUP DENTAL INSURANCE	0.00	93.63	
						-----	-----	
						0.00	3,061.70	
60199 PEAK ELEC MORTOR & PUMP SERV		20875	Machinery & Equipment	55-20-420-740.00	MACHINERY AND EQUIPMENT	0.00	340.00	
61912 PINEBROOK KENNELS, LLC		6292015	Canine Unit	10-20-420-890.00	Canine Unit	0.00	138.99	
64135 RAY ALLEN MANUFACTURING, LLC		320223	Canine Unit	10-20-420-890.00	Canine Unit	0.00	36.50	
64700 REINHARDT, DANIEL		06192015	Recreation Fee	10-50-000-347.00	RECREATION FEES	0.00	120.00	
67300 ROWLEY FUELS INC		062015	Diesel Fuel	10-20-421-625.00	DIESEL FUEL	0.00	208.49	
		062015	Diesel Fuel	10-20-422-625.00	DIESEL FUEL	0.00	319.12	
		062015	Diesel Fuel	10-30-430-625.00	DIESEL FUEL	0.00	3,486.70	
						-----	-----	
						0.00	4,014.31	
42185 SENSIT TECHNOLOGIES		0211575-N	Vehicle/Equipment/Maint.	10-20-421-430.10	VEHICLE/EQUIP MAINTENANCE	0.00	286.19	
60369 SEVEN DAYS NEWSPAPER		153389	Advertising General	10-10-416-540.00	ADVERTISING	0.00	16.50	
74488 SULLIVAN, POWERS & COMPANY		117281	Professional Development	10-10-413-820.00	PROFESSIONAL DEVELOPMENT	0.00	2,114.00	
48700 SYMQUEST GROUP INC		928478	Copier Maintenance	10-20-421-430.20	PHOTOCOPIER MAINTENANCE	0.00	7.69	
21288 SYNCB/AMAZON		061715	Videos	10-50-451-640.50	VIDEOS	0.00	71.62	
		061715/1	Videos	10-50-451-640.50	VIDEOS	0.00	15.98	
		061715/2	Video	10-50-451-640.50	VIDEOS	0.00	16.21	
		061915/1	Videos	10-50-451-640.50	VIDEOS	0.00	84.03	
		061915/2	Videos	10-50-451-640.50	VIDEOS	0.00	16.49	
		061915/3	Videos	10-50-451-640.50	VIDEOS	0.00	42.98	
		062015	Videos	10-50-451-640.50	VIDEOS	0.00	23.35	
		062115	Videos	10-50-451-640.50	VIDEOS	0.00	174.20	
						-----	-----	
						0.00	444.86	
72962 THE EDGE IN ESSEX		615M	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	0.00	540.00	

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 07/07/15 thru 07/07/15

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

76355 THOMPSON, MARY		062415	Donation Expense	10-20-422-850.00	DONATION EXPENSE	0.00	160.12	
62193 TURNER ESTATES, LLC		H14-07	Due-to-Highway	10-00-000-258.00	Due to Highway	0.00	2,159.00	
52256 TURNER, DONALD		062715	Donation Expense	10-20-422-850.00	DONATION EXPENSE	0.00	60.92	
78210 UNIFIRST CORP		1684930	Rags/Mats/Uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.00	
		1684930	Rags/Mats/Uniforms	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	41.63	
		1686206	Rags/Mats/Uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.16	
		1686206	Rags/Mats/Uniforms	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	17.05	
		1686207	Rags/Mats/Uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.00	
		1686207	Rags/Mats/Uniforms	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	41.63	
		1686208	Rags/Mats/Uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	11.50	
		1686208	Rags/Mats/Uniforms	50-10-410-650.00	EMPLOYEE UNIFORMS	0.00	15.12	
		1686208	Rags/Mats/Uniforms	55-20-420-650.00	EMPLOYEE UNIFORMS	0.00	15.13	
						-----	-----	
						0.00	160.22	
71063 US POSTAL SERVICE(POSTAGE BY PHONE		07-07-2015	Postage by Phone	10-00-000-190.00	PREPAID POSTAGE	0.00	500.00	
49013 VERIZON WIRELESS		9747489608	Phone Bill	10-20-420-530.20	COMMUNICATIONS-OTHER	0.00	36.39	
		9747489608	Phone Bill	10-20-421-530.20	COMMUNICATIONS-OTHER	0.00	33.68	
		9747489608	Phone Bill	10-20-422-530.20	COMMUNICATIONS-OTHER	0.00	100.52	
		9747489608	Phone Bill	10-30-429-530.20	COMMUNICATIONS-OTHER	0.00	60.94	
		9747489608	Phone Bill	10-30-429-530.20	COMMUNICATIONS-OTHER	0.00	16.81	
		9747489608	Phone Bill	10-30-429-530.20	COMMUNICATIONS-OTHER	0.00	60.94	
		9747489608	Phone Bill	50-10-410-530.20	COMMUNICATIONS-OTHER	0.00	80.40	
		9747489608	Phone Bill	55-20-420-530.20	COMMUNICATIONS-OTHER	0.00	40.39	
						-----	-----	
						0.00	430.07	
80083 VERMONT CEMETERY ASSOC		065002015	Professional Development	10-30-429-810.00	DUES & FEES	0.00	25.00	
		065002015	Professional Development	10-30-429-820.00	PROFESSIONAL DEVELOPMENT	0.00	40.00	
						-----	-----	
						0.00	65.00	
80430 VERMONT DEPARTMENT OF PUBLIC SAFET		67486	Other Professional Service	10-10-416-330.00	OTHER PROFESSIONAL	0.00	16.50	
80720 VERMONT GAS SYSTEMS INC		13702	Natural Gas	10-30-432-621.00	NATURAL GAS	0.00	241.33	

