

Milton Selectboard Meeting

March 21, 2016 Immediately Following the Liquor Board Meeting at 6 PM
Community Room of the Municipal Complex
43 Bombardier Rd., Milton, VT 05468

Use of cell phones is prohibited during the meeting. Please shut them off or silence them.

AGENDA

- I. **Call to Order**
- II. **Flag Salute**
- III. **Agenda Review**
- IV. **Public Forum**
A Public Forum will be limited to five minutes per person. All participants must sign in and clearly state their name. No action will be taken on items raised until a subsequent meeting (if action is needed by the Selectboard).
- V. **Appointment**
 - A. **Community Champions Award Committee Appointment**
Consider Approval
Richard Castine, Applicant
 - B. **Chittenden Solid Waste District**
Consider Approval
Donna Barlow Casey- Rep; Erik Wells- Alternate Rep
- VI. **New Business and Department Items**
 - A. **Update on Solar Projects**
Discussion
Erik Wells, Director of Administration & Jesse Stowell, Sun Edison
 - B. **New Police Officer Signing Bonus Incentive**
Consider Approval
Brett Van Noordt, Police Chief
 - C. **Progress Made on Water Loss Identification**
Discussion
Nathan Lavallee, Water/Wastewater Superintendent
 - D. **Vermont Municipal Renewable Energy Project Siting Resolution**
Consider Approval
Donna Barlow Casey, Town Manager
 - E. **Set Date for Next Selectboard Meeting**
Discussion
Donna Barlow Casey, Town Manager

- VII. **Manager's Report**
- VIII. **Warrant/Report #20**
- IX. **Minutes of March 7, 2016 Meeting**
- X. **Minutes of March 14, 2016 Meeting**
- XI. **Executive Session per V.S.A. Title 1 Section 313**
 - **Legal, Real Estate, Contract Negotiations**
- XII. **Adjournment**

Posted March 18, 2016 on the official bulletin board in the lobby of the Municipal Building to the Town Website emailed to the Burlington Free Press, Milton Independent, Lake Champlain Access Television, Fox 44 News, WPTZ, WCAX, and posted in two other places within the Town of Milton and filed with the Town Clerk.


Signed: **Donna Barlow Casey, Town Manager**

VACANCY APPLICATION FORM

TOWN OF MILTON BOARDS, COMMISSIONS, COMMITTEES & OFFICERS

MAR - 8 2016

Pursuant to the Milton Town Charter, applicants' names for board, commission, committee, and officer positions listed in §306 are subject to disclosure in the Selectboard Minutes. The Selectboard retains the option of conducting the interview in Open Meeting or in Executive Session. Disclaimer: the content of this application may be considered public record and may be subject to disclosure under State and Federal law. This application only applies to positions covered by the Town's Vacancy Policy. Submit your complete application to the Town Manager's Office at 43 Bombardier Rd. Milton, VT 05468 (M-F 8 a.m. to 5 p.m.) or by e-mail to bcomstock@town.milton.vt.us.

Full Legal Name: Richard S. Castine **Preferred First Name:** Rich

Position Sought: Champions Awards Committee **Term:** 2016

Legal Address: 101 Maplewood Ave Milton

Mailing Address: saa

Telephone Number(s): 802 881 2495

E-mail: richcastine@gmail.com

Are you a registered voter in the Town of Milton?* yes

**Applicants for the offices of Zoning Administrator, Health Officer, Town Attorney, Pound Keeper and Planning Director are not required to be legally registered voters in the Town of Milton.*

To complete your application, you must submit the Criminal Background Information form attached to this application as well as the Supplemental Information form (or a cover letter) which includes the following:

- Any prior municipal or public service;
- Your motivations; and
- Any beneficial qualifications.

CONFLICTS OF INTEREST & ETHICS ACKNOWLEDGEMENT

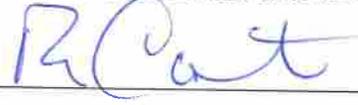
By initialing here RSC you acknowledge that you have read and understood the *Town Charter's* provisions on conflicts of interests & ethics that are attached to this application.

CONDUCT ACKNOWLEDGEMENT

By initialing here RSC you acknowledge that you have read and understood the *Town's Guidelines and Ground Rules for Committees, Commissions and Boards* attached to this application.

ACCURACY ACKNOWLEDGEMENT

By signing here you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the Selectboard has the authority to remove members appointed by them in accordance with the *Milton Town Charter, Administrative Code and Vermont State Statute*, as applicable, for misrepresentation of any statement made on this application.

Signature:  **Date:** 3/7/16

OFFICE USE ONLY	
Applicant has been notified by _____ (staff name) via _____ (phone/e-mail) on _____ (date) to attend the Selectboard meeting on _____ (date). Applicant confirmed on _____ (date). The position being sought _____ (requires/does not require) that the applicant be a legal voter of Milton. Voter registration verified by _____ (staff) on _____ (date). If incumbent, last year's attendance record is _____.	

Re: Rich Castine -

Prior Service-

- Longfellow Creek Preservation Committee - member - Seattle, WA
- US Navy - Viet Nam Era Veteran
- Milton High School Spirit Night Chair 2010 and 2013
- Coach - Milton Soccer

Motivation-

My wife, Lisa Bongiorno, our two children, and I moved here in 1999. Our children attended Milton Schools and participated in sports and activities in our schools and community. I was able to volunteer in many situations during their school years. The desire to serve is still there, and, now that I am retired, I have more time. My wife is a well-known volunteer in the community, and I would like to also do my fair share.

Qualifications-

Throughout my 28-year career in education, I was tasked with objectively evaluating the performance, personality, and integrity of students, teachers, and staff. When I served on hiring committees, I was charged with assessing whether an applicant met the qualifications necessary for the position. I also, at times, had to select parents for awards and commendations. I have a wealth of experience in matching performance with criteria, and I believe I do it well.



TOWN OF MILTON, VERMONT 05468-3205

Town Manager's Office • 43 Bombardier Road • 802-893-6655 • FAX: 893-1005

MEMORANDUM

TO: Milton Selectboard

FROM: Erik Wells, Director- Administration & Community Affairs

RE: Milton Solar Projects

DATE: March 18, 2016

This memo will update the Selectboard on the solar arrays in development for the landfill and wastewater plants sites. Jesse Stowell from Sun Edison will be at the meeting on March 21 to go into further detail on the developments since December and what a path forward looks like.

To recap, this has been the timeline on these projects so far:

October 2014: RFP Issued

December 2014: January 2015: RFP Review Committee selects Sun Edison

January 2015– July 2015: Power purchase agreement and option to lease agreements negotiated and adopted. During this time the decision to flip the purpose of the arrays was made- community solar to wastewater plant and net metering to landfill. This was intended to maximize the potential sizing. Sun Edison informed that highly unlikely to have approval to locate a 3.8 MW community solar at landfill after it consulted with legal counsel. So that was intended to be the net metering array, where the Town would be one of the entities benefitting. The community solar would then be 500kw located at the wastewater treatment plant.

August 2015: November 2015: Projects handed off to Sun Edison development team, work begins on site assessment and evaluation consulting with Vermont ANR and Green Mountain Power.

December 2015: Conference calls with Sun Edison, Erik Wells and Roger Hunt.

January 2016: Notification regarding modifications for project sizing from Sun Edison (more below)

March 2016: Update and discussion with Sun Edison. This was pushed forward due to budget and Town Meeting Day.

Project Changes- Landfill Site

- The net metering rules are being rewritten with anticipated adoption this summer (net metering 2.0). These will affect the power purchase agreement structure and timing for construction. **All projects will not need to be online by end of 2016 as is the case currently.**
- The landfill project was split between two areas on the site. The northern capped portion of the landfill and the southern uncapped and wooded section. Approximate split was 2.8 MW system in the southern portion and 1 MW system on the northern section at a \$10,000 per MW of production annual lease rate (\$38,430) for the site.
- Sun Edison, after completing its assessment of the southern area of the site, has decided that it does not want to develop that portion. Copied below are the factors in this decision from Courtney Searle, Sun Edison's Manager of this project:

South Landfill Issues:

- The site is not characterized – unknown limits of the landfill, unknown type of waste, no record of how the landfill was capped
 - Landfill is currently completely covered in 15-20 year tree growth increasing the cost to develop the project significantly.
 - Any removal of the trees or stumping would require approval and investigation by VTDEC
 - Subsurface exploration would be required
 - In order to carry out any of these items would require prior review and approval from the VTDEC. SunEdison would require a comfort letter from the VTDEC for liability purpose.
 - The cost to develop any landfill is high. The required additional development work at a high risk damages the project economics **making this landfill not viable for SunEdison to build.**
- This left the Northern capped section of the landfill to develop. A secondary factor with Green Mountain Power has affected the sizing here. The site could be maximized for this project at the 1 MW system. A provision in State Statute states a capped landfill may be developed up to 500 kW, and can exceed that cap with the authorization from the utility where the power interconnection takes place. Copied below are notes and timelines regarding this issue and the reasons provided by Courtney Searle. Green Mountain Power will not exceed the 500 kW cap at the site, **thus limiting the sizing to 500 kW at the northern capped landfill.** This is about one-eighth of the original capacity size explored for the site. This is the net metering project site, so the Town will still be able to maximize its net metering credit opportunity based on the size. The amount of kW allocated to net metering credits based on the Town's use in just under 500 kW.

GMP Process:

- Interconnection application submitted November 13, 2015

- Received email confirmation from GMP that this project meets the municipal landfill exemption in Act 99 (H. 702) and that the project would be moved through the process as normal. November 18, 2015.
- Early December we had two calls with GMP in attempt to work around GMP pulling the plug on the Milton Landfill project.

Elaborated email reply regarding GMP from Courtney Searle:

In December, SunEdison engaged in discussions with Charlotte Ancel, VP of Power Supply and General Counsel at GMP. Charlotte informed us that GMP was not accepting any more large landfill projects as Net Metering arrangements due to cost. The enabling legislation for large landfill net metering projects gives the utility the sole option to decline them:

“If the interconnecting electric company agrees, a solar facility or group of solar facilities for the generation of electricity, to be installed by one or more municipalities on a closed landfill, shall be considered a net metering system for purposes of this section if the facility or group of facilities has a total capacity of 5 MW or less and meets the provisions of subdivisions (a)(6)(B)–(D) of this section. The facilities or group of facilities may serve as a group net metering system that includes and is limited to each participating municipality. In this subdivision (2), “municipality” shall have the same meaning as under 24 V.S.A. § 4551.”

<http://www.leg.state.vt.us/docs/2014/Acts/ACT099.pdf>

We were completely surprised by GMP’s position, especially since we had already received confirmation from GMP’s interconnection team that our project was in the queue. The reality was that the project had met the technical requirements, but that GMP was choosing to exert their authority in order to reduce their costs. We made a strong case to Charlotte that we had many municipalities lined up to benefit from this project. She was sympathetic but did not budge on her position.

Since then (after meeting with ANR) we’ve separately determined that the size of solar project that will be feasible at the landfill site is smaller than we had originally estimated. The ANR meeting also revealed that, given the lack of available documentation on the South landfill, the permitting process was going to take longer and be much more costly than expected. These two facts make GMP’s rejection of the net metering project slightly less impactful.

Our goal is get this project completed under the new Net Metering rules (“Net Metering 2.0”), which will be finalized in July 2016 and take affect for all projects commissioning after Jan 1, 2017.

Project Changes- Water/Wastewater Site

- The cap for net metering projects for GMP was exceeded while this project was in the review and application process. This was designed as a 500 kW project. The landfill project was not subject to this cap, separate rules.
- There is a lottery being held for a handful of smaller scale projects at 150 kW under the old Net Metering rules. This lottery will take place in Spring of 2016. SunEdison recommends that we attempt to gain a spot in this lottery in order to capture the higher Net Metering Credit values of the older program. If we are unsuccessful, then we can utilize the Net Metering 2.0 rules for that site.
- It is anticipated that under the Net Metering 2.0 rules the cap will be eliminated completely, but that the Net Metering Credit value will be substantially lower.

Overall cost benefit implications

- The new net metering rules will affect how the power purchase agreement is structured.
- For the landfill, the annual lease revenue for the 500 kW would be \$7,500 and a 20 year lease agreement.
- Comparative cost charts produced by Sun Edison are attached.
- SunEdison has paid the Town **\$12,751** to offset legal expenses and **\$1,875** to split the landfill post closure certification application.

Decisions for the Selectboard to Make

- Proceed with these revised projects in size and timeline
- Power purchase agreement under net metering 2.0 rules



Milton Police Department
37 Bombardier Road
Milton, VT 05468
(802) 893-6171 Voice
(802) 893-6032 Fax



MEMORANDUM

TO: Donna Barlow Casey, Town Manager
FROM: Chief Brett Van Noordt
DATE: March 18, 2016
SUBJECT: Incentive Bonus for New Police Officers

Since the two retirements and one resignation in 2015, we have hired three (3) officers. One completed the police academy and is still working for us and the other two signed and agreed to their letters of hire, but months later had a change of heart and said they no longer wished to be in law enforcement.

We have polygraphed around 7 other potential police candidates and interviewed over 40 potential police candidates. Since early 2015, we have not been able to successfully fill our two open slots.

Hundreds of hours have been spent and wasted in this hiring process. Hundreds of dollars have been spent on polygraphs and overtime to conduct background investigations.

From the information we gathered (below) you will see that different police agencies around the State of Vermont are offering varying amounts of money to new officers. They either reward for higher education or for being full time certified.

We are having a very hard time finding qualified people that want to be police officers. We are asking that the Selectboard allow the Town Manager to approve a sign on bonus for new police officers to help attract quality police candidates.

What is proposed is a \$2,000 sign on bonus for an Associates Degree and \$4,000 sign on bonus for a Bachelors Degree, **or** \$2,000 sign on bonus for a Part-Time certified officer and a \$4,000 sign on bonus for a Full-Time certified officer, but not both. The Police Department budget can support these incentive bonuses.



Milton Police Department
37 Bombardier Road
Milton, VT 05468
(802) 893-6171 Voice
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St. Albans Police Department

Up to \$3,500.00 Signing Bonus (For Certified Police Officers)

Springfield Police Department

Successful applicants who are fully certified police officers by the State of Vermont prior to working for the town are eligible for employment bonuses up to \$6,000.00 and a salary that reflects their qualifications within an established pay scale.

UVM Police Services

Up to \$6,000 signing bonus

Wilmington Police Department

A hiring bonus of \$5,000 is available for applicants who are already full-time certified in Vermont, or \$2,500 for officers with Vermont part-time certification that are able to meet the requirements and attend the next available full-time academy class.

Burlington Police Department

Starting salary ranges from \$46,016 - \$56,576 per year depending upon experience
Education incentives: annual bonus of \$400 for an Associate's Degree, \$800 for a Bachelor's Degree, and \$1200 for a Master's Degree

Colchester PD

\$5000 for VT certified
Half paid in completion of field training
Half paid when probation ends (one year)

Williston PD

No sign on bonus

South Burlington PD

"Up to \$7,500" sign on bonus for any full-time Vermont certified officer.

Essex PD

No sign on bonus

UVM PD

Range is \$3,000 to \$6,000 (Depending on Qualifications)

RESOLUTION

Town of Milton Selectboard



RESOLUTION TO INCREASE THE INPUT OF VERMONT MUNICIPALITIES REGARDING THE SITING OF RENEWABLE ENERGY PROJECTS IN CERTIFICATE OF PUBLIC GOOD PROCEEDINGS BEFORE THE PUBLIC SERVICE BOARD.

WHEREAS, The General Assembly has set aggressive goals for the development of renewable energy in Vermont.

WHEREAS, as a result of these aggressive goals the number of certificate of public good (CPG) applications before the Public Service Board (PSB) has increased substantially.

WHEREAS, at best, the current CPG process provided by 30 V.S.A. §248 affords a limited and ineffectual role for Vermont municipalities, municipal planning commissions, and town selectboards. Regardless of the content, scope, or impact on a proposed renewable energy project or a municipality's efforts to have a say in the project's siting, the §248 process and the legal analysis employed by the PSB enable the PSB to disregard and/or avoid the policies and standards of the very municipality in which the renewable energy project is to be located. By focusing on regional impacts, to the exclusion of local municipal impacts, the PSB routinely ignores the input and evidence offered by Vermont municipalities. As a result, the "due consideration" of municipal viewpoints required by 30 V.S.A. §248(b)(1) has become consideration in name only.

WHEREAS, it has become clear that legislative changes are needed to afford Vermont municipalities a greater say in the approval and siting of renewable energy projects.

THEREFORE, it is RESOLVED by the undersigned Vermont municipalities, to instruct their state representatives and senators to develop amendments to the statutes that concern the siting and approval of renewable energy projects and to the procedures of the PSB in order to ensure that Vermont municipalities have a more meaningful role in the CPG process and to require compliance with appropriately-developed municipal siting standards.

Dated at Milton, Vermont this _____ day of _____, 2016

SELECTBOARD

Darren Adams, Chairperson

Kenneth Nolan, Vice Chair

John Bartlett, Clerk

John Cushing

John Palasik

Filed with the Milton Town Clerk's Office this _____ day of _____, 2016

Attestation: _____

03/18/16
11:17 am

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 20

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By due date and vendor name for check acct 1(GENERAL FUND) and due dates 03/22/16 thru 03/22/16

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

84319 ALDRICH & ELLIOTT, PC							
00020064	76034	11/29-12/26 wtr plan updt	50-10-410-900.00	Facility Plan Update	654.00	654.00	
21526 AMERIGAS - SOUTH BURLINGTON							
	3050029772	icehouse 134.7 gal propan	10-30-432-623.00	PROPANE	0.00	127.70	
12890 ASCEND LEARNING HOLDINGS, LLC							
00011980	3377930	cpr supplies/ 1st aid,	10-20-421-820.00	PROFESSIONAL DEVELOPMENT	167.80	141.13	
00011980	3377930	cpr supplies/ 1st aid,	10-20-422-820.00	PROFESSIONAL DEVELOPMENT	378.02	317.93	
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					545.82	459.06	
28653 BARLOW-CASEY, DONNA							
	031016	mi. Vtech seminar 2/22/16	10-10-412-580.00	TRAVEL	0.00	52.15	
17950 BCBSVT							
	14680001651	Apr health ins prem	10-10-410-210.10	GROUP HEALTH INSURANCE	0.00	1,929.08	
	14680001651	Apr health ins prem	10-10-412-210.10	GROUP HEALTH INSURANCE	0.00	3,448.04	
	14680001651	Apr health ins prem	10-10-413-210.10	GROUP HEALTH INSURANCE	0.00	2,025.28	
	14680001651	Apr health ins prem	10-20-420-210.10	GROUP HEALTH INSURANCE	0.00	12,647.88	
	14680001651	Apr health ins prem	10-20-421-210.10	GROUP HEALTH INSURANCE	0.00	711.38	
	14680001651	Apr health ins prem	10-20-422-210.10	GROUP HEALTH INSURANCE	0.00	711.38	
	14680001651	Apr health ins prem	10-30-429-210.10	GROUP HEALTH INSURANCE	0.00	2,025.28	
	14680001651	Apr health ins prem	10-30-430-210.10	GROUP HEALTH INSURANCE	0.00	4,268.28	
	14680001651	Apr health ins prem	10-30-432-210.10	GROUP HEALTH INSURANCE	0.00	253.16	
	14680001651	Apr health ins prem	10-40-441-210.00	Group Health Ins	0.00	195.63	
	14680001651	Apr health ins prem	10-50-451-210.10	GROUP HEALTH INSURANCE	0.00	1,012.64	
	14680001651	Apr health ins prem	10-50-452-210.10	Group Health Insurance	0.00	1,422.76	
	14680001651	Apr health ins prem	10-60-461-210.10	GROUP HEALTH INSURANCE	0.00	1,733.45	
	14680001651	Apr health ins prem	50-10-410-210.10	GROUP HEALTH INSURANCE	0.00	506.32	
	14680001651	Apr health ins prem	55-20-420-210.10	GROUP HEALTH INSURANCE	0.00	506.32	
					-----	-----	
					0.00	33,396.88	
19000 BOND AUTO PARTS, INC.							
00003609	17IV040953	trans fluid d/t	10-30-430-430.10	VEHICLE MAINTENANCE	15.96	15.96	
19190 BOUND TREE MEDICAL							
00011989	82076302	med supplies IVkit,	10-20-422-612.00	GENERAL SUPPLIES	152.00	152.00	
19670 BRODART CO.							
00051722	428199	laminat covering	10-50-451-611.00	OFFICE SUPPLIES	451.10	451.10	
25250 BURNETT, CHRISTOPHER							
	031016	ANTIFREEZE FOR 601	10-20-422-430.10	VEHICLE/EQUIP.MAINTENANCE	0.00	11.99	
27806 BUSINESS CREDIT CARD SERVICES							
00200094	030316	Safe Kids carseat/Raymond	10-20-420-820.00	PROFESSIONAL DEVELOPMENT	85.00	85.00	
00008638	06116103744W	bkgnd chk	10-10-416-330.00	OTHER PROFESSIONAL	30.00	30.00	

03/18/16
11:17 am

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 20

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 03/22/16 thru 03/22/16

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	00008637	06216141710W	bkgnd ch	10-10-416-330.00	OTHER PROFESSIONAL	30.00	30.00	
	00008640	06716143205W	bkgnd ch	10-10-416-330.00	OTHER PROFESSIONAL	30.00	30.00	
	00008641	06816120122W	bkgnd ch	10-10-416-330.00	OTHER PROFESSIONAL	30.00	30.00	
	00005763	1XPCR	2 lawn signs easter hunt	10-50-452-830.16	TOWN EVENTS	54.00	50.45	
	00006624	55091	Ethical Planning Bk	10-60-461-640.00	BOOKS & PERIODICALS	32.95	32.95	
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						291.95	288.40	
22750 CARGILL, INC								
	00003618	2902716202	deicer 44.920#	10-30-430-601.10	WINTER SALT	1,669.90	1,669.90	
	00003618	2902718427	deicer 4 ave 44K#	10-30-430-601.10	WINTER SALT	6,537.60	6,537.60	
	00003618	2902723397	deicer 3 @ 45K#	10-30-430-601.10	WINTER SALT	5,040.19	5,040.19	
						-----	-----	
						13,247.69	13,247.69	
54050 CASELLA WASTE SYSTEMS INC								
		2507659	Feb trash service	10-30-432-421.00	DISPOSAL & REFUSE	0.00	500.98	
		2507659	Feb trash service	50-10-410-421.00	DISPOSAL & REFUSE	0.00	32.00	
		2507659	Feb trash service	55-20-420-421.00	DISPOSAL & REFUSE	0.00	502.83	
						-----	-----	
						0.00	1,035.81	
26422 CHOICE COBRA, LLC								
		RC038505	April Admin fee 45	10-10-416-210.00	HEALTH INSURANCE - CHOICE	0.00	38.25	
26928 CIVES CORPORATION, DBA								
	00003602	4466849	preempt skrn fail '08 d/	10-30-430-430.10	VEHICLE MAINTENANCE	67.62	67.62	
	00003602	4467031	screen fail '06 D/t	10-30-430-430.10	VEHICLE MAINTENANCE	862.06	862.06	
						-----	-----	
						929.68	929.68	
27210 CLEAN WATERS, INC								
	00001744	7748	emulsion polymer	55-20-420-612.00	GENERAL SUPPLIES	7,823.43	7,823.43	
27359 COLD SPRING ROAD ASSOCIATION								
	00009315	022916	CSRA Yr Rnd annual dues	10-30-432-810.00	DUES & FEES	470.00	470.00	
27380 COMCAST								
		82389APR16	3/16-4/15 PD internet	10-20-420-340.00	TECHNICAL	0.00	144.85	
27857 COVERTTRACK GROUP INC								
	00200088	15858	track drg infrmnt/sspcts	26-00-000-740.00	MACHINERY & EQUIPMENT	1,610.00	1,610.00	
29900 DULAC, KATHLEEN								
		031916	N.Field smmr progrm wrksh	10-50-451-580.00	TRAVEL	0.00	69.34	
30760 EMERGENCY MEDICAL PRODUCTS								
	00011985	1807833	med supplies, catheters,	10-20-422-612.00	GENERAL SUPPLIES	475.00	473.78	
32843 FIRE SAFETY USA								
	00011958	87092	CO2 alarm	10-20-422-430.10	VEHICLE/EQUIP.MAINTENANCE	300.00	255.00	

03/18/16
11:17 am

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By due date and vendor name for check acct 1(GENERAL FUND) and due dates 03/22/16 thru 03/22/16

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

42883 FOOTWORKS STUDIO OF DANCE								
	00005736	030916	feb circus dance camp	10-50-452-831.00	REVENUE PROGRAMS	683.00	683.00	
	00005736	030916	feb circus dance camp	10-50-452-831.00	SCHOLARSHIP FR REV.PROG	37.00	37.00	
						-----	-----	
						720.00	720.00	
41103 GABORIAULT, LEE								
	031416		Addison Cty Fire Schl	10-20-421-820.00	PROFESSIONAL DEVELOPMENT	0.00	110.00	
34350 GALE/CENGAGE LEARNING								
	00051729	57687961	lg prnt bks march	10-50-451-640.35	BOOKS-LARGE PRINT	148.14	148.14	
34300 GALL'S INC								
	00200059	004976539	bdu shirt	10-20-420-650.00	UNIFORMS	25.00	25.00	
	00200089	4998601	Scalise Boots	10-20-420-650.00	UNIFORMS	150.00	149.00	
	00200059	5002114	PD ballcap & range cap	10-20-420-650.00	UNIFORMS	22.51	22.51	
						-----	-----	
						197.51	196.51	
34913 GEORGIA AUTO PARTS								
	00009314	467211	battery & core chg	10-30-432-430.00	REPAIR & MAINT-FACILITIES	148.95	148.95	
	00009314	467235	core chg ret battery	10-30-432-430.00	REPAIR & MAINT-FACILITIES	10.00	10.00	
		467578	2 batteries PO 9314 Core	10-30-432-430.00	REPAIR & MAINT-FACILITIES	0.00	-20.00	
						-----	-----	
						158.95	138.95	
35076 GLOCK PROFESSIONAL, INC								
	00200091	TRP100081203	Genzlinger clock training	10-20-420-820.00	PROFESSIONAL DEVELOPMENT	250.00	250.00	
82967 GOVERNERS COUNCIL ON PHYSICAL FITN								
	00008639	030316	Thompson wellness Conf'16	10-10-410-820.00	PROFESSIONAL DEVELOPMENT	128.00	128.00	
36878 GRAY ROCK QUARRY LLC								
	00003515	5292	super pack & gravel	10-30-430-602.20	PLANT MIX / GRAVEL	811.63	811.63	
37590 GREEN MOUNTAIN MESSENGER INC								
	00051727	50455	libr delivery 8@15 Feb	10-50-451-610.00	POSTAGE	120.00	120.00	
38546 HAMPSHIRE PURIFIED WATER								
	00001738	0225	10 cs deionized wtr	55-20-420-612.00	GENERAL SUPPLIES	195.00	190.00	
31791 HANSEN, ANNETTE								
	00005738	165	acrylic 4 students 3/12	10-50-452-831.00	REVENUE PROGRAMS	200.00	200.00	
40700 INGRAM LIBRARY SERVICES								
	00051699	60985050	children's bks	10-50-451-640.25	BOOKS-CHILDRENS	10.37	10.37	
	00051700	60985051	adlt audio	10-50-451-640.15	AUDIOS	204.64	204.64	
	00051699	66679611	children's bks	10-50-451-640.25	BOOKS-CHILDRENS	10.34	10.34	

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By due date and vendor name for check acct 1(GENERAL FUND) and due dates 03/22/16 thru 03/22/16

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	00051700	66681080	audio bks adult	10-50-451-640.15	AUDIOS	106.12	95.97	
		92156836	adlt bks inv60957225	10-50-451-640.10	BOOKS-ADULTS	0.00	-10.40	
		92190851	ret juv bk & postage	10-50-451-610.00	POSTAGE	0.00	-3.55	
		92190851	ret juv bk & postage	10-50-451-640.30	BOOKS-JUVENILE	0.00	-9.19	
						-----	-----	
						331.47	298.18	
41074 INTERSTATE AUTO SERVICE, INC								
		74365	'13 ford edge mini bulb	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	1.29	
		74367	'15 tahoe st inspect & oil	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	87.55	
		74376	tire chg '15 tahoe	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	64.00	
		74482	oil filter '14 ford tauru	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	40.18	
						-----	-----	
						0.00	193.02	
45862 LANDWORKS								
	00020067	102223	MRD4 nov-Feb design/engr	25-00-000-330.00	OTHER PROFESSIONAL SERVIC	25,827.58	25,827.58	
44115 LCS CONTROLS INC.								
	00001733	13083	install isolator/ sampler	55-20-420-340.00	TECHNICAL SERVICES	1,258.53	1,258.53	
32462 LEVY VIVIANE								
	00051726	030516	libr soup class	10-50-451-330.10	PROFESSIONAL PROGRAMS	79.50	79.50	
47823 MAILFINANCE INC.								
		N5822506	4/8-7/7/16 post meter rent	10-10-416-610.10	POSTAGE MACHINE RENTAL	0.00	422.82	
47941 MAINE ENVIRONMENTAL LAB								
	00001652	55523	qtrly sludge testing Oct	55-20-420-340.00	TECHNICAL SERVICES	492.00	492.00	
	00001652	55910	Dec Qtrly sludge testing	55-20-420-340.00	TECHNICAL SERVICES	492.00	492.00	
	00001652	56276	Mar'16 qtrly sludge test	55-20-420-340.00	TECHNICAL SERVICES	492.00	492.00	
						-----	-----	
						1,476.00	1,476.00	
43130 MASON, J YVETTE								
	00005733	030516	rec safe girls class	10-50-452-831.00	REVENUE PROGRAMS	60.00	60.00	
32590 MIKE ALBERT LEASING INC								
		INV00640088	'12 mits lease	10-10-416-430.10	VEHICLE/EQUIP MAINTENANCE	0.00	165.00	
53400 MILTON INDEPENDENT INC								
	00006621	44581	DRB 2/25 publ 2/4	10-60-461-540.00	ADVERTISING	69.20	69.20	
	00008620	45000	2/11 resolution bond vote	10-10-401-540.00	ADVERTISING	289.00	289.00	
	00008623	45001	2/11 '16 annual mtg warng	10-10-401-540.00	ADVERTISING	357.00	357.00	
	00008620	45058	2/18 Bond resolution vote	10-10-401-540.00	ADVERTISING	289.00	289.00	
	00008631	45059	2/18 copies annual rpt	10-10-401-540.00	ADVERTISING	34.00	34.00	
	00008623	45061	2/18 '16 annual mtg warng	10-10-401-540.00	ADVERTISING	357.00	357.00	
	00006623	45062	DRB 3/10 publ 2/18	10-60-461-540.00	ADVERTISING	67.10	67.10	
	00008620	45112	2/25 Bond resolution vote	10-10-401-540.00	ADVERTISING	289.00	289.00	

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 03/22/16 thru 03/22/16

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	00008623	45114	'16 annual mtg warng	10-10-401-540.00	ADVERTISING	357.00	357.00	
	00008636	45115	2/25 food drive twm mtg	10-10-416-540.00	ADVERTISING	51.00	51.00	
						-----	-----	
						2,159.30	2,159.30	
57413 NEW HORIZON COMMUNICATIONS CORP								
		011393-MAR16	mar 3/1-31	10-10-410-530.10	COMMUNICATIONS-TELEPHONE	0.00	64.38	
		011393-MAR16	mar 3/1-31	10-10-410-530.10	COMMUNICATIONS-TELEPHONE	0.00	26.26	
		011393-MAR16	mar 3/1-31	10-10-412-530.10	COMMUNICATIONS-TELEPHONE	0.00	26.26	
		011393-MAR16	mar 3/1-31	10-10-413-530.10	COMMUNICATIONS-TELEPHONE	0.00	21.88	
		011393-MAR16	mar 3/1-31	10-10-414-530.10	COMMUNICATIONS-TELEPHONE	0.00	21.88	
		011393-MAR16	mar 3/1-31	10-10-417-530.20	COMMUNICATIONS-OTHER	0.00	318.84	
		011393-MAR16	mar 3/1-31	10-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	145.06	
		011393-MAR16	mar 3/1-31	10-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	113.78	
		011393-MAR16	mar 3/1-31	10-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	86.66	
		011393-MAR16	mar 3/1-31	10-20-421-530.10	COMMUNICATIONS TELEPHONE	0.00	17.50	
		011393-MAR16	mar 3/1-31	10-20-421-530.10	COMMUNICATIONS TELEPHONE	0.00	31.80	
		011393-MAR16	mar 3/1-31	10-20-422-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.82	
		011393-MAR16	mar 3/1-31	10-20-422-530.10	COMMUNICATIONS-TELEPHONE	0.00	13.13	
		011393-MAR16	mar 3/1-31	10-30-429-530.10	COMMUNICATIONS-TELEPHONE	0.00	38.56	
		011393-MAR16	mar 3/1-31	10-30-429-530.10	COMMUNICATIONS-TELEPHONE	0.00	8.75	
		011393-MAR16	mar 3/1-31	10-30-429-530.10	COMMUNICATIONS-TELEPHONE	0.00	4.38	
		011393-MAR16	mar 3/1-31	10-30-430-530.10	COMMUNICATIONS-TELEPHONE	0.00	4.38	
		011393-MAR16	mar 3/1-31	10-50-451-530.10	COMMUNICATIONS-TELEPHONE	0.00	4.38	
		011393-MAR16	mar 3/1-31	10-50-452-530.10	COMMUNICATIONS-TELEPHONE	0.00	4.37	
		011393-MAR16	mar 3/1-31	10-60-461-530.10	COMMUNICATIONS-TELEPHONE	0.00	26.26	
		011393-MAR16	mar 3/1-31	50-10-410-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.80	
		011393-MAR16	mar 3/1-31	50-10-410-530.10	COMMUNICATIONS-TELEPHONE	0.00	2.18	
		011393-MAR16	mar 3/1-31	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.87	
		011393-MAR16	mar 3/1-31	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	32.17	
		011393-MAR16	mar 3/1-31	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	70.97	
		011393-MAR16	mar 3/1-31	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.80	
		011393-MAR16	mar 3/1-31	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	2.18	
		011393-MAR16	mar 3/1-31	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	40.79	
						-----	-----	
						0.00	1,254.09	
57495 NEW YORK CLEANERS								
		022916	PD Feb uniforms clean	10-20-420-650.00	UNIFORMS	0.00	252.40	
58200 NORTHEAST DELTA DENTAL								
		925-APR16	Apr Dental ins. prem	10-10-410-210.15	GROUP DENTAL INSURANCE	0.00	157.56	
		925-APR16	Apr Dental ins. prem	10-10-412-210.15	GROUP DENTAL INSURANCE	0.00	253.87	
		925-APR16	Apr Dental ins. prem	10-10-413-210.15	GROUP DENTAL INSURANCE	0.00	195.87	
		925-APR16	Apr Dental ins. prem	10-20-420-210.15	GROUP DENTAL INSURANCE	0.00	959.94	
		925-APR16	Apr Dental ins. prem	10-20-421-210.15	GROUP DENTAL INSURANCE	0.00	61.65	
		925-APR16	Apr Dental ins. prem	10-20-422-210.15	GROUP DENTAL INSURANCE	0.00	61.64	
		925-APR16	Apr Dental ins. prem	10-30-429-210.15	GROUP DENTAL INSURANCE	0.00	99.56	
		925-APR16	Apr Dental ins. prem	10-30-430-210.15	GROUP DENTAL INSURANCE	0.00	649.99	

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By due date and vendor name for check acct 1(GENERAL FUND) and due dates 03/22/16 thru 03/22/16

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
		925-APR16	Apr Dental ins. prem	10-30-432-210.15	GROUP DENTAL INSURANCE	0.00	145.89	
		925-APR16	Apr Dental ins. prem	10-40-441-210.15	Group Dental Ins	0.00	8.98	
		925-APR16	Apr Dental ins. prem	10-50-451-210.15	GROUP DENTAL INSURANCE	0.00	130.58	
		925-APR16	Apr Dental ins. prem	10-60-461-210.15	GROUP DENTAL INSURANCE	0.00	155.87	
		925-APR16	Apr Dental ins. prem	50-10-410-210.15	GROUP DENTAL INSURANCE	0.00	113.05	
		925-APR16	Apr Dental ins. prem	55-20-420-210.15	GROUP DENTAL INSURANCE	0.00	113.05	
						-----	-----	
						0.00	3,107.50	
58208 NORTHWESTERN OCCUPATION HEALTH								
	00200070	74047	rabies 3 of 4 PD	10-20-420-330.00	OTHER PROFESSIONAL	999.00	999.00	
61912 PINEBROOK KENNELS, LLC								
	00200095	031016	dog food	10-20-420-890.00	Canine Unit	141.00	141.00	
68435 PLACESENSE								
	00006625	519	drft regs, pc mtg, pblc	10-60-461-330.00	OTHER PROFESSIONAL	1,373.40	1,373.40	
62520 PREMIER TIRE & AUTOMOTIVE CORP								
	00003630	71249	alignmnt 15-1 silverado	10-30-430-430.10	VEHICLE MAINTENANCE	79.95	79.95	
	00200093	71320	'13 cruiser	10-20-420-430.10	VEHICLE MAINTENANCE	45.95	45.95	
						-----	-----	
						125.90	125.90	
24501 R.R. CHARLEBOIS INC								
		CMRC54033	warranty adj p.o. 3545	10-30-430-430.10	VEHICLE MAINTENANCE	0.00	-24.63	
		CMRC54063	warranty adj p.o 3545	10-30-430-430.10	VEHICLE MAINTENANCE	0.00	-63.60	
	00003610	ID03668	bk wrklt 15-2 d/t	10-30-430-430.10	VEHICLE MAINTENANCE	59.95	59.95	
	00003610	ID03810	pwr str hose 14-1 d/t	10-30-430-430.10	VEHICLE MAINTENANCE	416.31	425.41	
						-----	-----	
						476.26	397.13	
63713 RADIO NORTH GROUP INC								
	00011984	24136219	reprogrm radio error	10-20-422-740.00	MACHINERY/EQUIPMENT	40.00	40.00	
67325 ROUND HILL FENCE INC								
	00001742	10010	rpr gate ww plant	55-20-420-340.00	TECHNICAL SERVICES	316.90	316.90	
71797 SCALISE, FRANK								
		030316	postage return GPS unit	10-20-420-610.00	POSTAGE	0.00	16.54	
71275 SIRCHIE FINGER PRINT LABS								
	00200084	0243784-IN	heroin tst kits	10-20-420-612.00	GENERAL SUPPLIES	55.16	55.16	
36094 SKILLPATH AND NATIONAL SEMINARS TR								
	00008630	11104138	Thompson Prof Admn smnr	10-10-410-820.00	PROFESSIONAL DEVELOPMENT	149.00	149.00	
61943 SWISH KENCO LTD								
	00009313	W100112/S	bio-odor digester	10-30-432-612.00	GENERAL SUPPLIES	12.45	12.45	

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Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
48700 SYMQUEST GROUP INC								
		1007651	3/8-4/7 TC copier rental	10-10-412-430.20	PHOTOCOPIER MAINTENANCE	0.00	40.42	
21288 SYNCB/AMAZON								
	00051710	0235417	ya dvds march	10-50-451-640.50	VIDEOS	64.56	64.56	
	00051725	2949044	adlt movies	10-50-451-640.50	VIDEOS	220.00	202.67	
	00200079	6213020	printr drum unit	10-20-420-612.00	GENERAL SUPPLIES	160.99	160.99	
						-----	-----	
						445.55	428.22	
76719 THE TECH GROUP, INC.								
	00007198	69792	feb mo. managed service	10-10-417-340.00	TECHNICAL	2,250.00	2,250.00	
	00007198	69792	feb mo. managed service	50-10-410-340.00	TECHNICAL SERVICES	9.00	9.00	
	00007198	69792	feb mo. managed service	55-20-420-340.00	TECHNICAL SERVICES	9.00	9.00	
						-----	-----	
						2,268.00	2,268.00	
76400 TI-SALES INC								
	00001739	INV0061186	rplnsh mtr stock	50-10-410-612.10	WATER METERS	2,021.64	2,021.64	
	00001739	INV0061186	rplnsh mtr stock	55-20-420-612.10	WATER METER PURCHASES	2,021.64	2,021.64	
						-----	-----	
						4,043.28	4,043.28	
53344 TRIGGS, ELIZABETH D.								
	00005758	030416	Rec Wtrclr class 3/3,10	10-50-452-831.00	REVENUE PROGRAMS	300.00	210.00	
76960 U.S. BANK EQUIPMENT FINANCE								
		299539213	PD Copier rent 3/10-4/10	10-20-420-430.20	PHOTOCOPIER MAINTENANCE	0.00	145.10	
78210 UNIFIRST CORP								
	036	1730489	hwy uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.00	
	036	1730489	hwy uniforms	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	35.58	
	036	1730489	hwy uniforms	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	6.05	
	036	1731792	hwy uniforms & mat rent	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.00	
	036	1731792	hwy uniforms & mat rent	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	35.58	
	036	1731792	hwy uniforms & mat rent	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	6.05	
	036	1733084	b & g uniform mats rent	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.26	
	036	1733084	b & g uniform mats rent	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	4.54	
	036	1733084	b & g uniform mats rent	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	12.51	
	036	1733086	uniform w/w rent	10-30-430-612.00	GENERAL SUPPLIES	0.00	11.75	
	036	1733086	uniform w/w rent	50-10-410-650.00	EMPLOYEE UNIFORMS	0.00	15.13	
	036	1733086	uniform w/w rent	55-20-420-650.00	EMPLOYEE UNIFORMS	0.00	15.12	
	036	1734360	uniform rent	10-30-430-612.00	GENERAL SUPPLIES	0.00	6.26	
	036	1734360	uniform rent	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	4.54	
	036	1734360	uniform rent	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	12.51	
						-----	-----	
						0.00	183.88	
45990 UNIVERSITY OF VERMONT MEDICAL CENT								
	00200063	18174	3 naloxon kits herion O D	10-20-420-612.00	GENERAL SUPPLIES	82.74	82.74	

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TOWN OF MILTON Accounts Payable
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By due date and vendor name for check acct 1(GENERAL FUND) and due dates 03/22/16 thru 03/22/16

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	00011954	18174B	naloxone herione OD kits	10-20-422-612.00	GENERAL SUPPLIES	126.08	126.08	
	00011912	18475	charcoial supplies	10-20-422-612.00	GENERAL SUPPLIES	675.00	592.85	
						-----	-----	
						883.82	801.67	
71063 US POSTAL SERVICE (NEOPOST POSTAGE-								
	031116		FY3Q pstg refill wtr bill	10-00-000-190.00	PREPAID POSTAGE	0.00	2,500.00	
81553 VERMONT TONER RECHARGE, INC.								
	00051728	74925	photocopy rechg	10-50-451-611.00	OFFICE SUPPLIES	160.00	160.00	
84400 VLCT PACIF, INC.								
	00008642	2016-17225	New SB Institute Palasik	10-10-401-820.00	PROFESSIONAL DEVELOPMENT	60.00	60.00	
83844 W.B. MASON CO INC								
	CR C134441		clr stmt PW & RecI0033739	10-50-452-611.00	OFFICE SUPPLIES	0.00	-38.52	
	CR C1390238		clr rec stmt '10-'13	10-50-452-611.00	OFFICE SUPPLIES	0.00	-0.44	
	CR1911837		1/9/15cable ret I22580030	10-20-420-611.00	OFFICE SUPPLIES	0.00	-11.49	
	CR2330482		ret 4 flshdrives repl 2	10-20-420-611.00	OFFICE SUPPLIES	0.00	-27.96	
	CR2476881		ret indx tabs repl & rebl	10-50-452-611.00	OFFICE SUPPLIES	0.00	-5.41	
	00005761	I32752114	misc office suppl	10-50-452-611.00	OFFICE SUPPLIES	40.00	39.47	
	00007207	I32756196	misc office supplies	10-10-412-611.00	OFFICE SUPPLIES	47.30	44.88	
	00004561	I32786189	toner & crctn tape	10-10-413-611.00	OFFICE SUPPLIES	224.67	224.67	
	00014367	I32818713	toner & office supplies	10-10-414-611.00	OFFICE SUPPLIES	286.94	286.94	
						-----	-----	
						598.91	512.14	
79153 WELLS, ERIK								
	49049421		Domain Registration 1 yr	10-10-417-530.20	COMMUNICATIONS-OTHER	0.00	15.00	
72132 WESTAFF USA, INC								
	00004557	WC322639	w/e 2/27 Therrien finance	10-10-413-330.00	OTHER PROFESSIONAL SER.	615.00	615.00	
	00004557	WC323330	w/e 3/5 Therrien Fin Temp	10-10-413-330.00	OTHER PROFESSIONAL SER.	595.37	595.37	
						-----	-----	
						1,210.37	1,210.37	
87159 XEROX BUSINESS SERVICE LLC								
	1242076		ACS recording fees Januar	10-10-405-330.10	GENERAL GOVERNMENT	0.00	140.00	
	1242076		ACS recording fees Januar	10-10-412-340.10	TECHNICAL/ACS	0.00	1,196.94	
						-----	-----	
						0.00	1,336.94	
90000 ZOLL MEDICAL								
	00011977	2352117	AutoPulse Rpr lbr	10-20-422-740.00	MACHINERY/EQUIPMENT	1,386.64	1,356.64	
	00011990	2352701	med supplies, nasel Co2	10-20-422-612.00	GENERAL SUPPLIES	175.00	174.70	
						-----	-----	
						1,561.64	1,531.34	

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By due date and vendor name for check acct 1(GENERAL FUND) and due dates 03/22/16 thru 03/22/16

Vendor						
PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount Check
Report Total					120,347.06	

THESE INVOICES HAVE BEEN APPROVED BY THE TOWN MANAGER ON THE FOLLOWING DATE:

APPROVED ON ___/___/___
Donna Barlow Casey, Town Manager

To the Treasurer of the TOWN OF MILTON:

We Hereby certify that there are sufficient vouchers supporting the amounts owed to the above mentioned vendors.

Let this be your order for the payments of the amounts totaling \$ ***120,347.06

SELECTBOARD:

Darren Adams, Chair Ken Nolan, Vice Chair John W. Bartlett, Secretary John Palasik John Cushing

Milton Selectboard Meeting Minutes

March 7, 2016 6:00 P.M.

Municipal Building Community Room

Selectboard Members Present: Darren Adams, Chair; Kenneth Nolan, Vice Chair; John Bartlett, Clerk; John Cushing, Member; John Palasik, Member

Selectboard Members Not Present: none

Staff Members Present: Donna Barlow Casey, Town Manager; Erik Wells, Director- Administration & Community Services; Jacob Hemmerick, Planning Director; Kym Duchesneau, Recreation Coordinator; Ben Nappi, Assistant Recreation Coordinator; Roger Hunt, Public Works Director; Nathan Lavallee, Water/Wastewater Superintendent; Jeff Caste, Town Planner; Amanda Pitts, Zoning Admin.

Others Present: Henry Bonges, Lori Donna, Courtney Lamdin, Stu King, Jenn Taylor, Terry Melton, Kaitlyn Thibaulat, John Lindsay, Julie Rutz

I. Call to Order – Adams called the meeting to order at 6:00 PM

II. Flag Salute – Adams led the attendees in a Salute to the Flag.

III. Agenda Review- Community Champion Committee applicant Terry Melton was added after item B of section V. Ultimate Frisbee Championship Event permit was moved to after the joint meeting with the Planning Commission as new business item A. Update on water leak added after fireworks donation in new business as item C. Discussion regarding a municipal resolution circulating among Vermont Towns advocating for increased local control for renewable energy projects was added to new business as item H.

IV. Public Forum- None

V. Appointments, Recognition & Event Permit

A. Welcome New Selectboard Member John Palasik

Adams welcomed John Palasik as a new member to the Selectboard. Palasik is a retired Milton Police Sergeant and served on the Selectboard in the 1980s.

B. Honor Stuart King for Selectboard Service

The Selectboard thanked former member Stuart King for his service on the Board. King served from 1894-1986 and 2014-2016. King was presented with a plaque commemorating his service. Bartlett read a resolution honoring King and moved to approve the resolution as presented. Second by Cushing. **Approved unanimously.**

C. Community Champions Award Committee Appointment

Cushing moved to appoint Terry Melton to a one year term on the Community Champion Awards Committee. Second by Bartlett. Approved unanimously.

VI. Joint Meeting with Planning Commission

A. Discuss Draft Zoning Bylaw Amendments, DB1 Zoning District

Planning Director Jacob Hemmerick and the Planning Commissioners updated the Selectboard on the progress of the DB1 zoning bylaw amendments. There will be a

community workshop on April 5 at 6:30 PM for the public to weigh in and discuss the draft zoning bylaw amendments for the DB1 district.

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52 **VII. New Business and Department Items**

53 **A. Ultimate Frisbee Championship Facility Use and Entertainment Permit**

54 Ben Nappi stated this event was hosted by Milton last year and was a great success. The
55 organizers are excited at another opportunity to bring the event to Milton. Bartlett
56 moved to approve the facility use and entertainment permits as presented. Second by
57 Cushing. **Approved unanimously.**

58
59 **B. Winter Festival Fireworks Donation**

60 Recreation Coordinator Kym Duchesneau explained the resolution before the Board
61 thanks and accept the fireworks donation by Mike Boisjeli at the Winter Festival on
62 February 12th. Cushing moved to approve the resolution as presented, second by
63 Bartlett. **Approved unanimously.**

64
65 **C. Water Leak Update**

66 Water/Wastewater Superintendent Nathan Lavallee updated the Board that work
67 continues to locate a suspected water leak due to use data. Leak detection continues
68 and additional agencies have been consulted, including the Champlain Water District.
69 Work will continue and the Board will receive updates.

70
71 **D. VTrans Class 2 Highway Grant Application**

72 Public Works Director Roger Hunt stated this is a grant from VTrans to aid in paving
73 Class 2 Highways in Town. Award can be up to \$175,000. The application is due by April
74 15th. He presented the Board with a few different scenarios to consider for the
75 application- looking at Everest Road, North Road and Munson Hill as some prime focus
76 areas. The Board discussed the various scenarios and paving overall. Discussion will
77 continue at the next Selectboard Meeting.

78
79 **E. Acting Zoning Administrator Policy**

80 Zoning Administrator Amanda Pitts explained the Town needs to have a policy in place
81 for an Acting Zoning Administrator in her absence. Bartlett moved to accept the Acting
82 Zoning Administrator Policy as presented, second by Cushing. **Approved unanimously.**

83
84 **F. Planning & Zoning Permit Fee Schedule Amendment**

85 Hemmerick continued the discussion from the February 16th meeting, providing the
86 Board with an overview of the revenue impact with the new fee schedule. Bartlett
87 moved to accept the Planning and Zoning Permit Fee Schedule Amendment Resolution
88 as presented, second by Nolan. **Approved unanimously.**

89
90 **G. Glebe Land**

91 Hemmerick gave an overview of Glebe Land, a practice that dates back to English
92 Colonialism, in preparation for a future agenda item where the Town will be asked to
93 approve a quit claim deed on Glebe Land for a real estate transaction.

97 **H. Renewable Energy Project Locating Resolution**

98 Adams circulated a resolution that Vermont Towns have been adopting advocating for
99 increased local control on renewable energy project locating. Will discuss further at the
100 next Selectboard Meeting.

101
102 **VIII. Warrant/Report #19**

103 Bartlett reviewed warrant #19. He mentioned a few items, in random order:

- 104
- 105 • Cargill, Inc., \$11,502.69 - winter salt @ state bid price of \$74.35
- 106 • GMP, \$16,582.21 - electricity, monthly billing
- 107 • Kofile Preservation, \$4,296.00 - restoration of 3 vital records books for TC office
- 108 • Mike's Boring & Coring, \$5,130 - Test boring on Beebe Hill Rd, Lake Rd culvert, Quarry Lane
- 109 culvert
- 110 • Milton Firefighters Association, \$1,183.91 - payment for Rescue department portion of annual
- 111 banquet (42 members)
- 112 • New England Environmental Equipment, \$5,837 - replace influent automatic composite sampler
- 113 - wastewater dept - "Overspent by \$5,780.72" "Overage will be covered by under spending w/w
- 114 general supplies @ end of year"
- 115 • New Office Furniture Exchange, \$598 - 2 new multi-task Apollo Desk Chairs for TM office - "Cost
- 116 will be balanced by under spending other areas of TM budget"
- 117 • Rowley Fuels, \$5,178.17 - February diesel and heating oil
- 118 • Town of Colchester, \$66,747.83 - Installment 2 of 3 for Police, Fire & Rescue Dispatch (contract
- 119 runs 7/1/15-6/30/16)
- 120 • VT Gas, \$5,051.97 - monthly billing for natural gas
- 121 • Weststaff, \$1,753.39 - 3 weeks billing for Finance temp

122
123 Bartlett moved to approve warrant report #19 in the amount of \$213,899.11, second by
124 Cushing. **Approved 4-1 (Adams opposed).**

125
126 **IX. Minutes of February 16, and 29 Meetings**

127 Bartlett moved to approve the minutes from the February 16, 2016 and February 29, 2016
128 Selectboard meetings as presented. Nolan second. **Approved 4-0 (Palasik abstained).**

129
130 Barlow Casey read into the record an email from resident Michael Boisjeli. It stated he is in full
131 support of the Milton Grange and did not want the community to think otherwise from his
132 questions at pre-town meeting on February 29.

133
134 **X. Executive Session**

135 Bartlett moved to find premature public knowledge about Human Resources and Contract
136 Negotiations would cause the Town or person to suffer a substantial disadvantage. Second by
137 Nolan. **Approved unanimously.**

138
139 Bartlett moved to enter into Executive Session to discuss Contract Negotiations under the
140 provisions of V.S.A. Title 1 Section 313 and include Barlow Casey, Erik Wells and Peter Anthony.
141 Second by Nolan. **Approved unanimously.**

142
143 Bartlett moved to enter into Executive Session to discuss Human Resources under the
144 provisions of V.S.A. Title 1 Section 313 and include Barlow Casey and Wells. Second by Cushing.
145 **Approved unanimously.**

146 Entered Executive Session at 8:25 PM.

147

148 Bartlett moved to close Executive Session at 10:28 PM. Second by Cushing. **Approved**
149 **unanimously.**

150

151 Bartlett moved to allow the Town Manager to negotiate a 30 day contract with Peter Anthony
152 to serve as a financial research consultant. Second by Nolan. **Approved unanimously.**

153

154 **XI. Adjournment**

155

156 Bartlett moved to adjourn the Selectboard Meeting. Second by Cushing. **Approved**
157 **unanimously.**

158

159 Adams adjourned the meeting at 10:30 PM.

160

161 **Respectfully Submitted,**

162

163 _____ **Date:** _____

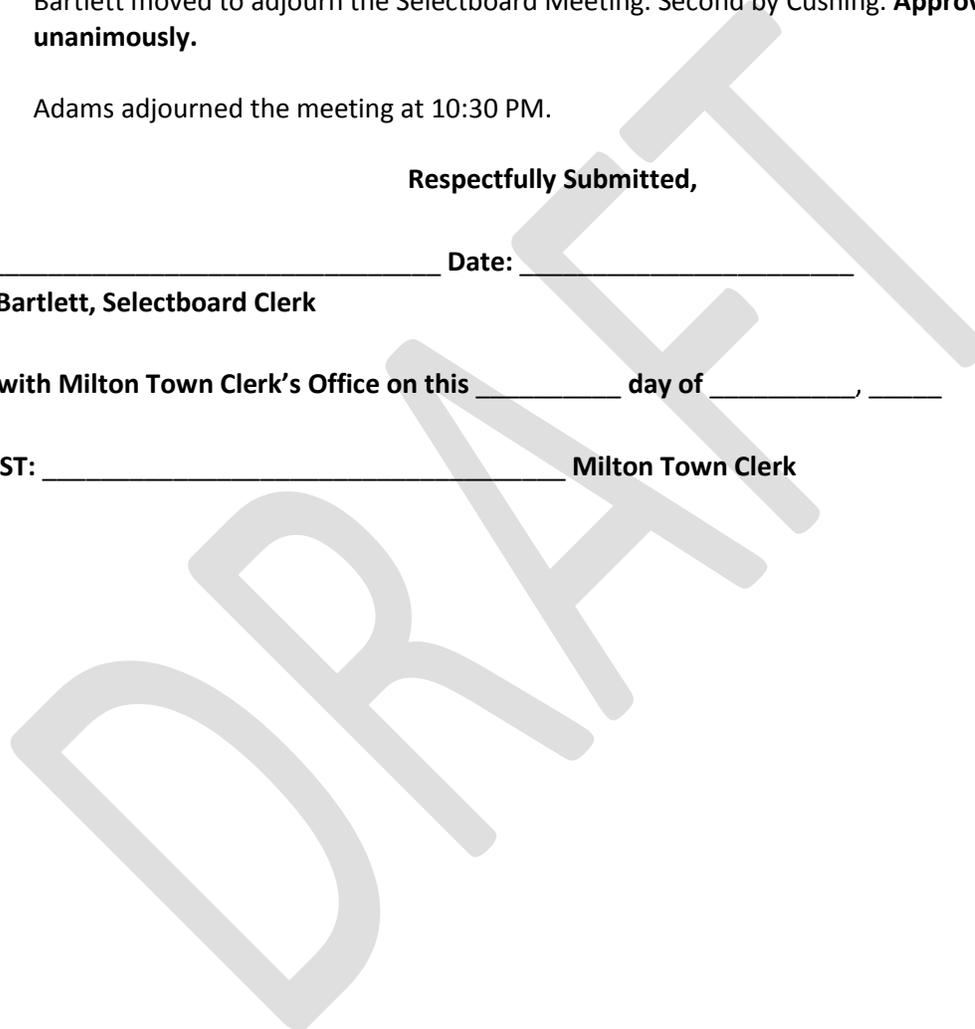
164 **John Bartlett, Selectboard Clerk**

165

166 **Filed with Milton Town Clerk's Office on this** _____ **day of** _____, _____

167

168 **ATTEST:** _____ **Milton Town Clerk**



Milton Selectboard Meeting Minutes

March 14, 2016 6:00 PM

Town Manager's Conference Room

Selectboard Members Present: Darren Adams, Chair; Kenneth Nolan, Vice Chair; John Bartlett, Clerk; John Cushing, Member; John Palasik, Member

Selectboard Members Not Present: none

Staff Members Present: Donna Barlow Casey, Town Manager

Others Present: none

I. **Call to Order** – Adams called the meeting to order at 6:00 PM

II. **Agenda Review**- Selectboard goal setting for the year added as new business

III. **Public Forum**- None

IV. **New Business**

A. Selectboard Goal Setting

The Selectboard talked about prioritizing economic development, resolving financial issues, restructuring of the capital improvement plan, staffing improvement plan and there was a question whether the Town may have any Legislation to advocate for in the next biennium. No action was taken as this was not on the warned agenda prior to the meeting.

V. **Executive Session**

Palasik moved to find premature public knowledge about Human Resources would cause the Town or person to suffer a substantial disadvantage. Second by Bartlett. **Approved unanimously.**

Palasik moved to enter into Executive Session to discuss Human Resources under the provisions of V.S.A. Title 1 Section 313 and include Barlow Casey. Second by Bartlett. **Approved unanimously.**

Entered Executive Session at 8:32 PM

Cushing moved to close Executive Session at 10:05 PM. Second by Bartlett. **Approved unanimously.**

There was no action taken as a result of executive session.

VI. **Adjournment**

Cushing moved to adjourn the Selectboard Meeting. Second by Bartlett. **Approved unanimously.**

Adams adjourned the meeting at 10:07 PM.

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Respectfully Submitted,

_____ **Date:** _____

John Bartlett, Selectboard Clerk

Filed with Milton Town Clerk's Office on this _____ day of _____, _____

ATTEST: _____ Milton Town Clerk

DRAFT