

Milton Selectboard

April 20, 2015 Immediately Following 6 PM Liquor Board Meeting
Municipal Building Community Room

Use of cell phones is prohibited during the meeting. Please shut them off or silence them.

AGENDA

I. Call to Order

II. Flag Salute

III. Agenda Review

IV. Public Forum

The Public Forum will be limited to five minutes per person. All participants must sign in and clearly state their name. No action will be taken on items raised until a subsequent meeting (if action is needed by the Selectboard).

V. New Business and Department Items

**A. Presentation of the UVM Tree Inventory Grant Program
(Paul Bohne and Elise Schadler, UVM Extension).**

Motion Requested: *to agree to have UVM complete a tree inventory for part of Milton and authorize the Interim Town Manager to execute a Memorandum of Understanding regarding the Inventory.*

B. Presentation of an application for a grant under the Chittenden County Regional Planning Commission Sidewalk Grant Program. (Roger Hunt, Public Works Director)

Motion Requested: *to authorize staff to apply for a grant for the construction of a six foot concrete sidewalk on Brandy Lane.*

C. Presentation regarding application for a High Risk Rural Roads Grant for all of West Milton Road and a portion of Bear Trap Road for evaluation and safety improvements. (Roger Hunt, Public Works Director)

Motion Requested: *to authorize staff to apply for a High Risk Rural Roads Grant for evaluation and safety improvements on all of West Milton Road and a portion of Bear Trap Road.*

D. Discussion of the bus service provided to Milton by the Chittenden County Transportation Authority. (CCTA) (Paul Bohne, Interim Town Manager and John Sharrow, Milton Representative to the CCTA)

VI. Old Business

Update on the progress of the search process for a new Milton Town Manager (Interim Town Manager, Paul Bohne)

VII. Reconsideration

VIII. Manager's Update

IX. Potential and/or Future Agenda Items

X. Minutes - To Approve With or Without Corrections

A. Selectboard – Regular Meeting – April 6, 2015

Motion Requested: to approve the April 6, 2015 meeting minutes as presented.

B. Selectboard-Special Meeting-April 9, 2015

Motion Requested: to approve the April 9, 2015 special meeting minutes as presented.

XI. Warrant/Report - To Approve With or Without Corrections

1) Warrant Report #20

Motion Requested: to approve Warrant #20 for a total of \$151,493.07

XII. Possible/Anticipated Executive Session per V.S.A. Title 1 Section 313

XIII. Adjournment

Posted on the official bulletin board in the lobby of the Municipal Building; to the Town website; emailed to the Burlington Free Press, Milton Independent, Lake Champlain Access Television, Fox 44 News, WPTZ, and WCAX; and posted in two other places within the Town of Milton and filed with the Town Clerk.

Signed: 

Paul Bohne, Interim Town Manager

CCRPC Sidewalk Program

FY 2016 APPLICATION

Due Date: Friday, April 24, 2015



CHITTENDEN COUNTY RPC
Communities Planning Together

Chittenden County Regional Planning Commission
110 West Canal Street, Suite 202
Winooski, VT 05404

(802) 846-4490 Phone
(802) 846-4494 FAX
email: info@ccrpcvt.org
website: www.ccrpcvt.org

**Sidewalk Program
Fiscal Year 2016**

A Program of the Chittenden County Regional Planning Commission

APPLICATION PACKAGE

Instructions..... 1

Program Overview/Summary.....2

Sidewalk Grant Application Summary 5

Project Evaluation Criteria.....8

Instructions:

1. Read the Program Overview/Summary to better understand the purpose and objectives of the Sidewalk program and to ensure that your project is eligible for a grant.
2. Complete the Grant Application Summary. Please type or print in blue or black ink. Please provide all requested information. Please place an “N/A” in any space that does not apply to your project. (If you would rather complete an electronic version, download this document from our web site at <http://www.ccrpcvt.org>.)
3. On separate pages, please provide specific information regarding how your proposed sidewalk project will address each of the Program Evaluation Criteria described on page 8. As appropriate, you may include additional supportive documentation. Please limit your answers to a total of no more than five (5) pages.
4. Assemble your application package in the following order: (A) Project Summary and attachments (feasibility study or equivalent report, maps, drawings, and budget support information), (B) Project Evaluation Criteria Documentation, (C) a letter of support from the municipal legislative body pledging the required 20 percent minimum non-federal local match, and (D) any additional pertinent information (e.g., other letters of support). Please review your package for completeness and accuracy. You may also include a brief cover letter. **Any application packages that are not received by the application deadline will not be eligible for consideration.**
5. Submit five (5) copies of your application package by **4:30 PM, Friday, April 24, 2015 to:**

Peter Keating, Senior Transportation Planner
Chittenden County Regional Planning Commission
110 West Canal Street, Suite 202
Winooski, VT 05404
(802) 846-4490 x14 or pkeating@ccrpcvt.org

SIDEWALK PROGRAM OVERVIEW AND SUMMARY

Description

The FY16 Chittenden County Regional Planning Commission's (CCRPC) sidewalk program is designed to improve and expand the region's sidewalk infrastructure through reimbursable grants to member municipalities for preliminary engineering and sidewalk construction.

Program Purpose

The purposes/goals of the CCRPC sidewalk program are: 1) to provide communities access to federal implementation funds to improve their public sidewalk systems, 2) to advance the development of an integrated sidewalk system using accepted standards and guidelines, and 3) to encourage connections between neighborhoods, schools, parks, town centers and linkages to other public spaces for the benefit of the non-motorized traveler. While this regional program will assist municipalities with sidewalk construction, other sources through VTrans – the Transportation Alternatives and Bicycle & Pedestrian Programs – can also be utilized for the planning, design and construction of sidewalks. The CCRPC program is intended to provide a supplement to these programs.

How the Sidewalk Program Works

The CCRPC Board, with VTrans concurrence, began this program in 2005. For FY16, the Transportation Improvement Program (TIP) anticipates \$300,000 in federal funds for the program. A 20 percent minimum non-federal match is required of program applicants. Applications will be submitted to the CCRPC, evaluated by a Transportation Advisory Committee (TAC) subcommittee with recommendations sent to the TAC and CCRPC Board for action.

Eligible Projects

The CCRPC wishes to see an increase in the number and length of sidewalks built in Chittenden County. Before sidewalk construction can begin, Preliminary Engineering (PE) needs to be completed. Funding in this program round is intended for either: **1) PE and construction, or 2) construction alone.** Also, a new PE program, using local funds, will be added. See below for an explanation of this program addition.

To be eligible for funding under the CCRPC Sidewalk Program, it is expected that municipalities will have completed a scoping report identifying the following and, if necessary, appropriate mitigation measures:

- Historic, archaeological, or environmental constraints
- ROW issues
- Utility conflicts
- Alignment alternatives
- Needed permits
- Neighborhood/community involvement on project selection
- Demonstrated public support
- Preliminary cost estimates

This documentation may be in the form of a scoping report, feasibility study or equivalent documentation. This documentation is important to qualify a project for PE and subsequent

phases. **If applying for both PE and construction, show evidence of project scoping. If PE is complete, please submit project design plans.**

Scoping, or project definition, is one of many phases in the project development process. An illustration of the entire process is available [HERE](#)

NOTE: Other eligible activities under this program include:

1. Shared use paths adjacent to roadways, and
2. Upgrading an existing sidewalk to meet Americans with Disabilities Act (ADA) compliance requirements.

If you have a question about project eligibility, please contact Peter Keating at 846-4490 ext. 14 or pkeating@ccrpcvt.org.

NEW Program Element Added in FY13

Beginning in FY13 VTrans began to allow local PE/design funding to be used as match for subsequent construction funding - contingent on the following: A municipality must 1) apply to the CCRPC, 2) agree to provide their own local funds for the design work and 3) enter into a LTF agreement with VTrans to accept oversight of the design process. This last condition will ensure that local funds spent on design will be eligible for use as match for federal construction funds that may come from a subsequent round of the sidewalk program.

If interested in this program option, please submit a letter of interest to the CCRPC expressing the municipality's agreement to #2 and #3 in the preceding paragraph.

Who May Apply for Sidewalk Program Grants

Chittenden County local governments – the CCRPC's member municipalities – are eligible to apply to this program.

How Projects are Selected for Grants

The CCRPC will evaluate each project against the program's selection criteria (see page 8). The CCRPC will use a Project Selection Committee (a subcommittee to our TAC) comprised of town and other organizations to review and recommend projects for grants. The Project Selection Committee will also take into consideration the status of any previously awarded sidewalk grant(s) to that community and how those projects have, or have not, progressed. The committee will make recommendations to the TAC and CCRPC Board for final decision.

Grant Assistance

The quality of the dozens of applications submitted since 2005 has varied. In order to improve the quality of all submissions to this program CCRPC staff is available to advise and assist municipalities in this effort. Please contact Bryan Davis bdavis@ccrpcvt.org for help in this regard. Staff also has on file examples of high quality applications from previous years that municipalities are welcome to examine.

Grant Administration

The CCRPC will make grants of maximum 80 percent federal with a minimum 20 percent non-federal match. **The municipal applicant is required to provide the minimum 20 percent match from non-federal sources if their proposal is selected for a grant.** A signed statement

of match commitment will be required of municipalities awarded funding from the Sidewalk Program. In-kind services (i.e., the value of volunteer time) may be used for some or the entire non-federal match, however a detailed description adequate to support the grantee's claim for in-kind service credit must be provided with the application. The documentation should indicate the estimated hours and rates by labor class and task. In-kind match must also be approved by VTrans.

NOTE: All grants under this program will be paid out on a reimbursable basis. There are three project management options for grantees: 1) The CCRPC acts as Municipal Project Manager through an agreement with the municipality while the municipality enters into grant agreement with VTrans, or 2) the municipality acts as Municipal Project Manager through their own grant agreement with VTrans without CCRPC project management assistance, or 3) the municipality contracts with a consultant for project management to act on their behalf. Once awards are made, a grant agreement will be executed between the grantee and VTrans. A separate agreement between the municipality and the CCRPC will be entered into should the CCRPC be selected as project manager - likewise for a consultant project manager. Billing will go to VTrans on a monthly basis for payment. Documentation of work and progress on the sidewalk project must be provided with each bill.

All grant awardees should be familiar with the duties and responsibilities that come with implementation grants using federal transportation funds. These responsibilities are identified in VTrans' *Local Transportation Facilities Guidebook* available [HERE](#)

Schedule

Applicants should expect to hear an award decision by May 22, 2015 and funds will be available at the beginning of federal FY16 (October 1, 2015). Work undertaken prior to October 1st, or prior to execution of a grant agreement with VTrans, including in-kind efforts, will not be eligible for reimbursement.

Procurement Procedures

Because federal funds are being used for the sidewalk grant program, the procedures described in the Code of Federal Regulations (CFR) related to procurement of design and construction services must be satisfied. These are identified in 23 CFR §172, §630, §633 and §635. These sections of the regulations describe the administration of engineering, design related service contracts, other preconstruction procedures, and the procurement of construction services. If necessary, contact the CCRPC for this documentation.

Questions? Contact Peter Keating at 846-4490 x14 or pkeating@ccrpcvt.org



TOWN OF MILTON, VERMONT 05468

Department of Public Works:
Admin, Buildings and Grounds, Highway Operations, Water and Wastewater

April 21, 2015

Peter Keating, Senior Transportation Planner
Chittenden County Regional Planning Commission
110 West Canal Street, Suite 202
Winooski, VT 05404

Re: Town of Milton – FY 16 Sidewalk Program Grant Application

Dear Mr. Keating:

Enclosed please find the Town of Milton Fiscal Year 2016 CCRPC Sidewalk Program Grant Application and attachments. We are applying to design & construct a six-foot wide concrete sidewalk on Brandy Lane. Brandy Lane is the rear entrance to the Milton High School and is used as the primary bus route.

This segment of sidewalk was part of the recently completed Milton Sidewalk Study commissioned by the CCRPC & the Town of Milton and conducted by Toole Design Group. The final report has yet to be printed, however the Milton Selectboard accepted the report on April 6, 2015.

Please do not hesitate to contact me with your questions and comments. Thank you.

Sincerely,

Roger F. Hunt, Director
Public Works Department
Town of Milton, Vermont
<http://www.miltonvt.org>
rhunt@town.milton.vt.us

Enclosure

CCRPC Sidewalk Program

FY 2016 APPLICATION

Due Date: Friday, April 24, 2015



Chittenden County Regional Planning Commission
110 West Canal Street, Suite 202
Winooski, VT 05404

(802) 846-4490 Phone
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website: www.ccrpcvt.org

SIDEWALK GRANT APPLICATION SUMMARY SHEET

Project Title:	Brandy Lane Sidewalk
Brief Project Description: (Attach 1 page description if needed)	Preliminary Engineering (PE) and construction of a 6 foot wide concrete sidewalk with a 4 foot wide grass buffer on the east side of Brandy Lane. The proposed sidewalk connects an approximate 250 foot gap between the existing sidewalk on Lamoille Terrace and the internal sidewalk on the Milton High School property.
Expected Final Product	Completed 6' wide sidewalk
Municipality(ies):	Milton

NOTE: Please attach (A) a map showing the proposed sidewalk project area and any project-level detail possible and (B) any available conceptual drawings and illustrations.

Total Project Cost	\$ 56,000
Reimbursable Sidewalk Grant Request	\$ 44,800
Non Federal Match	\$ 11,200

Project Sponsor

Municipality	Milton
Contact Person	Roger Hunt, Public Works Director
Phone Number	802-891-8045
Fax Number	802-893-1005
Email Address	rhunt@town.milton.vt.us
Mailing Address	43 Bombardier Road, Milton, Vt., 05468

Project Co-sponsor (if applicable)

Agency/Organization	N/A
Contact Person	
Phone Number	
Fax Number	
Email Address	
Mailing Address	

Other project partners (if applicable):N/A

Project Budget

Provide a project budget by task and labor costs. Task examples include administration, document preparation, public outreach, and printing expenses. Attach any documentation, such as preliminary consultant quotes, as appropriate.

Tasks	Costs			Sub Total
	Staff Labor	Consultants	Material	
*See Attached Estimate				
1. Design & Construction Eng.	\$	\$	\$	\$ 11,000
2. Construction	\$	\$	\$	\$ 36,000
3. 25% Contingency	\$	\$	\$	\$ 9,000
4.	\$	\$	\$	\$
5.	\$	\$	\$	\$
Totals	\$	\$	\$	\$ 56,000

Project Funding

Identify and summarize sidewalk program and non-federal matching fund sources. Matching funds may include any non-federal sources from public or private sources and, under some circumstances, in-kind labor. Please attach documentation outlining any in-kind match allowance you anticipate claiming.

Amount of sidewalk program funding requested:	\$ 44,800
<i>Matching funds sources:</i>	<i>Matching funds amount:</i>
1. Capital Reserve Fund/Impact Fees	\$ 11,200
2.	\$
3.	\$
Total Non-Federal Matching Funds	\$ 11,200
Total project budget:	\$ 56,000

Partial Funding:

Will you accept an award less than you applied for? Yes No

If yes, please indicate whether local funds will be used to make up the shortfall or if the project scope will be reduced. If the project scope is to be reduced, describe what part of the project you would accept partial funding for.

Local funds and will make up the shortfall.

If the municipality has previously been awarded a CCMPO/CCRPC sidewalk grant, please use the space below to describe the progress made on that (those) award(s).

FY 2006 - \$100,400 – Was not used and added to the FY 10 program.

FY 2010 - \$100,500 – Hobbs Road Sidewalk, Project Complete.

FY 2011 - \$45,000 – Hobbs Road Sidewalk, Project Complete.

FY 2013 - \$52,800 – Cherry Street Sidewalk & Rail Crossing. Project in PE phase.

Project Schedule

***Note:** Assume a start of work no earlier than October 1, 2015. Milestones may include hiring a consultant, public/landowner outreach, completion of final documentation including semi-final plans and cost estimates, estimated bid date for construction and project completion.*

Milestone	<i>Month/Year</i>
Assign LPM	October 2015
Issue RFP for Preliminary Engineering/Contract Award	April 1, 2016
State Review completion	April 1, 2018
Construction Bid Date	July 1, 2018
Project Completion	August 30, 2018

SIDEWALK PROJECT EVALUATION CRITERIA – FY2016

Your sidewalk grant application, once all required information is received, will be evaluated according to the criteria described on the next page. Funding priority is based on the degree to which the project meets these criteria.

INSTRUCTIONS: On a maximum of five (5) separate pages, please provide information regarding how your proposed sidewalk project, as appropriate, addresses the evaluation criteria on page 8. **Please limit your answers to a total of no more than five (5) pages.** You may include additional supportive documentation that specifically relates to one or more criteria.

FY 2015 Sidewalk Program Evaluation Criteria

Criteria	Guidance	Points	Weight Factor
1. Will the project address a community identified sidewalk priority?	Has this project been identified in any municipal planning document such as Town Plan, Capital Program, or Pedestrian Plan? Is the project identified on the 2008 Regional Pedestrian-Bicycle Plan sidewalk inventory map? Provide any evidence documenting priority such as municipal sidewalk inventory or community priority list. <i>For example, 5 points might be awarded for this project if identified in multiple places over several years. Perhaps only 1 point would be awarded if it were mentioned in only one municipal document.</i>	1-5	3
2. Will the project contribute to an integrated sidewalk system linking community activity centers, residential neighborhoods, schools, employment sites and other pedestrian facilities, to encourage pedestrian travel?	Demonstrate how the proposed project will link the community's desired trip origins and destinations. A map showing the linkages between the various activity centers/residential areas, etc. is advised. <i>For example, if the project fills a gap that allows links to multiple activity centers, 5 points could be awarded. If the sidewalk is more peripheral to the community and links an outlying neighborhood to one other land use, perhaps 1 or 2 points might be assigned.</i>	1-5	3
3. Will the project address a safety concern and provide a secure, pedestrian friendly environment?	Document how this sidewalk will improve an unsafe condition and enhance pedestrian security by noting, as appropriate, police reports, school reports, a road safety audit report, existing conditions, photos, etc. <i>For example, clear documentation of a pedestrian safety issue that the project is clearly designed to alleviate would likely produce an award of 5 points here. Anecdotal safety concerns without documentation will likely receive 1 or 2 points.</i>	1-5	3
4. Will the project leverage funding from a variety of sources?	Demonstrate that the community has sought funding from other sources for this project and/or will contribute more than the 20% non-federal share. <i>For example, an application identifying 20% non-federal share will likely get only one, perhaps 0 points. More than 25% non federal shares would likely see 2 or more points assigned. The higher the non-federal share, the more points likely assigned.</i>	1-5	2
5. Will the project provide enhanced connectivity to public transit and multi-modal facilities?	Show how the proposed project will link housing and/or activity centers to current and future public bus service and/or connect pedestrians to other transportation modes such as park and ride facilities. Provide a network map identifying the linkages. <i>For example, a sidewalk that links an activity center directly to a park and ride served by transit could receive 5 points. A facility linking a neighborhood to a future, low frequency transit service, might receive 2 points. A project with no link to other transport modes would likely get 1 point.</i>	1-5	2
6. Is the application complete and clearly written?	Carefully check that all required submissions are included, all criteria addressed, and the application properly sequenced. <i>For example, an application meeting all of the features above should receive 5 points. Applications missing any required elements would be assigned 4 or fewer depending on the number of omissions.</i>	1-5	2
7. Are the project budget, plans and implementation schedule reasonable? Is there a likelihood the project will be constructed based on the readiness demonstrated?	Consult with VTrans November 2010 "Report on Shared Use Path and Sidewalk Unit Costs" (adjusting for inflation) and/or obtain an engineer's cost estimate. If available, offer a schedule based on a recently completed comparable project. Are permits secured? Has ROW been completed? Is design work finalized? Note any anticipated delays e.g. LTF sign-off, ROW issues, etc. <i>For example, if the budget is based on a recent engineering estimate, permits are in place, and no delays foreseen, 5 points could be awarded. An out of date cost estimate combined with some phase completion obstacles, might see 1 or 2 points assigned.</i>	1-5	3
8. Over time, will an award for this project contribute to an equitable geographic distribution of funding for sidewalk projects?	The intent is to spread program awards around the region and avoid consistently awarding the same municipalities year after year. <i>For example, a municipality not previously getting a grant might get 2 points. Communities that have already been multiple successful applicants would likely get 1 point.</i>	1-2	1

MAXIMUM TOTAL POINTS

92

FY 2015 Sidewalk Program Evaluation Criteria Responses

1. Will the project address a community identified sidewalk priority? *Yes. The project has been in the Town's Capital Plan for several years. This project was included in the recently completed Milton Sidewalk & Multi-Use Path study conducted by the CCRPC & the Town.*
2. Will the project contribute to an integrated sidewalk system linking community activity centers, residential neighborhoods, schools, employment sites and other pedestrian facilities, to encourage pedestrian travel? *Yes, Brandy Lane has long been used as a pedestrian access to the High School.*
3. Will the project address a safety concern and provide a secure, pedestrian friendly environment? *Yes, Brandy Lane also serves as the primary bus access to the High School. The sidewalk will move pedestrians from the traveled way.*
4. Will the project leverage funding from a variety of sources? *Yes, a blend of grants, reserve funds and impact fees will be used to fund the project.*
5. Will the project provide enhanced connectivity to public transit and multi-modal facilities? *No.*
6. Is the application complete and clearly written?
7. Are the project budget, plans and implementation schedule reasonable? Is there a likelihood the project will be constructed based on the readiness demonstrated? *Depending on the total grant award(s), the Town intends to move forward with this project as soon as possible.*
8. Over time, will an award for this project contribute to an equitable geographic distribution of funding for sidewalk projects?

pedestrian access; this is especially important due to the proximity to the shopping center across Route 7. This project will most likely require land acquisition around the existing intersection in order to construct this project in the "hourglass" configuration. (Cost estimate 11/07 adjusted for inflation at 5%/year). This is a part of an ongoing project with a total cost of \$1,554,511. \$321,623 has already been approved by voters in FY 2013 for project design permitting and right-of-way acquisition. The remaining \$1,232,888 is for construction in FY 15. Final cost to be adjusted pending a determination on construction alternatives.

Project #430-075-P

Annual Stormwater Infrastructure Replacement Project Total Cost: \$135,000
 FY 2015 - FY 2020 (FY15: \$10,000, FY16-FY20: \$25,000/year)

General Fund

This project is for hiring a contractor to complete culvert installation and check basin repairs as directed by the Town. Materials will be provided by the Town. Structures are planned to be replaced the year prior to a road being paved as scheduled in the paving program.

Project #430-076-P

Everest Road Reconstruction Total Cost: \$165,000 FY 2015

Grant/Highway Sidewalk Reserve Fund

Four hundred feet of outer Everest Road will be reconstructed including new culverts, road grading and ditching. Blasting is required to adequately ditch the road. The project is necessary to correct significant frost heaving that is dangerous for the travelling public and is difficult to plow. A 20% grant match from the Highway Sidewalk Reserve fund is estimated for this project. Estimate 10/10 *Drafting RFP*

Project #430-077-P

Impact Fees/TIF (\$6,300 each/year) Total Cost: \$31,500 FY 2015 & FY 2016

Construction of sidewalk along Brandy Lane for access to the high school, and widening the road apron at the entrance to Brandy Lane in order to accommodate buses. The project is proposed to be funded over three years. (\$6,300 has been set aside in impact fees during FY14) and constructed in FY16. A 50/50 split between impact fees and TIF are the proposed funding sources for the project.

Project #430-078-P

McMullen Road Sidewalk Construction Total Cost: \$465,600 FY 2015

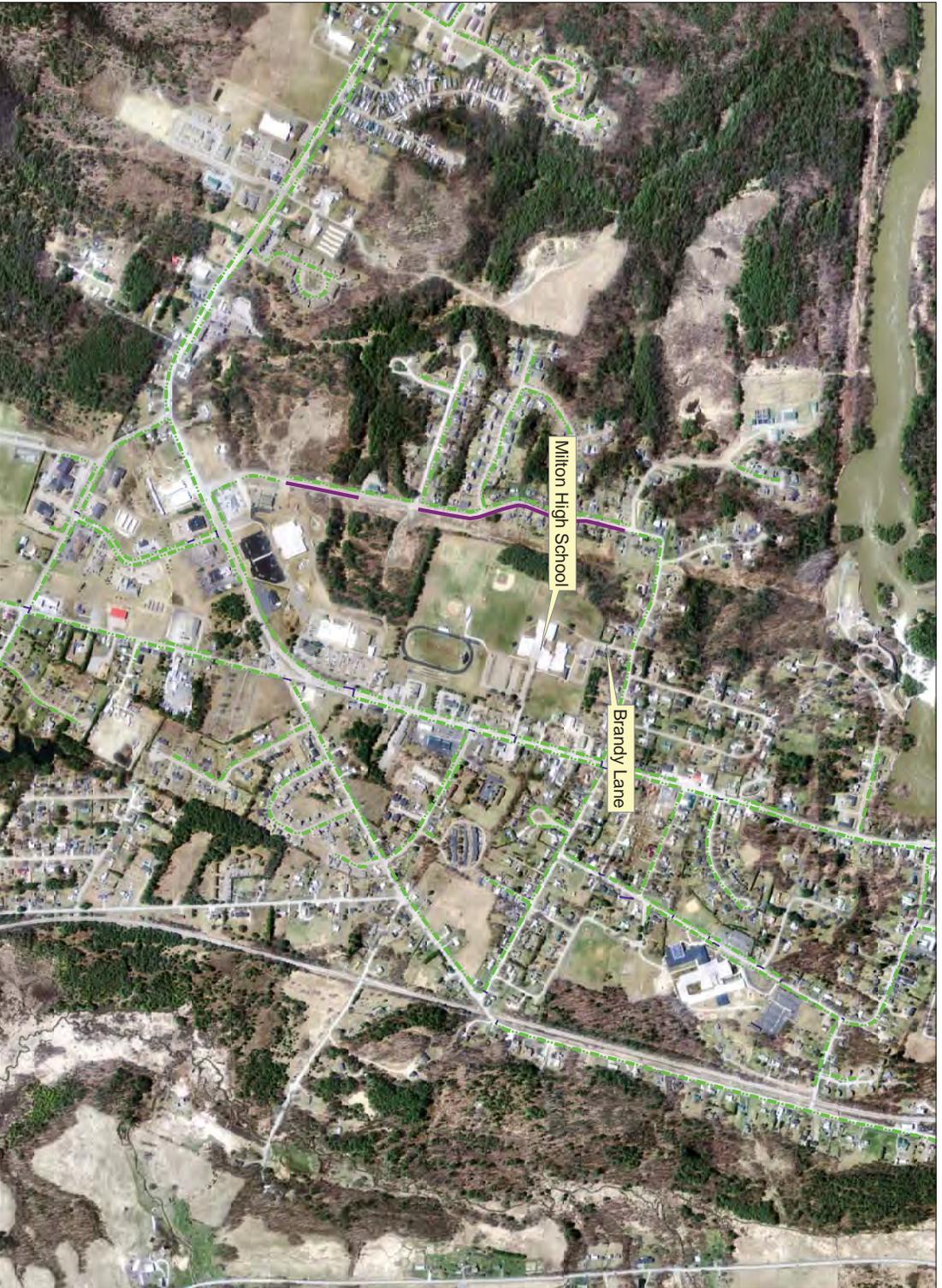
Impact Fees

This project is for construction of sidewalk along McMullen Road from Railroad Street to Hobbs Road. The sidewalk will provide pedestrian linkage for several neighborhoods along McMullen Road. The Town received a Bike/Pedestrian grant for \$423,000 to help offset the cost of final design and construction. A 10% (\$42,300) match in Impact Fees money is the funding source in FY 2015.



SIDEWALKS & PATHS

- Multi-Use
- - - - - Pedestrian



BRANDY LANE SIDEWALK

Location Plan



TOWN OF MILTON, VERMONT 05468
Department of Public Works:
Admin, Buildings and Grounds, Highway Operations, Water and Wastewater
43 BOMBARDIER ROAD MILTON, VERMONT 05468
TELEPHONE: 802-893-6030 • FAX: 893-1005 • www.miltonvt.org

BRANDY LANE SIDEWALK - LOCATION PLAN

Drawn By: RFH

Checked by:

Date: 04/09/2015

Reduced Size Print
Not to Scale

Sheet No.

C-2



SIDEWALKS & PATHS

- Multi-Use
- - - - - Pedestrian



BRANDY LANE SIDEWALK

Location Plan



TOWN OF MILTON, VERMONT 05468
Department of Public Works:
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43 BOMBARDIER ROAD MILTON, VERMONT 05468
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Reduced Size Print
Not to Scale

Sheet No.

C-1

BRANDY LANE SIDEWALK - LOCATION PLAN

Drawn By: RFH

Checked by:

Date: 04/09/2015

3.3.4 Opinion of Probable Construction Costs

The opinion of probable construction costs for the Milton High School grounds project study area improvements are \$462,000. The cost estimate was developed from the preferred concept alternative plans and account for the anticipated construction costs which include engineering, construction, construction administration and a 25% contingency. The cost estimates do not include environmental permitting or potential utility relocation. The detailed itemized opinion of probable constructions costs are provided in Appendix D. The unit cost data was applied from VTtrans 5 year average price list.

3.4 Brandy Lane

3.4.1 Evaluation of Concept Alternatives

The proposed alternative for this project study area is a 6 foot wide concrete sidewalk with a 4 foot wide grass buffer on the east side of Brandy Lane. The proposed sidewalk connects an approximate 250 foot gap between the existing sidewalk on Lamoille Terrace and the internal sidewalk on the school property. Additional improvements for consideration along this segment include;

- Providing ADA-compliant ramps connecting the existing crosswalk across Brandy Lane;
- Providing ADA-compliant ramps and crosswalk pavement marking crossing Brandy Lane connecting to the existing internal school sidewalk and the proposed shared use path west alignment; and
- Providing drainage improvements through grade modifications during future planned repaving efforts.

3.4.2 Preferred Concept Alternative

Based on public involvement through workshops, presentations and meetings with Selectboard Members and the PSC; the preferred concept alternative recommendations include;

- A 6 foot wide concrete sidewalk with 4 foot grass buffer on the east side of Brandy Lane and
- Providing ADA-compliant ramps connecting the existing crosswalk across Brandy Lane.

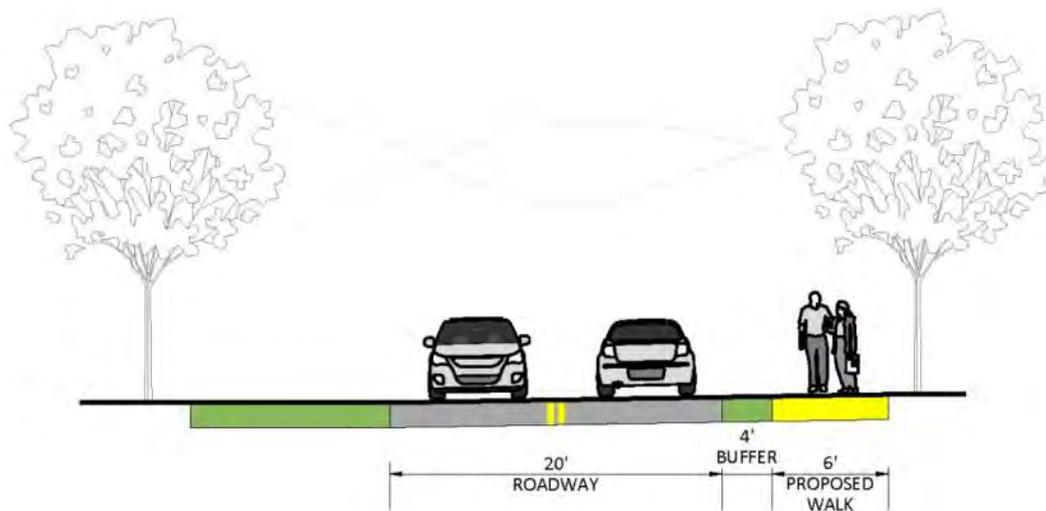


Figure 7: Brandy Lane Preferred Concept Alternative, Looking South

3.0 Concept Alternatives Analysis

3.1 Project Purpose and Need

Purpose: The purpose of the Milton, VT Pedestrian and Bicycle Scoping Study is to provide analysis, evaluation and recommendations for all potential sidewalk and pathway alternative improvements at the four (4) project study areas. The proposed concept alternative improvements would address existing gaps in the Town's network of bicycle and pedestrian accommodations.

Need:

- Haydenberry Drive and Ellison Street each have an existing 10 foot wide shared use path segments on the east side. There is approximately a 450 foot gap between the existing shared use paths. To complete a network of connected facilities, the shared use path needs to be filled in between the two existing segments.
- Milton High School grounds have existing sidewalk facilities to access the school campus primarily from points north and east via Lamoille Terrace and US Route 7. The neighborhood community to the south and west via Haydenberry Drive and Ellison Street have existing sidewalk infrastructure, however no formal connections are provided to access the Milton High School grounds. To complete a network and provide transportation and recreation opportunities for the community, a walking and bicycling facility should connect to existing infrastructure on Haydenberry Drive and Ellison Street.
- Access from the north to Milton High School is provided via Lamoille Terrace, with Brandy Lane providing direct access to the Milton High School north parking lot and entrance. Lamoille Terrace has existing sidewalk infrastructure on the south side. Brandy Lane lacks any sidewalk infrastructure. To connect the existing sidewalk network, a sidewalk is needed on Brandy Lane.
- Upper Main Street from Railroad Street to intersection of North Road/East Road/Westford Road lacks sidewalks resulting in a gap in the network. Existing sidewalk segments exist on both the north and south side of Main Street, on the west side of North Road and the south side of Westford Road. To connect the existing sidewalk segments, a sidewalk facility is needed on Upper Main Street. Furthermore, the substandard crest vertical curve on Upper Main Street results in insufficient stopping sight distance for vehicles and insufficient intersection sight distance for cars and pedestrians accessing Railroad Street.

The following sections provide further comparison for each conceptual alternative including an analysis, evaluation and selection of the preferred concept alternative with an evaluation matrix and opinion of probable constructions costs.



Milton High School grounds looking to the north

- Storage and bathroom building north of field #3, including a crushed stone service road that connects to the main parking lot.
- Running track and football field, east of field #3, including grand stands between the two facilities.
- Track & field facilities east of the running track.

The front entrance of Milton High School has an existing 8 foot wide sidewalk connecting to the south parking lot and a 6 foot wide sidewalk connecting to the north parking lot. There is also a 15 foot wide gated crushed stone emergency access driveway that leads from the south parking lot to an existing recreation storage building. The existing

terrain is generally flat; no significant drainage problems were observed during a field visit under very wet conditions.

2.1.3 Brandy Lane

Brandy Lane is classified by the Vermont Agency of Transportation (VTTrans) as a local town road with a posted speed limit of 25 MPH. It runs in a north-south direction, connecting the Lamoille Terrace residential neighborhood to the Milton High School north parking lot with a total length of approximately 275 feet. Within the study area, Brandy Lane provides two unmarked travel lanes. The existing pavement width is 20 feet.

The intersection of Brandy Lane/Lamoille Terrace is STOP controlled on Brandy Lane with an existing crosswalk crossing Brandy Lane at this intersection. Brandy Lane does not have existing sidewalks; however Lamoille Terrace has existing 5 foot wide sidewalks with a 2 foot grass buffer on the south side of the roadway. Also, on the Milton High School property, an existing sidewalk segment is provided around the existing north parking lot to provide access to the school front entrance. On the day of our site visit, standing water was observed on the west side and east side of the roadway. The team also noted the presence of heavy bus and vehicular traffic during arrival and dismissal procedures.



Brandy Lane looking south

2.1.4 Upper Main Street

Upper Main Street is classified by the Vermont Agency of Transportation (VTTrans) as a minor arterial with a posted speed limit of 30 MPH. It runs in a west-east direction, connecting US Route 7 to the west and North Road/East Road/Westford Road to the east. Within the study area, Upper Main Street provides two travel lanes. The existing pavement width varies from 24 to 30 feet and the markings are

3.4.3 Opinion of Probable Construction Costs

The opinion of probable construction costs for the Brandy Lane project study area improvements are \$56,000. The cost estimate was developed from the preferred concept alternative plans and account for the anticipated construction costs which include engineering, construction, construction administration and a 25% contingency. The cost estimates do not include environmental permitting, easement, property acquisition or potential utility relocation. The detailed itemized opinion of probable constructions costs are provided in Appendix D. The unit cost data was applied from VTrans 5 year average price list.

3.5 Upper Main Street

3.5.1 Evaluation of Concept Alternatives

Two sidewalk alignments are proposed for Upper Main Street. Sidewalk Alignment 1 is a proposed 8 foot wide concrete sidewalk with a 3 foot wide grass buffer on the north side of the roadway. The proposed alignment would connect the existing sidewalk segment on Upper Main Street and the existing sidewalk segment on North Road. Sidewalk Alignment 2 is a proposed 8 foot wide concrete sidewalk with a 3 foot wide grass buffer on the south side of the roadway. The proposed alignment would connect the existing sidewalk on Upper Main Street and existing sidewalk on Westford Road.

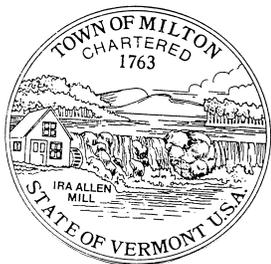
It is also recommended that the roadway be reconstructed to reduce the elevation at the top of the existing vertical curve east of Railroad Street. This requires a substantial cut below the existing elevation to provide appropriate vertical curvature for safe stopping sight distance to reduce conflicts between westbound vehicles on Upper Main Street and northbound left turning vehicles on Railroad Street. Under this scenario, the maximum cut at the crest of Upper Main Street would be seven feet below existing grade. This will require retaining walls in order to minimize the impact to the adjacent historic properties.

The roadway reconstruction of Upper Main Street is likely to require relocation of some or all of the existing utilities below grade which include water, sewer, storm drain and gas lines. The roadway reconstruction will also impact existing overhead utilities with utility pole relocation required in order to accommodate the sidewalk alignment. It is recommended that the Town consider burying overhead utility lines as part of any future reconstruction efforts in order to enhance the existing historic district.

As an alternative to the extensive roadway reconstruction, the Town may consider restricting left turn movements from Railroad Street. Existing traffic volumes suggests that over 90 percent of drivers on Railroad Street turn right onto Upper Main Street, indicating that a restriction would not be a major impact to traffic. This modification will not improve the deficient stopping sight distance on Upper Main Street, however will eliminate intersection sight distance concerns at Railroad Street.

Additional improvements for consideration along this segment include;

- Providing ADA-compliant ramps and crosswalk pavement markings crossing Upper Main Street west of the North/East Road intersection;
- Providing ADA-compliant ramps and crosswalk pavement markings crossing East Road;
- Providing ADA-compliant ramps and crosswalk pavement markings crossing Upper Main Street west of the Railroad Street intersection;
- Providing ADA-compliant ramps and crosswalk pavement markings crossing Railroad Street at the intersection of Upper Main Street; and



TOWN OF MILTON, VERMONT

Legislative and Fiscal Analysis of Requested Selectboard Actions

FY 2016 CCRPC Sidewalk Program Grant Application Brandy Lane Sidewalk

Date: April 20, 2015

Legislative Analysis:

The attached application is to help fund a 250' sidewalk extension on Brandy Lane. This section of sidewalk is included in the recently accepted Pedestrian and Bicycle Scoping Study.

From the CCRPC Application Instructions:

“Program Purpose - The purposes/goals of the CCRPC sidewalk program are: 1) to provide communities access to federal implementation funds to improve their public sidewalk systems, 2) to advance the development of an integrated sidewalk system using accepted standards and guidelines, and 3) to encourage connections between neighborhoods, schools, parks, town centers and linkages to other public spaces for the benefit of the non-motorized traveler. While this regional program will assist municipalities with sidewalk construction, other sources through VTrans – the Transportation Alternatives and Bicycle & Pedestrian Programs – can also be utilized for the planning, design and construction of sidewalks. The CCRPC program is intended to provide a supplement to these programs.”

The following documents are included in the application package:

FY 2016 CCRPC Sidewalk Program Grant Application.

Pertinent Excerpts from the *draft* Pedestrian and Bicycle Scoping Study (Note: the final study has not yet been printed).

Location Maps

Brandy Lane project description from the approved FY 2015-2020 Town of Milton Capital Improvement Plan

Fiscal Analysis:

If the Grant is awarded, the Town would be reimbursed 80% of the total project cost. The estimated cost, including engineering and contingency is \$56,000 The Town's match should not exceed \$11,200. The match will be funded by impact fees. As indicated in the above referenced program purpose, the grant funds are provided by the federal government, they are administered through VTrans and the CCRPC.

Recommended Action:

Authorize the Town Manager to sign the necessary documents to submit the grant application for funding, accept the grant, make necessary budget amendments and expend grant funds awarded by the CCRPC and VTrans.

Prepared By: Roger F. Hunt, Public Works Director



Resolution

TOWN OF MILTON

FY 2016 CCRPC Sidewalk Program Grant Application Brandy Lane Sidewalk

WHEREAS, The Milton Selectboard accepted Policy 96-01 requiring all grants, grant applications, and offer of grants to be approved by the Selectboard at any regular or special meeting of the Selectboard; and,

WHEREAS, Staff requests the Selectboard approve the application and expenditure for a grant from the CCRPC Sidewalk Grant Program for the design and construction of a new sidewalk on Brandy Lane; and,

WHEREAS, the CCRPC Sidewalk Program will reimburse up to 80% of the project cost for approved grant applications; and

WHEREAS, the grant program requires a 20% match in funds. Matching project funds for the grant would come from impact fees; and,

WHEREAS, the total estimated cost of the reconstruction project is \$56,000 with the Town's match estimated to be \$11,200.

THEREFORE, BE IT RESOLVED, the Selectboard approves the submission of the FY 2016 CCRPC Sidewalk Program Grant Application and authorizes the Town Manager sign the necessary documents to submit the grant application for funding, accept the grant, make necessary budget amendments and expend grant funds awarded by the CCRPC and VTrans.

Dated at Milton, Vermont this _____ day of _____, 2015

MILTON SELECTBOARD

Darren Adams, Chairperson

Stuart King, Vice-Chairperson

John Bartlett, Clerk

Kenneth Nolan

John Cushing

Filed with the Milton Town Clerk's Office this _____ day of _____, 2015

Attest: _____
Milton Assistant Town Clerk

2015 High Risk Rural Roads Program Program Participation Form

The Vermont Agency of Transportation (VAOT) has developed a High Risk Rural Roads Program (HRRR) to help implement low cost safety improvements targeted at reducing major crashes on Vermont's rural major and minor collector highways and local rural roads. VAOT will contract all HRRR projects under regional umbrella projects.

The HRRR locations are selected by the Regional Planning Commissions (RPCs) based on crash data and anecdotal information. The municipalities in which a HRRR site is located are contacted by their RPC to determine if they would like to participate in the program.

This location has been selected in your municipality:

West Milton Road between US 7 and Townline, and
Bear Trap Road, 1/2 mile to 1 mile from US2 Intersection.

Participation in the HRRR Program by a municipality involves the following requirements:

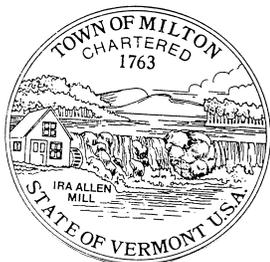
1. Understanding that the agreed upon signs, by the municipality and VAOT, shall be in compliance with the current Manual on Uniform Traffic Control Devices.
2. Attendance to a site visit by the Road Foreman and another high ranking municipal official;
3. Confirming your agreement with the project design by signing and returning the Project Agreement Form submitted by VAOT by the requested date;
4. Confirming that the work associated with the project falls within the Town's existing right-of-way by signing and returning the Right-of way Clearance form submitted by VAOT by the requested date;
5. Signing a Maintenance Agreement for the agreed upon projects and returning it to VAOT by the requested date;
6. Providing a 10% match if applicable (There will be no local match requirement for the installation of traffic signs, pavement markings, traffic signals and guardrail).
7. All re-usable signs meeting ASTM Type III or greater retroreflectivity sheeting requirements removed under this project shall remain the property of the Municipality. These re-usable signs will be delivered by the Contractor and temporarily stored at the nearest VAOT Maintenance Facility for up to one month awaiting pick up by the Municipality. If the Municipality does not pick up these re-usable signs within this one month time period, or does not want the re-usable signs, then the signs will become the property of the State. All non-usable signs and posts will become the property of the Contractor.

We have read the above requirements and would like to participate in the HRRR Program.

TOWN/CITY/VILLAGE OF Milton

Official Name: _____

Signature: _____ **Dated:** _____, 2015



TOWN OF MILTON, VERMONT

Legislative and Fiscal Analysis of Requested Selectboard Actions

2015 High Risk Rural Road Program Participation

Date: April 20, 2015

Legislative Analysis:

From the attached Program Participation Form: “The Vermont Agency of Transportation (VAOT) has developed a High Risk Rural Roads Program (HRRR) to help implement low cost safety improvements targeted at reducing major crashes on Vermont’s rural major and minor collector highways and local rural roads. VAOT will contract all HRRR projects under regional umbrella projects.

The HRRR locations are selected by the Regional Planning Commissions (RPCs) based on crash data and anecdotal information. The municipalities in which a HRRR site is located are contacted by their RPC to determine if they would like to participate in the program.”

Based on the criteria the RPC has selected all of West Milton Road and a portion of Bear Trap Road for evaluation and safety improvements. It is not anticipated that the improvements will require a 10% match from the Town of Milton, (see requirement #6 on the attached agreement) however if a match is required Staff will bring the matter to the Selectboard for review and approval.

Fiscal Analysis:

It is not anticipated there will be any cost to the Town, other than Staff participation as required.

Recommended Action:

Authorize the Town Manager to sign the HRRR Participation Agreement.

Prepared By: Roger F. Hunt, Public Works Director

Milton Selectboard Meeting Minutes

April 6, 2015 6:00 P.M.

Municipal Building Community Room

Selectboard Members Present: Darren Adams, John Bartlett, Stuart King, John Cushing

Selectboard Members Not Present: Ken Nolan - late arrival 8:00 PM

Staff Members Present: Paul Bohne, Interim Town Manager; Roger Hunt, Public Works Director; Joanne Davis, Finance Director; Jake Hemmerick, Town Planner; John Gifford, Treasurer.

Others Present: Courtney Lamdin, Allen Lasell, Brenda Steady, Terri Sabens, Jessica Groeling, Betty Thompson, RoseMarie Ryea, Charlie Farrell, Bill Kaigle, Kate Cadreact, Janet Richards, Terry Richards, Henry Bonges, Ted Beaudoin, Tony Micklus, Lori Donna, Jessica Groeling, Bryan Davis (CCRCP) Patrick Barter & John Dempsey (Toole Design Group).

I. **Call to Order** – Adams called the meeting to order at 6:07 PM

II. **Flag Salute** – Adams led the attendees in a Salute to the Flag

III. **Agenda Review** - Bohne requested to move item 7C-Set The Treasurer's Pay to follow item 6A- Board Member Recognition

IV. **Public Forum** – None

V. **Appointments and/or Resignations**

A. Recognition of Former Selectboard Members

Adams presented John Gifford with plaque of appreciation for his many years of service on the Selectboard.

Adams presented Brenda Steady with letter of appreciation for her year of service on the Selectboard.

Both names will appear on a plaque in the Community Room indicating their service to the Town.

Bartlett motioned to approve the resolution for John Gifford expressing the Town's gratitude for his years of service on Selectboard from 2010-2015, as well to add his name to the service plaque in the Community Room. Second by Cushing. **Approved unanimously.**

Bartlett motioned to approve letter of recognition to Brenda Steady for her one year of service on Selectboard and many hours of service, as well to add her name to the service plaque in the Community Room. Second by King. **Approved unanimously.**

45 **B. Recognition of Development Review Board Chair**

46 Adams recognized Allen Lasell for his service on the Development Review Board since
47 1998. Lasell expressed reason for resignation is moving to North Carolina.

48 Bartlett motioned to approve the resolution for recognition of Allen Lasell for his 9 years
49 of service on the Development Review Board many of which were as Chair, accepting his
50 resignation and expressing sincere gratitude. Second by King. **Approved unanimously.**

51 **C. Complete the Appointment of Members to the Town Manager Search Committee**

52 Henry Bonges, Terri Sabens, Jessica Groeling, Rose Marie Ryea and Betty Thompson
53 present and each expressed their interest for being on the Town Manager Search
54 Committee. *Candidate Jen Dooley unable to attend.*

55 King said there are 51 applications for the Town Manager position. Adams instructed that
56 John Gifford chair the Committee and with Bohne set up meetings to arrive at 10
57 candidates for initial interviews, and then recommend 3-5 finalists for the Selectboard
58 to interview. Gifford stressed confidentiality of each applicant who many not have
59 informed current employer. Bartlett stated applications are not to be copied and will
60 need to be returned to the Town Manager's Office after the Committee's work is
61 finished. Adam said the goal is to have a new Town Manager in place by June 1.

62 King motioned to accept the additional candidates for Town Manager Search Committee.
63 Second by Cushing. **Approved unanimously.**

64 **D. Appointment to the Development Review Board**

65 Adams introduced Henry Bonges as applicant. Bonges is on the Planning Commission. His
66 appointment would create vertical integration to improve communication between
67 two the bodies, Bonges said.

68 Bartlett motioned to appoint Henry Bonges as alternate to the Development Review
69 Board to take effect on April 10, 2015 to fill an unexpired term ending in 2017. Second by
70 King. **Approved unanimously.**

71 **E. Appointment to the Chittenden County Regional Planning Commission**

72 King motioned to appoint Henry Bonges as the alternate to the Chittenden County
73 Regional Planning Commission for a term expiring on June 30, 2016. Second by
74 Bartlett **Approved unanimously.**

75 **VI. New Business and Department Items**

76 **A. General Car Show Entertainment Permit to Benefit Children's Miracle Network**

77 Leo Belval said this will be the 15th year for show having muscle, antique, and classic
78 cars donating over \$30,000 to Children’s Miracle Network. New location between
79 Snap Fitness & Sears with the show running from 10 AM-4PM. King requested noise be
80 addressed and Belval said they would turn speakers inward and would be conscious to
81 decrease noise. Belval also requested option to continue until 5PM. Lastly, reiterated
82 no tolerance for “burn outs” again this year. Police have no issue per Bohne to extend
83 time. King suggested motion amended now to 5PM.
84

85 Cushing motioned to approve the Entertainment License application for the General
86 Car Show to Benefit the Children’s Miracle Network on August 15, 2015 from 10a.m. to
87 5p.m. to be located at the vacant parcel between Sears and Snap Fitness on Route 7
88 South in Milton as presented. Second by King. **Approved unanimously.**
89

90 **B. Set the Town Treasurer’s Pay** (moved after review of agenda)

91
92 Gifford requested a \$15,000/yr stipend. Will report monthly revenues and expenses
93 for the Town and for the School via memo. Cushing suggested prorating with school
94 and coming up with an allocation of time and request the school cover that portion of
95 the position’s stipend. Position works closely with Town Manager and Finance Dept.
96 Not to be exceed of 20 hours a week for the rest of FY 15, stipend yearly cycle begins
97 on Town Meeting Day.
98

99 Bartlett motioned to approve a stipend for John Gifford as Town Treasurer at the rate
100 of \$15,000 per year, prorated to Town Meeting Day and continue on through FY ‘16.
101 Second by King. **Approved unanimously.**
102

103 Cushing suggested Gifford communicate with Business Manager of School to
104 determine proration.

105 **C. Capital Improvement Plan Request for a Public Hearing**

106
107 Town Planner Jake Hemmerick stated this was a 5 yr reevaluation of the Capital
108 Improvements Plan, looked at annually, which identifies projects and funding of said
109 projects and whether to warn for public hearing on May 30th. Adams asked if it needed
110 approval by June 30th. Hemmerick didn’t know. Cushing stated he has issues. One is
111 portion of impact fees on residential and not commercial property which is tied to
112 development. Work session suggested. King asked when the public hearing is
113 mandated. Hemmerick said 15 days notice. King asked if there should be council.
114 Adams suggested to go forth with May 4th but no decision would need to be finalized
115 at that date with Hemmerick to review prior for any errors. King said few to any
116 Capital Improvements totally paid by impact fees. Cushing stated just wants proper
117 use of impact fees within ordinance.
118

119 Cushing motioned to set a public hearing for the Capital Improvement Plan on May 4,
120 2015 at 6 p.m. Second by King. **Approved unanimously.**

121 **D. General Stannard House Priorities**

122 Bill Kaigle introduced Historical Society Members Kate Cadreact and Terry Richards.
123 Adams thanked committee for rescheduling.

124 Kaigle presented historical background of General Stannard and history of Selectboard
125 expressing interest to Historical Society on having house represent historical land
126 marker at gateway to the Town of Milton. Preserve what's there and turn into limited
127 hours museum. Request is that town accepts donation from Mr. Miller to manage
128 responsibility of operations of house once restored. No bond vote but committee will
129 raise funds needed to restore. Richards gave historical significance of General
130 Stannard. Adams questioned goal for completion. Kaigle said intent 3-5 years to
131 restore house. House needs to remain on site for Historical preservation and any
132 funding. Small lot is an issue that needs approval by Planning and Zoning. King
133 questioned current financial status of committee regarding \$15,000 in funding for roof.
134 Kaigle said funding for roof already secured. King questioned if Special Charter
135 requires a "purchase" vs. donation. Bartlett said optimum funds raised would that be
136 transferred to town for use of maintenance of properties. Caderact said ownership
137 needs to be resolved for grant purposes and people who want to comfortably donate.
138 Adams suggested going to State for recognition of historic property and needed
139 marker and a permit is also required for access from Route 7. Bartlett questioned if
140 there should be excess funds raised if it would be committed to town for maintenance
141 or a contribution towards expenses. Kaigle responded he wants to make this as easy
142 for town as feasible. Urge to reapply annually for grants.

143
144 King motioned that the Town accept the donation of the building and 100' x 70' lot
145 located at 947 Route 7 South donated by the Miller Realty Group. Second by Bartlett.
146 **Approved unanimously.**

147
148 Adam thanked committee and agreed it would make a great positive gateway for the
149 entrance for the Town of Milton. King suggested a letter be sent to Mr. Miller thanking
150 him as well. Adams confirmed it would come from board.
151

152 **E. Sidewalk Study – Preferred Alternatives Presentation**

153 Paul Bohne, Interim Town Manager stated there had been a community concern
154 meeting some months ago, in meantime engineers & staff brought alternatives and
155 requests to accept report and possibly to grant bonds etc, for whatever takes to
156 implement. Patrick Baxter with John Dempsey of Toole Design Group prepared study
157 for 4 distinct study locations: Haydenberry Dr, Milton High School, Brandy Lane, and
158 upper Main & Railroad St. Presented recommendations for each. Cushing questioned
159 sidewalk funds in reserve. Hunt explained used for that or other future sidewalks.
160 Cost estimates 25% built-in. Bartlett questioned if it is required for different level of
161 upkeep. Hunt said would more than likely require more added maintenance in winter.
162 Shared responsibility with school grounds. Upper Main Street requires water & sewer
163 transformation as well. Utility cost will be significant at \$4 million. King asked if (Main)
164 class 3 road. Hunt said class 2 and we applied for funds but didn't get it. Cushing asked
165 what accepting report would do. King said take study and group gets paid. Hunt
166 confirmed than use to apply for grants. Cushing asked where funds for study are in
167 budget. Bohne said accepting would finish obligation. Hunt did not know outstanding
168 balance. Adams proposed where money is coming from will be confirmed in budget
169 later.

170
171 Bartlett motioned to accept the report. Second by King. Bartlett said to reiterate the
172 original resolution. **Approved unanimously.**

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F. Third Quarter Financial Update (Selectman Nolan arrived)

Bohne went over 3rd quarter highlights and asked what reports would be helpful to board. Looks like balance budget for year end. Bohne hit highpoints. Misc. revenue refund high with insurance, cemetery funds, etc. King stated large influx in police funds. Bohne stated Fairpoint strike countered with small expense for pay. Nolan asked if short service for town by allowing elective OT. Bohne said Police Chief wasn't concerned. Cushing said town reimbursed for vehicle. Bohne assured coverage never short as police assigned. Davis stated it had not created additional OT. Fire/Rescue Reserve potential revenue not used. Bebee hill project 80% paid by grant. Fund Balance not infused into budget yet. Expense side, professional services additional work done by auditor's maybe should go under legal. Budgeted \$26,000 spent \$36,800. Davis not sure additional expense, just says audit expense other than training. Davis said only general Fund did not reconcile. Elections came in under budget. Bohne said he is not used to Contingency Budget \$90,000 not assigned to anything. Job to estimate that if at end of year nothing more assigned to Contingency will go into General Fund as not spent. Bartlett requested report from Hunt regarding comp time. Cushing asked how Highway Dept. goes out for winter maintenance. Adams said there is protocol. Nolan asked if future agenda item could be how determinations are made when to put salt, sand and plow. Bohne to follow-up.

Nolan would like detail and then follow-up every 6 months on loans outstanding and fund balances. Discuss whether percent status report easier to read. Bartlett would like report by account number across dept. Asked to provide once and then determine frequency.

VII. Old Business

A. Interim Zoning

King voiced concern regarding the prohibition of storage units. Best use of land vs. Route 7 to make sure it's in a place appropriate. Town Planner Jake Hemmerick said restriction would take place for a period of time unless approved by Selectboard. Adams questioned single family house limitation if inherited house with limited impact with consideration to remove limitation. Planning Commission Chair Lori Donna said leave as is and individually approach to Selectboard for exception in that circumstance. Hemmerick said options would be explained so a choice could be made.

King asked about zoning amendments. Donna said go forward where we want and if we want commercial only to take next steps and not take two years but work with planning staff and work with Selectboard. King said sees no prohibition against another used car lot for example. Donna understands why so crucial to wisely put out best and work collaboratively with other committees. Bartlett wants to address "image" and congruity of Route 7 and willingness to say no to some commercial just for the sake of having commercial. Donna wants to address image and stepping up what you want to see and get investment in downtown. Cushing expressed bond issues before and Act 60 having to repay debt if do right people will want to sign on and it was the right thing to do for Milton.

221
222 Bartlett moved to approve the implementation of Interim Zoning as presented at the
223 hearing held on March 16, 2015. Second by King. **Approved unanimously.**

224 **B. Adjusted Fee Schedule for Interim Zoning**

225 Jake Hemmerick presented a proposed an amend fee schedule to offset staff review.

226
227 Cushing motioned to accept proposal adjusted Planning and Zoning fee schedule.
228 Second by Bartlett.

229
230 Nolan questioned fees on top of fees. Hemmerick said yes, fee on top of normal
231 zoning permit. Nolan reiterated additional fees for being in particular zone.
232 Hemmerick confirmed. King questioned if would go away once interim zoning goes
233 away. Hemmerick said that's correct. Nolan wanted to understand extra staff work.
234 Hemmerick explained difference between single vs. multi family. Single require only
235 permit vs. multi review by DRB. Step report and seven criteria. Nolan said struggling
236 with extra fees just for having Selectboard look at project and staff may have to come
237 to meeting.

238
239 **Motion approved 4-1.**

240
241 **C. Reconsider Setting the Town Clerk's Pay**

242
243 Bohne said to set the salary for the Town Clerk for the duration of FY '15 and provide a
244 raise in FY '16. Reconsideration requested by Nolan. Adams asked about this increase.
245 Davis said this would be a merit increase like other non-rep employees. Nolan stated
246 the question at hand is where to place the Clerk on the pay scale. Cushing said added
247 responsibility is huge.

248
249 Bartlett motioned that the Town Clerk salary be set at the annual rate of \$46,280
250 beginning March 4, 2015 thru June 30 2015. Second by King. **Approved unanimously.**

251
252 Bartlett amended motion from previous meeting regarding pay for the Town Clerk
253 Position in FY16 beginning on July 1 that the same consideration is given as other non
254 union employees regarding merit. Second by King. **Approved unanimously.**

255 **D. Emergency Water Issues - Update**

256
257 Bohne provided copy of spreadsheet regarding charges for mobilizing. King asked if
258 rate fixed or variable. Bohne said variable. King said legitimate expense. King asked if
259 we could do our own repair. Bohne said equipment requires more than what we have
260 available. No more freeze ups. Fund balance is negative no money in bank so town on
261 hook for that. Cushing said to go through capital expenditures list and see what we
262 have, need to seriously look. Bohne said pay from user fees not taxes. Cushing still
263 worried about other expenditures effecting balance. King questioned why out of
264 balance since last 3 months would have had to spend over \$400,000. Bohne to take
265 closer look may be better off than thought.

266 **VIII. Reconsideration**

267 **IX. Manager's Update –**

268 Bohne said the Rec. Dept had a successful egg hunt in snow. Expressed thanks for the
269 many small donations for candy etc.. Applied and received \$1,000 grant and
270 equipment for tennis equipment. Compost tumbler for the Town donated by
271 Gardner's Supply. In Public Works, ANR discussing if Milton pond drinking water
272 classification should be downgraded. Mill Pond Road bridge replacement in
273 Colchester, road closed 4/13 until October.

274 **X. Potential and/or Future Agenda Items**

275 **XI. Minutes - To Approve With or Without Corrections**

276 Bartlett motioned to approve the March 16, 2015 Select board meeting minutes as
277 presented. Second by Nolan. **Approved unanimously.**

278 **XII. Warrant/Report - To Approve With or Without Corrections**

279 Bartlett stated he reviewed Warrant Report#19 for Board orders in the amount of
280 \$166,902.33. He noted some items:

- 281 • All Seasons Excavating - frozen water line excavating - \$6,663.48 (Arrowhead Ave),
282 \$3,742.88 (Barnum St, Chrisemily Lane), \$9,145.62 (Pinewood Lane) = \$19,551.98
283 Total
- 284 • Ron Bevins Excavating - frozen water line excavating - \$5,045 (Jonzetta Ct,
285 Railroad St, Dollar General)
- 286 • Courtland Construction - repair frozen water lines - \$5,595.79 (30 Cherry St, 79
287 Stacy St, 17 Doris Dr, 5 Doris Dr, 25 Birch Ln)
- 288 • Jane & Richard Hamilton - reimburse for frozen water line issue & work done -
289 \$1,726.41 - (9 Lake Road)
- 290 • Laplante's Plumbing & Heating - repair frozen water lines - \$1,920.00 (88
291 Strawberry Lane)
- 292 • Cathedral Square Corp - \$30,000 - Milton Senior Housing - grant pass-through
293 payment (included invoices showing \$22,130 architecture, \$6,626 Engineering &
294 \$1,475 Phase 1 ESA to date)
- 295 • Vermont Gas, \$4,439.11 - March natural gas invoice

296 Bartlett moved to approve Warrant #19 for a total of \$166,902.33. Second by King.
297 **Approved unanimously.**

298 **XIII. Possible/Anticipated Executive Session per V.S.A. Title 1 Section 313**

299 Adams suggested 15 minute executive Session

300 Bohne said Legal matters, DRB decision, and a real estate matter. The real estate matter
301 could put off until next meeting. Adams said cover it tonight.

302 Bartlett motioned that premature public knowledge of real estate and legal matter could
303 cause the town or person to suffer substantial disadvantage. Second by King. **Approved**
304 **unanimously.**

305 Nolan asked why disadvantage. Bohne said the legal issue is in court at this time. Real
306 estate involved have not authorized publically announced at this time.

307 Bartlett moved enter Executive Session to discuss legal & real estate under provision V.S.A.
308 313 A2. For legal V.S.A. 313 A1. Second by King. **Approved unanimously.**

309 Adams said now in executive session at 9:20 PM

310 Bartlett motioned to close Executive Session at 10:32 PM. Second by Cushing. **Approved**
311 **unanimously.**

312 Bartlett motioned to appoint King to represent the Selectboard at a meeting to discuss the
313 real estate matter. Second by Cushing. **Approved unanimously.**

314 **XIV. Adjournment**

315 Bartlett motioned to adjourn at 10:35 PM. Second by Cushing. **Approved unanimously.**

316

317

318

Town of Milton
Selectboard Meeting Minutes
Special Meeting
April 9, 2015
6:00 p.m.
Town Manager's Conference Room

Selectboard Members Present: Darren Adams (by phone), Stuart King, John Bartlett, Ken Nolan, and John Cushing

Staff Members Present: Paul Bohne, Interim Town Manager

Others Present: Courtney Lamdin, John Lindsey, Lori Donna, Tony Micklus and Julie Rietz.

- I. **Call to Order** – Vice-Chair Stuart King called the meeting to order at 6:00 p.m.
- II. **Agenda Review**-The Board clarified that the possible executive session would be to discuss possible litigation.
- III. **Discussion of the Proposed Storage Unit project at 385-387 Route 7 South**
Lori Donna requested the Selectboard oppose the storage unit project considering the information outlined in the staff report for the Development Review Board (DRB) with reference to interim zoning.

Donna read a statement from Henry Bonges in opposition to the project.

Adams stated that the Board would work with the property owners of the project in any way that the Selectboard could.

Discussion ensued regarding the Board presentation at the DRB Hearing and by doing so the Board would preserve the rights of the Town to appeal a DRB decision if appropriate.

Motion by Nolan, seconded by Bartlett, to authorize Stuart King to appear and represent the Selectboard at the DRB hearing on this matter.

Vote: 5-0 (roll call); the motion was approved.

- IV. **Possible/Anticipated Executive Session Per V.S.A. Title 1 Section 313** – No executive session was needed.
- V. **Adjournment** – Bartlett moved to adjourn. Seconded by Nolan. **Approved Unanimously.** Meeting adjourned at 6:32 p.m.

Respectfully Submitted,

_____ **Date:** _____

John Bartlett, Selectboard Clerk

Filed with Milton Town Clerk's Office on this _____ day of _____, _____

ATTEST: _____ Milton Town Clerk

DRAFT

04/16/15
02:11 pm

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 20

Reviewed
4-17-15
JL

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 04/21/15 thru 04/21/15

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

17536 ADVANCE AUTO PARTS								
	00002907	7619505/2	Vehicle Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	66.82	66.82	✓
84319 ALDRICH & EILLOTT, PC								
	00004502	75522	Cherry Street Sidewalk	38-30-430-450.24	Cherry Street Sidewalk	106.00	106.00	✓
21526 AMERIGAS - SOUTH BURLINGTON								
		3039166394	Natural Gas/Propane	10-30-432-623.00	PROPANE	0.00	164.97	
		3039395373	Propane	10-30-432-623.00	PROPANE	0.00	60.52	
						0.00	225.49	✓
13597 ARROW INTERNATIONAL, INC								
	00011873	8787	General Supplies	10-20-422-612.00	GENERAL SUPPLIES	250.00	240.09	✓
17950 BCBSVT								
	05012015	BCBSVT		10-10-410-210.10	GROUP HEALTH INSURANCE	0.00	384.02	
	05012015	BCBSVT		10-10-412-210.10	GROUP HEALTH INSURANCE	0.00	1,847.14	
	05012015	BCBSVT		10-10-413-210.10	GROUP HEALTH INSURANCE	0.00	1,152.06	
	05012015	BCBSVT		10-20-420-210.10	GROUP HEALTH INSURANCE	0.00	10,314.80	
	05012015	BCBSVT		10-20-421-210.10	GROUP HEALTH INSURANCE	0.00	335.72	
	05012015	BCBSVT		10-20-422-210.10	GROUP HEALTH INSURANCE	0.00	743.38	
	05012015	BCBSVT		10-30-429-210.10	GROUP HEALTH INSURANCE	0.00	1,536.08	
	05012015	BCBSVT		10-30-430-210.10	GROUP HEALTH INSURANCE	0.00	1,774.17	
	05012015	BCBSVT		10-30-432-210.10	GROUP HEALTH INSURANCE	0.00	192.01	
	05012015	BCBSVT		10-40-441-210.00	Group Health Ins	0.00	52.80	
	05012015	BCBSVT		10-50-451-210.10	GROUP HEALTH INSURANCE	0.00	1,536.08	
	05012015	BCBSVT		10-50-452-210.10	Group Health Insurance	0.00	1,079.10	
	05012015	BCBSVT		10-60-461-210.10	GROUP HEALTH INSURANCE	0.00	1,483.28	
	05012015	BCBSVT		50-10-410-210.10	GROUP HEALTH INSURANCE	0.00	576.03	
	05012015	BCBSVT		55-20-420-210.10	GROUP HEALTH INSURANCE	0.00	576.03	
						0.00	23,582.70	✓
16749 BEAUREGARD EQUIPMENT INC								
	00003492	CV22671/2645	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	179.31	156.81	
	00003474	WV31276	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	7,363.58	7,363.58	
						7,542.89	7,520.39	✓
19000 BOND AUTO PARTS, INC.								
	00003468	042115	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	20.75	20.75	
	00001565	17IV003117/2	General Supplies	50-10-410-612.00	GENERAL SUPPLIES	42.42	42.42	
	00001565	17IV003117/2	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	42.43	42.43	
	00001476	17IV003214/2	General Supplies	50-10-410-612.00	GENERAL SUPPLIES	14.52	14.52	
	00001476	17IV003214/2	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	14.52	14.52	
						134.64	134.64	✓
19670 BRODART CO.								
	00051530	393302	Office Supplies	10-50-451-611.00	OFFICE SUPPLIES	317.55	317.55	✓

04/16/15
02:11 pm

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 20

Page 2 of 9
mthompson

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 04/21/15 thru 04/21/15

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
27806 BUSINESS CREDIT CARD SERVICES								
	00008501	040115	Other Professional	10-10-416-330.00	OTHER PROFESSIONAL	30.00	30.00	✓
22150 CAMP PRECAST CONCRETE PRODUCTS INC								
	00009228	29530	Repair & Maint.	10-30-432-430.00	REPAIR & MAINT-FACILITIES	392.50	392.50	
	00009227	29599	Repair & Maintenance	10-30-432-430.00	REPAIR & MAINT-FACILITIES	75.00	75.00	
						467.50	467.50	✓
22750 CARGILL, INC								
	00003478	3852412015	Winter Salt	10-30-430-601.10	WINTER SALT	3,852.41	3,852.41	✓
23262 CERTIFIED AMBULANCE GROUP, INC.								
		MIL-0415	Contract Service	10-20-422-360.00	CONTRACTED SERVICES	0.00	696.44	✓
25190 CHAMPLAIN WATER DISTRICT								
		3312015	Water Purchase	50-10-410-411.10	WATER PURCHASE CWD	0.00	38,056.64	✓
25194 CHARLEBOIS TRUCK PARTS, INC								
	00010964	54194	Vehicle/Maintenance	10-20-421-430.10	VEHICLE/EQUIP MAINTENANCE	168.97	168.97	✓
25171 CHART POOL, USA, INC								
	00001552	1205620-01	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	105.88	105.88	✓
25930 CHITTENDEN COUNTY REGIONAL								
	00008505	15-02-109	Milton Sidewalk Scoping	38-30-430-450.27	Milton Sidewalk Scoping	877.43	877.43	✓
26422 CHOICE COBRA, LLC								
		522015	Health Insurance- Choice	10-10-416-210.00	HEALTH INSURANCE - CHOICE	0.00	38.25	✓
26928 CIVES CORPORATION, DBA								
	00003417	4462690	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	2,475.00	2,475.00	✓
26950 CLARK'S TRUCK CENTER								
	00011876	355930	Vehicle/Equipment	10-20-422-430.10	VEHICLE/EQUIP.MAINTENANCE	125.00	113.00	✓
27785 CONWAY OFFICE SOLUTIONS								
	00051529	594633	Printing and Binding	10-50-451-550.00	PRINTING AND BINDING	108.15	108.15	✓
28543 CYR LUMBER								
	00009184	DTD - 4814	General Supplies	10-30-432-612.00	GENERAL SUPPLIES	140.00	140.00	✓
28602 DANCE WORKS ACADEMY								
	00005625	040615	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	270.00	270.00	✓
43491 DUCHESNEAU, KIMBERLY								
		10057	Town Events	10-50-452-830.16	TOWN EVENTS	0.00	100.57	✓
29900 DULAC, KATHLEEN								
		482015	Travel	10-50-451-580.00	TRAVEL	0.00	160.65	✓

04/16/15
02:11 pm

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 20

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30229 EAGLE POINT GUN	00002946	39425	General Supplies	10-20-420-612.00	GENERAL SUPPLIES	2,928.00	2,928.00	✓
30828 EMCH, MEGAN		4132015	Recreation Fees	10-50-000-347.00	RECREATION FEES	0.00	60.00	✓
31009 ENDYNE, INC	00001568	157365	Technical Services	55-20-420-340.00	TECHNICAL SERVICES	50.00	50.00	✓
32860 FIRE PROTEC	00011874	4128	Vehicle/Maintenance	10-20-422-430.10	VEHICLE/EQUIP.MAINTENANCE	10.00	8.00	✓
32958 FISHER SCIENTIFIC	00001564	3145369	General Supplies	55-20-420-612.00	GENERAL SUPPLIES	66.62	66.62	✓
33015 FITZGERALD, TIMOTHY	00005627	040915	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	210.00	210.00	✓
33644 FRANKLIN CTY INTERNATIONAL	00010962	413	Dues and Fees	10-20-421-810.00	DUES AND FEES	125.00	125.00	✓
34350 GALE/CENGAGE LEARNING	00051535	5492027	Books-Large Print	10-50-451-640.35	BOOKS-LARGE PRINT	70.17	70.17	✓
53920 GARDENER'S SUPPLY COMPANY	00051536	5515	Professional Programs	10-50-451-330.10	PROFESSIONAL PROGRAMS	100.00	100.00	✓
36878 GRAY ROCK QUARRY LLC	00003448	4385	Plant Mix/Gravel	10-30-430-602.20	PLANT MIX / GRAVEL	270.71	270.71	✓
36899 GRAYBAR ELECTRIC COMPANY, INC.	00009152	977965642	Repair & Maint.	10-30-432-430.00	REPAIR & MAINT-FACILITIES	153.30	153.30	✓
37600 GREEN MOUNTAIN POWER		042215	Electricity	10-30-432-622.00	ELECTRICITY	0.00	4,735.68	
		042215	Electricity	10-30-432-622.50	ELECTRICITY - STREET LIGH	0.00	3,419.76	
		042215	Electricity	50-10-410-622.00	ELECTRICITY	0.00	1,068.56	
		042215	Electricity	55-20-420-622.00	ELECTRICITY	0.00	8,254.49	
						0.00	17,478.49	✓
60407 HAUN WELDING SUPPLY INC	00011878	7828	General Supplies	10-20-422-612.00	GENERAL SUPPLIES	473.31	473.31	✓
40700 INGRAM LIBRARY SERVICES	00051524	60832705	Books - Childrens	10-50-451-640.25	BOOKS-CHILDRENS	78.66	78.66	
	00051534	60832706	Books-Adult	10-50-451-640.10	BOOKS-ADULTS	106.08	106.08	
	00051509	60835663	Audios	10-50-451-640.15	AUDIOS	48.46	24.74	

04/16/15
02:11 pm

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 20

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 04/21/15 thru 04/21/15

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	00051516	60835664	Books - Adult	10-50-451-640.10	BOOKS-ADULTS	97.34	62.80	
	00051531	60836294	Books-Adult	10-50-451-640.10	BOOKS-ADULTS	527.03	527.03	
	00051511	66578277	Audios	10-50-451-640.15	AUDIOS	18.09	18.09	
	00051524	66578705/5	Books-Juvenile	10-50-451-640.30	BOOKS-JUVENILE	308.21	308.21	
	00051524	66579719	Books - Juvenile	10-50-451-640.30	BOOKS-JUVENILE	183.23	183.23	
	00051532	66579720	Audios	10-50-451-640.15	AUDIOS	81.86	81.86	
						1,448.96	1,390.70	✓
41074 INTERSTATE AUTO SERVICE, INC		71598/7	Cruiser Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	0.00	1,212.32	✓
36960 KAMCO SUPPLY CORP OF BOSTON		00009222	284409 Repair/Maintenance	10-30-432-430.00	REPAIR & MAINT-FACILITIES	528.43	528.43	✓
61227 KEMPO CORPORATION		00005631	040715 Revenue Program	10-50-452-831.00	REVENUE PROGRAMS	1,536.00	128.00	✓
45170 KUNKER, TONI		00005634	040915 Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	325.00	325.00	✓
39559 LAFOUNTAIN, GORDON		4102015	Gym Membership	10-20-420-825.00	Gym Membership	0.00	120.00	✓
43549 LAPLANTE'S PLUMBING AND HEATING LL		00001590	1233 Construction Services	50-10-410-450.00	CONSTRUCTION SERVICES	1,274.00	1,274.00	✓
46870 LIMOGES & SONS GARAGE DOORS INC		00003461	48339TE Repairs Maintenance	10-30-430-430.00	REPAIRS MAINTENANCE	147.25	132.00	✓
49500 MCRAE AUTO SERVICE		00011877	2783 Vehicle/Equipment	10-20-422-430.10	VEHICLE/EQUIP.MAINTENANCE	721.49	721.49	
		00011856	2849/2780 Vehicle/Maintenance	10-20-422-430.10	VEHICLE/EQUIP.MAINTENANCE	300.00	296.65	
		00001573	2884	50-10-410-430.10	VEHICLE REPAIR AND MAINTENANCE	97.50	61.25	
		00001573	2884	55-20-420-430.10	VEHICLE REPAIR & MAINTENANCE	97.50	61.25	
						1,216.49	1,140.64	✓
48467 MILTON ACE HARDWARE LLC		00003447	11791/4-2 General Supplies	10-30-430-612.00	GENERAL SUPPLIES	19.48	19.48	
		00001558	4212015 General Supplies	50-10-410-612.00	GENERAL SUPPLIES	25.49	25.49	
		00001558	4212015 General Supplies	55-20-420-612.00	GENERAL SUPPLIES	57.07	57.07	
						102.04	102.04	✓
53950 MILTON RENTAL & SALES CENTER INC		00009149	1-503267 General Supplies	10-30-432-612.00	GENERAL SUPPLIES	9.14	9.14	
		00003429	1-503613/4 Repairs Maintenance	10-30-430-430.00	REPAIRS MAINTENANCE	148.17	148.17	
						157.31	157.31	✓
54168 MINOR FUNERAL HOME		00001589	8757 Construction Services	50-10-410-450.00	CONSTRUCTION SERVICES	975.00	975.00	✓

04/16/15
02:11 pm

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 20

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 04/21/15 thru 04/21/15

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56895 NATIONAL ASSOCIATION OF SCHOOL RES								
	00002950	16631VT	Professional Development	10-20-420-820.00	PROFESSIONAL DEVELOPMENT	395.00	345.00	✓
57350 NEW ENGLAND MUNICIPAL RESOURCE								
	00014357	34200	Professional Development	10-10-414-820.00	PROFESSIONAL DEVELOPMENT	125.00	125.00	
	00014358	34215	Professional Development	10-10-414-820.00	PROFESSIONAL DEVELOPMENT	125.00	125.00	
		34233/34234	Official/Administrative	10-10-414-310.00	OFFICIAL/ADMINISTRATIVE	0.00	1,925.00	
						250.00	2,175.00	✓
57413 NEW HORIZON COMMUNICATIONS CORP								
	04302015		Communications	10-10-410-530.10	COMMUNICATIONS-TELEPHONE	0.00	27.86	
	04302015		Communications	10-10-410-530.10	COMMUNICATIONS-TELEPHONE	0.00	32.22	
	04302015		Communications	10-10-412-530.10	COMMUNICATIONS-TELEPHONE	0.00	27.86	
	04302015		Communications	10-10-413-530.10	COMMUNICATIONS-TELEPHONE	0.00	23.22	
	04302015		Communications	10-10-414-530.10	COMMUNICATIONS-TELEPHONE	0.00	23.22	
	04302015		Communications	10-10-417-530.20	COMMUNICATIONS-OTHER	0.00	318.84	
	04302015		Communications	10-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	86.42	
	04302015		Communications	10-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	143.94	
	04302015		Communications	10-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	120.76	
	04302015		Communications	10-20-421-530.10	COMMUNICATIONS TELEPHONE	0.00	31.87	
	04302015		Communications	10-20-421-530.10	COMMUNICATIONS TELEPHONE	0.00	18.58	
	04302015		Communications	10-20-422-530.10	COMMUNICATIONS-TELEPHONE	0.00	13.93	
	04302015		Communications	10-20-422-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.68	
	04302015		Communications	10-30-429-530.10	COMMUNICATIONS-TELEPHONE	0.00	32.22	
	04302015		Communications	10-30-429-530.10	COMMUNICATIONS-TELEPHONE	0.00	9.29	
	04302015		Communications	10-30-429-530.10	COMMUNICATIONS-TELEPHONE	0.00	4.64	
	04302015		Communications	10-30-430-530.10	COMMUNICATIONS-TELEPHONE	0.00	4.64	
	04302015		Communications	10-30-430-530.10	COMMUNICATIONS-TELEPHONE	0.00	34.69	
	04302015		Communications	10-50-451-530.10	COMMUNICATIONS-TELEPHONE	0.00	4.64	
	04302015		Communications	10-50-452-530.10	COMMUNICATIONS-TELEPHONE	0.00	4.64	
	04302015		Communications	10-60-461-530.10	COMMUNICATIONS-TELEPHONE	0.00	27.86	
	04302015		Communications	50-10-410-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.68	
	04302015		Communications	50-10-410-530.10	COMMUNICATIONS-TELEPHONE	0.00	2.32	
	04302015		Communications	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.81	
	04302015		Communications	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	40.67	
	04302015		Communications	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	69.63	
	04302015		Communications	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	2.32	
	04302015		Communications	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.68	
	04302015		Communications	55-20-420-530.10	COMMUNICATIONS-TELEPHONE	0.00	31.79	
						0.00	1,264.92	✓
57495 NEW YORK CLEANERS								
		MARCH 2015	Uniforms	10-20-420-650.00	UNIFORMS	0.00	311.52	✓
59329 NOLAN, BILYNDA								
	00005635	040215	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	240.00	240.00	✓

04/16/15
02:11 pm

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 20

Page 6 of 9
mthompson

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 04/21/15 thru 04/21/15

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58208 NORTHWESTERN OCCUPATION HEALTH								
	00002954	71401	Other Professional	10-20-420-330.00	OTHER PROFESSIONAL	122.00	122.00	✓
32592 OWEN G. DUNN CO INC								
	00007163	3279	Printing and Binding	10-10-402-550.00	PRINTING AND BINDING	705.00	705.00	
	00007163	3279	Printing and Binding	10-10-402-550.00	PRINTING AND BINDING	90.00	90.00	
						795.00	795.00	✓

61912 PINEBROOK KENNELS, LLC								
	00002923	4715	Canine Unit	10-20-420-890.00	Canine Unit	138.99	138.99	✓
56587 POLAND, LONNIE								
	00005621	040615	Revenue Programs	10-50-452-831.00	REVENUE PROGRAMS	350.00	350.00	✓
57870 POSITIVE PROMOTIONS INC								
	00002881	05197846	Youth Programs	10-20-420-830.00	YOUTH PROGRAM	208.79	208.79	✓
63713 RADIO NORTH GROUP INC								
	00011880	34435	Machinery/Equipment	10-20-421-740.00	MACHINERY/EQUIPMENT	540.00	540.00	
	00011880	34435	Machinery/Equipment	10-20-422-740.00	MACHINERY/EQUIPMENT	540.00	540.00	
						1,080.00	1,080.00	✓

64722 ROUSE TIRE SALES INC								
	00003481	30063133	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	646.28	646.28	
	00003480	30063147	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	366.47	366.47	
						1,012.75	1,012.75	✓

70286 SHEARER CHEVROLET CO. INC								
	00001591	410119	Vehicle Maint & Repair	50-10-410-430.10	VEHICLE REPAIR AND MAINTENANCE	47.50	47.50	
	00001591	410119	Vehicle Maint & Repair	55-20-420-430.10	VEHICLE REPAIR & MAINTENANCE	47.50	47.50	
						95.00	95.00	✓

52600 SMALL, JEREMY								
	41015		Recreation Reimbursement	10-50-000-347.00	RECREATION FEES	0.00	70.00	✓
72504 SOUTHWORTH-MILTON, INC								
	00001588	SCINV048921	Equipment Repair & Maint.	55-20-420-430.15	EQUIPMENT REPAIR & MAINT.	1,016.79	1,016.79	✓
72565 STITZEL, PAGE & FLETCHER, P.C.								
	24667		Legal Fees	10-00-000-256.00	DUE TO DEVELOPERS	0.00	180.00	
	24667		Legal Fees	10-10-405-330.10	GENERAL GOVERNMENT	0.00	450.00	
	24667		Legal Fees	10-10-405-330.10	GENERAL GOVERNMENT	0.00	105.00	
	24667		Legal Fees	10-10-405-330.10	GENERAL GOVERNMENT	0.00	757.55	
	24667		Legal Fees	10-10-405-330.10	GENERAL GOVERNMENT	0.00	560.25	

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 04/21/15 thru 04/21/15

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		24667	Legal Fees	10-10-405-330.30	PLANNING	0.00	6,015.00	
		24667	Legal Fees	10-10-405-330.70	APPEALS	0.00	95.00	
		24667	Legal Fees	10-10-405-330.70	APPEALS	0.00	297.50	
		24667	Legal Fees	10-10-405-330.70	APPEALS	0.00	87.50	
		24667	Legal Fees	38-40-441-330.10	BRISSON PROPERTY	0.00	936.25	
		24667	Legal Fees	10-10-405-330.90	Champlain Housing Trust	0.00	385.00	
						0.00	9,869.05	✓
61943 SWISH KENCO LTD								
	00009225	B085608/S	General Supplies	10-30-432-612.00	GENERAL SUPPLIES	369.21	368.61	✓
49700 SYMQUEST GROUP INC								
		901578	Photo Copier Maintenance	10-10-416-430.20	PHOTOCOPIER MAINTENANCE	0.00	100.89	
		903698	Photo Copier Maintenance	10-10-412-430.20	PHOTOCOPIER MAINTENANCE	0.00	58.50	
						0.00	159.39	✓
21288 SYNCB/AMAZON								
	00051508	102-8345215	Books-Adult	10-50-451-640.10	BOOKS-ADULTS	66.17	33.75	
	00051533	1157978125	Videos	10-50-451-640.50	VIDEOS	225.16	225.16	
	00051537	1158495951	Videos	10-50-451-640.50	VIDEOS	61.81	61.81	
						353.14	320.72	✓
74234 T. PALMER, LLC								
	00001586	514	Construction Services	50-10-410-450.00	CONSTRUCTION SERVICES	677.50	677.50	✓
76719 THE TECH GROUP, INC.								
	00007175	67231	Technical	10-10-417-340.00	TECHNICAL	14,250.00	14,250.00	✓
77828 TROMBLY, BRUCE								
		10800	Other Employee Benefit	10-30-430-290.00	OTHER EMPLOYEE BENEFIT	0.00	108.00	✓
76960 U.S. BANK EQUIPMENT FINANCE								
		275615714	Police Copier Rental	10-20-420-430.20	PHOTOCOPIER MAINTENANCE	0.00	145.10	✓
78210 UNIFIRST CORP								
		1672125	Rags/Mats/Uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	11.50	
		1672125	Rags/Mats/Uniforms	50-10-410-650.00	EMPLOYEE UNIFORMS	0.00	18.15	
		1672125	Rags/Mats/Uniforms	55-20-420-650.00	EMPLOYEE UNIFORMS	0.00	18.15	
		331-407-15	Rags/Mats/Uniforms	10-30-430-612.00	GENERAL SUPPLIES	0.00	35.82	
		331-407-15	Rags/Mats/Uniforms	10-30-430-650.00	EMPLOYEE UNIFORMS	0.00	81.46	
		331-407-15	Rags/Mats/Uniforms	10-30-432-650.00	EMPLOYEE UNIFORMS	0.00	34.10	
		331-407-15	Rags/Mats/Uniforms	50-10-410-650.00	EMPLOYEE UNIFORMS	0.00	19.62	
		331-407-15	Rags/Mats/Uniforms	55-20-420-650.00	EMPLOYEE UNIFORMS	0.00	19.63	
						0.00	238.43	✓
49013 VERIZON WIRELESS								
		9742720025	Communication-Other	10-20-420-530.20	COMMUNICATIONS-OTHER	0.00	188.76	✓

04/16/15
02:11 pm

TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 20

Page 8 of 9
mthompson

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 04/21/15 thru 04/21/15

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

80720 VERMONT GAS SYSTEMS INC		3262015	Natural Gas	10-30-432-621.00	NATURAL GAS	0.00	294.75	✓
81055 VERMONT LEAGUE OF CITIES & TOWNS		00008500 2015-10035	Office Supplies	10-10-410-611.00	OFFICE SUPPLIES	75.00	75.00	
		00004500 52015	Professional Development	10-10-413-820.00	PROFESSIONAL DEVELOPMENT	60.00	60.00	
						-----	-----	
						135.00	135.00	✓
81317 VERMONT STATE TREASURER		00004501 2102019	Other Financing Sources	10-10-000-390.00	OTHER FINANCING SOURCES	28.47	28.47	✓
81900 VERMONT TROPHY & ENGRAVING CORP		00008504 64371	Citizen Recognition	10-10-401-610.25	CITIZEN RECOGNITION	155.30	155.30	✓
57039 VT RURAL WATER ASSOCIATION		00001547 DTD-33115	Professional Development	50-10-410-820.00	PROFESSIONAL DEVELOPMENT	428.50	428.50	
		00001547 DTD-33115	Professional Development	55-20-420-820.00	PROFESSIONAL DEVELOPMENT	91.50	91.50	
						-----	-----	
						520.00	520.00	✓
74649 WATCH GUARD VIDEO		00002951 3222	Vehicle Maintenance	10-20-420-430.10	VEHICLE MAINTENANCE	185.00	185.00	✓
86543 WEX BANK		40314044	Fuel Expense	10-20-420-626.00	GASOLINE	0.00	3,544.29	
		40314044	Fuel Expense	10-20-421-625.00	DIESEL FUEL	0.00	8.71	
		40314044	Fuel Expense	10-30-429-626.00	GASOLINE	0.00	42.26	
		40314044	Fuel Expense	10-30-430-626.00	GASOLINE	0.00	142.35	
		40314044	Fuel Expense	10-30-432-626.00	GASOLINE	0.00	532.47	
		40314044	Fuel Expense	10-60-461-626.00	GASOLINE	0.00	21.47	
		40314044	Fuel Expense	50-10-410-625.00	DIESEL FUEL	0.00	58.48	
		40314044	Fuel Expense	50-10-410-626.00	GASOLINE	0.00	187.99	
		40314044	Fuel Expense	55-20-420-625.00	DIESEL FUEL	0.00	58.49	
		40314044	Fuel Expense	55-20-420-626.00	GASOLINE	0.00	187.98	
						-----	-----	
						0.00	4,784.49	✓
61002 WIRELESS PHONE SERVICE LLC		00004471 268444.71	Vehicles - Police	38-20-420-742.00	VEHICLES - POLICE	52.95	52.95	✓
35050 WOOD, GEORGE INC		00003483 243580	Vehicle Maintenance	10-30-430-430.10	VEHICLE MAINTENANCE	185.55	185.55	✓
87159 XEROX BUSINESS SERVICE LLC		00007161 1140522	Office Supplies	10-10-412-611.00	OFFICE SUPPLIES	266.63	266.63	✓

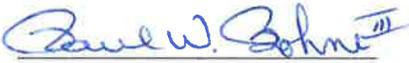
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TOWN OF MILTON Accounts Payable
Warrant/Invoice Report # 20

By due date and vendor name for check acct 1(GENERAL FUND) and due dates 04/21/15 thru 04/21/15

Vendor						
PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount Check
Report Total						151,493.07

THESE INVOICES HAVE BEEN APPROVED BY THE TOWN MANAGER ON THE FOLLOWING DATE:



APPROVED ON 4/17/15

Paul Bohne, Interim Town Manager

To the Treasurer of the TOWN OF MILTON:

We Hereby certify that there are sufficient vouchers supporting the amounts owed to the above mentioned vendors.

Let this be your order for the payments of the amounts totaling \$ ***151,493.07

SELECTBOARD:

_____	_____	_____	_____	_____
Darren Adams, Chair	Stuart King, Vice Chair	John W. Bartlett, Secretary	Ken Nolan	John Cushing