

Milton Selectboard Meeting Minutes

January 18, 2016 6:00 P.M.

Municipal Building Community Room

Selectboard Members Present: Darren Adams, Chair; John Bartlett, Clerk; John Cushing, Member; Kenneth Nolan, Member

Selectboard Members Not Present: none

Staff Members Present: Donna Barlow Casey, Town Manager; John Gifford, Interim Finance Director; Roger Hunt, Public Works Director; Erik Wells, Director- Administration & Community Services; Nathan Lavallee, Water/Wastewater Superintendent; Jacob Hemmerick, Planning Director

Others Present: Courtney Lamdin, Milton Independent; Charlie Baker, CCRPC

I. **Call to Order** – Adams called the meeting to order at 6:00 PM

II. **Flag Salute** – Adams led the attendees in a Salute to the Flag.

III. **Agenda Review**- None

IV. **Public Forum** – None

V. **Appointments**

A. Jacob Hemmerick as RPC TAC Alternate

Cushing moved to appoint Jacob Hemmerick as the RPC TAC Alternate for Milton. Second by Bartlett. **Approved Unanimously.**

VI. **New Business and Department Items**

A. Chittenden County Regional Planning Commission (CCRPC) Update

CCRPC Executive Director Charlie Baker provided the Board with an update of the activities of the RPC. Extensive discussion following regarding Vermont House Bill H. 249 - An act relating to intermunicipal services and the authority to create a regional council of governments, which is currently being discussed in committee. The Board voiced opposition to the measure and requested that testimony be provided to the House Committee on Government Operations to share this opposition to the bill. Barlow Casey will look into options for this.

B. Planning Consultant Services Contract Expense

Planning Director Jacob Hemmerick stated this is for continuing consultant work by Place Sense for bylaw amendments. The work to date has exceeded expectations.

Bartlett moved to approve the contract expense of \$11,800 with PlaceSense. Second by Cushing. **Approved Unanimously.**

C. 2016 Certificate of Highway Mileage for State Aid

Cushing moved to approve the 2016 Town Certificate of Highway Mileage. Second by Bartlett. **Approved Unanimously.**

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D. FY 2017 Capital Improvement Plan (CIP) General Fund Allocations

Barlow Casey presented and discussed with the Board a revised general fund allocation CIP. Questions arose regarding the capital reserve fund and grant match amounts. Each project was discussed by Barlow Casey and Public Works Director Roger Hunt. The Board decided to wait for further information before taking action.

E. Town Meeting 2016 Articles, Warning and Bond Resolution of Intent

The Board decided to hold a special meeting on January 25th to discuss the CIP before finalizing the budget for the Town Meeting Warning.

VII. Manager's Report

Water/Wastewater Superintendent Nathan Lavallee updated the Board on progress made regarding what is believed to be a significant water system leak. Staff is still working to find where the significant component of the water loss may be stemming from.

VIII. Warrant Report #15

- Bartlett reviewed Warrant Report #15 and presented a list of expenses in random order.
- \$10,033.54, Cargill, Inc. - 135 tons of winter road salt @ \$74.35/ton state bid price
 - \$31,352.65, Champlain Water District - 15,459,890 gallons water purchased in December
 - \$17,550.68, GMP - Electricity 11/24-12/28/15
 - \$1,199.21, Landworks - M4D project kiosks - "add on" not in BAN approved by Selectboard, paid out of TM furniture/fixtures line item
 - \$3,100, Motorola Solutions - replace MPD portable radio
 - \$5,900.17, Stizel Page Fletcher - legal services on 7 line items
 - \$5,193, Sullivan Powers - accounting assistance and audit services progress billing
 - \$2,420, UVM - EMT course for 4 attendees
 - \$145,899.50, Vermont League of Cities & Towns (VLCT) - 2016 PACIF contribution - payment one of two
 - \$2,237.54, Weststaff - Finance department temp

GREATER THAN \$10,000 DEPARTMENTAL PURCHASE

- Formula Ford, \$21,755 - 2016 Ford Utility Police Cruiser (\$26,755) less trade in 2013 Ford Taurus cruiser (\$5,000)

The invoices for the Police Cruiser and Sullivan Powers were pulled. The Board would like to discuss the details of the cruiser purchase with Chief Van Noordt.

Bartlett moved to approve an amendment warrant #15 in the amount of \$253,386.96 *(after the meeting it was noted this amount should be \$253,386.00 which was then approved by a majority of members)*. Second by Cushing. **Approved Unanimously.**

IX. Minutes Meeting December 21, 2015

Cushing moved to approve the meetings from the December 21, 2015 meeting as presented. Second by Bartlett. **Approved Unanimously.**

X. Minutes Meeting January 12, 2016

96 Cushing moved to approve the meetings from the January 12, 2016 meeting as presented.
97 Second by Bartlett. **Approved Unanimously.**

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99 **XI. Possible Executive Session Per VSA Title 1 Section 313**
100 Bartlett moved to find premature public knowledge about Real Estate would cause the Town or
101 person to suffer a substantial disadvantage. Second by Nolan. **Approved Unanimously.**

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103 Bartlett moved to enter into Executive Session to discuss Real Estate under the provision of
104 V.S.A. Title 1 Section 313 . Second by Nolan. **Approved Unanimously.**

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106 Barlow Casey and Erik Wells joined the Executive Session which began at 9:10 PM.

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108 There was no action as a result of Executive Session

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110 **XII. Adjournment**
111 Bartlett moved to adjourn the Selectboard Meeting. Second by Cushing. **Approved**
112 **Unanimously.**

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114 **Adams adjourned the meeting at 10:17 PM.**

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116 *These proceedings were live-streamed and filmed by LCATV.*

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118 **Respectfully Submitted,**

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120 _____ **Date:** _____

121 **John Bartlett, Selectboard Clerk**

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123 **Filed with Milton Town Clerk's Office on this _____ day of _____, _____**

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125 **ATTEST: _____ Milton Town Clerk**