



TOWN OF MILTON

Department of Public Works

43 Bombardier Road • Milton, VT 05468

802-893-6030 • www.miltonvt.gov

APPLICATION FOR HIGHWAY ACCESS PERMIT

To be completed by Department of Public Works

Permit #: _____	Fee Amount: _____	Date Received: _____
Parcel #: _____	Deposit Amount: _____	Date Received: _____
SPAN #: 396-123- _____	Total Due: _____	Date Received: _____

To be completed by Applicant

1) Property Owner (Permittee)		2) Applicant or Agent for permittee (If different from property owner)	
Street Address		Mailing Address	
City, State & Zip	Phone #	City, State & Zip	Phone # (required)
Email Address		Email Address if available	
3) Address of property to be served by permit (required)			
4) What is the approximate date you intend to begin construction?			
5) Check here if you are requesting a:			
<input type="checkbox"/> New Access <input type="checkbox"/> Temporary Access (Duration Anticipated: _____) <input type="checkbox"/> Improvement to existing access <input type="checkbox"/> Change in Access Use <input type="checkbox"/> Removal of Access <input type="checkbox"/> Relocation of an existing access (provide detail)			
6) Description of Work:			
7) Work Performed by:		Name(s) Phone #	

To be completed by Department of Public Works

Conditions of Approval:	
Dig Safe ID#:	
Signed:	Date:
All work HAS / HAS NOT (Circle One) been completed to the satisfaction of the Town. If not, applicant will be notified.	
Signed:	Date:
Funds Released: Y / N (Circle One)	
Signed:	Date:



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General Information

- All completed permit applications shall be submitted to the Town of Milton Department of Public Works for review and approval.
- An approved permit application is required prior to beginning any work.
- 48-hour notice is required to the Milton DPW prior to commencement of construction.
- DIG SAFE is required to be notified 48-hours prior to construction.
- Protection of area of excavation is required at all times until the project is completed.
- Necessary traffic controls must be provided so as not to endanger or interrupt all modes of public travel. Applicant is required to provide a traffic control plan, if requested by the Town Engineer.
- Restoration of the excavated area to its original condition, and all erosion and sediment control requirements are required.
- Authorized work will be allowed from Friday 12:00 PM to Monday 8:00 AM and on Holiday Weekends.
- Digging in the Town Right-of Way will not be permitted from November 15th through April 1st, without approval from the Town Engineer.
- A refundable deposit may be required as determined by the Town Engineer, in order to ensure satisfactory completion of the project.
- This permit, pursuant to Title 19 V.S.A., §1111 covers rights vested in the Town and does not release the permit holder from the requirement of any other statutes, ordinances, required State or Federal permits, etc.
- Applications shall not be considered properly filed and vested for rights to review under a set of regulations until fees are paid in full and all items necessary to determine compliance with the bylaw are complete and submitted.
- All submissions are public record available for inspection and copy.
- All representations made in this application and the materials accompanying it are true, accurate and binding to the best of my knowledge; omission or misstatement of any material fact on this application (which would warrant refusing the permit or approval) shall be grounds for revoking the permit or approval.
- Private agreements (such as covenants, deed restrictions and easements) may apply, may be more or less restrictive than Milton's bylaws and may affect this project; it is my responsibility to disclose and comply with these agreements;
- State and federal regulations may apply, may be more or less restrictive than Milton's bylaws, and may affect this project; it is the Applicant' responsibility to obtain all required state and federal permits. (Call the State's permit specialist at 802-477-2241 with any questions).
- The project must adhere to the Town of Milton's DPW specifications for all work. The DPW specifications can be found on the Town's website at <https://www.miltonvt.gov/162/Public-Works-Specification-Details>.
- The project must follow the State of Vermont Agency of Natural Resources stormwater regulations and guidelines, and properly contain sediment on the property. The Agency of Natural Resources Stormwater Manual can be found on their website at http://dec.vermont.gov/watershed/stormwater/manual_update.
- No development or work may commence until receipt of all applicable permits and approvals.

By signing this form, the landowner(s) and applicant(s) described in this application (and their agents, assigns, and successors in interest) hereby apply for a permit to develop the project described in this application and agree to the conditions set forth in this permit.

Landowner Signature _____ Date _____

Applicant Signature _____ Date _____

