

Approved 9-2-20

**Municipal Building Conference Room
43 Bombardier Road, Milton VT 05468
Charter Review Committee 2020
Community Training Room
Wednesday, August 19, 2020 at 6:00 pm
Minutes**

Committee members present: Lou Mossey – Vice Chair, Brenda Steady – Secretary, Terri Sabens, Sheryl Prince – Town Clerk, Tracy Hughes – Library Trustee, Brenda Steady – Selectboard member, Jim Ballard, Michael Joseph – School Board member, Chris Taylor – Selectboard member

Committee members absent: Ron Hubert – Chair, Jerry Metcalf – School Board Trustee

Lou Mossey opened the meeting at 6:02 pm followed by the flag salute.

Agenda Review

Public Comments - None

Motion made by Michael Joseph with a second by Chris Taylor to approve the minutes from August 5, 2020. All in favor.

Continued discussion of Charter Committee updates:

- a) Charter Committee members agreed with the language regarding candidates' election and term that Lou Mossey created and sent out in a previous email. Attached is the updated language.
Michael Joseph with a second by Terri Saben approved the language in a previous email from Lou Mossey of version 2.1

- outlining the candidates for election term. Discussion followed. All in favor.
- b) The agenda item Redirecting is a subject that Ron Hubert added for discussion. Tracey Hughes with a second by Sheryl Prince tabled the agenda item Redirecting to the next meeting. All in favor.
 - c) Committee members agreed that the town and school Administrative Codes should be added into the Charter but in section 129-503 Noninterference with administration and not section 129-703 Code of Ethics. Committee members agreed that the Administrative Code should be aligned with policy and procedures.
 - d) Tracey Hughes brought back feedback from the Library Trustees that the language stay the same and that they would like no changes made to the current charter.
 - e) Committee members discussed that there should be a deadline for the town and school to have the Audit information for the Town Report. Past discussion included December 31st as the deadline. Committee members read the current language and felt that a January deadline would work to make the publication of having the report available 10 days prior to the town meeting.
 - f) Lou Mossey had previously sent out language from surrounding areas that have already implemented the additional one cent local option tax. Michael Joseph with a second by Chris Taylor made a motion to use the language from the Town of St. Albans regarding the one cent local option tax. After further discussion Michael Joseph amended his motion to add the Selectboard determine annually the use of the additional monies raised and agreed upon second by Chris Taylor. All in favor.

Committee members set the next meeting for Wednesday, September 2nd. Agenda items for the meeting will be:

- a) Redirecting
- b) School District Treasurer discussion
- c) Former Village Language regarding lighting and sidewalks
- d) Audit Language for approval
- e) Policy Development Language
- f) Any discussion of previous discussed items

Motion made by Terri Sabens with a second by Michael Joseph to adjourn at 7:20 pm. All in favor.

Respectfully submitted by:

Brenda Steady
Board Secretary