

Approved 8/5/2020

**Town of Milton
Charter Review Committee Meeting 2020
Tuesday, July 21, 2020 at 6:00 pm
Fire Department Training Room
Minutes**

Committee members present: Ron Hubert – Chair, Lou Mossey – Vice Chair, Brenda Steady – Secretary, Chris Taylor – Selectboard member, Terri Sabens, Sheryl Prince – Town Clerk, Tracy Hughes – Library Trustee, Jerry Metcalf – School Board Trustee, Brenda Steady – Selectboard member, Jim Ballard

Committee members absent: Michael Joseph – School Board Trustee

Others present: None

Meeting called to order by Ron Hubert – President at 6:02 pm followed by the Pledge of the Allegiance.

Agenda Review: No changes

Public Comments: None

Ron informed the committee members that Ben Nappi has added the Charter Review Committee 2020 to the Town of Milton website. Ben requested a short paragraph to explain the committee's purpose. Brenda suggested Chris Taylor to write this paragraph on the board's behalf.

Motion made by Lou Mossey with a second by Teri Saben for Chris Taylor to write a paragraph to submit to Ben Nappi to add to the town's website. All in favor

Wording of candidates for election and term:

Board members discussed the wording regarding the election of officers. Lou Mossey shared wording from the result of the March 2020 Charter Review Committee. The current wording is “Candidate for Office. No candidate for any office listed above that has the multiple open seats for an election shall campaign for more than one seat. However a candidate may campaign for multiple offices as allowed by law”. This is the language that was drafted in March 2020 in regard to candidate running for multiple offices on the same board.

Audits:

Sheryl Prince, Town Clerk, explained that the Town Report is the Audit of both town and school. Charter Committee members discussed having a due date of December 31st each year for the town and school to submit their audits to be added to the town report. Ron suggested using the state law language regarding audits in the local charter. This subject will be added to the next meeting agenda to give Jeremy an opportunity to get feedback from his fellow board of trustee members.

Jeremy asked members if the school should have a separate assistant treasurer due to having someone that is available to sign off on payroll and other financial matters that need to be sign off on. Board members decided to invite the John Gifford, Town Treasurer, to speak on this matter at the August meeting.

Ron told the charter members that the Charter Compliance Committee currently has total of (3) members. Due to a member that might not be able to attend a meeting he recommends that the charter be changed to have (5) members on the committee.

Local Sales Tax:

Discussion included the addition of adding a one cent additional sales tax. Lou Mossey shared wording from neighboring town charters. Chris Taylor suggested the monies to be used for paving

and infrastructure. Ron felt the money could be used for capital improvements. Lou suggested having language to allow the Select Board members, with voter approval, the authority to implement a local option tax. Not to specify use of the monies in the charter since any change of use would require a charter change. Board members thought it might be a good idea to have the sales tax as a separate item for the voters on the ballot with the wordage that it is to be added to the charter if approved.

Motion made by Lou Mossey with a second by Jeremy Metcalf to create language to include in the charter regarding local sales tax.

Vote - 8 yes, 1 no

Next agenda items:

- a. Should the elected officials be added to the Administrative Code.
- b. Creating separate sections in the charter for the school and town.
- c. School Financial (assistant treasurer)
- d. Sidewalk
- e. Power and duties of the town manager

Next meeting to be held on Wednesday, August 5, 2020.

Motion made by Brenda Steady with a second by Lou Mossey to adjourn at 7:28 pm. All in favor

Respectfully submitted by:

Brenda Steady
Board Secretary