



Milton Planning & Zoning
 43 Bombardier Road
 Milton, VT 05468
www.miltonvt.gov/268/Planning-Zoning
 802-893-6655 option 4

**Temporary Permitting Measures in Response to Covid-19
 Issued June 1, 2020**

During this unprecedented time, the Department of Planning & Zoning recognizes the significant alterations that many local businesses may require to remain viable. In light of this, we have implemented the short-term measures outlined below regarding issuance of permits. The measures below are intended to allow flexibility during a time of significant change, keep our businesses open and profitable, and facilitate Milton’s strong sense of community.

For some topics below related to mobile food service uses, site layout, outdoor seating, and pick-up areas, more permanent solutions are also available through site plan reviews and/or Development Review Board approvals. Entities interested in longer-term changes are encouraged to contact the Planning & Zoning Department. Please note that the Town retains the right to undertake enforcement through the Unified Development Regulations or applicable Ordinance should the Zoning Administrator deem that activities on the property are not consistent with the intent of the regulations or these guidelines, if there are complaints directed to the Town, or if safety and public welfare are found to be at risk.

Please also contact the Department should you have questions concerning any of the Temporary Measures listed below. Our Zoning Administrator, Amanda Pitts, can be reached at 802-893-6655 option 4 or apitts@miltonvt.gov.

MOBILE FOOD SERVICE, PICK-UP AREAS, TENTS, OUTDOOR SEATING, ETC

Topic	Temporary Status	Duration	Limitations
Mobile Food Service Uses (ie. Food Truck, Food Cart)	Temporary Hiatus on permit requirements	Until Oct. 31, 2020; evaluate thereafter	<ul style="list-style-type: none"> • Property owner permission required if on private land (if proposed on Town property, contact the Town Manager's office for approval) • Must not be located in approved parking or loading areas. • Must not interfere with public access, fire lanes or drive aisles.
Outdoor seating area	Temporary Hiatus on permit requirements	Until Oct. 31, 2020; evaluate thereafter	<ul style="list-style-type: none"> • Must not be located in approved parking or loading areas. • Must not interfere with public access, fire lanes or drive aisles. • Must be closed after 10 pm if located within 200 feet of residential properties.
Temporary tents for sales, service, seating, drive-up service	Temporary Hiatus on permit requirements	Until Oct. 31, 2020; evaluate thereafter	<ul style="list-style-type: none"> • Must be accessory to pre- existing approved use. • Must not be located in approved parking or loading areas. • Must not interfere with fire lanes, drive aisles.

Temporary pick-up service aisles, etc.	Temporary Hiatus on permit requirements	Until Oct. 31, 2020; evaluate thereafter	<ul style="list-style-type: none"> • Must not be located in approved parking or loading areas. • Must not interfere with public access, fire lanes or drive aisles.
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SIGNS * See Section 3015.C of the UDR for a list of existing exemptions

Topic	Temporary Status	Duration	Limitations
Temporary Signs (Banners, Pennant flags, etc.)	Temporary Hiatus on permit requirements	Until Oct. 31, 2020; evaluate thereafter	<ul style="list-style-type: none"> • No more than one sign per businesses of up to 24 s.f. in area and 10' in height. • All signs must be located at least 5' from front property line • For multi-tenant properties, signs must be approved by property owner • Must not interfere with public access or safety • No inflatable signs or signs with moving parts to distract drivers from an off-site location.
Product Advertising Signs	Temporary Hiatus on permit requirements	Until Oct. 31, 2020; evaluate thereafter	<ul style="list-style-type: none"> • Not more than 1 free-standing, on-premise product advertising sign not exceeding 6 square feet per side is permitted on a lot. • Not more than 1 free-standing, on-premise gasoline advertising sign not exceeding a total area of 32 square feet in area per side, 16 square feet of which may be for the purposes of advertising the brand of gasoline sold and 16 square feet of which may be for the purposes of indicating the price of the gasoline sold, is permitted at a fueling station. • Must not interfere with public access or safety. • No inflatable signs or signs with moving parts to distract drivers from an off-site location.