



Town of Milton
Regular Selectboard Meeting
Monday, November 4, 2019 at 6:10 p.m.
Milton Municipal Building Community Room
43 Bombardier Road, Milton VT 05468

MINUTES

Selectboard Members Present: Darren Adams, Chairman; John Palasik, Vice-Chairman; Chris Taylor, Clerk; Dana Maxfield, Member

Staff Members Present: Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; Stephen Laroche, Chief of Police; David Allerton, Director of Public Works; John Bartlett, Director of Administration/Facilities/Human Resources

Others Present: Todd Buik

I. Call to Order

The meeting was called to order by D. Adams at 6:10 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

III. Agenda Review

Addition of contracts and personnel issues for Executive Session.

IV. Public Forum

None.

V. Business

A. Police Cruiser

Stephen Laroche, Chief of Police

Stephen Laroche, Chief of Police gave an overview of the request for the purchase of one 2020 Ford utility police cruiser.

Motion made by J. Palasik to authorize the Town Manager, or his designee to execute the necessary documents to purchase one (1) 2020 Ford utility police cruiser and necessary equipment for a total cost not to exceed \$59,130 with a second by D. Maxfield. Approved Unanimously.

B. DWSRF Loan Application for the River Street PSV

David Allerton, Director of Public Works

David Allerton, Director of Public Works gave an overview of the Drinking Water State Revolving Fund loan application to continue to advance the River Street Pressure Sustaining Valve Replacement Project.

Motion made by C. Taylor to authorize the Town Manager, or his designee to submit a Drinking Water State Revolving Fund loan application to continue to advance the River Street Pressure Sustaining Valve Replacement Project into final design with a second by D. Maxfield. Approved Unanimously.

C. Lake Road Water Main Replacement Loan DWSRF Document

David Allerton, Director of Public Works

David Allerton, Director of Public Works gave an overview of the Drinking Water State Revolving Fund loan for the Lake Road Water Main Replacement Project.

Motion made by C. Taylor to authorize the Town Manager, or his designee to continue to advance with the Lake Road Water Main Replacement Project with a second by D. Maxfield. Approved Unanimously.

Motion by J. Palasik to authorize the Town Manager, or his designee to move \$25,000 for paving of the portion of Lake Road related to the Lake Road Culvert Project with a second by D. Maxfield. Approved Unanimously.

D. Authorization to Apply for Better Roads Grant

David Allerton, Director of Public Works

David Allerton, Director of Public Works gave an overview of the FY2021 VTrans Better Roads Grant for stormwater improvements to Eagle Mountain Harbor Road.

Motion made by C. Taylor to authorize the Town Manager, or his designee to apply for an FY2021 VTrans Better Roads Grant for stormwater improvements to Eagle Mountain Harbor Road with a second by D. Maxfield. Approved Unanimously.

E. Easement Deed – A. Johnson Lumber Co LLC – Deer Run

Don Turner, Jr., Town Manager

Don Turner, Jr., gave an overview of the Easement Deed and Notice of Conveyance of All Interest in Municipal Real Estate for Deer Run.

Motion made by C. Taylor to authorize the Town Manager, or his designee to post and publish the Notice of Conveyance of All Interest in Municipal Real Estate as written with a second by D. Maxfield. Approved Unanimously.

F. Award Sidewalk Gap Contract

Don Turner, Jr., Town Manager

Don Turner, Jr., Town Manager gave an overview of the Route 7 Gap Project construction contract.

Motion made by J. Palasik to award Don Weston Excavating the Route 7 Gap Project construction contract in an amount not to exceed \$769,231.53, subsequent to a complete bid analysis and recommendation to award the contract by Hamlin Consulting Engineers and Milton DPW, and that the Town Manager, or his designee is authorized to execute the necessary documents related to the award of this contract with a second by C. Taylor. Approved Unanimously.

G. Union Bank Loan Extension Agreement

Don Turner, Jr., Town Manager

Don Turner, Jr., Town Manager gave an overview of the Union Bank loan extension.

Motion made by C. Taylor to authorize the Town Manager, or his designee to a six month extension of the Union Bank Loan with a second by D. Maxfield. Approved Unanimously.

H. Update on 11/1/19 Storm Event - Possible Action Regarding Funding Sources

Don Turner, Jr., Town Manager

David Allerton, Director of Public Works

Don Turner, Jr., Town Manager and David Allerton, Director of Public Works gave an update of the November 1, 2019 storm event.

- Mars Hollow Road lost material and a section of road to the west of the existing culvert. The road has been temporarily repaired, and is open to traffic. The actual culvert will need to be assessed when water has dropped more. I don't believe the culvert failed, there was just too much water, the water went over the road, and eroded a different section to the east.
- Duffy Road was temporarily closed. The culvert held and will need some minor grading and maintenance once the water recedes. The issue was the stream developed an additional path around the culvert, and flooded the road to the south. At the end of the day the water had receded to a point where it was safe to reopen the road. The road over the culvert was okay. There were no new holes developed in the road at that time. The eastern side of the road was coned, which is where the deeper water was, and allowed traffic to go through.

- Rollin Irish Rd- The Town had been working with Ashley Bishop on this culvert, had already obtained a hydraulics report from VTrans on this section of stream, and had met with ANR's Stream Alterations Group this past summer to develop a plan moving forward. The Town knew this culvert needed to be replaced, and had worked some material costs into the budget. This culvert was already failing on the downstream side prior to this rain event. The water overtopped the road, and the downstream side of the culvert dropped another 6-inches or more. Additionally, sometime in the past, the Town had installed an overflow culvert about 75 feet to the north of the main culvert. This additional culvert couldn't keep up with the amount of water, and the downstream section of road about 75 to 100 feet long has eroded away. Crews were able to place enough dense graded gravel on the downstream side of the road. The road is opened to essentially one lane of traffic. The downhill side of the road is coned off.
- East Road Bridge #5 a quarter of the backfill is gone. Also damage to Bridge #6. Both Bridge #5 and #6 were current construction of new structures. East Road Bridge #6 was almost complete, and appeared to hold up okay. All of the water from the culverts mentioned above make their way down to Bridge #6. The design engineers knew in a large storm this bridge was going to be underwater, so this was not a surprise. The problem in this part of Town is the water shed is large, and it all drains down to a flat area east of Bridge #6. The problem is exacerbated by the railroad tracks, to the west of East Road, which acts as a dam, and the small culvert crossing the tracks allows water to back up.
- East Road Bridge #5, the structure had been placed, and the contractor (ECI) had been backfilling the structure during the days prior to the storm. The rain ended up washing away a portion of the backfill material. At this time it is unknown if there is any damage to the structure or the wing walls, since the backfill supporting the wing walls is gone.
- McMullen Road did not have a lot of damage if any, but it will be evaluated.
- Lake Road Culvert Replacement Project on the western side of Town does not appear to have been affected by the rain.
- River Street Park on Route 7 has been flooded multiple times due to the amount of water GMP is letting through the dam. There will need to be a significant amount of debris cleanup done. The sewer pump station was constructed at an elevation above flood levels in the Park, and appears to be okay. There is a water system pressure sustaining valve in an underground vault in the Park, which we are in the process of designing above ground (this project will go to construction next summer). At this time there is not a status on this but have not heard of any water pressure issues as of right now.

- Numerous trees were down and removed around Town, and there was a power line down on West Milton Road by the UVM boat house.
- All of these areas are going to be assessed in more detail, in the coming days.
- Debriefing of this weather event will be on Wednesday November 6, 2019 at 11:00 a.m.

VI. Town Manager's Update

Don Turner, Jr., Town Manager

- Moving forward with merging Public Works and Planning/Zoning Offices- working on internal plans to combine office space and working with the school to do some/most of the work. Plan to eliminate the wasted hall space and create additional office space.
- Maplewood Avenue Maintenance Agreement - In an effort to be proactive and transparent, Don Turner, Jr. has recused himself from the issue and has directed Joseph McLean, Esq. and Dave Allerton to draft a Maintenance Agreement for future use of private drive that exists on the ROW. Shared right of way (ROW) between the Town and property Don Turner, Jr. has an ownership interest. The property is an undeveloped building lot and does not currently use the ROW. Don Turner, Jr. wants to ensure that all future users of the road pay their fair share of maintenance costs.
- Ed Clodfelter, Assessor informed the Town that the CLA may drop to as low as 90% this coming year. The Town needs to get started on reappraisal asap.
- Hourglass project update- The last public informational meeting was held on 10/29/18 and the Selectboard approved conceptual plans on 11/19/18. Below are some of the activities that we've had ongoing since that time.

Progress:

- FHWA Environmental document issued for the project – May 1, 2019
- Subsurface utility investigations to verify the location of existing utilities – Summer 2019
- Preliminary utility relocation routes developed – June 2019
- VTrans review of the draft preliminary plans and estimate – October/November 2019
- VTrans review of draft permit applications (Operational Stormwater and Construction General Permit) – October/November 2019

Next Steps:

- Design consultant to address VTrans comments on the preliminary plans and estimate – November/December 2019
- Infiltration testing and geotechnical investigations - late fall/early spring
- Town Selectboard review of preliminary plans and preliminary cost estimate – January/February 2020

- Don Turner, Jr., Town Manager is out of Town 11/10/19 through 11/17/19.

VII. Approval of Warrant #10

Motion made by C. Taylor to approve Warrant #10 in the amount of \$362,349.40 with a second by D. Maxfield. Approved Unanimously.

VIII. Approval of Selectboard Meeting Minutes of October 21, 2019

Motion made by C. Taylor to approve the Selectboard Meeting Minutes of October 21, 2019 with a second by D. Maxfield. Approved Unanimously.

IX. Executive Session

Motion made by C. Taylor at 7:12 p.m. that premature public knowledge about contracts and personnel would cause the Town or person to suffer a substantial disadvantage with a second by J. Palasik. Approved Unanimously.

Motion made by C. Taylor at 7:12 p.m. that the Selectboard enter into executive session to discuss contracts and personnel under the provisions of 1 VSA 313 (a)(1) of the Vermont Statutes to include all four members of the Selectboard present tonight, Don Turner, Jr., Town Manager; John Bartlett, Director of Administration/Facilities/Human Resources; and Stephen Laroche, Chief of Police, with a second by D. Maxfield. Approved Unanimously.

X. Action as a Result of Executive Session

Motion made by C. Taylor at 8:39 p.m. to close Executive Session with no action taken with a second by D. Maxfield. Approved Unanimously.

XI. Motion to Adjourn

Motion by J. Palasik at 8:39 p.m. to adjourn with a second by D. Maxfield. Approved Unanimously.

D. Adams adjourned the meeting at 8:39 p.m.

Respectfully Submitted,
Sheila Mooney

APPROVED MINUTES:



Chris Taylor, Selectboard Clerk

Date: 11-18-19

Filed with the Milton Town Clerk's Office on this 19 day of November, 2019.

ATTEST: 
_____, Milton Town Clerk