



Town of Milton
Regular Selectboard Meeting
Monday, October 21, 2019 at 6:00 p.m.
Milton Municipal Building Community Room
43 Bombardier Road, Milton VT 05468

MINUTES

Selectboard Members Present: Darren Adams, Chairman; John Palasik, Vice-Chairman; Chris Taylor, Clerk; Dana Maxfield, Member; Michael Morgan, Member

Staff Members Present: Don Turner, Jr., Town Manager; Sheila Mooney, TM Executive Assistant; Jessica Morris, Director of Finance; Michael Burris, Director of Planning; John Bartlett, Director of Administration/Facilities/Human Resources; David Allerton, Director of Public Works

Others Present: Dan Gaherty; Bonnie Pease; Beverly Hayden

I. Call to Order

The meeting was called to order by D. Adams at 6:00 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

III. Agenda Review

None.

IV. Public Forum

None.

V. Business

A. Recreational Trails Grant Pre-Application Update
Town Forest ADA Trail Phase II

Dan Gaherty, Chairman of the Conservation Commission
Michael Burris, Director of Planning

Dan Gaherty and Michael Burris gave an overview of the pre-application for the Recreational Trails Grant.

D. Adams requested that the Conservation Commission look into expanding the Town Forest parking lot.

B. Utility Billing Update

Jessica Morris, Director of Finance

Jessica Morris gave an update of the utility billing.

C. Audit Update, TIF Audit, Budget Timeline

Jessica Morris, Director of Finance

Jessica Morris gave an update of the audit, TIF audit and budget timeline.

VI. Town Manager's Update

Don Turner, Jr., Town Manager

- Delinquent Taxes - Only eight properties are left in the tax sale and only \$41,622.19 owed by those folks. On the 18th of September, \$92,234.06 was owed and have cut the amount by more than half.
- A lady was bitten by dog in Bombardier Park when she got in between her dog and another dog with a minor injury and no transport to the hospital.
- The weather station and camera were installed on a pole overlooking Lake Arrowhead last week and will be connected to the website. A static IP address is needed and should be installed on October 22nd.
- Route 7 traffic analysis to determine appropriate speed from Precast Road to 40 mph transition
- Trunk or Treat will be held on October 25th. Taylor Yeates, Director of Public Safety developed a new parking and safety plan which will be implemented to accommodate the expected crowd. Last year's event attracted over a 1,000 people.
- Herrick Avenue was opened up on Friday, October 18th as planned for the school administration building.
- Replaced a failed culvert on Westford Road.
- Graded all dirt roads in Town.
- Removed trees from wind damage.
- Have hauled 2,800 tons of winter sand so far.
- Have taken delivery on approximately 100 tons of salt so far, preparing for snow.
- The new salt shed structure is on order. The foundation has been prepared, and we are now just awaiting delivery.
- WET (Whole Effluent Toxicity) testing was completed in late September, and the Town passed.
- Working on repairs to screens and blowers at the WWTF, cleaned the decanter lines and the UV racks.
- ANR has been testing our sludge for PFOAs. We don't know any results yet.
- Both sludge holding tanks are back online.
- Annual maintenance was completed on all our generators (at the WWTF and all lift stations).
- Received and installed four new gas analyzers.
- Had a contractor clean the School Street and Cherry Street sewer lines.
- Continue to work on leak audits and complete meter maintenance.

- Installed a new pressure relief valve on the Westford Road High Service Water System.
- The final Stormwater Master Plan for the Town has been completed.
- We continue to work on the long term paving plan.
- Working with the Highway Division on the reconstruction of Bartlett Road. Paving was completed on Friday, October 18th and reopened to through traffic. Shoulder work will be completed as soon as possible.
- The paving contractor has completed paving the roads this week which include Everest Road, Lake Road, Bear Trap Road, North Road, Quarry Lane, Cooper Road, and East Road. Shoulder work will need to be completed as soon as possible.
- The structure has been set on East Road Bridge No. 6, and the contractor has been backfilling.
- The contractor is working on the footings for East Road Bridge No. 5.
- Footings have been poured for the Lake Road Culvert Project. If the concrete cylinders pass testing Friday morning, the contractor could be placing the structure by Friday afternoon. If the concrete has not cured enough, they will set the structure on Monday.
- The Southern Gateway Project continues to advance.
- The Route 7 Sidewalk Gap project is formally out to bid. Bids are due November 4, 2019.
- Met with the DPW Highway Garage Committee to continue discussing potential locations for a new garage, and needs within a new highway garage.
- Working with the design engineer on the new River Street Pressure Sustaining Valve Replacement Project. The goal is to construct this project during next year's construction season.
- Closing out Highway Access Permits.

VII. Approval of Warrant #9

Motion made by C. Taylor to approve Warrant #9 in the amount of \$827,909.39 with a second by D. Maxfield. Approved Unanimously.

VIII. Approval of Supplemental Warrant Quarterly Town Water/Sewer Bills

Motion made by C. Taylor to approve the Supplemental Warrant Quarterly Town Water/Sewer Bills in the amount of \$3,094.37 with a second by D. Maxfield. Approved Unanimously.

IX. Approval of Selectboard Meeting Minutes of October 7, 2019

Motion made by M. Morgan to approved the Selectboard Meeting Minutes of October 7, 2019 with a second by D. Maxfield. Approved Unanimously.

X. Executive Session - Personnel

Motion made by C. Taylor at 7:50 p.m. that premature public knowledge about personnel would cause the Town or person to suffer a substantial disadvantage with a second by D. Maxfield. Approved Unanimously.

Motion made by C. Taylor at 7:50 p.m. that the Selectboard enter into executive session to discuss personnel under the provisions of 1 VSA 313 (a)(1) of the Vermont Statutes to include all five members of the Selectboard present tonight, Don Turner, Jr., Town Manager, Jessica Morris, Director of Finance and John Bartlett, Director of Administration/Facilities/Human Resources; with a second by D. Maxfield. Approved Unanimously.

XI. Action as a Result of Executive Session

Motion by M. Morgan at 8:40 p.m. to close executive session with no action taken; with a second by D. Maxfield. Approved Unanimously.

XI. Motion to Adjourn

Motion made by D. Maxfield at 8:40 p.m. to adjourn the meeting with a second by C. Taylor. Approved Unanimously.

D. Adams adjourned the meeting at 8:40 p.m.

Respectfully Submitted,
Mary Thompson

APPROVED MINUTES:

_____ Date: _____
Chris Taylor, Selectboard Clerk

Filed with the Milton Town Clerk's Office on this _____ day of _____, 2019.

ATTEST: _____, Milton Town Clerk