



Town of Milton
43 Bombardier Road, Milton VT 05468
In Person and Teleconference/Virtual Regular Selectboard Meeting
Monday, September 20, 2021 at 6:30 p.m.

MINUTES

Selectboard Members Present: Darren Adams, Chair; Michael Morgan, Vice Chair; Chris Taylor, Clerk; Brenda Steady, Member; John FitzGerald, Member

Selectboard Members Absent: None

Staff Members Present: Don Turner Jr., Town Manager; Cally Audet, Public Works/Planning & Zoning Administrative Assistant; Michaela Foody, Director of Public Safety; Eric Galls, Highway Superintendent; John Bartlett, Director of HR/Administration/Buildings & Grounds; David Allerton, Director of Public Works; Cymone Haiju, Director of Planning & Development Review

Others Present: John Noble, LCATV; Michelle Monroe; Lisa Rees; Sam Anderson, GBIC; Whitney Coombs, GBIC; Charlie Baker, CCRPC; Alek Fleury; Tony Micklus; Joe McLean, Town Legal Counsel

I. Call to Order

D. Adams called the meeting to order at 6:30 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

III. Agenda Review

D. Turner requested to add the VTrans Highway & Stormwater Mitigation Grant Application & Transportation Alternatives Grant Application approval for new Salt/Sand Shed. Item was added.

IV. Public Forum

None.

V. Consent Agenda

- Approval of Selectboard Meeting Minutes of 09/07/21
- Approval of Warrant #7
- Supplemental Warrant – Bond Payments

Motion made by M. Morgan to approve the Consent Agenda, with a second by J. FitzGerald.
Motion approved unanimously.

VI. Greater Burlington Industrial Corporation (GIBC)

Sam Anderson, Executive Vice President, and Whitney Coombs, Director of Business Development, provided a brief presentation on the history and current work being performed by the Greater Burlington Industrial Corporation. They spoke about their desire for future development and assistance in the Chittenden County area through the Comprehensive Economic Development Strategy (CEDS) development and becoming an Economic Development District (EDD).

VII. Chittenden County Regional Planning Commission Annual Report

Charlie Baker, CCRPC Executive Director & Tony Micklus, Milton CCRPC Representative came to provide the CCRPC Annual update. C. Baker spoke to the points of the annual report that reflected the work CCRPC has done with and for the Town of Milton, as well as projects scheduled to take place in the future. Further discussion took place about the future of affordable housing in Milton.

VIII. Cannabis Retail Sale Opt-In

D. Turner provided a recap of the previous Cannabis Retail Sale conversation. The Board had further discussion about which language they would like to potentially include on the ballot in March 2022.

The following language was presented to the Board for consideration:

Opt-in (allow) cannabis retailers or integrated licensee establishments

If the town wanted to authorize all legal methods of the sale of cannabis to the public, it should vote on the following:

- 1. Shall the town authorize cannabis retailers and integrated licensees in town pursuant to 7 V.S.A. § 863?*

OR

If the town only wants to authorize only “cannabis retailers” or “integrated licensees” or vote on them separately for any reason, it should use one or both of the following:

- 2. Shall the town authorize cannabis retailers in town pursuant to 7 V.S.A. § 863?*
- 3. Shall the town authorize integrated licensees in town pursuant to 7 V.S.A. § 863?*

Motion made by J. FitzGerald to include the all-encompassing Opt-in language on the ballot for voter opinion in March, with a second by C. Taylor. Motion approved unanimously.

IX. Allen Drive Stormwater Grant Application

D. Allerton provided a brief overview of the proposed stormwater project(s) to take place to install an infiltration basin at the end of Allen Drive. This grant would require a 50% match, requiring the Town to provide \$25,000.

Motion made by M. Morgan that the Town Manager, or his designee, is authorized to apply for the Vermont DEC Clean Water Implementation Block Grant for stormwater improvement to Allen Drive in the amount of \$50,000, with a 50% match of \$25,000; with a second from B. Steady.

Motion passed unanimously.

X. Approval to apply for VTrans Highway & Stormwater and Mitigation Grant Application, and Transportation Alternatives Grant Application for New Salt/Sand Shed

D. Allerton provided a brief overview of the two aforementioned grants focusing on Stormwater and Mitigation, as well as the construction of a new salt/sand shed. D. Allerton requested approval to apply for both grants, and agreed to provide more information on the cost of the proposed shed should we receive the grant.

Motion made by M. Morgan that the Town Manager or his designee, is authorized to submit a VTrans Highway and Stormwater Mitigation Grant application and a VTrans Transportation Alternatives Program Grant application for a new salt/sand shed, with a second by C. Taylor. Motion passed unanimously.

XI. Winter Sand Purchase

Eric Gallas, Highway Superintendent requested approval for Winter Sand purchase of approximately 3,200 tons of sand for the Department of Public Works, Highway Division.

Motion made by M. Morgan that staff had successfully satisfied the requirements of the Town of Milton Administrative Code and hereby awards A. Nadeau and Company, Inc. the contract in an amount not to exceed \$30,400, and that the Town Manager, or his designee is authorized to execute the necessary documents related to the award of this contract; with a second by B. Steady. Motion passed unanimously.

XII. Authorization to Purchase Building and Ground Lawn Mower with Accessories

J. Bartlett, Director of Buildings and Grounds, Administration and Human Resources provided an overview of the grounds and facilities currently maintained by the Buildings and Grounds Department. He requested the approval to purchase one (1) Toro 74050 zero turn mower with a chute gate, and one (1) Toro 78463/78465 blower bagger combo. The approval of this purchase would give the Town a total of three (3) mowers to be used.

Motion made by M. Morgan to authorize the Town Manager, or his designee the ability to execute the necessary documents to purchase one (1) Toro 74050 zero turn mower with a chute gate, and one (1) Toro 78463/78465 blower bagger combo at a price not to exceed \$12,000; with a second by J. FitzGerald. Motion passed unanimously.

D. Adams requested for the marshy area between the two parks be tended to. Further discussion took place regarding the bathroom area being vandalized in Bombardier East. Staff is looking into changing this area to try to deter this behavior.

XIII. Acceptance of Police SHARP Grant

Michaela Foody, Director of Public Safety gave a brief overview of the Governor's Highway Safety 2021 Equipment Support Grant. She shared that the Town of Milton has been awarded \$7,500 and the Police Department would like to utilize this money to purchase one (1) Speed Alert Monitoring (SAM) Trailer.

Motion made by J. FitzGerald that the Town Manager, of his designee, is authorized to accept and spend the funds to purchase one (1) Stalker Speed Alert Monitoring System for an estimated \$8,595.00, with a second by B. Steady. Motion passed unanimously

XIV. Vermont Council on Rural Development Steering Committee SLB Appointment

Motion made by M. Morgan to appoint Brenda Steady to the Vermont Council on Rural Development Steering Committee, with a second by C. Taylor. Motion passed unanimously.

XV. Town Manager's Update

- The MHS community service day on Friday September 10th went very well and we are very appreciative of all the cleaning the students did along Route 7, to include weeding street trees, cemetery, and Bombardier Park clean up that occurred that day. D. Turner, Jr. reached out to Maryanne Carlson to thank her for coordinating such a productive event.
- Justin Bergeron, Jeremy Bushey and staff have done an excellent job maintaining the municipal complex and all other Town properties.
- A subcontractor was hired to finish weeding and apply new mulch along the Route 7 Streetscape to prepare them for winter and to get a jump on spring.
- Promoting Dignity and Addressing Bias in the work place training went really well last Tuesday 9/14. We had over 60 attendees in two two-hour sessions. The third session will be done remotely because we had only pre-registered 3 people. We had another 9 show up at 5 pm and all 12 people will be given an opportunity to take the virtual session. Thank you to all that were able to participate
- We are still waiting to hear back from Nick Papaserafchim. He was given the existing conditions ROW information provided by VTRANS to him two weeks ago.
- We will be putting up fall banners on Wednesday along Route 7, the first day of fall. Bill Sawyer has agreed to allow us to use his bucket truck again.
- The final subdivision for the Brault Property is taking place on Thursday night. D. Turner, Jr. will be attending on behalf of the Town along with our consultant. We are working out the final details on the conveyance of the property which will be brought to the Selectboard in the near future for acceptance.
- There will be an Open House-Touch a Truck event at the Highway garage this Saturday 9/25 from 11-2 pm. Several of the highway team will be present to assist with showing visitors around the building.
- A Rain Garden is to be installed in front of Municipal Building adjacent to Park Place this week. This is being done to assist with phosphorus mitigation of stormwater generated on the municipal complex. It will also help meet some of the requirements of the Town's MS4 permit.
- D. Turner, Jr., suggested that the October 4th Selectboard meeting be held at the Highway garage.
- The new ambulance arrived last week and will be put in service as soon as we can get it registered with DMV and licensed by the Vermont Department of Health.
- The municipal complex parking lot has been sealed and relined by school district employees. This work was done in exchange for the salt provided to the school district during the winter of 2020-2021.

Motion made by B. Steady to exceed the 9:00 p.m. adjournment time should the need arise, with a second by J. FitzGerald. Motion passed unanimously.

XVI. Executive Session – Personnel and Negotiations

Motion made by C. Taylor that premature public knowledge about real estate and legal confidential attorney and client communication would cause the Town or person to suffer a substantial disadvantage, with a second by J. FitzGerald. Motion passed unanimously.

Motion made by C. Taylor to enter into executive session at 8:09 PM to discuss real estate under the provisions of 1 VSA 313(A)(2) of the Vermont Statutes; to include the following; all Milton Selectboard Members; Town Manager, Don Turner, Jr., John Bartlett, Director of Administration, Buildings and Grounds and Human Resources; and Joe McLean, Town Legal Counsel; with a second by J. FitzGerald. Motion passed unanimously.

Motion made by C. Taylor to enter into executive session to discuss legal, confidential attorney and client communications under the provisions of 1 VSA 313(A)(1) of the Vermont Statutes; to include the following; all Milton Selectboard Members; John Bartlett, Director of Administration, Buildings and Grounds and Human Resources; and Joe McLean, Town Legal Counsel; with a second by M. Morgan. Motion Passed unanimously at 8:10 PM.

Motion made by C. Taylor at 9:35 p.m. to close Executive Session, with a second by M. Morgan. Motion passed unanimously.

XVII. Adjournment

Motion made by C. Taylor to adjourn the meeting at 9:37 p.m., with a second by M. Morgan. Motion approved unanimously. Meeting adjourned by D. Adams.

Respectfully Submitted,

Cally Audet

APPROVED MINUTES:

 Date: 10-4-21
Chris Taylor, Clerk

Filed with the Milton Town Clerk's Office on this 5th day of October, 2021.

ATTEST: Kristi Beas, Milton Town Clerk

