



DEVELOPMENT REVIEW BOARD

Meeting Type:.....Regular Meeting ^{12XB}
Date:.....Thursday, September ~~13~~, 2019
Time:.....6:00 p.m.
Place:.....Municipal Building Community Room
Address:.....43 Bombardier Road Milton, VT 05468
Contact:.....(802) 893-1186
Website:.....www.miltonvt.gov

MEETING MINUTES

Bruce Jenkins, Chair Henry Bonges, Vice Chair Julie Rutz, Clerk Robert Brisson Sean Cannon

1. Call to Order

The meeting was called to order at 6:20 p.m.

2. Attendance

Members Present: Bruce Jenkins, Chair; Henry Bonges, Vice Chair; Sean Cannon

Members Absent: Julie Rutz, Clerk; Robert Brisson

Staff Present: Michael Burriss, Director of Planning and Zoning; Amanda Pitts, Zoning Administrator

Others Present: Patricia Indoe, Tim Jurik, David Simendinger, Barry Genzlinger

3. Agenda Review

Staff noted that the special meeting following the regular meeting was canceled.

4. Public Forum

The public may attend and be heard in accordance with Vermont's Open Meeting Law (1 V.S.A. 312).

5. Staff Updates

Staff stated that the next Development Review Board (DRB) meeting would be on October 10, 2019.

6. New Hearings/Business:

A. Timberlake Associates is appealing the zoning administrator's decision to issue a zoning violation at 371 Route 7 South, described as Deed Book 406 & Page 210 and SPAN 13604. The subject property is recorded as having 1 acre, and it is located within the Checkerberry Commercial (M4-C) zoning district, Town Core Planning Area, and the Checkerberry Sub-Planning Area.

1. The DRB found that the following violations cited in the Zoning Administrator's violation notice have ceased:
 - a. Commencement of a "repair service" use without conditional use and/or site plan approval by the development review board per UDR 4302 and 4303 and a zoning permit and certificate of occupancy approval (UDR 1105 and 4207).
 - b. Placement of propane tanks and an unscreened dumpster without site plan approval per UDR 4302.
 - c. Creation and occupancy of dwelling unit without an approved zoning permit and certificate of occupancy, impact fees paid, and water/wastewater connection approval.
2. The DRB found that the following violation cited in the Zoning Administrator's violation notice is outstanding:
 - a. Outdoor storage of more than one unregistered vehicle without outdoor use approval by the Development Review Board (UDR 1101(25)).

S. Cannon motioned to continue the hearing at 6:30 p.m to the October 10, 2019 DRB meeting at 6 p.m. in the Town of Milton's Community Room. H. Bonges seconded the motion. Motion affirmed.